

**CSHCS INFO #10-2018 - CSN Fund Ceiling and Stair Lifts Project**

Wed 3/7/2018 1:23 PM

LHD Colleagues:

Please see the memo below regarding the CSN Fund Ceiling and Stair Lifts Project. Please call the CSN Fund at 517-241-7420 if you have any questions.



**Children with  
Special Needs Fund**

...enhancing the lives of children with special needs in Michigan since 1944

**M E M O R A N D U M**

**DATE:** March 7, 2018  
**TO:** Local Health Departments and Other Interested Parties  
**FROM:** Marcia Franks, CSN Fund Coordinator  
**SUBJECT:** Ceiling and Stair Lifts Project

The Children with Special Needs (CSN) Fund is pleased to announce it has received a grant in the amount of \$50,000 from the Rollin M. Gerstacker Foundation to fund its Ceiling and Stair Lifts project. The purpose of this project is to assist with the purchase of ceiling and stair lifts for children with special needs, particularly those who are non-ambulatory.

The CSN Fund Advisory Committee strives to make sure these funds support as many children with special needs as possible, especially those demonstrating the greatest need. In order to effectually evaluate ceiling and stair lift applications, the Committee has set a **new bi-annual review process** to take place in May and September each year (for ceiling and stair lift requests only). Any ceiling and stair lift application received by 5:00 p.m. on **April 19, 2018** will be reviewed in May, and those received by 5:00 p.m. **August 16, 2018** will be reviewed in September. Applicants must meet the following eligibility requirements in order to be considered:

1. Under 21 years of age
2. Enrolled or medically-eligible to enroll in Children's Special Health Care Services
3. Submit a completed application Form [DCH-1239](#) with required documentation:
  - a. Complete Financial Assessment Form DCH-1273 (if not enrolled in CSHCS)

- b. A letter from parents explaining the need and reason for the request
  - c. A letter from the child's specialty physician explaining medical necessity for the equipment
  - d. Documentation of Assistance Form DCH-2423
  - e. Three (3) quotes with attached diagrams of the proposed ceiling/stair lift system
4. Ceiling and stair lifts will NOT be approved for rental units.

**PLEASE NOTE:** *The CSN Fund will continue with an open application process for all other CSN fund awards.* To download an application, please visit [www.michigan.gov/csrfund](http://www.michigan.gov/csrfund) or call (517) 241-7420 to have one sent.

CHILDREN WITH SPECIAL NEEDS FUND (CSN FUND)  
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