



## DEPARTMENT OF HEALTH & HUMAN SERVICES

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**ADMINISTRATION FOR CHILDREN AND FAMILIES**  
**Administration on Children, Youth and Families**  
330 C Street, S.W.  
Washington, D.C. 20201

February 28, 2020

Mr. Robert Gordon  
Director  
Michigan Department of Health and Human Services  
Federal Reporting Section  
235 S. Grand Avenue, Suite 800  
Lansing, Michigan 48909-7695

Dear Mr. Gordon:

The Family First Prevention Services Act (FFPSA), enacted as part of Public Law (P.L.) 115-123, amended many provisions of titles IV-B and IV-E of the Social Security Act (the Act). On July 9, 2018, the Children's Bureau issued Program Instruction (PI) ACYF-CB-PI-18-07 to provide instructions to title IV-E agencies on amendments they are required to make to their Title IV-E Foster Care and Adoption Assistance Plan to address provisions amended or added by FFPSA. The PI also provided instructions for certain title IV-B requirements.

On January 8, 2020, Michigan submitted a title IV-E Plan amendment, to include Attachment IX, to the Regional Office, and on February 19, 2020 amended documents were received that included IV-B requirements. The submissions addressed the following requirements:

- 422(b)(15)(A)(vii) of the Act, modifying the title IV-B, subpart 1 plan for protocols to prevent inappropriate diagnoses; and
- 471(a)(20)(D) of the Act, title IV-E Plan amendment, addressing criminal record and child abuse and neglect registry checks for adults working in child-care institution.

### Plan Approval

We are pleased to notify you that we have reviewed and approved the revised Michigan title IV-E plan, including attachment IX alternative procedures for criminal background checks, and IV-B protocols addressing the requirements of the FFPSA indicated above. The effective date of this amendment is January 1, 2020. We wish to thank you and your program and legal staff for your work to finalize Michigan's title IV-E Plan and protocols for approval.

Again, thank you for your submission. Should you have any questions or concerns, please contact Irene Carrillo, Child Welfare Program specialist in Region 5 at (312) 886-4934 or by e-mail at [irene.carrillo@acf.hhs.gov](mailto:irene.carrillo@acf.hhs.gov). You may also contact Tina Naugler, Director of Regional Programs at (202) 205-6733 or by e-mail [tina.naugler@acf.hhs.gov](mailto:tina.naugler@acf.hhs.gov).

Sincerely,

A handwritten signature in black ink that reads "Jerry Milner". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

Jerry Milner  
Associate Commissioner  
Children's Bureau

Enclosure

cc: Gail Collins, Director; CB, Division of Program Implementation; Washington, DC  
JooYeun Chang, Director, Children's Service Agency, MDHHS, Lansing, MI  
Tina Naugler, Director of Regional Programs; CB, Washington, DC  
Irene Carrillo, Child and Family Program Specialist; CB, Region 5; Chicago, IL

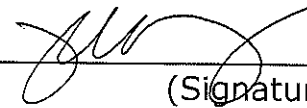
Title IV-E Plan – State/Tribe of  MICHIGAN

**PLAN SUBMISSION CERTIFICATION**

Instructions: This Certification must be signed and submitted by the official authorized to submit the title IV-E plan, each time the state/tribal submits an amendment to the title IV-E plan.

I  JooYeun Chang  (name) hereby certify that I am authorized to submit the title IV-E Plan on behalf of  Michigan  (State/Tribal Agency). I also certify that the title IV-E plan was submitted to the governor or tribal leader for his or her review and approval in accordance with 45 CFR 1356.20(c)(2) and 45 CFR 204.1.

Date  1/8/20



(Signature)

Executive Director   
(Title)

APPROVAL  
DATE  2/28/2020

EFFECTIVE  
DATE:  1/1/2020

Joseph Bock for Jerry Milner   
(Signature, Associate Commissioner, Children's  
Bureau)

Title IV-E Plan – State/Tribe of Michigan

**Family First Prevention Services Act:  
Alternate Procedures for Criminal Background Checks**

Instructions: If an agency has chosen to use alternative procedures for criminal record checks, the agency may use this form to satisfy requirements at section 471(a)(20) of the Act, and will remain in effect on an ongoing basis.


I certify that Michigan Department of Health and Human Services  
(Name of Agency/Tribe)

has chosen to use alternative procedures for fingerprint-based criminal records checks of national crime information databases, and child abuse and neglect registry checks on any adult working in a child care institution. The procedures required in section 471(a)(20) of the Act for the checks are not appropriate for the agency for the reasons described below:

The state statute does not provide authority to complete fingerprint-based checks. By 1/1/20 Michigan will complete alternate procedures to conduct state-based criminal records checks. Michigan will complete criminal history background checks and child abuse and neglect registry checks on any adult working in a child caring institution, for all states resided in within the past five years. The checks will be completed by the Division of Child Welfare Licensing for child caring institution staff.

Not effective until 10/1/18

(Date)

  
(Signature)

Title IV-E State Plan Pre-Print  
Section 471(a)(20)(D)

| Federal Regulatory/<br>Statutory<br>References <sup>1</sup> | Requirement   | State/Tribe<br>Regulatory,<br>Statutory, and Policy<br>References and<br>Citations for Each               |
|---|---|---|
| <p>1356.30(f)<br/>471(a)(20)(D)</p>                         | <p>d. In order for a child to be eligible for title IV-E funding, the licensing file for a child care institution must contain documentation which verifies that safety considerations with respect to the staff of the institution have been addressed. State/Tribal agency shall provide procedures for any child care institution, including a group home, residential treatment center, shelter, or other congregate care setting, to conduct criminal record checks, including fingerprint-based checks of national crime information databases (as defined in section 534(f)(3)(A) of title 28, United States Code), and checks described in subparagraph (B) of this paragraph, on any adult working child-care institution, including a group home, residential treatment center, shelter, or other congregate care setting, unless the State reports to the Secretary the alternative criminal records checks and child abuse registry checks the State conducts on any adult working in a child-care institution, including a group home, residential treatment center, shelter, or other congregate care</p> | <p>CCI R 400.4112<br/>CSA-CI 19-099</p> <p>CCI R 400.4113</p> <p>MCL 722.119</p> <p>See attachment IX</p> |

<sup>1</sup> Statutory references refer to the Social Security Act. Regulatory references refer to Title 45 of the Code of Federal Regulations (CFR).

Title IV-E State Plan Pre-Print  
Section 471(a)(20)(D)

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|  | setting, and why the checks specified in this subparagraph are not appropriate for the State. |  |
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