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|  | STATE OF MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES MEDICAID MANAGED SPECIALTY SUPPORTS AND SERVICES CONCURRENT WAIVER PROGRAMS CONTRACT | ATTACHMENT |
| | | P.7.7.1.1 |
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| Restricted Fund Balance Activity – August 2017 | | 1 of 5 |

1.0 General Report Overview

The Restricted Fund Balance Activity reports the fiscal year activity of the PIHP restricted fund balance.

Public Act 206 of 1893, Section 24e, Paragraph 11, as amended, directs, under specified circumstances, that a portion of each county's state convention facility development fund revenue be distributed for substance abuse prevention and treatment programs within the county. Proceeds are known as PA2 Funds.

PA2 Funding is provided to the PIHP through the Counties by the Michigan Department of Treasury. Funds are to be used for SUD prevention and treatment services in the county that received the funds from Treasury and are managed by the PIHP.


Public Act 107 of 2013, Section 105d, Paragraph 18, directs the department to withhold, at a minimum, 0.75% of payments to specialty prepaid health plans for the purpose of establishing a Performance Bonus Incentive Pool (PBIP). Distribution of funds from the Performance Bonus Incentive Pool (PBIP) is contingent on the specialty prepaid health plan's completion of the required performance of compliance metrics as described in the Medicaid Managed Specialty Supports and Services Concurrent 1915(b)/(c) Waiver Program(s) Contract. Please refer to Part II (A) – Section 8.4.2 - Contract Withholds and 8.4.2.1 - 2017 Performance Bonus Integration of Behavioral Health and Physical Health Services of the Contract.

PBIP funding awarded to the Prepaid Inpatient Health Plan (PIHP) shall be treated as restricted local funding. Restricted local funding must be utilized for the benefit of the public behavioral health system.

The Restricted Fund Balance Activity reports the fiscal year beginning balance, the current period deposits, the current period financing, the ending balance, the PA 2 transfers from the old coordinating agencies and the final balance after transfers. The report will be utilized by the PIHPs and those CMHSPs that are also PIHPs.

2.0 Report - Due Dates

Refer to the reporting grid incorporated in Attachment P.7.7.1.1 of the Contract for identification of report due dates. The reporting grid can be found on the MDHHS website: http://www.michigan.gov/MDHHS/0,4612,7-132-2941_38765---,00.htm

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3.0 Report Submission

3.1 Report Submitted via US Mail

This is no longer applicable. Electronic report submission required.

3.2 Report Submission – Electronic

The report should be submitted electronically to the department by the due date identified in 2.0 above at MDHHS-BHDDA-Contracts-MGMT@michigan.gov.

The report's file name must identify the reporting fiscal year, period covered (submission type), agency name, report title and date of submission. Example: For the FY XX Year End Interim submitted from network180 for the Medicaid ISF, the file name should read **FYXX Year End Interim network180 FSR Bundle MM-DD-YYYY**.

Note: The Restricted Fund Balance Activity is included in the FSR Bundle. It is not a stand-alone report.

Refer to the Electronic Report Submission Guidelines for report submission specifications.

4.0 Report Specific Navigation or Terminology

The Restricted Fund Balance Activity includes cell shading to assist the end user with completion of the form.

Report headers are shaded in light green.

Cells requiring data entry are shaded in yellow.


Cells that are formula driven and should not have data entered are not shaded.

Select cells have conditional formatting applied so that if an erroneous entry is made the cell will turn orange.

Worksheet protection has been enabled.

Precision as displayed functionality has been enabled. As such, Excel will utilize the displayed value instead of the stored value when it recalculates formulas.

The term "Submission Type" on the worksheet refers to the reporting period, i.e., Interim, Final, and Projection.

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5.0 Instructions for Completion of the Report

The PIHP name, Fiscal Year, Submission Type and Submission Date have been brought forward from the FSR – Medicaid.

5.1 Section 1 – Restricted Fund Balance Activity

The purpose of this section is to identify, by funding source (PA 2 and Performance Bonus Incentive Pool (PBIP)), the Restricted Fund usage and balance held by the PIHP and must report the following:

COLUMN DESCRIPTIONS

Restricted Fund Balance @ Beginning of Fiscal Year – This column represents the beginning balance of the Restricted Fund. The PIHP will enter, by funding source, the beginning balance of the Restricted Funds.

Current Period Deposits – This column represents the current period deposits into the Restricted Fund Balance.


Current Period Financing Medicaid (A 335) – This column represents the current period usage of the Restricted Fund Balance to fund Medicaid services. The PIHP will enter, by funding source, the total Restricted Fund usage to finance the PIHP Medicaid services. This amount must be entered as a **negative** amount.

Current Period Financing SUD Non-Medicaid (AC 335) – This column represents the current period usage of the Restricted Fund Balance to fund SUD Non-Medicaid services. The PIHP will enter, by funding source, the total Restricted Fund usage to finance SUD Non-Medicaid services. This amount must be entered as a **negative** amount.

Current Period Financing Healthy MI Plan (AI 335) – This column represents the current period usage of the Restricted Fund Balance to fund Healthy MI Plan services. The PIHP will enter, by funding source, the Restricted Fund usage to finance Healthy MI Plan services. This amount must be entered as a **negative** amount.

Current Period Financing MI Health Link (AK 335) – This column represents the current period usage of the Restricted Fund Balance to fund MI Health Link services. The PIHP will enter, by funding source, the total Restricted Fund usage to finance MI Health Link services. This amount must be entered as a **negative** amount.

Restricted Fund Ending Balance – This column represents the ending balance of the Restricted Fund after current period activity has been taken into consideration. The column is formula driven. The formula is the *sum of the beginning balance and the current period activity (deposits and financing)*.

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ROW INSTRUCTIONS

Row 1.a – Restricted Fund Balances / Current Activity

This row represents the total current year activity and the Restricted Fund balance. This row is formula driven. The formula is the *sum of PA2 (1.b) and Performance Bonus Incentive Pool (PBIP) (1.c)*.

Row 1.b – PA 2

This row represents the portion of the Restricted Fund Balance that is PA 2. Enter the restricted fund beginning balance, deposit, financing related to PA 2 funds.

NOTE: The amounts representing financing must be entered as a **negative** amount.

Row 1.c – Performance Bonus Incentive Pool (PBIP)

This row represents the portion of the Restricted Fund Balance that is Performance Bonus Incentive Pool (PBIP). Enter the restricted fund beginning balance, deposit, and financing related to PBIP funds.

NOTE: The amounts representing financing must be entered as a **negative** amount.


5.2 Section 1.1- PA2 Transferred From Coordinating Agency PA2 Fund Balances

Due to the integration of the CAs into the PIHPs, MDHHS has authorized the transfer of the PA2 funds from the old CAs to the PIHPs. The purpose of this section is to document the transfers of the PA2 funding from the old CAs to the PIHPs.

Row 1.1.a, b, c, d, & e – PA2 Transferred From Coordinating Agency PA2 Fund Balances

Enter in the column titled “PA2 Transferred From Coordinating Agency PA2 Fund Balances the name(s) of the CAs that transferred PA2 balances to the reporting PIHP.

Enter in the column titled “Total Transferred” the amounts transferred to the reporting PIHP. Amounts transferred to the reporting PIHP should be entered as a positive amount.

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Row 1.1.f – Total PA2 Transferred from CAs

This cell represents the total PA2 amount transferred from CAs to the reporting PIHP. The cell is formula driven. The formula is *the sum of rows 1.1.a, b, c, d, and e.*

Row 1.1.g – Final Restricted Fund Balance after Transfers

This cell represents the ending balance of the Restricted Fund Balance Fund after the PA2 transfers to the reporting PIHP. The cell is formula driven. The formula is *plus Restricted Fund Ending Balance (column 1.a) plus Total Transferred (column 1.1.f).*

Section 1.1.h – PA2 – Portion of Restricted Fund Balance

This cell represents the PA 2 portion of the ending balance of the Restricted Fund. This cell is formula driven. The formula is *Final Restricted Fund Balance after Transfers (1.1.g) less Performance Bonus Incentive Pool (PBIP) Portion of Restricted Fund Balance (1.1.i).*

Section 1.1.i – Performance Bonus Incentive Pool (PBIP) – Portion of Restricted Fund Balance

This cell represents the Performance Bonus Incentive Pool (PBIP) portion of the ending restricted fund. This cell is formula driven. The formula is *plus Performance Bonus Incentive Pool (PBIP) – Restricted Fund Ending Balance (1.c).*