

# Steps for Organizations to Provide the Michigan Diabetes Prevention Program to Medicaid Beneficiaries

Achieve Centers for Disease Control and Prevention (CDC) recognition.

Receive Michigan Department of Health and Human Services (MDHHS) Diabetes and Kidney Unit (DKU) approval and enroll in Michigan Medicaid.

Contract with a Medicaid Managed Care Organization (MCO).

Become credentialed in that MCO's network.

## Step 1: Achieve CDC-Recognition.

### Why do it:

- Organizations that wish to offer the Diabetes Prevention Program (DPP) must abide by CDC standards. The CDC's Diabetes Prevention Recognition Program (DPRP) plays a critical role in assuring that organizations can effectively deliver the evidence-based lifestyle change program with quality and fidelity. There are multiple levels of recognition: pending, preliminary, full and full plus.

### How to do it:

- Organizations that wish to deliver the DPP to Michigan Medicaid beneficiaries first must obtain recognition through CDC and must have **preliminary, full or full plus recognition**.
- It is recommended that organizations seeking CDC recognition complete the organizational capacity assessment provided by CDC before submitting an application.

### Resources:

- [CDC organizational capacity assessment](#)
- [Complete and submit online application](#)
- [List of CDC-recognized organizations](#)

## Step 2: Receive MDHHS DKU approval and enroll in Michigan Medicaid.

### Why do it:

- To bill and receive reimbursement from Medicaid, CDC-recognized Diabetes Prevention Programs will have to first seek approval from MDHHS DKU and then proceed to enroll in Michigan Medicaid and become a Medicaid-enrolled provider.

### How to do it:

- Ensure that your organization has the completed the MiDPP Pre-Enrollment Form located on [Michigan.gov/Diabetes](https://Michigan.gov/Diabetes). Organizations must receive approval from MDHHS DKU prior to enrollment in CHAMPS.
- Enroll as a MiDPP Provider by obtaining a MILogin user ID and password as well as subscribe to CHAMPS. Then the user can proceed with submitting the [provider enrollment application](#).

### Resources:

- [MDHHS DKU Website](#)
- [MDHHS DKU Support Email](#)
- [Apply for a National Provider Identifier \(NPI\)](#)
- [Enroll in SIGMA as Vendor](#)

## Step 3: Contract with a Medicaid Managed Care Organization.

### Why do it:

- After receiving CDC recognition and enrolling in Medicaid, the next step is to contract with one or more Medicaid MCOs. Contracts between the MCO and MiDPP Provider should outline expectations between the parties.

### How to do it:

- Identify the MCO(s) with which you want to contract.
- Identify and outreach to the appropriate individual at the MCO.
- Be prepared to share information about your organization, such as the population and region you serve and your accreditations and certifications.
- Be prepared to share your organization's NPI/lifestyle coach NPIs.
- Submit your application to the MCO. This is typically done electronically through the MCO's website.
- Approach the process with a recognition it will take time and patience.

### Resources:

- [Prospective contracting components between a Medicaid MCO and a CDC-recognized organization document on the coverage toolkit website](#)
- [Directory of Michigan MCOs](#)

## Step 4: Become credentialed in that MCO's network.

### Why do it:

- The final step to being able to provide MiDPP services to Medicaid beneficiaries may include becoming credentialed in the MCO's provider network. Credentialing is a process used by health plans to verify the training, qualifications, professional liability insurance, and practice history of an individual provider, supplier, or a facility to protect beneficiaries from being taken advantage of.

### How to do it:

- The MiDPP Provider (organization) needs to be credentialed in the MCO's network.
- The MCO's website should have information on how to become credentialed in their network.
- MCOs each have their own separate and distinct credentialing policies and procedures.
- Consider insurance requirements.

### Resources:

- Consult the provider credentialing portion of the MCO's website or discuss appropriate steps to take with the MCO individual with whom you worked on the contracting process.
- [Directory of Michigan MCOs.](#)

**Michigan.gov/Diabetes**

