



SCHOOL WELLNESS PROGRAM POLICY & PROCEDURE ESSENTIAL ELEMENTS: NURSING EVALUATION

THIS DOCUMENT IS TO BE USED AS A GUIDANCE TOOL IN DEVELOPING NURSING EVALUATION POLICIES AND PROCEDURES FOR SCHOOL WELLNESS PROGRAMS.

Definition: Nursing evaluation is the documentation of nursing practice that is based upon measurable objectives and includes self-assessment.

Purpose: Nursing evaluation is essential to documenting and improving professional nursing practice in the School Wellness Program (SWP) and is necessary to promote the health, safety, and learning of students.

Procedures include:

1. Identify measurable objectives based on job descriptions, scope and standards of practice, competencies, and applicable state and federal laws. The Connecticut State Department of Education provides a comprehensive school nurse evaluation tool on their website. This can be retrieved at: https://portal.ct.gov/-/media/SDE/School-Nursing/Nursing_Competencies.pdf
2. Ensure there is input and goal-setting by the SWP nurse.
3. Continuing education/professional development of the SWP nurse in the evaluation process.
4. Twice annual nursing evaluations.

Note: Skills, teamwork, collaboration, adherence to school policy and state and federal regulations, organizational skills, oral and written communication and the day-to-day nonclinical duties are examples of areas of practice that are appropriately supervised by non-nursing administrators.

References:

American Nurses Association (ANA) and National Association of School Nurses (NASN). (2011). Scope and standards of practice: School nursing (2nd ed.). Silver Spring, MD: nursebooks.org

Connecticut State Department of Education: Competency in School Nurse Practice, 2nd ed. (2014). Retrieved from: https://portal.ct.gov/-/media/SDE/School-Nursing/Nursing_Competencies.pdf

National Association of School Nurses. (2016a). Framework for 21st century school nursing practice. *NASN School Nurse*, 31(1), 46-53. doi: 10.1177/1942602X15618644

National Association of School Nurses. (2018). Supervision & evaluation of the school nurse [Position statement]. Retrieved from: <https://higherlogicdownload.s3.amazonaws.com/NASN/3870c72d-fff9-4ed7-833f-215de278d256/UploadedImages/PDFs/Position%20Statements/2018-ps-supervision.pdf>