

**EMSCC Education Subcommittee****Meeting Minutes****February 16, 2024****9 a.m.**[Click here to join the meeting](#)

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**Attendees:****Members:** K. Wilkinson-chair, M. Bentley, K. Belanger, G. Fairchild, T. Newton, C. Patrello, E. Pile, Dr. G. Smith, A. Steeby, E. Unger**Absent:** B. Jennison, S. Pochik**Guests:** Carol Robinet, Scott Wilkinson, Angela Madden**Staff:** Terrie Godde, Amanda Kinney, Rob Rudzki, Kallie Piette, Emily Baker, Emily Bergquist, Tammy Forbush

1. **Call to Order: The meeting was called to order at 9:03 a.m.**
2. **Roll Call**
3. **Approval of Agenda and Minutes from October 20, 2023. Motion to approve the agenda and minutes (Unger, Newton). Approved.**
4. **Old Business**
  - a.) **AEMT Workgroup Update: Student Minimum Competencies and Final Scenario Based Psychomotor Exam - Amanda and Terrie**
    - Terrie shared the NASEMSO AEMT documents and the AEMT workgroup psychomotor student handbook with minimum competencies and the group discussed.
    - **Motion to approve the handbook to go to be reviewed at EMSCC (Unger, Bentley). Approved.**
  - b.) **Changes to NREMT ALS Cognitive exam. Additional opportunities for ALS level psychomotor exam - Amanda and Terrie**
    - Amanda explained to the group there will be cognitive exams hosted at Life EMS in Grand Rapids in the event there is an influx of students that need to finish before the end of June 2024.

## 5. New Business

### c.) Dynamic Roster

- The department has been made aware that not every program is using the dynamic roster the way it was intended to be used. The group discussed if using the document should be a requirement rather than an option. The feedback in using the roster is positive, Emily Baker discussed a project to get additional items added to the process, updating the policy, and bringing that policy back for the ability to make this mandatory. Amanda Kinney and Terrie Godde suggested they record a tutorial for use and if people who have used it could do a testimonial on the positive impact.

### d.) Continuing Education Categories - Terrie

- With the administrative rule changes, the number of CEs are the same however, credit categories are not listed. The group discussed if that should be changed to specific items, work to create lesson plans for the topics that need to be done, list those lesson plans, etc. There will be an opportunity to adjust credits every three years, and to use state data to drive what the credits should be, and build categories around that. Emily Baker advised of internal discussions about protocol tracking to see what specific education is needed, how often does it need to be changed, and setting up rules for that.

### e.) Education Webinars for 2024 – Amanda and Terrie

- [Making Word Work for You Webinar](#): February 28, 2024, at 1 p.m.
- [Delivering Bad News to Families \(ICs\)](#): March 13, 2024, at 1 p.m.

### f.) Updating the Annual Report – Amanda

- National Registry has switched to domain level feedback scaled scoring report, they are working to remove that from the annual report.

### g.) Relicensing tools – Emily Bergquist

- Emily Bergquist discussed the one CE credit for clinical practice (preparatory IV starts) some agencies don't do that, Emily can start doing that this month and will add it in, remove it from agency responsibility and have the department add those CEs.
- Emily Bergquist discussed creating a blended learning series in MI Train and link the courses that are already there for relicensing so when they complete that blended learning, they have everything they need to relicense. Some research needs to be done to see if there is anything that needs to be added. Some additional research is needed for linking the series back to the eLicensing portal and have it auto generate into their account.

6. **Additional Items from Attendees**
7. **Adjourn: Motion to adjourn (Steeby, Unger). Approved. The meeting adjourned at 9:47 a.m.**
8. **Next Meeting: Friday, April 19, 2024, at 9 a.m.**

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