

May 1, 2020

<Provider Name>  
<Provider Address 1>  
<Provider Address 2>  
<Provider City> <State> <zipcode5-zipcode4>

Dear Provider:

RE: Level of Care Determination (LOCD) End Date Extensions Due to COVID-19

The purpose of this letter is to allow flexibilities related to the completion of existing LOCDs with end dates that fall between March 1, 2020 through June 30, 2020 due to the COVID-19 public health emergency. Consistent with public health emergency conditions at both the state and federal level related to COVID-19, MDHHS is issuing this letter effective as indicated. Given the circumstances, this letter is intended to be time-limited, and MDHHS will notify providers of its termination.

The LOCD is an eligibility tool used to determine functional eligibility of individuals seeking long-term care supports and services in a Medicaid-certified nursing facility and home and community-based programs, including MI Choice, Program of All-Inclusive Care for the Elderly (PACE), and MI Health Link Waiver.

Due to the COVID-19 public health emergency, the Michigan Department of Health and Human Services (MDHHS) will extend the end date of existing LOCDs in the Community Health Automated Medicaid Processing System (CHAMPS) where the end dates fall between March 1, 2020 and June 30, 2020. No action is needed by the provider or agency. Providers should not conduct LOCDs during this timeframe if there is an existing eligible LOCD in CHAMPS for the beneficiary.

The extended end dates will be visible in CHAMPS no later than May 15, 2020. The end date will extend based on the criteria noted below:

- A. Existing eligible Door LOCDs (Doors 1-8, 67, 77) with end dates of March 1, 2020 to April 30, 2020 will be extended 180 days.
- B. Existing eligible Door LOCDs (Doors 1-8, 67, 77) with end dates of May 1, 2020 to June 30, 2020 will be extended 120 days.

At the conclusion of this public health emergency, Medicaid LTSS providers must ensure the beneficiary continues to meet eligibility requirements on an ongoing basis. The LTSS provider is responsible for conducting a new LOCD if there is a significant change in the beneficiary's condition.

Policy information for the LOCD can be found in the Michigan Medicaid Provider Manual at [www.michigan.gov/medicaidproviders](http://www.michigan.gov/medicaidproviders) >> Policy, Letters & Forms.

**MDHHS strongly encourages providers to subscribe to COVID-19 updates at [www.Michigan.gov/coronavirus](http://www.Michigan.gov/coronavirus).**

**The Centers for Disease Control and Prevention (CDC) provides resources for healthcare providers and others. [www.cdc.gov/coronavirus](http://www.cdc.gov/coronavirus)**

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Massey', followed by a horizontal line.

Kate Massey, Director  
Medical Services Administration