

Bulletin Number: MSA 14-21

Distribution: School Based Services Providers and Billing Agents

Issued: May 29, 2014

Subject: Realignment of Michigan Department of Education SE-4094/State Plan Line Numbers

Effective: As Indicated

Programs Affected: Medicaid School Based Services

The Michigan Department of Education Transportation Expenditure Report (SE-4094) no longer aligns with the current Michigan Medicaid School Based Services State Plan. A State Plan Amendment (SPA) has been approved by the Centers for Medicare & Medicaid Services (CMS) to exclude the use of specific line numbers in the reporting process and replace them with more detailed line descriptions.

Medicaid-allowable specialized transportation costs include the following direct costs as reported on the CMS-approved SE-4094:

- Salaries [Sec. 52 & Sec. 53a]
 - Bus Drivers
 - Aides
 - Employee Benefits (Bus Drivers and Aides only)
- Purchased Services – Staff (Bus Drivers and Aides only)
- Purchased Services – Vehicle Related Costs [Sec. 52 & Sec. 53a]
 - Pupil Transportation by Carrier
 - Pupil Transportation by Carrier (b/y)
 - Family Vehicle K Cost
 - Contracted Taxis
 - Pupil Transportation Fleet Insurance
 - Contracted/Leased Buses
- Supplies [Sec. 52 & Sec. 53a]
 - Gasoline/Fuel
 - Oil/Grease
 - Tires/Batteries
 - Other Expense/Adjustments, only the costs associated with adjustments to allowable costs
 - Bus Amortization

For reimbursement purposes, *Bus Aides* are defined as aides who ride on the bus providing care to those students being transported, assisting with the specific health concerns documented in the students' Individualized Educational Program (IEP).

If a School Based Services provider has transportation costs that are covered by this change that have not been previously reimbursed, please contact the Michigan Department of Community Health Hospital and Clinic Reimbursement Division for additional information.

These changes apply to all costs incurred on or after July 1, 2010.

Manual Maintenance

Retain this bulletin until the information has been incorporated into the Michigan Medicaid Provider Manual.

Questions

Any questions regarding this bulletin should be directed to Provider Inquiry, Department of Community Health, P.O. Box 30731, Lansing, Michigan 48909-8231, or e-mail at ProviderSupport@michigan.gov. When you submit an e-mail be sure to include your name, affiliation, and phone number so you may be contacted if necessary. Providers may phone toll-free 1-800-292-2550.

Approved

A handwritten signature in black ink that reads "Stephen Fitton". The signature is written in a cursive, flowing style.

Stephen Fitton, Director
Medical Services Administration