

Bureau of Community Action and Economic Opportunity CSBG Conference

ROMA Next Generation and the CSBG Annual Report

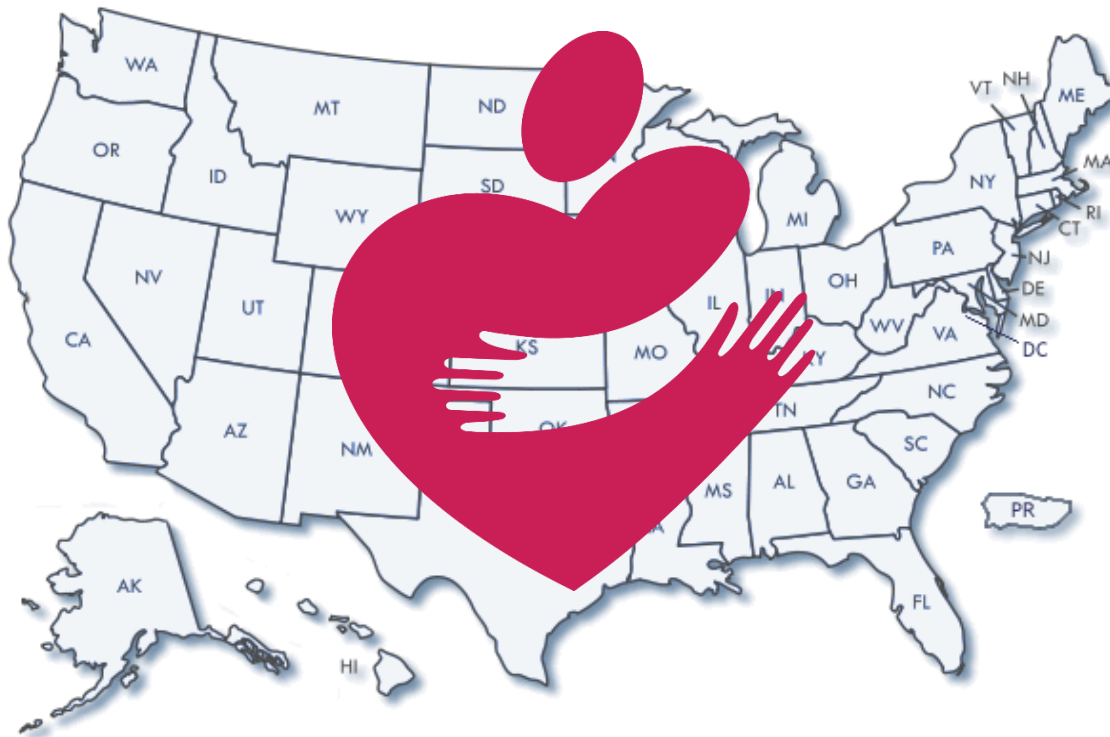


Thank you to NASCSP for the use of several of their slides today.

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Washington, DC 20036

धारlow@communityactionpartnership.com

Community Action Network



1000+ Agencies | 44 State Associations | 50+ State CSBG Offices | National Partners
More than 15 million served

Community Action changes people's lives, embodies the spirit of hope, improves communities and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other.

Today the IS, Tomorrow the CSBG Annual Report

2016 STATE CSBG FACTSHEETS

From the MI FFY 2015 Community Services Block Grant Information System Survey

Michigan

CSBG NETWORK PARTICIPANTS

The Michigan State Office administered CSBG funds to 29 Community Action Agencies in 100% of MI counties.

64% of families served by the CSBG Network lived below 100% of the Federal Poverty Guidelines.

29% of families served in MI were in severe poverty, below 50% of the Federal Poverty Guidelines.

In Michigan, Community Action Agencies provided services to 162,865 low-income individuals.

Vulnerable populations served included:

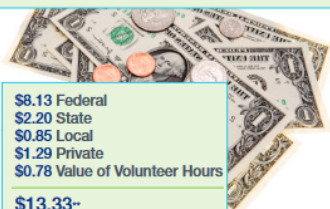


Nationally, of the 6.6 million families served by the CSBG Network, 82.6% were living below 125% of the Federal Poverty Guidelines.

Nationally, 1,026 Community Action Agencies receiving CSBG funding provided services to 15.6 million individuals with low-incomes.

CSBG NETWORK RESOURCES

For every \$1 of CSBG, the MI Network leveraged \$13.33 from federal, state, local, and private sources, including the value of volunteer hours.*



\$21,080,178 in CSBG funds were allocated in support of local entities in Michigan.

The MI Network's non-CSBG funding totaled \$356,873,920.68.

2016 STATE CSBG FACTSHEETS

From the MI FFY 2015 Community Services Block Grant Information System Survey

CSBG PERFORMANCE OUTCOMES FOR MICHIGAN

Services and strategies provided by the MI Network resulted in 1,248,632 outcomes for participants and communities with low incomes.

Outcomes Include:

87,730	Employment	Participants with low incomes in the CSBG Network employment initiatives obtained supports which reduced or eliminated barriers to initial or continuous employment, acquired a job, increased their income, or achieved "living wage" employment and benefits.
29,066	Economic Asset Enhancement and Utilization	Households with low incomes increased their financial assets or financial skills.
371,270	Child and Family Development	Infants, children, youth, parents, and other adults participated in developmental or enrichment programs facilitated by the CSBG Network and achieved program goals.
246,124	Independent Living for Vulnerable Populations with Low Incomes	Vulnerable individuals with low incomes received services from the CSBG Network and secured or maintained an independent living situation as a result.
131,597	Family Stability	Participants with low incomes obtained supports which reduced or eliminated barriers to family stability through assistance from the CSBG Network.
351,959	Emergency Assistance	Individuals and families with low incomes received emergency assistance from the CSBG Network.
3,722	Community Opportunities and Resources	Community opportunities or resources were improved or expanded for people with low incomes as a result of CSBG Network projects or initiatives, or partnerships with other public and private agencies.
27,164	Community Empowerment	Community members and people with low incomes mobilized to engage in activities that support and promote their own well-being and that of their community as a result of CSBG Network initiatives through maximum feasible participation.

*Value of Volunteer Hours calculated using federal minimum wage, except in those states with a higher minimum wage.
**Values may not equal total due to rounding.



Performance Management Framework

- A “complete package” of **Local, State, and Federal Accountability.**
- Allows for progress on **data modernization, infrastructure, and capacity for data analysis to improve outcomes.**
- Positions CSBG and Community Action as a **model for credible national performance management.**

ROMA Next Generation

- ROMA is a system for **continuous quality improvement** to enable the network to measure, analyze, and communicate performance.
- ROMA NG moves Community Action at all three levels to a **culture of continuous learning** rather than a compliance and reporting culture.
- Ultimately, ROMA NG will help the CSBG Network **generate more robust results** for individuals with low-incomes and the communities served.

ROMA Next Generation

- OCS, States and CAAs *use performance data to achieve greater stability and economic security* for families and communities.
- Each level of the CSBG Network
 - executes the *full ROMA cycle*.
 - uses data on people, services, and outcomes for decision making.
- The foundation of ROMA NG is the **National Community Action Theory of Change**.

What's new in ROMA Next Generation?

- The adoption of a **National Community Action Theory of Change**.
- Renewal of the CSBG network understanding of the necessity of working toward **community change** as well as individual and family outcomes.
- Focus on **improved collection and analysis of data**.
 - Increased use of data at every point of the full ROMA Cycle.
 - Integration of the phases of the ROMA Cycle.

DRAFT

DRAFT

The National Community Action Network Theory of Change

Community Action Goals

Individuals and families with low incomes are stable and achieve economic security.

Communities where people with low incomes live are healthy and offer economic opportunity.

People with low incomes are engaged and active in building opportunities in communities.



Services and Strategies

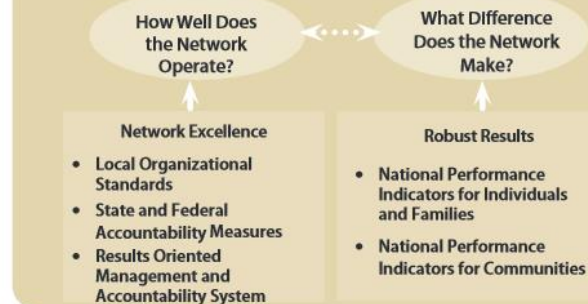
(some examples from the network)



Community Action Core Principles

- Recognize the complexity of the issues of poverty
- Build local solutions specific to local needs
- Support family stability as a foundation for economic security
- Pursue positive individual, family and community level change
- Maximize involvement of people with low incomes
- Engage local community partners and citizens in solutions
- Leverage state, federal and community resources
- Advocate for systemic change

Performance Management



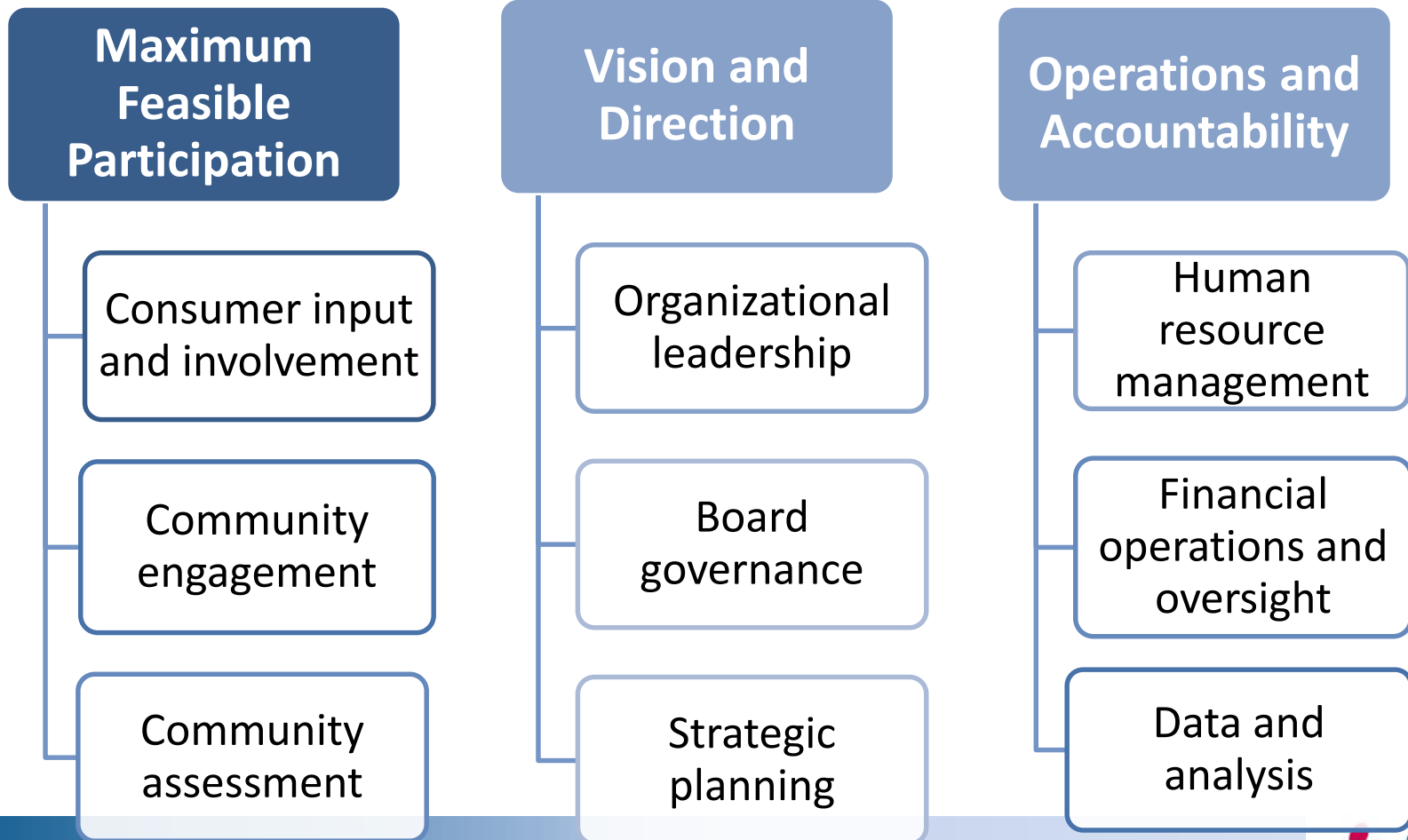
A national network of over 1,000 high-performing Community Action Agencies, State Associations, State offices, and Federal partners supported by the Community Services Block Grant (CSBG) to mobilize communities to fight poverty.

To learn more, check out the Community Action Theory of Change Report. www.nascsp.org

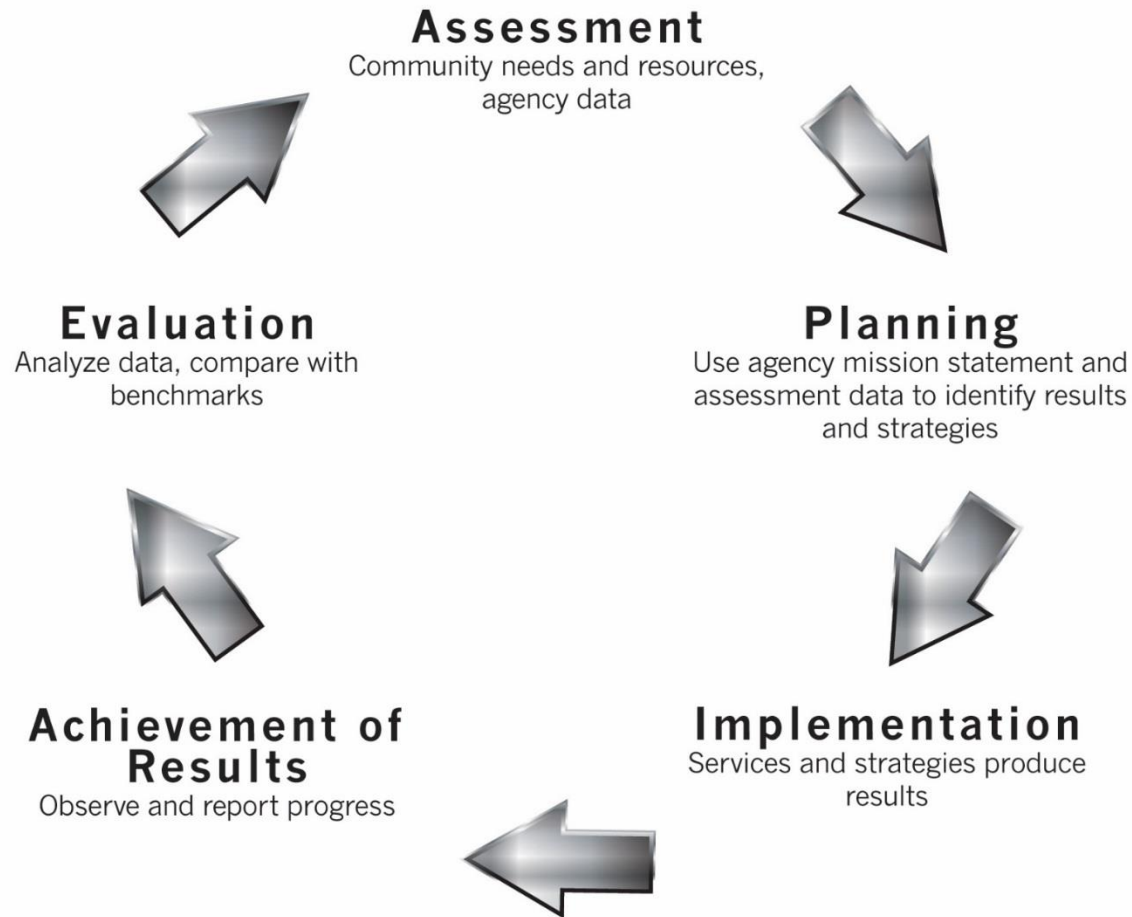


CSBG Organizational Standards

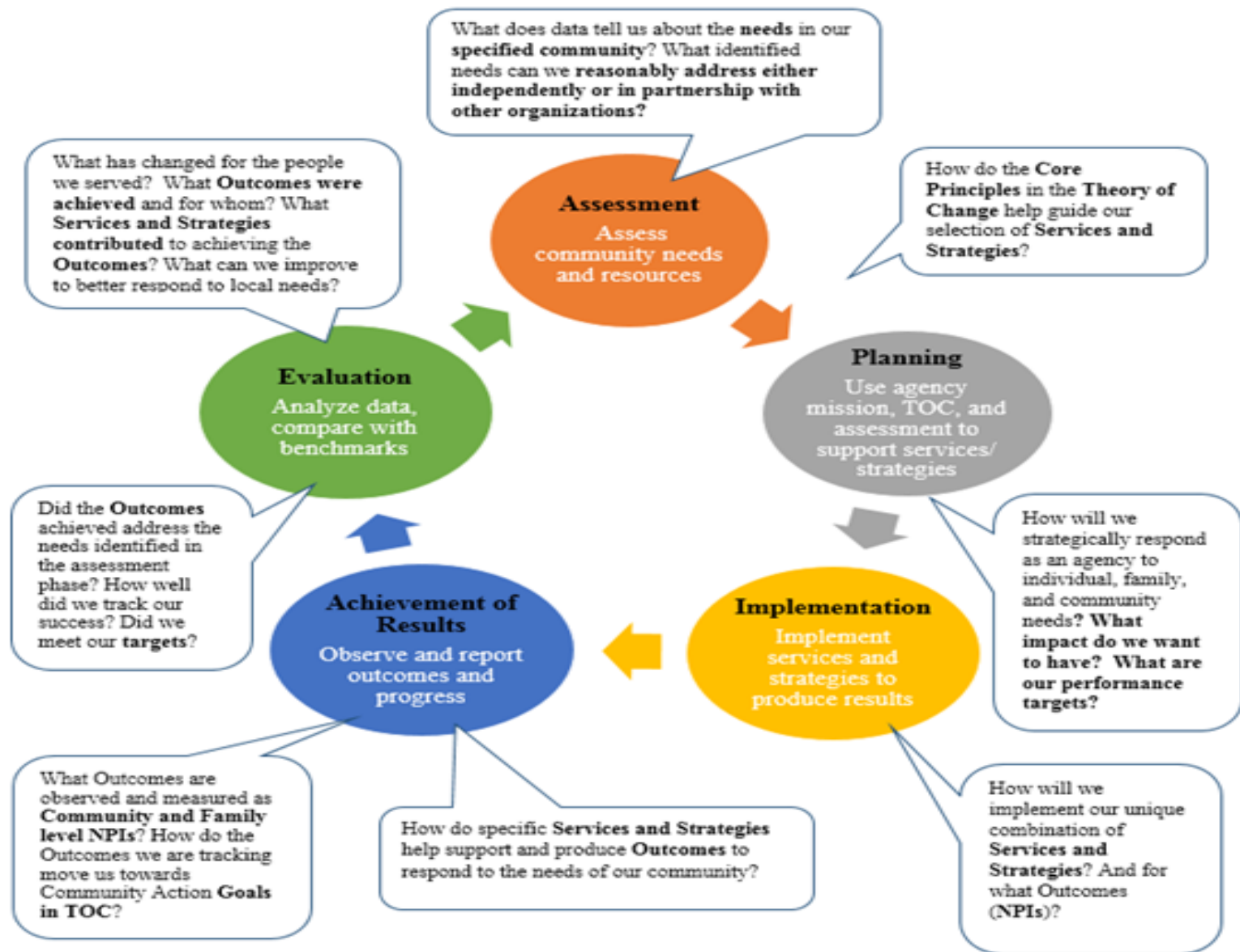
Organized into three thematic groups



The Results Oriented Management and Accountability Cycle



The ROMA Cycle was developed by Julie Jakopic, Creating the Vision, and Barbara Mooney, Community Action Association of Pennsylvania, created "Planning for Results" in 2006 as a guide for a results oriented planning process. Initially for this document, they developed the ROMA Cycle to help contextualize the planning process within the full range of ROMA activities identified in IM 49



CSBG Organizational Standards:

- Demonstrate accountability across a complex system
- ***Build trust***
- Work together to characterize an effective and healthy organization
- Provide a roadmap for Continuous Organizational Improvement

ROMA Next Generation:

- Improves CSBG Performance *Management*
- Improves CSBG Performance *Measurement*
- Demonstrates Continuous Quality Improvement across a complex system.
- Demonstrates a commitment to Outcomes
- Strengthens local solutions for families and communities
- Builds agency capacity for the long term.

Data Submission for **FY18**

- **CSBG Annual Report in OLDC:**
 - Module 1: State Administration
 - Module 2: CSBG Eligible Entity Expenditures, Capacity, and Resources
 - Module 3: Community Level
 - Module 4: Individual and Family Level

CSBG Annual Report Implementation: Two Phases

Phase 1

- FY16 & FY17
- Module 1 is completed in OLDC
- Local Agency data is completed in the CSBG IS Survey


Phase 2

- FY 18
- Module 1-4 are completed in OLDC
- No data is reported in the CSBG IS Survey

Reporting Timelines: October 1 – September 30

Federal Fiscal Year (FFY)	State Reporting Period October 1 – September 30	Data Submission for States:	Data Submission for local CSBG Eligible Entities:
<p>FFY 2016: October 1, 2015- September 30, 2016</p>	<p>✓ State Reporting Period: October 1, 2015- September 30, 2016</p>	<p>Due March 31, 2017: CSBG IS Survey is submitted to NASCSP. Module 1 is completed based on the 2016 Federal Fiscal Year and submitted through the On-Line Data Collection system (OLDC).</p>	<p>CSBG IS Survey</p>
<p>FFY 2017: October 1, 2016- September 30, 2017</p>	<p>State Reporting Period: October 1, 2016- September 30, 2017 (In Progress)</p>	<p>Due March 31, 2018: CSBG IS Survey is submitted to NASCSP. Module 1 is completed based on the 2017 Federal Fiscal Year and submitted through OLDC.</p>	<p>CSBG IS Survey</p>
<p>FFY 2018: October 1, 2017- September 30, 2018</p>	<p>State Reporting Period: October 1, 2017- September 30, 2018</p>	<p>Due March 31, 2019: CSBG Annual Report (Modules 1-4) is submitted through OLDC.</p>	<p>CSBG Annual Report (replaces CSBG IS Survey)</p>

Reporting Timelines: July 1 – June 1

Federal Fiscal Year (FFY)	State Reporting Period July 1 – June 1	Data Submission for States:	Data Submission for local CSBG Eligible Entities:
<p>FFY 2016: October 1, 2015- September 30, 2016</p>	<p>State Reporting Period: July 1, 2015-June 30, 2016</p> 	<p>Due March 31, 2017: CSBG IS Survey is submitted to NASCSP. Module 1 is completed based on the 2016 Federal Fiscal Year and submitted through the On-Line Data Collection system (OLDC).</p>	<p>CSBG IS Survey</p>
<p>FFY 2017: October 1, 2016- September 30, 2017</p>	<p>State Reporting Period: July 1, 2016-June 30, 2017</p> <p>(In Progress)</p>	<p>Due March 31, 2018: CSBG IS Survey is submitted to NASCSP. Module 1 is completed based on the 2017 Federal Fiscal Year and submitted through OLDC.</p>	<p>CSBG IS Survey</p>
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Reporting Timelines: January 1 – December 31

Federal Fiscal Year (FFY)	State Reporting Period January 1 – December 31	Data Submission for States:	Data Submission for local CSBG Eligible Entities:
<p>FFY 2016: October 1, 2015- September 30, 2016</p>	<p>✓ State Reporting Period: January 1, 2016- December 31, 2016</p>	<p>Due March 31, 2017: CSBG IS Survey is submitted to NASCSP. Module 1 is completed based on the 2016 Federal Fiscal Year and submitted through the On-Line Data Collection system (OLDC).</p>	<p>CSBG IS Survey</p>
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Data Submission for **FY18**

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 - Module 3: Community Level
 - Module 4: Individual and Family Level

CSBG Annual Report and CSBG Organizational Standards (Module 1)

D.2. **Organizational Standards Performance:** In the table below, please provide the percentage of CSBG Eligible Entities that met all State-adopted organizational standards in the reporting period (FFY). The target set in the CSBG State Plan is provided in the left-hand column. For more information on the CSBG Organizational Standards, see [CSBG Information Memorandum #138](#).

Target vs. Actual Performance on the Organizational Standards				
Fiscal Year	State CSBG Plan Target	Number of Entities Assessed	Number that Met <u>All</u> (100%) of State Standards	Actual Percentage Meeting All (100%) of State Standards
Auto-populated	[Auto-populated target from question 6.6. of the State CSBG plan].	[Insert a number between 0 – 99]	[Insert a number between 0 – 99]	[Auto-calculated]

CSBG Annual Report and CSBG Organizational Standards

Progress Indicators			
<i>Indicate the number of entities that met the following percentages of Organizational Standards.</i>			
<p>Note – While the State targets the percent of CSBG Eligible Entities to meet 100% of the Organizational Standards, targets are not set in the State Plan for 90%, 80%, 70%, and 60% progress indicators.</p>	Number of Entities Assessed	Number that Met between <u>90%</u> and <u>99%</u> of State Standards	Actual Percentage
	[Insert a number between 0 – 99]	[Insert a number between 0 – 99]	[Auto-calculated]
	Number of Entities Assessed	Number that met between <u>80%</u> and <u>89%</u> of State Standards	Actual Percentage
	[Insert a number between 0 – 99]	[Insert a number between 0 – 99]	[Auto-calculated]
	Number of Entities Assessed	Number that met between <u>70%</u> and <u>79%</u> of State Standards	Actual Percentage
	[Insert a number between 0 – 99]	[Insert a number between 0 – 99]	[Auto-calculated]

CSBG Annual Report and CSBG Organizational Standards

D.2b. Percentage Meeting Organizational Standards by Category. In the table below, provide the number of eligible entities that met each category of the Organizational Standards. The percentage that met all standards in each category will be automatically calculated and totaled in the bottom row.

Percentage Meeting Organizational Standards by Category			
Category	Number of Entities Assessed	Number that Met All Standards in Category	Actual Percentage
1. Consumer Input and Involvement	[Insert a number between 0 – 99]	[Insert a number between 0 – 99]	[Auto-calculated]
2. Community Engagement	[Insert a number between 0 – 99]	[Insert a number between 0 – 99]	[Auto-calculated]
3. Community Assessment	[Insert a number between 0 – 99]	[Insert a number between 0 – 99]	[Auto-calculated]
4. Organizational Leadership	[Insert a number between 0 – 99]	[Insert a number between 0 – 99]	[Auto-calculated]
5. Board Governance	[Insert a number between 0 – 99]	[Insert a number between 0 – 99]	[Auto-calculated]
6. Strategic Planning	[Insert a number between 0 – 99]	[Insert a number between 0 – 99]	[Auto-calculated]
7. Human Resource Management	[Insert a number between 0 – 99]	[Insert a number between 0 – 99]	[Auto-calculated]
8. Financial Operations & Oversight	[Insert a number between 0 – 99]	[Insert a number between 0 – 99]	[Auto-calculated]
9. Data and Analysis	[Insert a number between 0 – 99]	[Insert a number between 0 – 99]	[Auto-calculated]

CSBG Annual Report and CSBG Organizational Standards

D.3. Technical Assistance Plans and Quality Improvement Plans: In the table below, please provide the number of CSBG Eligible Entities with unmet organizational standards with Technical Assistance Plans (TAPs) or Quality Improvement Plans (QIPs) in place.

Technical Assistance Plans and Quality Improvement Plans	
Total Number of CSBG Eligible Entities with unmet organizational standards with Technical Assistance Plans (TAPs) in place	[Insert a number between 0 – 99]
Total Number of CSBG Eligible Entities with unmet organizational standards with Quality Improvement Plans (QIPs) in place	[Insert a number between 0 – 99]

D.3.a. If the State identified CSBG Eligible Entities with unmet organizational standards for which it was determined that TAPs or QIPs would not be appropriate, please provide a narrative explanation below. [If no is selected – Narrative, 2500 characters]

Note: D.3 is associated with State Accountability Measure 6Sb. QIPs are described in Section 678C(a)(4) of the CSBG Act. For additional information on corrective action and the circumstances under which a State may establish TAPs and QIPs, see [IM-138](#), Pages 5-6.

Module 1

- I.2. State ROMA Support:** How did the State support the CSBG Eligible Entities in using the ROMA system or alternative performance measurement system in promoting continuous improvement? For example, describe any data systems improvements, support for community needs assessment, support for strategic planning, data analysis etc.

[Narrative, 2500 characters or attach a document]

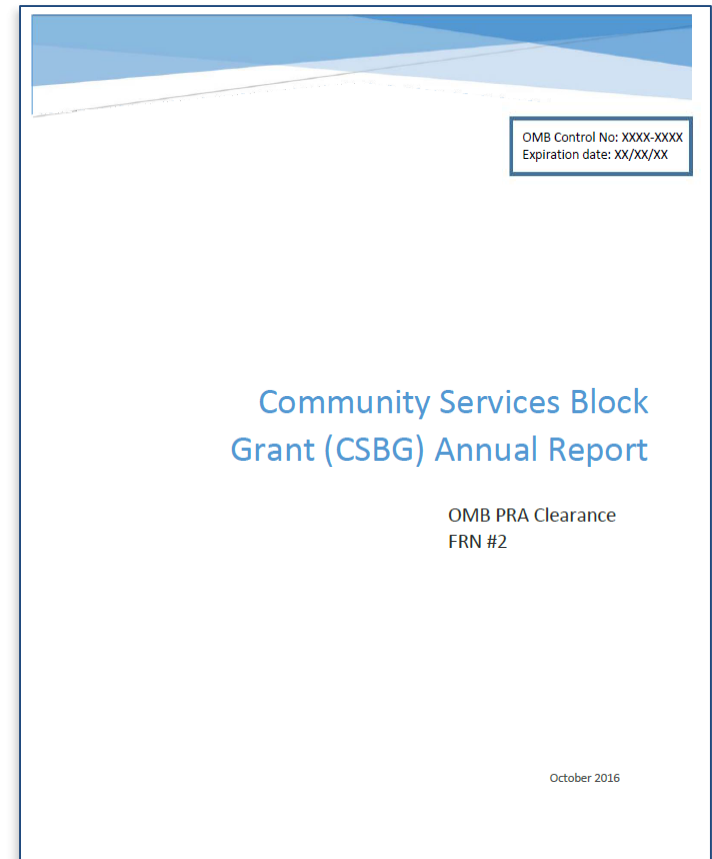
- I.3. State Review of CSBG Eligible Entity Data:** Describe the procedures and activities the State used to review the ROMA data (i.e. all data from elements of the ROMA cycle) from CSBG Eligible Entities for completion and accuracy (e.g. methodology used for validating the data submitted annually by the local agencies).

[Narrative, 2500 characters or attach a document]

- I.4 State Feedback on Data Collection, Analysis, and Reporting:** State Accountability Measure 5S(ii) requires states to submit written feedback to each CSBG Eligible Entity regarding the entity's performance in meeting ROMA goals, as measured through National Performance Indicator (NPI) data, within 60 calendar days of submitting the State's Annual Report. Has the state provided each CSBG Eligible Entity written, timely (at a minimum within 60 days of the submission) feedback regarding the entity's performance in meeting ROMA goals as measured through national performance data? Yes No

Modules 2, 3, and 4

Let's walk through the
CSBG Annual Report
Document



Community Level Work

Renewal of the CSBG network's understanding of the necessity of working toward community change as well as individual and family outcomes.

Community Needs

- When we hear agencies talk about needs that were assessed, they are often community level needs:
 - Our community lacks living wage jobs
 - There is a need for more affordable housing
 - We have a high unemployment rate
 - We have a low high school graduation rate in the school district that serves our customers with low income

Community Responses – Identifying Outcomes

ROMA Next Generation asks the entire CSBG network to consider how we will respond to these needs.

- What will change in communities?
 - Increase in living wage jobs, affordable housing units?
 - Reduced unemployment rate?
 - Increased high school graduation rate?

Community Responses – Identifying Strategies

ROMA Next Generation asks the entire CSBG network to consider how we will respond to these needs.

- What will agencies do to help make these kinds of changes in their communities?
- Who will we partner with (as these efforts usually involve multiple organizations.)

Reporting on Community Work

- Counts of Change
 - These are basic measures that provide the number of units being measured.
 - e.g. jobs, houses, resources, etc. that have been added (created) and in some cases maintained, or undesirable conditions subtracted (eliminated), in the community the CSBG Eligible Entity has targeted.

Reporting on Community Work

- Rates of Change
 - These measures call for reporting the “percent change”—the increase or decrease of some rate from one year to the next.
 - Require more data and information than counts
 - These indicate the magnitude of the impact a community initiative has had in a community.

Use Caution with Changes in Rates

Module 3 - Community Level

In the **Rates of Change** section, the measures call for reporting the “percent change”—the increase or decrease of something from one year to the next. Please see the examples below.

Example 1: If you are measuring a percent increase in shelter beds, you would provide the following information:

II.) **Baseline existing starting point used for comparisons (#):** Total Number of shelter beds (last year)

III.) **Target (#):** Targeted Number of shelter beds

V.) **Actual Results (#):** Actual number of shelter beds for the year

Example 2: If you are measuring a percent increase in the high school **graduation rate** in the identified community (in this case one school district), you would provide the following information:

II.) **Baseline existing starting point used for comparisons (#):** High School Graduation Rate (last year)

III.) **Target (#):** Targeted High School Graduation Rate

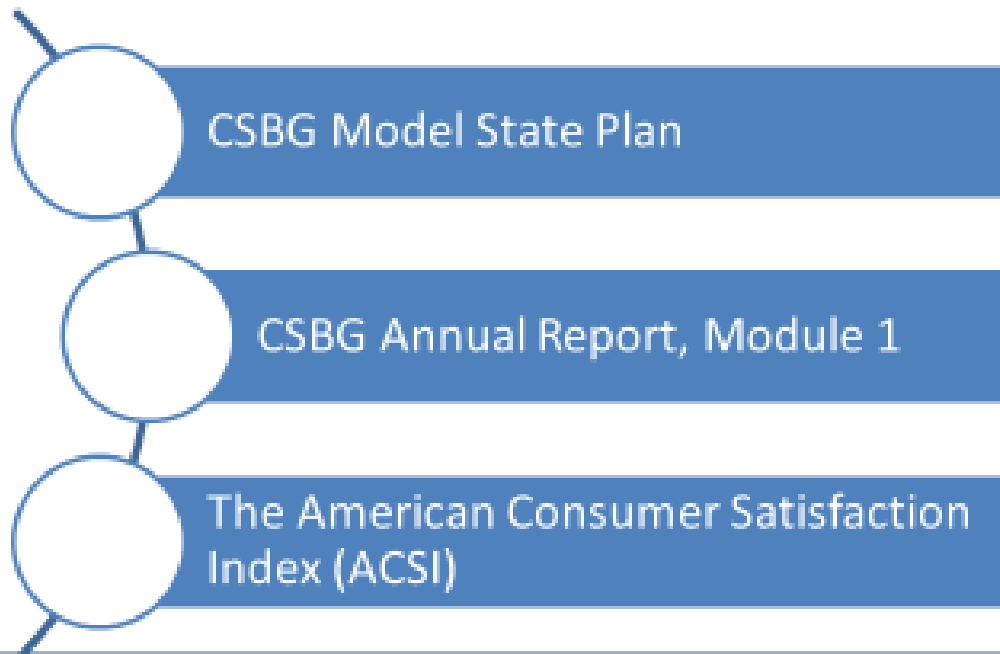
V.) **Actual Results (#):** Actual High School Graduation Rate (at the end of the initiative)

State Accountability Measures

- Developed to:
 - Track, measure, and improve performance by State CSBG Lead Agencies;
 - Capture performance data about the critical activities and functions performed at the State level;
 - Demonstrate how efficiently and effectively a State implements the activities described in their State plan; and
 - Connect the State's efforts with the performance of local eligible entities.

State Accountability Measures

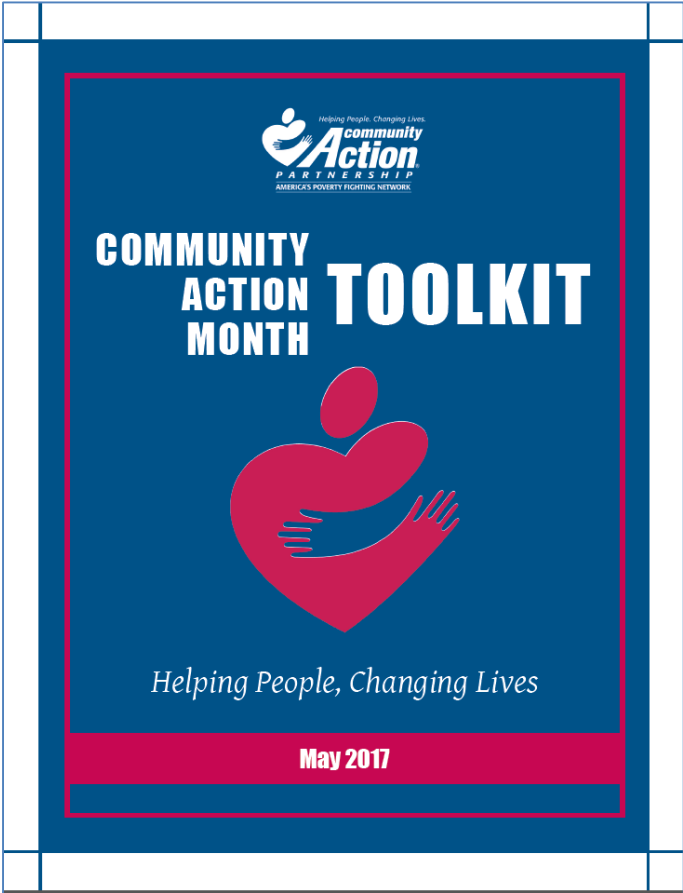
- State accountability measures are collected using three mechanisms:



ACSI

- Use feedback to improve communication:
 - Monitoring and Corrective Action
 - Development of the State Plan
 - Linkages
 - Distribution of Funds
 - Use of Discretionary Funds
 - Training and Technical Assistance

May is Community Action Month



COMMUNITY ACTION MONTH TOOLKIT

#BeCommunityAction #CommunityAction

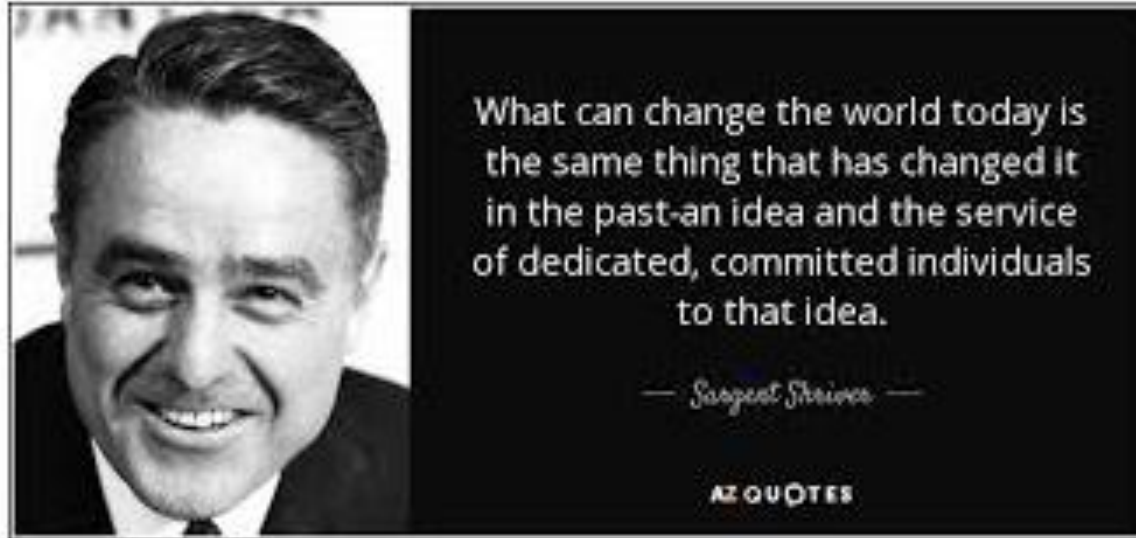
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MAY 2017

2

#WisdomWednesday



- #CommunityAction lives the spirit of @RSargentShriver today!
#BeCommunityAction #WisdomWednesday

First Day of Community Action Month **1**



#BeCommunityAction



Honor your Head Start and Early Head Start teachers

#HeadStart

Wisdom Wednesday **3**



#CommunityAction's history

International Firefighter's Day **4**

Honor first responders who work with your agency. Invite a firefighter to speak with Head Start.



#HeadStart

#FactFriday **5**



Share our memes highlighting facts about the impact of #CSBG and #CommunityAction



Showcase Saturday

Post key facts that showcase your Impact in the community

#BeCommunityAction

World Laughter Day **7**

Post selfies of your smiling faces with our "I Love Community Action" sign



#BeCommunityAction



Post photos of disaster relief efforts your Agency provides

#DisasterRelief



Post success stories about mental health services your Agency provides

#MentalHealth



Color the Huggy Heart with Head Start and Early Head Start students

WeCare Wednesday



Throwback Thursday

Post a picture of your Agency's founders with statistics about how your staff and Impact have grown.

#TBT

International Nurse's Day **12**

Honor nurses on your staff if your Agency provides healthcare services



#Nurses

Senior Appreciation Saturday **13**

May is Older American's Month, so recognize and appreciate the seniors in your programs



#MealsonWheels



14 Mother's Day

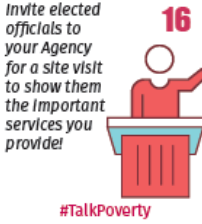
Honor the mothers of kids in your programs and mothers on your staff

#MothersDay

Motivation Monday **15**



#BeCommunity Action



16

#TalkPoverty

Weatherization Wednesday **17**

Post success stories from your latest weatherization projects!



#WAP



Happy Birthday #HeadStart

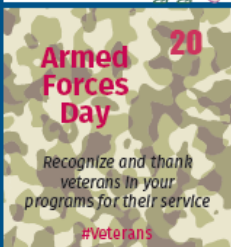
Head Start is 52 today, so share success stories about your Head Start alumni!

National Pizza Party Day **19**

Host a pizza party for your Head Start students



#HeadStart



Armed Forces Day

Recognize and thank veterans in your programs for their service

#Veterans

Start of Emergency Medical Services Week **21**



Honor #Healthcare workers on your staff

MissonMonday **22**

Post your Misson on social media with a success story about a time when your Agency put it in action

Staff Service **23**

Have your staff participate in a volunteer service project



#BeCommunityAction

Wisdom Wednesday **24**



Post our meme about Dr. Martin Luther King, Jr.'s fight against poverty

Twitter Storm **25**



Participate by tweeting your success stories using #CommunityAction and #BeCommunityAction

National Paper Airplane Day **26**

Make Huggy Heart paper airplanes with your #HeadStart students



National Paper Airplane Day

If you haven't already, register for our 2017 Annual Convention in Philadelphia **27**



#CAPCon17

Snapshot Saturday **28**

Post your favorite photo of an activity or program from your agency!



Memorial Day **29**



Share our Memorial Day meme to honor veterans

#MemorialDay



30

Participate in our Facebook Live video chat with Denise Harlow

Thank your volunteers, board, staff and donors for celebrating #CommunityAction Month! #BeCommunityAction **31**



May 2017





TWEETS 849 FOLLOWING 207 FOLLOWERS 619 LIKES 126

Following

Community Action

@CA_Skagit FOLLOW YOU
The heart of Community Action of Skagit County is creating a spirit of hope by

Tweets Tweets & replies Media

Community Action @CA_Skagit · 2h
Pre-registration for the #HaveaHeartRun closes tomorrow at 11:45 PM! Sign up at:

Who to follow · Refresh · View all

Hootsuite @hootsuite
Follow
Kelli Cover @kelliover

IMPACT Community Act @IMPACTCA · Apr 21

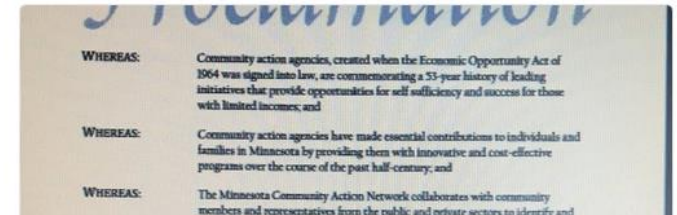
The Truth About Poverty: Homelessness affects more than 1.6 million children in the U.S. #impact #communityaction #poverty #facts



Social Media Tools

MinnCAP @MinnCAP · 18h

Thank you @GovMarkDayton for proclaiming May as Community Action Month #BeCommunityAction #CommunityAction



Community Action @CAPartnership · 4h

@AspenAscend #2Gen Inst highlights @CAP_Tulsa families who hold great strength and resilience. #CommunityAction works!

Wayne Metro CAA @WayneMetroCAA · Apr 20

#ChristaHsStory has a happy ending. #CommunityAction helped her become self-sufficient and financially stable. @CAPartnership @MCAA4CAAs





National Training
Center

CSBG T/TA Resource Center

- www.csbgtta.org
- *Many more toolkits, webinars, and print resources*
- Consultant Bank
- Training Calendar
- Discussion Forum
- Shared Calendar

The screenshot shows the website's navigation menu (Home, Dashboard, About, Contact, Consultant Bank, Forum, Calendar, Resource Bank) and a login section with E-mail and Password fields. The main content area features a large blue banner for the "CAA LEADERS' LEGAL GUIDE", a publication of CAPLAW and Community Action Partnership. The banner includes a thumbnail of the guide's cover, which has a compass rose design, and a list of chapters: Chapter 1: General Overview of Federal Grant Law; Chapter 2: Community Services Block Grant Act; Chapter 3: Financial Management of Federal Grants; and Chapter Four: General Tax Exempt Organization Requirements. Logos for NASCSP and Action Partnership are also visible.

www.communityactionpartnership.com

The screenshot shows the homepage of the Community Action Partnership website. At the top, there is a navigation bar with links for About Us, Careers, Donate, Press Room, Subscribe, and Search. Below this is a secondary navigation bar with links for Membership, Find Your CAA, Programs/Initiatives, Tools/Resources, Events, and Home. The main header features a large image of a woman hugging a young girl, with a green text box on the right that reads: "The Promise of Community Action. Community Action changes lives, embodies the spirit of hope and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other." Below the header are three featured sections: "Fighting Poverty" (with a person icon), "Community Action Network" (with a group icon), and "Tools and Resources" (with a wrench icon). Each section includes a brief description and a "Learn More" button. A large orange arrow points from the right towards the "Tools and Resources" section. Below these sections is a "LATEST NEWS" section with the subtext "Stay up to date with all our news!". At the bottom, there are four promotional cards: "Join Now!" (dated 02/10/2017), "Community Action Month" (dated 02/10/2017), "2017 Annual Convention" (dated 02/10/2017), and "Branding Summit" (dated 02/10/2017).

2017 Annual Convention



Community Action: Transforming Communities, Changing Lives

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