

MCA Subcommittee

Minutes

February 4, 2025

1:00 p.m. to 3:00 p.m.

[Click here to join the meeting](#)

Or call in (audio only)

248-509-0316 Phone Conference ID: 247 248 624#

- I. **Attendance:** Debbie Condino-chair, Ken Cummings, Rob Warnemuende, Dr. Bigsby, Bruce Trevithick, , Eric Snidersich, Dr. Domeier, Bonnie Kincaid, Bob Miljan, Michael Bentley.
Absent: Aaron Sogge, Dr. Reece, Jaason Stevens.
Guests: Carl Hartman, Kevin Henderson, Bill Prieese, John Theut, Marilyn Kropp.
Bureau Staff: Kuhl, Baker, Babb, Corey, Flory, Rudzki, Obiden.
- II. The meeting was called to order at 1:01 p.m. by Debbie Condino.
- III. Approval of agenda and minutes
 - **Motion to approve (Domeier, Warnemuende). Approved.**
- IV. Old Business
 - Patient Movement Ad Hoc – Debbie Condino
 - The last meeting was cancelled, the next meeting is the last Monday of the month. They are working on setting up regional meetings.
 - MCA Quick Book – Review and approve FINAL kk
 - There was one clarification that Krisy asked about regarding certifications. She has not reviewed the statute yet, and Dr. Bigsby clarified. It was left generic. Dr. Domeier discussed the ability to deny additional certifications. The group discussed points in the document.
 - **Motion to approve as is (Kincaid, Domeier). Approved.**
 - MCA Assessment – achievement tracking - KK
 - Krisy went over our progress. The Quick Book is now done, and we are moving to the MCA Handbook. She laid out a proposed timeline. She spoke about creating metrics and other points on the list. She discussed being invited to do a C Suite training prior to the Michigan Center for Rural Health Conference. Krisy will share how it went after and look to develop an ongoing training. She would need to discuss with some medical directors and key staff to prepare. Funding was briefly discussed. A formal method for feedback was brought up.

- MCA Handbook – highlights review
 - The group started to review the document and Krisy did track changes and made notes. They got through section one.
 - Next steps: Finish section two before making a new draft. Everyone to review section two prior to the next meeting for discussion.
- V. New Business
 - 2025 plan – this is all set.
- VI. Adjourn at 2:37 p.m. (Trevithick, Bigsby). Approved.
- VII. Next meeting: March 4, 2025

Parking lot:

Administrative Rules
Medical Director