

March 16, 2021

<Provider Name>  
<Provider Address 1>  
<Provider Address 2>  
<City> <State> zipcode5-zipcode4

Dear Home Health and Hospice Providers:

RE: COVID-19 Vaccine for Eligible Agency Employees

Medicaid-enrolled home health and hospice agencies may have healthcare employees who have direct contact with beneficiaries that are currently receiving services. These healthcare employees meet the definition of an essential worker and, as such, are eligible for the COVID-19 vaccine. Agencies are encouraged to identify employed eligible essential workers who meet the criteria. Identification of eligible essential worker can be found at [www.michigan.gov/COVIDvaccine](http://www.michigan.gov/COVIDvaccine) under "COVID-19 Vaccine Prioritization Guidance." The vaccine is no cost to the agency or the eligible healthcare or essential worker.

The agency may opt to use the enclosed letter to serve as proof for your eligible healthcare or essential workers that they are eligible for the vaccine. If the enclosed letter is used, include the specific name of the worker, and indicate if they are healthcare or other essential workers covered under the priority categories.

For more information about the COVID-19 vaccine, call 1-888-535-6136 or go to [www.michigan.gov/COVIDvaccine](http://www.michigan.gov/COVIDvaccine). The Michigan Department of Health and Human Services (MDHHS) recommends you read the "Frequently Asked Questions" document on this website. It is located under the Get Your Questions Answered tab.

MDHHS strongly encourages providers to subscribe to COVID-19 updates at [www.Michigan.gov/coronavirus](http://www.Michigan.gov/coronavirus).

Sincerely,



Kate Massey, Director  
Medical Services Administration

enclosure

Dear <enter name of health care worker or essential worker>:

RE: Your COVID-19 Vaccine Eligibility

According to <program entity> records, you are providing <in-home health care or other essential services> to one or more individuals enrolled in a program funded by the Michigan Department of Health and Human Services (MDHHS). As a <health care worker or essential worker>, you are included in the priority groups currently being vaccinated in Michigan and **are eligible to receive the COVID-19 vaccine at no cost to you**. This letter serves as proof that you are eligible for the vaccine. **Please keep this letter until you have been vaccinated. You may need it to prove you are eligible for the COVID-19 vaccine.**

**To learn how to schedule your vaccination appointment with your local health department, go to [Michigan.gov/COVIDvaccine](https://Michigan.gov/COVIDvaccine). If you do not have internet access, or cannot locate information for your county online, please call 1-888-535-6136 and press option “5.”** A representative will help you find information about the COVID-19 vaccine in your area and will schedule your vaccination appointment if available.

For more information about the COVID-19 vaccine, call 1-888-535-6136 or go to [Michigan.gov/COVIDvaccine](https://Michigan.gov/COVIDvaccine). MDHHS recommends you read the “Frequently Asked Questions” document on this website. It is located under the “Get Your Questions Answered” tab.

Due to the limited supply of COVID-19 vaccine, your local health department may not be able to vaccinate everyone in your priority group at this time. However, registering for the COVID-19 vaccine will help ensure you can be vaccinated as soon as the supply allows.