

## Michigan Department of Community Health

**Bulletin Number:** MSA 08-33

**Distribution:** Practitioners (Physicians, Advanced Practice Nurses, Physical Therapists, Medical Clinics, FQHC/RHC/THC, Oral Surgeons, Podiatrists, CRNA), Chiropractors, Dentists, Ambulance, Independent Labs, Medical Suppliers, Orthotists/Prosthetists, Vision, Hearing Centers, Hearing Aid Dealers, Family Planning Clinics, Maternal Infant Health Program, Private Duty Nurses, School Based Services, Hospitals, Home Health, Hospice, Nursing Facilities, and Local Health Departments

**Issued:** August 1, 2008

**Subject:** Extension of CHAMPS Provider Enrollment Revalidation Process

**Effective:** Upon Receipt

**Programs Affected:** Medicaid, Adult Benefits Waiver, Children's Special Health Care Services, Plan First!, and other Health Care Programs Administered by MDCH

The purpose of this bulletin is to alert providers that the Community Health Automated Medicaid Processing System (CHAMPS) Provider Enrollment (PE) revalidation process has now been extended through September 30, 2008. This new timeline supersedes the previous August 31, 2008 date issued in Bulletin MSA 08-13.

Effective immediately, the Michigan Department of Community Health (MDCH) will grant providers a one month extension (through September 30, 2008) to access the CHAMPS PE online system and enter their required information. Providers who have not revalidated prior to October 1, 2008 will be end-dated in the CHAMPS PE system, resulting in the rejection of any service provided on or after that date.

To facilitate the revalidation process, MDCH previously mailed an Application ID to the billing and service addresses of all enrolled providers that reported their NPI. Providers entering the CHAMPS PE system must utilize the Application ID to access their current enrollment information and to make any necessary corrections/updates. Provider training instructions on the use of the CHAMPS PE system are available on the MDCH website at [www.michigan.gov/medicaidproviders](http://www.michigan.gov/medicaidproviders) >>CHAMPS. For further information, providers may contact the CHAMPS Helpline at 1-888-643-2408 or e-mail at [CHAMPS@michigan.gov](mailto:CHAMPS@michigan.gov).

### Manual Maintenance

This bulletin may be discarded after review.

### Questions

Any questions regarding this bulletin should be directed to Provider Inquiry, Department of Community Health, P.O. Box 30731, Lansing, Michigan 48909-8231, or e-mail at [ProviderSupport@michigan.gov](mailto:ProviderSupport@michigan.gov). When you submit an e-mail, be sure to include your name, affiliation, and phone number so you may be contacted if necessary. Providers may phone toll-free 1-800-292-2550.

### Approved



Paul Reinhart, Director  
Medical Services Administration