



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

ELIZABETH HERTEL
DIRECTOR

New Hire & Rehire Forms

Manual hires not through Onboarding

Required Forms

1. [Assistance Program](#)
2. [City Tax Withholding](#) - *if applicable*
3. [Direct Deposit](#)
4. [Disclosure of Interest & Ethical Standards and Conduct](#)
5. [Federal W-4](#)
6. [Final Compensation Beneficiary Designation](#)
7. [Life Insurance and Accidental Duty Death Beneficiary](#)
8. [Michigan W4](#)
9. [Military Credit](#)
10. [Motor Vehicle Driver Agreement](#)
11. [Oath of Office](#)
12. [Office of Recipient Rights Acknowledgement](#) – *Center for Forensic Psychiatry only*
13. [Personal Information & Emergency Contact](#)
14. [Policy Awareness and Training Requirements](#)
15. [Supplemental Employment](#) – *if applicable*