

FINANCIAL PLANNING, REPORTING AND SETTLEMENT

The CMHSP shall provide the financial reports to MDHHS as listed below. Forms and instructions are posted to the MDHHS website address at: http://www.michigan.gov/MDCH/0,1607,7-132-2941_38765---,00.html

Submit completed reports electronically (Excel or Word) to: MDCH-MHSA-Contracts-MGMT@michigan.gov except for reports noted in table below.

<u>Due Date</u>	<u>Report Title</u>	<u>Report Period</u>
1/31/2015	1Q Special Fund Account – Section 226a, PA of the MHC	October 1 to December 31
4/30/2015	2Q Special Fund Account – Section 226a, PA of the MHC	October 1 to March 31
5/31/2015	Mid-Year Status Report	October 1 to March 31
8/15/2015	3Q Special Fund Account – Section 226a, PA of the MHC	October 1 to June 30
8/15/2015	Projection Financial Status Report – All Non-Medicaid,	October 1 to September 30
8/15/2015	Projection State Services Utilization, Reconciliation & Cash Analysis	October 1 to September 30
8/15/2015	Projection General Fund Contract Settlement Worksheet	October 1 to September 30
8/15/2015	Projection General Fund Reconciliation and Cash Settlement	October 1 to September 30
10/15/2015	General Fund – Year End Accrual Schedule	October 1 to September 30
11/10/2015	Interim Financial Status Report – All Non-Medicaid,	October 1 to September 30
11/10/2015	Interim State Services Utilization, Reconciliation & Cash Analysis	October 1 to September 30
11/10/2015	Interim Special Fund Account – Section 226a, PA of the MHC	October 1 to September 30
11/10/2015	Interim General Fund Contract Settlement Worksheet	October 1 to September 30
11/10/2015	Interim General Fund Reconciliation and Cash Settlement	October 1 to September 30
11/10/2015	Categorical Funding – Multi-cultural Annual Report	October 1 to September 30
1/31/2016	Annual Report on Fraud and Abuse Complaints	October 1 to September 30
2/29/2016	Final Financial Status Report – All Non-Medicaid	October 1 to September 30
2/29/2016	Final State Services Utilization, Reconciliation & Cash Analysis	October 1 to September 30
2/29/2016	Final Special Fund Account – Section 226a, PA of the MHC	October 1 to September 30
2/29/2016	Final General Fund Reconciliation and Cash Settlement	October 1 to September 30

2/29/2016	Final General Fund Contract Settlement Worksheet	October 1 to September 30
2/29/2016	Sub-Element Cost Report	See Attachment 6.5.1.1 Submit report to: OMPMeasures@michigan.gov
2/29/2016	Annual Submission Requirement Form – Estimated FTE Equivalents	For the fiscal year ending October 1 to September 30, 2014
2/29/2016	Annual Submission Requirement Form – Requests for Services and Disposition of Requests	For the fiscal year ending October 1 to September 30, 2014
2/29/2016	Annual Submission Requirement Form – Summary of Current Contracts for MH Services Delivery – Form 1	For the fiscal year ending October 1 to September 30, 2014
2/29/2016	Annual Submission Requirement Form – Summary of Current Contracts for MH Services Delivery – Form 2	For the fiscal year ending October 1 to September 30, 2014
2/29/2016	Annual Submission Requirement Form – Waiting List	For the fiscal year ending October 1 to September 30, 2014
2/29/2016	Annual Submission Requirement Form – Specialized Residential	For the fiscal year ending October 1 to September 30, 2014
2/29/2016	Annual Submission Requirement Form – Community Needs Assessment	For the fiscal year ending October 1 to September 30, 2014
3/31/2016	CMHSP Administrative Cost Report	For the fiscal year ending October 1 to September 30, 2014
30 days after receipt, but no later than June 30, 2015	Annual Audit Report, Management Letter, and CMHSP Response to the Management Letter. Compliance exam and plan of correction	October 1 to September 30 th Submit reports to: MDCH-AuditReports@michigan.gov