

Fostering Health Partnerships



Child Welfare Roles & Responsibilities

Primary Care Medical Assistant



1 Roles & Activities

- assist with care activities
- gather information at appointment
- measurements e.g. vital signs
- outreach to others as needed; e.g. pharmacy, laboratory
- follow up calls; e.g. parents/caregivers, others

2 Best Contact Method

- contact main office number (unless prior arrangements for alternate number)



3 What Information can be Shared?



- information to parents/caregivers/case worker about care; e.g. results of lab testing
- information to other providers during care transitions

4 Role Necessities

Medical history for child – especially when care transition – sources:

- passport
- birth/legal parent
- child welfare records (if parental consent)
- other providers (need to know who these are so can request records)

Capacity to get questions answered quickly – possibly even before scheduled appointment

