

May 3, 2019

<Provider Name>  
<Provider Address 1>  
<Provider Address 2>  
<Provider City> <State> <zipcode5-zipcode4>

Dear Home Help Agency Provider:

**RE: Notice of 2019 Home Help Agency Provider Meetings**

Staff representing the Michigan Department of Health and Human Services (MDHHS) will be traveling around the state to meet with Home Help Agency providers. The purpose of the meetings is to provide a forum to update providers on policy, discuss policy issues and concerns, and enhance collaboration between MDHHS staff and providers. Your participation is welcomed.

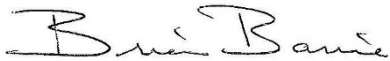
Listed below are the dates and locations for 2019. Since the goal is to give every Home Help Agency provider a chance to attend a meeting, we ask you to sign up for one session only. We also ask that you limit participation from your agency to one or two members so we can accommodate as many agencies as possible. If you would like to attend more than one session, you can let us know in your email request. If space allows, you are welcome to attend another session. Priority will be given to Home Help agencies that have not had an opportunity to attend a session.

Date	Time	Location
July 25, 2019	10:30 am - noon	Battle Creek, MI
August 21, 2019	10:30 am - noon	Detroit, MI
September 18, 2019	1:00 pm - 2:30 pm	Gaylord, MI
October 22, 2019	10:00 am - noon	Lansing, MI

Pre-registration is required. To register, please send an email to [MDHHS-Registration@michigan.gov](mailto:MDHHS-Registration@michigan.gov). In the subject line, please note "Home Help Agency Provider Meetings". Your registration request should include your agency name; the counties you provide services in; the name, email address and phone number for each individual wishing to attend; and the date and location you want to attend. We will send a confirmation email a week before the meeting with specific location information.

The format for the meetings will include predetermined agenda items with time for questions and discussion. If there are topics you would like addressed, we request that you submit questions or concerns to the MDHHS-Registration mailbox at least two weeks before the scheduled meeting. Please use a subject line of "Agenda Item for Home Help Agency Provider Meeting".

Sincerely,

A handwritten signature in cursive script that reads "Brian Barrie".

Brian Barrie, Acting Director  
Bureau of Medicaid Long Term Care Services and Support  
Medical Services Administration