

Dear Colleagues,

As you have probably heard, State of Michigan employees will be participating in the federal Work Share program and as a result will be experiencing unpaid furlough days. Based on guidance from MDHHS leadership, it is anticipated that almost all State CSHCS staff will be off on Fridays beginning May 22nd and lasting through July 24th. To prepare for the upcoming changes, we are inquiring about the operational status of the local CSHCS offices. From the list below, please select the operational status that is most appropriate for your local CSHCS office. Please check all that apply.

- LHD CSHCS staff are currently working the CSHCS program
 - in-office
 - from home
 - combination of working from home and in-office

- LHD CSHCS staff are currently working reduced hours within the CSHCS program
 - No
 - Yes
 - What days and times are your local CSHCS staff available to assist CSHCS clients and their families? _____

- The local CSHCS office has been closed and is not operational (due to furlough, layoffs, reassignment to other areas, or other reason)
 - Anticipated date of return? _____

- Is your local CSHCS office open to the public?
 - No
 - Yes
 - Yes, but available telephonically or by appointment only

- Please provide any additional comments below

LHD Name: _____

Please note, only submit one response per LHD. Also, your responses are NOT being used to track compliance with Accreditation requirements.

Please return to Craig Boyce by Thursday, May 21, 2020. Thanks!