



## Child Welfare Roles & Responsibilities

### Mental Health Providers

Case Manager, Outpatient Therapist, Home-Based Therapist, Wraparound Facilitator  
ABA Team (Behavior Specialists), Occupational Therapist, Parent Support Partner,  
Youth Peer-to-Peer Specialist



#### 1 Roles & Activities

- mandated reporter
- provide therapy and/or case management services per the Person Centered Plan
- develop Person Centered Plan with child and family
- participate in the team treatment process
- outreach/coordination to other systems; e.g. school, medical providers, emergency services inside and external to agency
- document activities

#### 2 Best Contact Method

- contact agency – ask for the office number of the provider, if urgent consider asking for supervisor



#### 3 What Information can be Shared with Health Care Providers Involved in Diagnosis, Care and Treatment \*



- any information connected to an investigation into abuse or neglect
- documentation of informed consent for psychotropic medications
- clinical documentation to caseworker
- clinical documentation to birth/legal parent of a temporary court ward
- written/verbal instructions to foster parent as needed to facilitate care
- clinical documentation/verbal reports to those designated in consent for release of information signed by birth/legal parent (temporary court ward) or caseworker (permanent state ward)

#### 4 Role Necessities

Medical history for child – especially when care transition – sources:

- passport
- birth/legal parent
- child welfare records (if parental consent)
- other providers (need to know who these are so can request records)

Capacity to get questions answered quickly – possibly even before scheduled appointment

Office flow set up to get information ready/in chart by the scheduled

