

Designation Subcommittee Meeting Minutes
 Tuesday, May 5, 2020
 Bureau of EMS, Trauma and Preparedness
 Conference Call Only due to COVID-19 Stay at Home Order

Attendees: Holly Bair, Joseph Buck, Todd Chassee, Rita Cox, Deborah Falkenberg, Mark Kerschner, Christine McEachin, Benjamin Mosher, Sujal Patel, Mark Puls, Penny Stevens, Wayne Vanderkolk, Chris Wagner and Jon Walsh

Staff: Doug Burke, Helen Berghoef, Deb Detro-Fisher, Tammy First, Denise Kapnick, Bob Loiselle, Jennifer Strayer and Eileen Worden

Call to order in open meeting at 9:02 a.m.

A roll call vote was taken to grant temporary authority for the Chair to make the motions and no objections will mean the motions will pass. Each committee member agreed to grant temporary authority.

Approval of Minutes: The minutes from the January 7, 2020 meeting were approved. Motion for approval VanderKolk, no objections, motion passes.

New Business:

- Similar to the American College of Surgeons Committee on Trauma, Michigan has decided to extend the verification and designation status of designated facilities.
 - ACS verified hospitals: designations will be extended for one year to match ACS verifications.
 - Current Michigan verified/designated hospitals: The verification and designation status will be extended one year.
 - Hospitals requiring on-site focused visits: Verification/Designation status will be extended, and each hospital will be contacted individually once it is feasible for site visits to be scheduled again. They will receive at least a 90 day notice.
 - Non-verified hospitals: Will be scheduled starting January 2021. A hospital can contact the State Trauma Designation Coordinator and request a site visit to be scheduled in 2020 if feasible.
- The Designation Subcommittee will only meet on the scheduled dates for the remainder of 2020 if there are in-state verification/designation reports to review. The State Trauma Designation Coordinator will notify the committee at least a month in advance. As of right now, the July 7, 2020 Designation Subcommittee meeting has been cancelled.
- Member terms will expire December 31, 2020, however, due to COVID-19 and the postponement of site visits, the committee members were asked to extend their terms one more year through December 31, 2021. Tammy First will send an email to each committee member requesting the extension.

A motion was made by Vanderkolk, no objections, motion passed to move into closed session at 9:08 a.m.

Review of Designation Applications: The Designation Subcommittee reviewed and discussed the designation applications during the closed session.

A motion was made by Vanderkolk, no objections, motion passed to move into open session 9:37 a.m.

Vote: The committee moved back into open session where a motion was made and seconded for the subcommittee's recommendation regarding designation. The facilities are listed below:

Facility	Level	Status	Motion	Vote	Recused	Comments
McLaren Northern Michigan	II	New Designation	Vanderkolk	14 Yes/0 No	N/A	Three years
Beaumont Hospital – Royal Oak	Adult -I Peds - II	Re-Designation	Vanderkolk	13 Yes/0 No	Bair	Three years
Henry Ford Allegiance Health	II	Re-Designation	Vanderkolk	14 Yes/0 No	N/A	Three years
McLaren Port Huron	III	Re-Designation	Vanderkolk	14 Yes/0 No	N/A	Three years
MidMichigan Medical Center – Midland	II	Re-Designation	Vanderkolk	14 Yes/0 No	N/A	Three years
Sparrow Hospital	I	Re-Designation	Vanderkolk	12 Yes/0 No	Mosher/ Stevens	One year
McLaren Caro Region	IV	In-State Verification/Designation	Vanderkolk	14 Yes/0 No	N/A	One year with an on-site focused review
Spectrum Health Kelsey Hospital	IV	In-State Verification/Designation	Vanderkolk	14 Yes/0 No	N/A	Three years

Adjournment: 9:44 a.m.