

Fostering Health Partnerships



Child Welfare Roles & Responsibilities

Mental Health Medical Assistant



1 Roles & Activities

- assist with care activities
- gather information at appointment
- measurements e.g. vital signs
- outreach to others as needed; e.g. pharmacy, laboratory
- follow up calls; e.g. parents/caregivers, others

2 Best Contact Method

- contact agency – ask for medical assistant



3 What Information can be Shared with Health Care Providers Involved in Diagnosis, Care and Treatment *



- any information connected to an investigation into abuse or neglect
- documentation of informed consent for psychotropic medications
- clinical documentation to caseworker
- clinical documentation to birth/legal parent of a temporary court ward
- written/verbal instructions to foster parent as needed to facilitate care
- clinical documentation/verbal reports to those designated in consent for release of information signed by birth/legal parent (temporary court ward) or caseworker (permanent state ward)

4 Role Necessities

- capacity to get questions answered quickly – possibly even before scheduled appointment
- office flow set up to get information ready/in chart by the scheduled

