

**MCA Subcommittee**

**Minutes**

**March 4, 2025**

1:00 p.m. to 3:00 p.m.

[Click here to join the meeting](#)

**Or call in (audio only)**

**248-509-0316 Phone Conference ID: 247 248 624#**

- I. **Attendance:** D. Condino-chair, R. Warnemuende, Dr. Bigsby, B. Trevithick, E. Snidersich, Dr. Domeier, B. Kincaid, B. Miljan, M. Bentley, Dr. Reece.  
**Absent:** K. Cummings, A. Sogge, Dr. Bigsby, J. Stevens.  
**Guests:** Dr. H. Evans, Kevin Henderson, Bill Priese, John Theut, Marilyn Kropp, Megan Hartigan.  
**Bureau Staff:** Kuhl, Babb, Corey, Flory.
- II. The meeting was called to order at 1:00 p.m. by Debbie Condino.
- III. Approval of agenda and minutes
  - **Motion to approve (Warnemuende, Snidersich). Approved.**
- IV. Old Business
  - Patient Movement Ad Hoc – Debbie Condino
    - We continue to meet. Most of the regions are finalized for who will be sitting on the regional groups. There was still work to be done and Debbie will be creating an agenda template prior to the next meeting. We will go over the template at the next meeting and plan to start meetings in April.
  - MCA Quick Book Dept approval status – Kuhl
    - This does not need to go to EMSCC. There are recommendations to change some format issues and then it will be posted on the website and sent to the MCAs.
- V. New Business
  - MCA Handbook – Section II review
    - Krisy has completed her assignment with section 1. The group reviewed section 2 and made comments, suggestions, and proposed changes.
    - Krisy is assigning the Special Study section to herself.
    - **For April, be prepared for pharmacy and public safety interface.**
- VI. Adjourn at 2:53 p.m. (Trevithick, Warnemuende). Approved.
- VII. Next meeting April 1, 2025
  - Note: October meeting conflicts with conference. Cancel?

**Parking lot:**

Administrative Rules  
Medical Director