

**Community Service Block Grant (CSBG)
Annual Report FY18**

CSBG Annual Report

Program Name: Community Services Block Grant

Grantee Name: Michigan

Report Name: CSBG Annual Report

Report Period: 10/01/2017 to 09/30/2018

Report Status: Submission Accepted by CO

Report Sections

- 1. Section A - Module 1 - State Administration*
- 2. Section B - Statewide Goals and Accomplishments*
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- 7. Section G - State Linkages and Communication*
- 8. Section H - Monitoring, Corrective Action, and Fiscal Controls*
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Section A - Module 1 - State Administration

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 02/28/2023
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
<p>Note: The reporting timeframes for all information in the administrative module is based on the Federal Fiscal Year, which runs from October 1 of a given calendar year until September 30 of the following calendar year. When completing the annual report, respondents will first indicate the Federal Fiscal Year for which the state is submitting data. The Online Data Collection (OLDC) system will then auto-populate the administrative module with information from the appropriate year (year 1 or year 2) in the accepted CSBG State Plan. States will be able to update information in these sections, as necessary.</p>	
SECTION A CSBG LEAD Agency, CSBG Authorized Official, CSBG Point of Contact	
A1. Confirm and update the following information in relation to the lead agency designated to administer the CSBG in the State, as required by Section 676(a) of the CSBG Act.	
A1a. Lead Agency MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES	
A1.b. Cabinet or administrative department of this lead agency	
<input type="radio"/> Community Services Department	
<input checked="" type="radio"/> Human Services Department	
<input type="radio"/> Social Services Department	
<input type="radio"/> Governors Office	
<input type="radio"/> Community Affairs Department	
<input type="radio"/> Other, describe	
A1c. Division, bureau, or office of the CSBG authorized official MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES	
A1d. Authorized official of the lead agency : Instructional note: The authorized official could be the director, secretary, commissioner etc. as assigned in the designation letter (attached under item 1.3). The authorized official is the person indicated as authorized representative on the SF-424M.	
Robert Gordon	
A1e. Street address 333 S. GRAND AVENUE, P.O. Box 30195	
A1f. City LANSING	A1g. State MI
A1h. Zip 48909	
A1i. Telephone (517) 284-4985	Extension
A1j. Fax (517) 284-4993	A1k. Email MDHHS-Grants@MICHIGAN.GOV
A1l. Lead agency website WWW.MICHIGAN.GOV/MDHHS	
A.2. Please check additional programs administered by the State CSBG Lead Agency during the reporting year (FFY)	
<input checked="" type="checkbox"/> Weatherization Assistance Program (WAP)	
<input type="checkbox"/> Low Income Home Energy Assistance Program (LIHEAP)	
<input type="checkbox"/> U.S. Department of Agriculture Programs	
Specify	
<input type="checkbox"/> U.S. Department of Housing and Urban Development (HUD) Programs	
Specify	
<input type="checkbox"/> Other, Describe	
If yes, Please list below:	

Section B - Statewide Goals and Accomplishments

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492	
CSBG Annual Report	Expiration Date: 02/28/2023	
Community Services Block Grant (CSBG) Annual Report - State Administration Module		
SECTION B Statewide Goals and Accomplishments		
B.1. Progress on State Plan Goals: Describe progress in meeting the State's CSBG-specific goals for State administration of CSBG under this State Plan.		
Goals: 1. Increase our ACSI score on CSBG State plan development. 2. Work toward disseminating monitoring reports to at least 75% of the CAAs within 60 calendar days. 3. Increase the number of Certified ROMA Trainers in Michigan (currently 9).		
<input type="radio"/> All Goals Accomplished		
<input checked="" type="radio"/> Goals Partially Accomplished		
Describe Progress Goal 1 - We will have to wait for the next ACSI survey to compare our ACSI score. Goal 2 - We have improved the number of days to submit monitoring reports to the agency. 95% of our monitoring reports were sent within 60 days. Goal 3 - We held a ROMA implementer cohort this year versus a ROMA training cohort and have 13 new Roma Implementers. We hope to have funding to hold a ROMA Train the Trainer cohort in FY20.		
<input type="radio"/> Not Accomplished		
Explain		
<i>Note: This information is associated with State Accountability Measure 1Sa(i) and will be used in assessing overall progress in meeting State goals.</i>		
B.2. CSBG Eligible Entity Overall Satisfaction Targets: In the table below, provide the State's most recent target for CSBG Eligible Entity Overall Satisfaction during the performance period (FFY).		
Prior Year Target	Most Recent American Customer Survey Index (ACSI) Score	Future Target
0	70	72
Instructional Note: Because the CSBG State Plan may cover two fiscal years, annual updates related to CSBG Eligible Entity satisfaction should be provided in this annual report. The State's target score will indicate improvement or maintenance of the State's Overall Satisfaction score from the most recent American Customer Survey Index (ACSI) survey of the State's CSBG Eligible Entities. States that did not receive ACSI scores (i.e. States with only a single CSBG Eligible Entity) should not complete Item B.2, but should provide narrative descriptions of other sources of customer feedback and the State's response to that feedback in question B.3. For more information on the ACSI and establishment of targets, see CSBG Information Memorandum #150 Use of the American Customer Satisfaction Index (ACSI) to Improve Network Effectiveness.		
B.3. CSBG Eligibility Entity Feedback and Involvement: How has the State considered feedback from CSBG Eligible Entities, OCS, public hearings, and other sources, and/or customer satisfaction surveys such as the American Customer Satisfaction Index (ACSI)? What actions have been taken as a result of this feedback?		
The State used the ACSI survey results to discuss the sections that needed the most attention with the CSBG Advisory Committee and the Director's Council. The State Plan was also discussed at the CSBG Conference with the attending CAA directors. In the past, comments were only taken during the public comment period. We also received feedback from monthly Leadership Webinars, Quarterly CSBG Webinars, and ROMA Collaborative Meetings. This year the CSBG Advisory group went through each question of the state plan and brought all choices to the CSBG conference for everyone's input and approval. Action taken: Improvements in Communication; Better coordination internally with all BCAEO programs ; Same information in many venues: At meetings, webinars, conferences, email, and BCAEO update; Reminders of important deadlines; Annual updates to BCAEO's email lists by topic area; Softened the language of the Risk Assessment; Send agencies a list of the past monitoring reviews and the corresponding IDs; A CSBG Leadership group was formed to gather input from all involved. Recommendation: Keep the BCAEO Leadership Monthly Webinars. Risk Assessment language changed from harsh internal lingo to external customer lingo. The term Risk Assessment was changed to the STAR Assessment (State Technical Assessment Report). A five star agency will represent an excellent agency while a one star agency has many deficiencies.		
B.4. State Management Accomplishment: Describe what you consider to be the top management accomplishment achieved by your State CSBG office during the reporting year (FFY). Provide examples of how administrative or leadership actions led to improvements in efficiency, accountability, or quality of services and strategies.		
BCAEO participates on the National Data Taskforce committee and brought in national partners at our trainings and conferences. BCAEO worked to improve their ACSI Survey scores through communication with the CAAs. BCAEO provided transparent reporting of ACSI survey results to the CAP Director's Council. Overall, the total score rose just a bit for this past year. That indicates that BCAEO takes its role seriously and works very hard to meet the needs of the individual CAP agencies in its jurisdiction. The BCAEO also formed a CSBG Workgroup to help facilitate CAP members providing input for changes/improvements to the CSBG application process and state plan. BCAEO sat on a pilot project with NASCSP and a few other states to help develop community level review questions. BCAEO also put together some trainings and has a strong partnership with the state association that resulted in a joint planning and smooth transition into ROMA Next Generation. The State Agency provides ongoing training and technical assistance opportunities during annual conferences and through webinars and teleconferences. In addition, Community Action staff have noted the state agency bolstering the quality of its training and technical assistance offered during the ROMA Next Generation launch by incorporating feedback from previous trainings. BCAEO started a quarterly BCAEO Academy offered to all CAAs. This is a day long training on current hot topics for the timeframe.		
B.5. CSBG Eligible Entity Management Accomplishments: Describe three notable management accomplishments achieved by CSBG Eligible Entities in your state during the reporting year (FFY). Describe how responsible, informed leadership and effective, efficient processes led to high-quality, accessible, and well-managed services and strategies.		

See Attachment B.5

B.6. Innovative Solutions Highlights:

Provide at least three examples of ways in which a CSBG Eligible Entity addressed a cause or condition of poverty in the community using an innovative or creative approach. Provide the agency name, local partners involved, outcomes, and specific information on how CSBG funds were used to support implementation.

See Attachment B.6

Section C - CSBG Eligible Entity Update

U.S. Department of Health and Human Services				OMB Clearance No: 0970-0492		
CSBG Annual Report				Expiration Date: 02/28/2023		
Community Services Block Grant (CSBG) Annual Report - State Administration Module						
SECTION C CSBG Eligible Entity Update						
C.1. CSBG Eligible Entities: The table below includes a list of CSBG Eligible Entities in the State as described in the CSBG State Plan for this reporting year (FFY). Please review and note any changes or updates in this information. This table should include every CSBG Eligible Entity to which the State allocated 90 percent of CSBG funds during the reporting period (FFY). The table should not include entities that only receive remainder/discretionary funds from the State or tribes/tribal organizations that receive direct funding from OCS under Section 677 of the CSBG Act.					C.2. Changes to Eligible Entities List: Did the list of eligible entities under item C.1 change during the reporting period (FFY)? If yes, briefly describe the changes.	
C.1a. CSBG Eligible Entity	C.1b. Public or Non Profit	C.1c. Type of Entity (Choose all that apply)	C.1d. Geographical Area Served by County (Provide all counties)	C.1e. Brief Description of "Other"	C.2a. Yes/No	C.2b. Briefly describe changes
Community Action of Allegan County	Nonprofit	Community Action Agency (CAA)	Allegan county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Alger-Marquette Community Action Board	Nonprofit	Community Action Agency (CAA)	Alger & Marquette counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Area Community Services Employment & Training Council	Public	Local Government Agency	Kent county		<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Mark for Delete	Changed name to Kent County Community Action Agency
Baraga-Houghton-Keweenaw Community Action Agency	Nonprofit	Community Action Agency (CAA)	Baraga, Houghton, Keweenaw counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Blue Water Community Action Agency	Nonprofit	Community Action Agency (CAA)	St. Clair county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Capital Area Community Services	Nonprofit	Community Action Agency (CAA)	Clinton, Eaton, Ingham, Shiawassee counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Chippewa-Luce-Mackinac Community Action Agency	Nonprofit	Community Action Agency (CAA)	Chippewa, Luce, Mackinac counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action Agency of Jackson, Lenawee, Hillsdale	Nonprofit	Community Action Agency (CAA)	Jackson, Lenawee, Hillsdale counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action Agency of South Central Michigan	Nonprofit	Community Action Agency (CAA)	St. Joseph, Calhoun, Branch, Barry counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Dickinson-Iron Community Services Agency	Nonprofit	Community Action Agency (CAA)	Dickinson, Iron counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
EightCAP, Inc.	Nonprofit	Community Action Agency (CAA)	Isabella, Montcalm, Gratiot, Ionia counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
FiveCAP, Inc.	Nonprofit	Community Action Agency (CAA)	Manistee, Mason, Lake, Newaygo counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Genesee County Community Action Resource Department	Public	Local Government Agency	Genesee county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Gogebic-Ontonagon Community Action Agency	Nonprofit	Community Action Agency (CAA)	Gogebic, Ontonagon counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Human Development			Huron, Tuscola,		<input type="radio"/> Yes <input checked="" type="radio"/> No	

Commission	Nonprofit	Community Action Agency (CAA)	Sanilac, Lapeer counties		<input type="radio"/> Mark for Delete	
Kalamazoo County Community Action Bureau	Public	Local Government Agency	Kalamazoo county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Macomb Community Action	Public	Local Government Agency	Macomb county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Menominee-Delta-Schoolcraft Community Action Agency	Nonprofit	Community Action Agency (CAA)	Menominee, Delta, Schoolcraft counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Mid Michigan Community Action Agency	Nonprofit	Community Action Agency (CAA)	Osceola, Clare, Gladwin, Mecosta, Midland, Bay counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Monroe County Opportunity Program	Nonprofit	Community Action Agency (CAA)	Monroe county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Muskegon-Oceana Community Action Partnership	Nonprofit	Community Action Agency (CAA)	Muskegon, Oceana counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Northeast Michigan Community Service Agency	Nonprofit	Community Action Agency (CAA)	Presque Isle, Montmorency, Alpena, Cheboygan, Otsego Crawford, Oscoda, Alcona, Ogemaw, Iosco, Arenac counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Northwest Michigan Community Action Agency	Nonprofit	Community Action Agency (CAA)	Emmet, Charlevoix, Antrim, Kalkaska, Missaukee, Wexford, Roscommon, Grand Traverse, Benzie, Leelanau counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Oakland Livingston Human Services Agency	Nonprofit	Community Action Agency (CAA)	Oakland, Livingston counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Ottawa County Community Action Agency	Public	Local Government Agency	Ottawa county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Saginaw County Community Action Committee, Inc.	Nonprofit	Community Action Agency (CAA)	Saginaw county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Southwest Michigan Community Action Agency	Nonprofit	Community Action Agency (CAA)	Berrien, Van Buren, Cass counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Washtenaw County Office of Community and Economic Development	Public	Local Government Agency	Washtenaw county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Wayne Metropolitan Community Action Agency	Nonprofit	Community Action Agency (CAA)	Wayne county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	

C.3. Total number of CSBG eligible entities:

29

Instructional Note:

Limited Purpose Agency refers to a CSBG Eligible Entity that was designated as a limited purpose agency under Title II of the Economic Opportunity Act of 1964 for the fiscal year 1981, that served the general purposes of a community action agency under Title II of the Economic Opportunity Act; did not lose its designation as a limited purpose agency under Title II of the Economic Opportunity Act as a result of failure to comply with that Act and that has not lost its designation as an CSBG Eligible Entity under the CSBG Act.

Instructional Note:

90 Percent funds are the funds a State provides to CSBG Eligible Entities to carry out the purposes of the CSBG Act, as described under section 675C of the CSBG Act. A State must provide "no less than 90 percent" of their CSBG allocation, under Section 675B, to the CSBG Eligible Entities.

Section D - Organizational Standards for Eligible Entities

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492			
CSBG Annual Report	Expiration Date: 02/28/2023			
Community Services Block Grant (CSBG) Annual Report - State Administration Module				
SECTION D Organizational Standards for Eligible Entities				
Note: Reference CSBG Information Memorandum #138 State Establishment of Organizational Standards for CSBG Eligible Entities				
D.1. Assessment of Organizational Standards: The CSBG State Plan indicated that the State would use the following organizational standards for its oversight of the CSBG:				
<input checked="" type="radio"/> The State will use the CSBG Organizational Standards Center of Excellence (COE) organizational standards (as described in IM 138)				
<input type="radio"/> The State will use an alternative set of organizational standards				
D.1a. How did the State assess CSBG Eligible Entities against organizational standards, as described in IM 138?				
<input type="checkbox"/> Peer to Peer review (with validation by the State or State-authorized third party)				
<input type="checkbox"/> Self-assessment (with validation by the State or State-authorized third party)				
<input type="checkbox"/> Self-assessment / Peer review with State risk analysis				
<input type="checkbox"/> State - authorized third party validation				
<input checked="" type="checkbox"/> Regular, on-site CSBG monitoring				
<input checked="" type="checkbox"/> Other				
Desk Reviews				
D.1b. Describe the assessment process as implemented by the State. Please describe any changes in the assessment process that occurred since the time of the State plan submission. Please note that with the exception of regular on-site CSBG monitoring, all assessment options above may include either on-site or desk review (or a combination). The specific State approach should be described in the narrative. In FY2018, the state conducted an assessment of the organizational standards through both onsite and desk review monitorings. Each grant manager conducted five to six organizational standards reviews by using an electronic automated tool. Assessment Steps: 1. BCAEO notified the agency about the organizational standards review 2. Agency received instructions on uploading documents by Org Standard into the statewide database. 3. BCAEO conducted an entrance conference to provide the agency with the scope of the review. 4. BCAEO reviewed each document for the components listed in the organizational standards monitoring tool to ensure the organization standard has been met. a.) Met standards were marked met b.) Standards that have not been met and do not contain the required components were marked not met. c.) Standards that are being worked on were marked in-progress in the monitors field notes d.) Notes are stored in the custom database. 5. Standards that were met were identified in the monitoring report. 6. Standards that are not met were indicated in the monitoring report. A Corrective Action Plan (CAP) will be required. Agencies that could not correct the finding within 30 days were placed on a Technical Assistance Plan (TAP). Failure to comply with the TAP will require additional monitoring to determine the causes of the failure. This may lead to a Quality Improvement Plan. 7. Standards that are in-progress will be identified in the monitoring report as not met.				
D.2. Organizational Standards Performance: In the table below, please provide the percentage of CSBG Eligible Entities that met all State-adopted organizational standards in the reporting period (FFY). The target set in the CSBG State Plan is provided in the left-hand column. For more information on the CSBG Organizational Standards, see CSBG Information Memorandum # 138.				
Target vs. Actual Performance on the Organizational Standards				
Fiscal Year	State CSBG Plan Target	Number of Entities Assessed	Number that Met <u>All</u> (100%) State Standards	Actual Percentage Meeting <u>All</u> (100%) of State Standards
2018	90	29	25	86.21%
Progress Indicators <i>Indicate the number of entities that met the following percentages of Organizational Standards</i>				
Note - While the State targets the percent of CSBG Eligible Entities to meet 100% of the Organizational Standards, targets are not set in the State Plan for 90%, 80%, <u>and</u> 70% progress indicators.	Number of Entities Assessed	Number that Met between <u>90%</u> and <u>99%</u> of State Standards	Actual Percentage	
	29	0	0.00%	
	Number of Entities Assessed	Number that Met between <u>80%</u> and <u>89%</u> of State Standards	Actual Percentage	
	29	1	3.45%	
	Number of Entities Assessed	Number that Met between <u>70%</u> and <u>79%</u> of State Standards	Actual Percentage	
29	3	10.34%		

Note: This information is associated with State Accountability measures 6Sa.

D.2a. In the space below, please identify the challenges and factors contributing to the difference between the target and actual results provided in the top row of Table D.2. (above)

In FY2018, some agencies that had previously met standards in prior years, did not meet the current standards. Two agencies actually met below 70% of the standards. One of those agencies has been on a QIP and is trying to get back on track and the other agency has since voluntarily dedesignated. This has been a challenge to meet our target number.

D.2b. Percentage Meeting Organizational Standards by Category.

In the table below, provide the number of eligible entities that met each category of the Organizational Standards. The percentage that met all standards in each category will be automatically calculated and totaled in the bottom row.

Percentage Meeting Organizational Standards by Category			
Category	Number of Entities Assessed	Number that Met all Standards in Category	Actual Percentage
1. Consumer Input and Involvement	29	26	89.66%
2. Community Engagement	29	27	93.10%
3. Community Assessment	29	25	86.21%
4. Organizational Leadership	29	26	89.66%
5. Board Governance	29	26	89.66%
6. Strategic Planning	29	25	86.21%
7. Human Resource Management	29	26	89.66%
8. Financial Operations & Oversight	29	26	89.66%
9. Data & Analysis	29	27	93.10%

D.3. Technical Assistance Plans and Quality Improvement Plans:

In the table below, please provide the number of CSBG Eligible Entities with unmet organizational standards with Technical Assistance Plans (TAPs) or Quality Improvement Plans (QIPs) in place.

Technical Assistance Plans and Quality Improvement Plans	
Total Number of CSBG Eligible Entities with unmet organizational standards with Technical Assistance Plans (TAPS) in place	1
Total number of CSBG Eligible Entities with unmet organizational standards with Quality Improvement Plans (QIPS) in place	1

D.3.a. If the State identified CSBG Eligible Entities with unmet organizational standards for which it was determined that TAPs or QIPs would not be appropriate, please provide a narrative explanation below.

Yes No

If a standard can be met within a short timeframe (like 30-90 days), they are first placed on a Corrective Action Plan (CAP). If they fail to meet the standards after the CAP time limit, they are then placed on a TAP. MOCAP's Organizational Standards is included in their QIP. Kalamazoo has since voluntarily dedesignated so they do not have a TAP in place.

Note: D.3. is associated with State Accountability Measure 6Sb.

QIPs are described in Section 678C(a)(4) of the CSBG Act.

For additional information on corrective action and the circumstances under which a State may establish TAPs and QIPs, see IM-138, Pages 5-6

Section E - State Use of Funds

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492			
CSBG Annual Report	Expiration Date: 02/28/2023			
Community Services Block Grant (CSBG) Annual Report - State Administration Module				
SECTION E State Use of Funds				
<p>Note: The reporting timeframes for expenditure information is based on the Federal Fiscal Year, which runs from October 1 of a given calendar year until September 30 of the following calendar year. States that operate according to a different fiscal year should analyze actual quarterly obligation of funds and report on obligations made during the time period of the Federal Fiscal Year.</p>				
CSBG Eligible Entity Allocation (90 Percent Funds) [Section 675C(a) of the CSBG Act]				
<p>E.1. State Distribution Formula: Did the State institute any changes in the distribution formula for the CSBG Eligible Entities during the reporting period covered by this report?</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No</p>				
<p>E.1.a If yes please describe any specific changes and describe how the State complied with assurances provided in Question 14 of the CSBG as required under Section C76(b)(8) of the State CSBG Act.</p>				
<p>E.2. Planned vs. Actual Allocation: Using the table below, specify the actual allocation of 90 percent of CSBG funds to CSBG Eligible Entities, as described under Section 675C(a) of the CSBG Act. While the CSBG State Plan allows for either percentages or dollar amounts, this table in the administrative report must be based on actual dollars allocated to each CSBG Eligible Entity during the Federal Fiscal Year (FFY). For each Eligible Entity receiving CSBG funds, provide the Funding Amount allocated to the CSBG Eligible Entity during the FFY.</p>				
Planned vs Actual CSBG 90 Percent Funds				
CSBG Eligible Entity	Planned		Actual	
	Funding Amount (\$)	Funding Amount (%)	Allocations (Based on State Formula)	Obligations
Community Action of Allegan County	214,684	0.00%	216,649	216,649
Alger-Marquette Community Action Board	138,810	0.00%	139,989	139,989
Area Community Services Employment & Training Council	1,144,134	0.00%	1,155,730	1,155,730
Baraga-Houghton-Keweenaw Community Action Agency	172,962	0.00%	174,495	174,495
Blue Water Community Action Agency	290,557	0.00%	293,309	293,309
Capital Area Community Services	1,119,113	0.00%	1,130,450	1,130,450
Chippewa-Luce-Mackinac Community Action Agency	151,275	0.00%	152,584	152,584
Community Action Agency of Jackson, Lenawee, Hillsdale	603,580	0.00%	609,575	609,575
Community Action Agency of South Central Michigan	651,882	0.00%	658,377	658,377
Dickinson-Iron Community Services Agency	81,950	0.00%	82,540	82,540
EightCAP, Inc.	795,734	0.00%	803,720	803,720
FiveCAP, Inc.	298,343	0.00%	301,175	301,175
Genesee County Community Action Resource Department	1,159,466	0.00%	1,171,221	1,171,221
Gogebic-Ontonagon Community Action Agency	87,528	0.00%	88,176	88,176
Human Development Commission	435,146	0.00%	439,396	439,396
Kalamazoo County Community Action Bureau	634,765	0.00%	641,083	641,083
Macomb Community Action	1,144,134	0.00%	1,155,730	1,155,730
Menominee-Delta-Schoolcraft Community Action Agency	159,269	0.00%	160,660	160,660
Mid Michigan Community Action Agency	719,563	0.00%	726,760	726,760
Monroe County Opportunity Program	214,684	0.00%	216,649	216,649

Muskegon-Oceana Community Action Partnership	571,786	0.00%	577,451	577,451
Northeast Michigan Community Service Agency	506,891	0.00%	511,884	511,884
Northwest Michigan Community Action Agency	583,930	0.00%	589,721	589,721
Oakland Livingston Human Services Agency	1,580,406	0.00%	1,596,522	1,596,522
Ottawa County Community Action Agency	347,462	0.00%	350,803	350,803
Saginaw County Community Action Committee, Inc.	562,031	0.00%	567,595	567,595
Southwest Michigan Community Action Agency	648,879	0.00%	655,343	655,343
Washtenaw County Office of Community and Economic Development	575,083	0.00%	580,782	580,782
Wayne Metropolitan Community Action Agency	7,712,341	0.00%	7,791,994	7,791,994
Total	23,306,388	0.00%	23,540,363	23,540,363

E.3. Actual Distribution Timeframe:

Did the State make funds available to CSBG Eligible Entities no later than 30 calendar days after OCS distributed the Federal award? Yes No

E.3a. If no, did the State implement procedures to ensure funds were made available to CSBG Eligible Entities consistently and without interruption? Yes No

E.3b. If the State was not able to make CSBG funds available within 30 calendar days after OCS distributed the Federal award, and was not able ensure that funds were made available consistently and without interruption, provide an explanation of the circumstances below along with a description of planned corrective actions.

Note: Item E.3 is associated with State Accountability Measure 2Sa.

Administrative Funds [Section 675C(b)(2) of the CSBG Act]

E.4. What amount of State CSBG funds did the State obligate for administrative activities during the Federal Fiscal Year? The amount must be based on actual dollars allocated during the Federal Fiscal Year (FFY). If you provided a percentage in Question 7.6, please convert to dollars.

State Administrative Funds			
CSBG State Plan		If entered in the CSBG State Plan as a percentage, convert and insert your number in dollars based on actual award amount.	Actual Amount Obligated
Target from CSBG State Plan 7.6			
5	%	\$1,307,798	\$1,307,798

E.5. How many State staff positions were funded in whole or in part with CSBG funds in the reporting period (FFY)?

Staff Positions Funded			
CSBG State Plan		Actual Number	
		14	16.0

E.6. How many State Full Time Equivalent (FTEs) were funded with CSBG funds in the reporting period (FFY)?

State FTEs			
CSBG State Plan		Actual Number	
		8	9.0

Remainder/Discretionary Funds [Section 675C(b) of the CSBG Act]

E.7. Describe how the State used remainder/discretionary funds in the table below

Instructional Note: While the CSBG State Plan allows for either percentages or dollar amounts, this table in the administrative report must be

based on actual dollars obligated to each budget category during the Federal Fiscal Year (FFY). States that do not have remainder/discretionary funds will not complete this item. If a funded activity fits under more than one category in the table, allocate the funds among the categories. For example, if the State provides funds under a contract with the State Community Action Association to provide training and technical assistance to CSBG Eligible Entities and to create a statewide data system, the funds for that contract should be allocated appropriately between Row A and Row C. If an allocation is not possible, the State may allocate the funds to the main category with which the activity is associated.

Note: This information is associated with State Accountability Measures 3Sa.

Planned vs. Actual Use of Remainder/Discretionary Funds

Remainder/Discretionary Funds Uses (See 675C(b)(1) of the CSBG Act)	Planned		Obligated	Brief Description of Services/activities
	Planned \$	Planned %	Actual \$	
a. Training/technical assistance to eligible entities	\$200,000.00	0.00%	175,000	Training Contract with the state association
b. Coordination of State-operated programs and/or local programs	\$50,000.00	0.00%	50,000	entered into MPHI Master grant agreement for a ROMA Coordinator
c. Statewide coordination and communication among eligible entities	\$30,000.00	0.00%	30,000	Statewide database upgrades
d. Analysis of distribution of CSBG funds to determine if targeting greatest need	\$258,206.00	0.00%	251,556	Raised the level of smaller agencies to \$175,000.
e. Asset-building programs	\$184,000.00	0.00%	230,470	Tax prep, financial empowerment, Getting Ahead program
f. Innovative programs/activities by eligible entities or other neighborhood groups	\$483,593.00	0.00%	437,123	Property Tax Foreclosure Prevention, Technology upgrades, Homelessness project, Housing needs assessment, Home Innovation Project, Youth Navigator, Furnace replacements, Minor Home Repairs, Summer Youth employment, Family Stability
g. State charity tax credits	\$0.00	0.00%	0	N/A
h. Other activities, Specify	\$89,000.00	0.00%	89,000	2 Native American grants (89000)
Totals	\$1,294,799.00	0.00%	\$1,263,149	

E.8. What types of organizations, if any, did the State work with (by grant or contract using remainder/discretionary funds) to carry out some or all of the activities in table E.7. (above)

CSBG Eligible Entities (if checked, include the expected number of CSBG Eligible Entities to received funds)

(if checked, include the expected number of CSBG Eligible Entities to received funds)

19

Other community-based organizations

State Community Action Association

Regional CSBG technical assistance provider

National technical assistance provider

Individual consultant

Tribes and Tribal Organizations

Other

If Other Checked
Michigan Public Health Institute was allocated dollars to help pay for a contracted position.

None (the State will carry out activities directly)

E.9. Total Obligations:

Category	Actual Obligations
Obligations to Eligible Entities (from State CSBG 90% Formula Funds)	\$23,540,363
State Administrative Costs	\$1,307,798
Remainder/Discretionary Funds	\$1,263,149
Total Obligations in FY	\$26,111,310
E.9a. Prior Year Carryover Of the total amount reported in the row above, the amount that	\$1,708,109

represents carryover funding from the prior fiscal year.	
E.9b. Carryover for this Fiscal Year Of the total CSBG amount to the State for this Fiscal Year, the amount that was unobligated and will carry forward to the next Fiscal Year.	\$4,965,750

Section F - State Training and Technical Assistance

U.S. Department of Health and Human Services			OMB Clearance No: 0970-0492		
CSBG Annual Report			Expiration Date: 02/28/2023		
Community Services Block Grant (CSBG) Annual Report - State Administration Module					
SECTION F Training, Technical Assistance, or Both					
<p>F.1. Describe how the State delivered CSBG-funded training and technical assistance to CSBG Eligible Entities by completing the table below. Add a row for each activity: indicate the timeframe; whether it was training, technical assistance or both; and the topic. CSBG funding used for this activity is referenced under Item E.7 (Planned vs. Actual Use of Remainder/Discretionary Funds.)</p> <p>Note: F.1 is associated with State Accountability Measure 3Sc</p>					
Training and Technical Assistance					
Training	Topic	Actual Dates		Brief Description	Conducted
		Start Date	End Date		
Training	ROMA	10/01/2017	09/30/2018	In person training as needed	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	10/01/2017	07/31/2018	Leadership Development Institute	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	10/01/2017	08/31/2018	CCAP preparation	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	10/01/2017	12/31/2017	New Executive Director Training	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	03/01/2018	03/01/2018	Eligibility Training	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Technology	10/01/2017	09/30/2018	ROMA NG FACSPRO Changes Webinars; helping agencies with ROMA NG changes	<input checked="" type="radio"/> Yes <input type="radio"/> No
Technical Assistance	Correcting Significant Deficiencies among Eligible Entities	10/01/2017	09/30/2018	Specific training for agencies that have unmet standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	ROMA	12/15/2017	12/15/2017	Data Analysis; Logic Models in FACSPRO	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Fiscal	11/01/2017	12/30/2017	in person WIPFLI training	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Other	10/01/2017	09/30/2018	Onsite agency training for agencies with specific needs in FACSPRO	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	ROMA	10/01/2017	09/30/2018	ROMA Training	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Organizational Standards - General	03/01/2018	03/01/2018	Fiscal, Communications, Org Standards (Community Engagement)	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	10/01/2017	07/31/2018	Leadership Development Institute	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	01/16/2018	01/16/2018	Explore strategies to overcome institutional bias in communities	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Organizational Standards - General	01/19/2018	01/19/2018	Intake Strategies and Case Management Webinar	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	ROMA	04/26/2018	04/26/2018	ROMA Implementer Training	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Technology	01/19/2018	02/28/2018	Advanced Social Media and Communications Webinar	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	07/10/2018	07/12/2018	Summer Conference - Financial monitoring, FACSPRO, management, Frontline staff, intake models, rural service delivery strategies, human resources, board member trainings, weatherization trainings	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	09/13/2018	09/13/2018	BCAEO Academy covers ROMA, Intake, CSBG Community Action Plan	<input checked="" type="radio"/> Yes <input type="radio"/> No

**F.2. Indicate the types of organizations through which the State provided training and/or technical assistance as described in Item F.1, and briefly describe their involvement?
(Check all that apply.)**

CSBG Eligible Entities (if checked, provide the expected number of CSBG Eligible Entities to receive funds)

If checked, provide the expected number of CSBG eligible entities to receive funds

Other community-based organizations

State Community Action Association

Regional CSBG technical assistance provider

National technical assistance provider

Individual consultant(s)

Tribes and Tribal Organizations

Other

Section G - State Linkages and Communication

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 02/28/2023
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
SECTION G State Linkages and Communication	
<p>Note: This section describes activities that the State supported with CSBG remainder/discretionary funds, described under Section 675C(b)(1) of the CSBG Act.</p> <p>Note: This item is associated with State Accountability Measure 7Sa.</p>	
G.1. State Linkages and Coordination at the State Level: Please review and confirm all areas for linkage and coordination that were outlined in the CSBG State Plan.	
<input checked="" type="checkbox"/> State Low Income Home Energy Assistance Program (LIHEAP) office	
<input checked="" type="checkbox"/> State Weatherization office	
<input checked="" type="checkbox"/> State Temporary Assistance for Needy Families (TANF) office	
<input type="checkbox"/> State Head Start office	
<input type="checkbox"/> State public health office	
<input type="checkbox"/> State education department	
<input checked="" type="checkbox"/> State Workforce Innovation and Opportunity Act (WIOA) agency	
<input type="checkbox"/> State budget office	
<input type="checkbox"/> Supplemental Nutrition Assistance Program (SNAP)	
<input type="checkbox"/> State child welfare office	
<input checked="" type="checkbox"/> State housing office	
<input type="checkbox"/> Other	
If Other Describe	
<p>G.1a. Describe the linkages and coordination at the State level that the State created or maintained to ensure increased access to CSBG services by communities and people with low-income people and communities under the CSBG State Plan and avoid duplication of services (as required by the assurance under Section 676(b)(5)) and identified in the CSBG State Plan. Describe or attach additional information as needed and provide a narrative describing activities, including an explanation of any changes from the original CSBG State Plan.</p> <p>The state office is the pass-through entity for LIHEAP and Weatherization funds to the CAAs. The state is also a part of the governor's task force that is headed up by the Michigan State Housing Development Authority (MSHDA). MSHDA and the state work together on lead abatement to avoid duplication of services. The state has been in meetings with our TANF office to talk about how our work fits in with TANF funding and how to increase access to CSBG services for low-income communities and clients.</p>	G.1a. Attachments
<p>G.2. State Linkages and Coordination at the Local Level: Describe the linkages and coordination at the local level that the State created or maintained with governmental and other social services, especially antipoverty programs, to assure the effective delivery of and coordination of CSBG services to people with low-income and communities and avoid duplication of services (as required by assurances under Sections 676(b)(5) and (b)(6)). Review and update the narrative describing actual activities, including an explanation of any changes from the original CSBG State Plan. Attach additional information as needed.</p> <p>The 29 CAAs serve the state's 83 counties through a combination of central, county and satellite offices and home visits as points of access for services. Since their service areas range from one to eleven counties, and their funding base and number of programs vary significantly, each agency has developed a service delivery system unique to its community's needs and financial resources. However, common to all agencies is their networking, coordination and collaboration with local public and private emergency service providers in meeting clients emergency needs; their assessment of client non-emergency needs and the effective coordination of CAA and local area services for maximum benefit to the client; and the delivery of services in such a way as to foster self-sufficiency rather than dependency and to avoid duplication of services. The CAAs actively participate in local networking and planning organizations, including multi-purpose collaborative bodies, human service coordinating bodies, continua of care, and workforce development boards. As participants, they take an active role in identifying gaps in services and join together with community leaders and service providers in planning and developing methods of getting services where they are needed. This question is also asked in their Community Action Plans.</p>	G.2. Attachments
G.3. CSBG Eligible Entity Linkages and Coordination	
<p>G.3a. State Assurance of CSBG Eligible Entity Linkages and Coordination: Describe how the State assured that the CSBG Eligible Entities coordinated and established linkages to assure the effective delivery of and coordination of CSBG services to people with low-income and communities and avoid duplication of services (as required by the assurance under Section 676(b)(5)). Attach additional information as needed.</p> <p>Most CAAs are participants in the local Emergency Service Provider Network and/or local Continuum of Care. This participation fosters optimum coordination of services at the local level. In addition, the following activities promote and require linkages and coordination of services across the state. Michigan CAAs operate nearly 40 percent of the Head Start programs. These programs require coordination with various child and family support services and Work First programs. As the largest senior services provider, CAAs work closely with</p>	G.3a. Attachments

their local Area Offices on Aging. As the largest emergency food provider, CAAs coordinate and network with their area emergency food providers including churches, food coalitions, Gleaners, Red Cross food banks, The Salvation Army, and The United Way. One agency mainstreamed the application of Head Start and GSRP so there is one pre-application. This allows CAA eligible families to be referred to the most appropriate program for their needs.

G.3b State Assurance of Eligible Entity Linkages to Fill Service Gaps:

Describe how the CSBG Eligible Entities developed linkages to fill identified gaps in the services, through the provision of information, referrals, case management, and follow-up consultations, according to the assurance under Section 676(b)(3)(B) of the CSBG Act.

The CAAs actively participate in local networking and planning organizations, including multi-purpose collaborative bodies, human service coordinating bodies, continua of care, workforce development boards, etc. As participants, they take an active role in identifying gaps in services and join together with community leaders and service providers in planning and developing methods of getting services where they are needed.

G.4. Workforce Innovation and Opportunity Act (WIOA) Employment and Training Combined Plan Activities (if applicable):

If the State included CSBG employment and training activities as part of a WIOA Combined State Plan, as allowed under the Workforce Innovation and Opportunity Act, provide a brief narrative describing the status of WIOA coordination activities, including web links if available to any publicly accessible combined plans and reports.

N/A

G.5. Coordination among CSBG Eligible Entities and State Community Action Association:

Describe State activities that took place to support coordination among the CSBG Eligible Entities and the State Community Action Association.

The state association (MCA) is copied on all communications to the CAA network. The state contracts our training dollars with MCA and discussions/surveys are held to determine training assistance needs and the needs of the CAAs. MCA is working in collaboration with the state and has created a shared website for CAA training and technical use. MCA and the state hold conferences and attend or present sessions between the two when necessary. MCA attends BCAEO Commission Meetings and meets at least monthly with BCAEO staff and quarterly with MDHHS to maintain close ties and to expand cooperation, coordination and innovation. MCA and BCAEO also worked together to submit the required RPIC state training plan.

G.6. Feedback to CSBG Eligible Entities and State Community Action Association:

Describe how the State provided feedback to local entities and the State Community Action Association regarding its performance on State Accountability Measures.

The state sought input and made changes based on that input from the CSBG Advisory group, resulting in a more effective Communication plan using technology with monthly newsletter (BCAEO Update). The Update makes front line staff feel more connected. It was suggested that maybe the state could archive it on the BCAEO website so we are looking into that. It was suggested that face to face communication is sometimes preferred over a webinar because the attendees may be more comfortable asking questions so more training sessions were made available at the CSBG conference. BCAEO has utilized FACSPRO documents center to share ideas/instructions to improve processes, suggested forms - New documents in FACSPRO are now flagged.

Note: This information is associated with State Accountability Measure 5S(iii). The measure indicates feedback should be provided within 60 calendar days of the State getting feedback from OCS.

Section H - Monitoring, Corrective Action, and Fiscal Controls

U.S. Department of Health and Human Services				OMB Clearance No: 0970-0492		
CSBG Annual Report				Expiration Date: 02/28/2023		
Community Services Block Grant (CSBG) Annual Report - State Administration Module						
SECTION H Monitoring, Corrective Action, and Fiscal controls						
Monitoring of CSBG Eligible Entities (Section 678B(a) of the CSBG Act)						
H.1. Briefly describe the actual monitoring visits conducted during the reporting year including: full on-site reviews; on-site reviews of newly designated entities; follow-up reviews - including return visits to entities that failed to meet State goals, standards, and requirements; and other reviews as appropriate. If a monitoring visit was planned during the year but not implemented, provide a brief explanation in the far right column of the table below.						
Instructional Note: This information is associated with State Accountability Measure 4Sa(i).						
CSBG Eligible Entity	Review Type	Planned Site Visit Date	Actual Site Visit Date		Brief Description of Purpose Note: If a monitoring visit was a part of the original state monitoring plan, the State may note that this was a routine scheduled monitoring visit. If the visit was not a part of the original monitoring plan, the State will provide a brief explanation for the purpose of the Visit (e.g. a follow-up regarding a special issue). This section should not be used to outline findings, but should simply note the purpose of the monitoring (FFY) (e.g. follow-up regarding corrective actions).	Conducted
			Start Date	End Date		
Community Action of Allegan County	Full onsite	FY1 Q3	06/25/2018	06/27/2018	Routine scheduled monitoring visit.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Alger-Marquette Community Action Board	Full onsite	FY1 Q3	04/23/2018	04/25/2018	Routine scheduled monitoring visit.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Area Community Services Employment & Training Council	Full onsite	FY1 Q3	06/04/2018	06/07/2018	Routine scheduled monitoring visit.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Baraga-Houghton-Keweenaw Community Action Agency	Other	FY1 Q3	05/14/2018	05/18/2018	Routine scheduled Desk monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Blue Water Community Action Agency	Other	FY1 Q4	08/23/2018	09/11/2018	Routine scheduled Desk monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Capital Area Community Services	Other	FY1 Q2	02/06/2018	03/08/2018	Routine scheduled Desk monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Chippewa-Luce-Mackinac Community Action Agency	Other	FY1 Q3	09/19/2018	10/24/2018	Routine scheduled Desk monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Agency of Jackson, Lenawee, Hillsdale	Other	FY1 Q3	05/21/2018	05/24/2018	Routine scheduled Desk monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Agency of South Central Michigan	Other	FY1 Q2	03/12/2018	04/11/2018	Routine scheduled Desk monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Dickinson-Iron		FY1 Q3	10/01/2018	10/15/2018	Routine scheduled Desk	<input checked="" type="radio"/> Yes <input type="radio"/> No

Community Services Agency	Other				Monitoring.	
EightCAP, Inc.	Other	FY1 Q2	03/01/2018	03/09/2018	Routine scheduled Desk monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
FiveCAP, Inc.	Full onsite	FY1 Q3	06/11/2018	06/13/2018	Routine scheduled monitoring visit.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Genesee County Community Action Resource Department	Full onsite	FY1 Q4	09/25/2018	10/17/2018	Routine scheduled monitoring visit.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Gogebic-Ontonagon Community Action Agency	Full onsite	FY1 Q3	08/30/2018	09/24/2018	Routine scheduled monitoring visit.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Human Development Commission	Other	FY1 Q4	08/14/2018	08/28/2018	Routine scheduled Desk monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Kalamazoo County Community Action Bureau	Full onsite	FY1 Q2	01/24/2018	04/19/2018	Routine scheduled monitoring visit.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Macomb Community Action	Other	FY1 Q4	07/16/2018	07/19/2018	Routine scheduled Desk monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Menominee-Delta-Schoolcraft Community Action Agency	Other	FY1 Q4	07/23/2018	07/24/2018	Routine scheduled Desk Monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Mid Michigan Community Action Agency	Other	FY1 Q4	08/06/2018	08/16/2018	Routine scheduled Desk monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Monroe County Opportunity Program	Other	FY1 Q4	05/01/2018	05/10/2018	Routine scheduled Desk monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Muskegon-Oceana Community Action Partnership	Full onsite	FY1 Q3	03/26/2018	05/18/2018	Routine scheduled monitoring visit.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Northeast Michigan Community Service Agency	Other	FY1 Q4	05/18/2018	06/26/2018	Routine scheduled Desk monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Northwest Michigan Community Action Agency	Full onsite	FY1 Q4	08/27/2018	08/29/2018	Routine scheduled monitoring visit.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Oakland Livingston Human Services Agency	Full onsite	FY1 Q2	02/12/2018	03/09/2018	Routine scheduled monitoring visit.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Ottawa County Community Action Agency	Other	FY1 Q2	01/29/2018	02/21/2018	Routine scheduled Desk monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Saginaw County Community Action Committee, Inc.	Other	FY1 Q3	04/19/2018	05/18/2018	Routine scheduled Desk monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Southwest Michigan Community Action Agency	Other	FY1 Q3	04/10/2018	04/18/2018	Routine scheduled Desk monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Washtenaw County Office of Community and Economic Development	Full onsite	FY1 Q2	02/05/2018	02/08/2018	Routine scheduled monitoring visit.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Wayne Metropolitan Community Action Agency	Full onsite	FY1 Q2	03/12/2018	04/26/2018	Routine scheduled monitoring visit.	<input checked="" type="radio"/> Yes <input type="radio"/> No

H.2. Monitoring Policies:

Were any modifications made to the State's monitoring policies and procedures during the reporting period?

Yes No

If changes were made to State monitoring policies and procedures, attach and/or provide a hyperlink to the modified documents.

H.2. Monitoring Policies Attachments

H.3. Initial Monitoring Reports:

Were all State monitoring reports conducted in a manner consistent with State monitoring policies and procedures and disseminated to CSBG Eligible Entities within 60 calendar days?

Yes No

If no, provide the actual number of days for initial distribution of all monitoring reports and provide an explanation for the circumstances that resulted in delayed reports.

MDS Org Standards; 88 Days--agency had a couple of items that were able to be resolved prior to the report going out which added additional time. MOCAP Programmatic; 104 Dayswe combined the Programmatic and Financial Reports and due to compounded findings, the preparation time for the report was longer than usual. Saginaw Org Standards; 98 days there was an internal error on the letter that had to be corrected prior to being sent.

Note: This item is associated with State Accountability Measure 4Sa(ii).

Corrective Action, Termination and Reduction of Funding and Assurance Requirements (Section 678C of the Act)

H.4. Quality Improvement Plans (QIPs):
Did all CSBG Eligible Entities on Quality Improvement Plans resolve identified deficiencies within the schedule agreed upon by the State and eligible entity?

Yes No N/A

If no, provide an explanation for the circumstances

BCAEO has been working very closely with MOCAP to work on their deficiencies. The shared services partner they had in place terminated the contract and they have since stalled progress. A new shared services partner is currently being solicited and we are hopeful that will put them back on track. In the meantime, we have setup a SharePoint that all of their staff and board can access that has a calendar of due dates and trainings as well as a document center for all reports, general agency documents as well as repository for the QIP. Additionally, board meetings are being attended by BCAEO staff.

Note: The QIP information is associated with State Accountability Measures 4Sc.

H.5. Reporting of QIPs:

Did the State report all CSBG Eligible Entities with serious deficiencies from a monitoring review to the Office of Community Services within 30 calendar days of the State approving a QIP?

Yes No N/A

If no, provide an explanation for the circumstances. A plan to assure timely notification of OCS must be included in the next CSBG State Plan.

Note: This item is associated with State Accountability Measure 4Sa(iii)).

Fiscal Controls and Audits

H.6. Single Audit Review:

In the table below, provide the dates of any CSBG Eligible Entity Single Audits in the Federal Audit Clearinghouse that were received and reviewed during the Federal Fiscal Year as required by the CSBG regulations applicable to 45 CFR 75.521. If the audit contained findings requiring a management decision by the State, provide the date the decision was issued.

Employer Identification Number (EIN) of Agency	Date Audit was Accepted by Federal Audit ClearingHouse	State Management Decision Required?	State Management Decision Issued within 6 Months	Date Management Decision Issued (if applicable)
237270048	06/12/2018	No		
381785665	09/28/2018	No		
381790220	06/29/2018	No		
381791181	05/16/2018	No		
381792679	02/26/2018	No		
381794361	05/23/2018	No		
381797320	06/27/2018	No		
381797894	06/27/2018	No		
381798626	04/27/2018	No		
381800879	06/29/2018	No		
381802280	06/29/2018	Yes	Yes	11/28/2018
381802755	03/23/2018	No		
381803599	05/23/2018	No		
381814239	02/07/2018	No		
381814318	02/27/2018	No		
381873461	04/17/2018	No		
381976979	03/01/2018	No		
382027389	01/19/2018	No		
382056236	03/14/2018	No		
382284121	03/01/2018	No		
382415106	02/28/2018	No		

382631431	03/06/2018	No		
382889846	06/08/2018	No		
386004849	06/15/2018	No		
386004860	06/28/2018	No		
386004868	09/28/2018	No		
386004883	04/16/2018	No		
386004894	04/28/2017	No		
386111652	03/08/2018	No		

H.7. Single Audit Management Decisions:

Briefly describe any management decisions issued according to State procedures of CSBG Eligible Entity single audit. Provide the audit finding reference number from the Federal Audit Clearinghouse and describe any required actions and timelines for correction.

File Name is 5548120171; Report ID is 766794- Finding 1 - Significant Deficiency in Internal Control over Financial Reporting. Action: Muskegon-Oceana Community Action Partnership, Inc (MOCAP) is developing and implementing a Quality Improvement Plan to address and correct the deficiencies noted in this finding. In addition to documentation submitted in the Quality Improvement Plan, MOCAP must submit financial management reports to BCAEO showing effective control over, and accountability for, all funds, property, and other assets starting November 1, 2018. Unresolved. Finding 2 - The Agency expended federal awards pertaining to CSBG without having written policy pertaining to payments (cash management), cost principles and procurement. Action: MOCAP is developing and implementing a Quality Improvement Plan to address and correct the deficiencies noted in this finding. The BCAEO requires MOCAP to develop a written financial policy manual and internal controls pertaining to payments (cash management), cost principles and procurement. MOCAP must also train MOCAP's staff on the financial policies and internal controls pertaining to payments (cash management), cost principles and procurement. To ensure adherence to the financial policy manual and internal controls, MOCAP must complete four consecutive quarterly evaluations of financial transactions in the areas of payments, cost principles, and procurement to ensure that all financial policies, work flows/protocols, internal controls, and approval steps are being followed starting January 1, 2019. Unresolved. Finding 3 - Significant Deficiency in Internal Control over compliance: Agency did not develop and implement a comprehensive cost allocation plan. Action: MOCAP must correct the deficiency by submitting an updated cost allocation plan and the methodology used to develop it to BCAEO by December 4, 2018. Unresolved. Finding 4 - Significant Deficiency in Internal Control over Compliance: The Agency's internal controls did not properly determine eligibility. Action: MOCAP must submit the processing steps used to review all files prior to assisting a client including the developed checklist and provide documentation on the completed training for staff including the dates, times, topics, instructors, and staff members trained. MOCAP must submit a list of the all the clients served in September of 2018.

Note: This information is associated with State Accountability Measure 4Sd

Section I - Results Oriented Management and Accountability (ROMA) System

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 02/28/2023
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
SECTION I Results Oriented Management and Accountability (ROMA) System	
I.1. ROMA Participation: In which performance measurement system did the State and CSBG Eligible Entities participate, as required by Section 678E(a) of the CSBG Act and the assurance under Section 676(b)(12) of the CSBG Act?	
<input checked="" type="checkbox"/> The Results Oriented Management and Accountability (ROMA) System	
<input type="checkbox"/> Another performance management system that meets the requirements of Section 678E(b) of the CSBG Act	
<input type="checkbox"/> An alternative system for measuring performance and results	
I.1a. If ROMA was selected in item I.1, provide an update on any changes in procedures and data collection systems that were initiated or completed in the reporting period. Changes were made to the statewide data collection system, FACSPRO, to mimic ROMA Next Gen reporting. A complete CSBG Annual Report Guide was created for the CAAs combining each Module Instruction guide from NASCSP as well as adding FACSPRO instructions for each module. The first ROMA Implementer training cohort was brought to Michigan, which led to ten new ROMA Implementers.	I.1a. If ROMA was selected: Attachments
I.1b. If ROMA was not selected in item I.1., describe the system the State used for performance measurement. Provide an update on any changes in procedures and data collection systems that were initiated or completed in the reporting period.	
I.2. State ROMA Support: How did the State support the CSBG Eligible Entities in using the ROMA system or alternative performance measurement system in promoting continuous improvement? For example, describe any data systems improvements, support for community needs assessment, support for strategic planning, data analysis etc. The state supported ROMA training and FACSPRO system update training with group trainings, webinars and individual agency trainings. BCAEO has started a deeper dive into data analysis. A Data Integration Manager was hired and he will start creating different dashboards. Trainings are held throughout the year and at conferences on the different parts of the ROMA cycle, including Community Needs Assessments, Strategic Planning and logic models. CSBG funding is also used to support agencies in conducting Community Assessments and Strategic Planning.	I.2. State ROMA Support: Attachments
I.3. State Review of Eligible Entity Data: Describe the procedures and activities the state used to review the ROMA data (i.e. all data from elements of the ROMA cycle) from CSBG Eligible Entities for completion, accuracy, and reliability (e.g. methodology used for validating the data submitted annually by the local agencies). Agencies are required to submit their logic models with their Community Action Plan. These plans and logic models are reviewed at three levels. The annual report is compared to the logic models to see progress and if the agencies are doing what they say they would. We have a statewide database system that we can pull the information for each agency. We have put in place a new quarterly reporting system that has taken effect for FY19.	I.3. State Review of Eligible Entity Data: Attachments
I.4. State Feedback on Data Collection, Analysis and Reporting: State Accountability Measure 5S(ii) requires states to submit written feedback to each CSBG Eligible Entity regarding the entity's performance in meeting ROMA goals, as measured through National Performance Indicator (NPI) data, within 60 calendar days of submitting the State's Annual Report. Has the State provided each CSBG Eligible Entity written, timely (at a minimum within 60 days of the submission) feedback regarding the entity's performance in meeting ROMA goals as measured through national performance data? <input checked="" type="radio"/> Yes <input type="radio"/> No	
If no, describe the plan to assure timely notification of the CSBG Eligible Entities within 60 calendar days of submitting the State's CSBG Annual Report.	
If yes, Please describe, Note: This information is associated with State Accountability Measure 5S(ii) The state provided feedback to each eligible entity regarding their CSBG Annual Report submission. This information was sent in a letter within 60 calendar days of submitting the State's Annual Report. The letter included analysis of each agency's performance, CSBG cost per barrier and cost per client.	
I.5. State and Eligible Entity Continuous Improvement. Provide 2-3 examples of changes made by CSBG Eligible Entities to improve service delivery and enhance impact for individuals, families, and communities with low-incomes based on their in-depth analysis of performance data. See Attachment I.5.	I.5. State and Eligible: Attachments

Module 2 - CSBG

Program Name: Community Services Block Grant

Grantee Name: Michigan

Report Name: Module 2 - CSBG

Report Period: 10/01/2017 to 09/30/2018

Report Status: Submitted

Report Sections

- 1. Section A*
- 2. Section B*
- 3. Section C*

Section A

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
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Expires: 02/28/2023

Module 2 Section A: Local Agency CSBG Expenditures - Data Entry Form

Section A: Local Agency CSBG Expenditures Date Entry Form meets the Congressional requirement for an explanation of the total amount of CSBG funding expended during the reporting period (identified below) based on categories referenced in the CSBG Act.

Notes: CSBG funding expended during the reporting period should be reported in the domain that best reflects the services delivered and strategies implemented. Further instructions will be provided but please keep the following in mind, per domain.

Domain A.2g Services Supporting Multiple Domains: Expenditures reported under Services Supporting Multiple Domains are those that span or support outcomes achieved across multiple domains for families and individuals, such as case management, transportation, and childcare.

Domain A.2h Linkages: Many of the activities that were associated with Linkages are now captured in Domain A2.i. Agency Capacity Building. This narrows the definition of Linkages, but continues to include community initiatives and information and referral calls.

Domain A.2i Agency Capacity Building: Agency Capacity Building expenditures are detailed in A.4 on this form.

A.3 Reporting on Administration: Administrative costs for CSBG reporting are defined by the Office of Community Services as "equivalent to typical indirect costs or overhead." As distinguished from program administration or management expenditures that qualify as direct costs, administrative costs refer to central executive functions that do not directly support a specific project or service.

Name of CSBG Eligible Entity (enter below):

State Name (enter below):

A.1 CSBG Eligible Entity Reporting Period

A.1 Local Agency Reporting Period:

A.1a. July 1 - June 30	<input type="checkbox"/>
A.1b. October 1 - September 30	<input type="checkbox"/>
A.1c. January 1 - December 31	<input type="checkbox"/>

A.2 CSBG Expenditures:

CSBG Expenditures Domains	CSBG Funds
A.2a. Employment	\$501,679.62
A.2b. Education and Cognitive Development	\$2,580,453.40
A.2c. Income, Infrastructure, and Asset Building	\$2,433,998.49
A.2d. Housing	\$4,279,349.47
A.2e. Health and Social/Behavioral Development	\$2,618,971.36
A.2f. Civic Engagement and Community Involvement	\$371,884.21
A.2g. Services Supporting Multiple Domains	\$2,600,383.88
A.2h. Linkages (e.g. partnerships that support multiple domains)	\$1,920,925.57
A.2i. Agency Capacity Building (detailed below in Table A.4)	\$3,448,760.64
A.2j. Other (e.g. emergency management/disaster relief)	\$2,972,274.67
A.2k. Total CSBG Expenditures (auto-calculated)	\$23,728,681.31

A.3. Of the CSBG funds reported above, report the total amount used for Administration*.

\$3,335,276.40

***for more information on what qualifies as administration, refer to IM37**
<https://www.acf.hhs.gov/ocs/resource/im-no->

37-definition-and-allowability-of-direct-and-administrative-cost

A.4. Details on Agency Capacity Building Activities Funded by CSBG:

A.4.1. Please identify which activities were funded by CSBG under Agency Capacity Section B. Please check all that apply.

<input type="checkbox"/> Community Needs Assessment	<input type="checkbox"/> Data Management & Reporting	<input type="checkbox"/> Strategic planning
<input type="checkbox"/> Training & Technical Assistance	<input type="checkbox"/> Other	

A.4.1.oth. Below please specify Other Activities funded by CSBG under Agency Capacity:

Section B

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
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Expires: 02/28/2023

Module 2 Section B: Local Agency Capacity Building - Data Entry Form

Section B: Local Agency Capacity Building Data Entry Form provides detail on agency capacity building funded by CSBG and other funding sources.

Name of CSBG Eligible Entity:

B.2. Hours of Agency Capacity Building (e.g. training, planning, assessment):	Hours
B.2a. Hours of Board Members in capacity building activities	2,018
B.2b. Hours of Agency Staff in capacity building activities	96,222

B.3. Volunteer Hours of Agency Capacity Building (e.g. program support, service delivery, fundraising):	Hours
B.3a. Total number of volunteer hours donated to the agency	2,041,938
B.3a.1. Of the above, the total number of volunteer hours donated by individuals with low-incomes	1,212,363

B.4. The number of staff who hold certifications that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following:	Number
B.4a. Number of Nationally Certified ROMA Trainers	8
B.4b. Number of Nationally Certified ROMA Implementers	12
B.4c. Number of Certified Community Action Professionals (CCAP)	13
B.4d. Number of Staff with a child development certification	310
B.4e. Number of Staff with a family development certification	101
B.4f. Number of Pathways Reviewers	1
B.4g. Number of Staff with Home Energy Professional Certifications	49
B.4g.1. Number of Energy Auditors	28
B.4g.2. Number of Retrofit Installer Technicians	6
B.4g.3. Number of Crew Leaders	1
B.4g.4. Number of Quality Control Inspectors (QCI)	36
B.4h. Number of LEED Risk Certified assessors	1
B.4i. Number of Building Performance Institute (BPI) certified professionals	9
B.4j. Number of Classroom Assessment Scoring System (CLASS) certified professionals	50
B.4k. Number of Certified Housing Quality Standards (HQS) Inspectors	32
B.4l. Number of American Institute of Certified Planners (AICP)	1
B.4m. Other (Please specify others below):	154
B.4m.oth. Below please specify Other certifications held by staff members:	

B.5. Number of organizations, both public and private, that the CSBG Eligible Entity actively works with to expand resources and opportunities in order to achieve family and community outcomes:	Unduplicated Number of Organizations
B.5a. Non-Profit	1,654
B.5b. Faith Based	764
B.5c. Local Government	658

B.5d. State Government	200
B.5e. Federal Government	132
B.5f. For-Profit Business or Corporation	885
B.5g. Consortiums/Collaborations	572
B.5h. School Districts	485
B.5i. Institutions of Post-Secondary Education/Training	161
B.5j. Financial/Banking Institutions	149
B.5k. Health Service Organizations	427
B.5l. Statewide Associations or Collaborations	176

Section C

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 02/28/2023

Module 2 Section C: Allocated Resources per CSBG Eligible Entity - Data Entry Form

Name of CSBG Eligible Entity:

C.2. Amount of FY 20XX CSBG allocated to reporting entity	C.2.	\$25,908,015.28
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C.3 Federal Resources Allocated (Other than CSBG)					
C.3a. Weatherization (DOE) (include oil overcharge \$\$)		C.3a.			\$13,487,070.02
C.3b. Health and Human Services (HHS)					
C.3b.1. LIHEAP - Fuel Assistance (include oil overcharge \$\$)		C.3b.1.			\$7,136,277.02
C.3b.2. LIHEAP - Weatherization (include oil overcharge \$\$)		C.3b.2.			\$6,842,983.00
C.3b.3. Head Start		C.3b.3.			\$104,544,776.04
C.3b.4. Early Head Start		C.3b.4.			\$40,541,498.52
C.3b.5. Older Americans Act		C.3b.5.			\$10,764,031.25
C.3b.6. Social Services Block Grant (SSBG)		C.3b.6.			\$0.00
C.3b.7. Medicare/Medicaid		C.3b.7.			\$390,565.36
C.3b.8. Assets for Independence (AFI)		C.3b.8.			\$78,077.00
C.3b.9. Temporary Assistance for Needy Families (TANF)		C.3b.9.			\$1,814,524.00
C.3b.10. Child Care Development Block Grant (CCDBG)		C.3b.10.			\$0.00
C.3b.11. Community Economic Development (CED)		C.3b.11.			\$0.00
C.3b.12.	Other HHS Resources <i>ENTER DESCRIPTION, CFDA#, & DOLLAR AMOUNT BELOW</i>				
i	C.3b.12.i		CFDA#:	C.3b.12.i	\$5,146,541.31
ii	C.3b.12.		CFDA#:	C.3b.12.ii	\$713,745.20
iii	C.3b.12.		CFDA#:	C.3b.12.iii	\$470,099.00
iv	C.3b.12.		CFDA#:	C.3b.12.iv	\$1,274,447.00
C.3b.13. Total Other HHS Resources (autocalculated)		C.3b.13.			\$7,604,832.51

C.3c. Department of Agriculture (USDA)					
C.3c.1. Special Supplemental Nutrition for Women, Infants, and Children (WIC)		C.3c.1.			\$788,537.00
C.3c.2. All USDA Non-Food programs (e.g. rural development)		C.3c.2.			\$163,451.71
C.3c.3. All other USDA Food programs		C.3c.3.			\$15,430,352.35
C.3d. Department of Housing and Urban Development (HUD)					
C.3d.1. Community Development Block Grant (CDBG) - Federal, State, and Local		C.3d.1.			\$6,781,245.55
C.3d.2. Section 8		C.3d.2.			\$4,333,327.00
C.3d.3. Section 202		C.3d.3.			\$0.00
C.3d.4. Home Tenant-Based Rental Assistance (HOME TBRA)		C.3d.4.			\$744,629.00
C.3d.5. HOPE for Homeowners Program (H4H)		C.3d.5.			\$0.00
C.3d.6. Emergency Solutions Grant (ESG)		C.3d.6.			\$3,772,889.43
C.3d.7. Continuum of Care (CoC)		C.3d.7.			\$4,374,126.23
C.3d.8. All other HUD programs, including homeless programs		C.3d.8.			\$7,833,251.01
C.3e. Department of Labor (DOL)					
C.3e.1. Workforce Innovation and Opportunity Act (WIOA) *previously WIA		C.3e.1.			\$0.00
C.3e.2. Other DOL Employment and Training programs		C.3e.2.			\$0.00
C.3e.3. All other DOL programs		C.3e.3.			\$49,766.00

C.3f. Corporation for National and Community Service (CNCS) programs	C.3f.	\$1,773,720.00
C.3g. Federal Emergency Management Agency (FEMA)	C.3g.	\$267,417.00
C.3h. Department of Transportation	C.3h.	\$156,817.42
C.3i. Department of Education	C.3i.	\$2,736,431.00
C.3j. Department of Justice	C.3j.	\$418,482.00
C.3k. Department of Treasury	C.3k.	\$542,100.00
C.3l. Other Federal Resources ENTER DESCRIPTION, CFDA#, & DOLLAR AMOUNT BELOW		
C.3li	CFDA#:	C.3li \$3,057,135.71
C.3lii	CFDA#:	C.3lii \$0.00
C.3liii	CFDA#:	C.3liii \$0.00
C.3liiv	CFDA#:	C.3liiv \$0.00
C.3m. Total Other Federal Resources (auto-calculated)		\$3,057,135.71
C.3n. Total: Non-CSBG Federal Resources Allocated (auto-calculated)		\$246,428,313.13

C.4. State Resources Allocated		
C.4a. State appropriated funds used for the same purpose as Federal CSBG funds	C.4a.	\$0.00
C.4b. State Housing and Homeless programs (include housing tax credits)	C.4b.	\$3,169,282.95
C.4c. State Nutrition programs	C.4c.	\$3,940,780.20
C.4d. State Early Childhood Programs (e.g. Head Start, Day Care)	C.4d.	\$10,531,895.27
C.4e. State Energy programs	C.4e.	\$5,094,378.17
C.4f. State Health programs	C.4f.	\$14,130,388.62
C.4g. State Youth Development programs	C.4g.	\$68,000.00
C.4h. State Employment and Training programs	C.4h.	\$252,500.00
C.4i. State Senior programs	C.4i.	\$5,575,926.94
C.4j. State Transportation programs	C.4j.	\$1,527,208.55
C.4k. State Education programs	C.4k.	\$2,216,275.00
C.4l. State Community, Rural and Economic Development programs	C.4l.	\$0.00
C.4m. State Family Development programs	C.4m.	\$0.00
C.4n. Other State Resources		
C.4n.i.	C.4n.i.	\$110,529.00
C.4n.ii.	C.4n.ii.	\$492,346.29
C.4n.iii.	C.4n.iii.	\$26,272.73
C.4n.iv.	C.4n.iv.	\$0.00

C.4.o. Total Other State Resources (auto-calculated)	C.4.o.	\$629,148.02
C.4.p Total: State Resources Allocated (auto-calculated)	C.4.p	\$47,135,783.72
C.4.q If any of these resources were also reported under Item C.3n. (Federal Resources), please estimate the amount.	C.4.q.	\$0.00

C.5. Local Resources Allocated		
C.5a. Amount of unrestricted funds appropriated by local government	C.5a.	\$2,683,127.28
C.5b. Amount of restricted funds appropriated by local government	C.5b.	\$7,881,418.26
C.5c. Value of Contract Services	C.5c.	\$3,448,773.86
C.5d. Value of in-kind goods/services received from local government	C.5d.	\$1,505,519.00
C.5e. Total: Local Resources Allocated (auto-calculated)	C.5e.	\$15,518,838.40
C.5f. If any of these resources were also reported under Item C.3n. or C.4p. (Federal or State Resources), please estimate the amount.	C.5f.	\$0.00

C.6. Private Sector Resources Allocated		
C.6a. Funds from foundations, corporations, United Way, other nonprofits	C.6a.	\$10,267,742.50
C.6b. Other donated funds	C.6b.	\$3,342,744.33

C.6c. Value of other donated items, food, clothing, furniture, etc.	C.6c.	\$11,391,319.60
C.6d. Value of in-kind services received from businesses	C.6d.	\$7,100,817.53
C.6e. Payments by clients for services	C.6e.	\$2,755,776.46
C.6f. Payments by private entities for goods or services for low income clients and communities	C.6f.	\$1,101,222.73
C.6g. Total: Private Sector Resources Allocated (autocalculated)	C.6g.	\$35,959,623.15
C.6h. If any of these resources were also reported under Item C.3n., C.4.p. or C.5e. (Federal, State or Local Resources), please estimate the amount.	C.6h.	\$834,072.00

C.7. Total Non-CSBG Resources Allocated: (Federal, State, Local & Private) (auto-calculated)	C.7.	\$344,208,486.40
C.8. Total Resources in CSBG Eligible Entity (including CSBG) (auto-calculated)	C.8.	\$370,116,501.68

Note : * All totals are autocalculated

Please Include Additional Information Below:

Module 4 - CSBG(196)

Program Name: Community Services Block Grant

Grantee Name: Michigan

Report Name: Module 4 - CSBG(196)

Report Period: 10/01/2017 to 09/30/2018

Report Status: Submitted

Report Sections

- 1. Section A: Individual and Family National Performance Indicators (NPIs)*
- 2. Section B: Individual and Family Services*
- 3. Section C: All Characteristics Report*

Section A: Individual and Family National Performance Indicators (NPIs)

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 02/28/2023

Module 4

Section A: Individual and Family National Performance Indicators (NPIs)
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

Employment Indicators

Employment (FNPI 1)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 1a The number of unemployed youth who obtained employment to gain skills or income.	77	1	47	61.04%	4700.00%	
FNPI 1b The number of unemployed adults who obtained employment (up to a living wage).	1,211	511	504	41.62%	98.63%	
FNPI 1c The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).	347	112	84	24.21%	75.00%	
FNPI 1d The number of unemployed adults who obtained and maintained employment for at least 180 days (up to a living wage).	324	74	43	13.27%	58.11%	
FNPI 1e The number of unemployed adults who obtained employment (with a living wage or higher).	389	19	32	8.23%	168.42%	
FNPI 1f The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).	243	29	11	4.53%	37.93%	
FNPI 1g The number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher).	65	23	10	15.38%	43.48%	
FNPI 1h The number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.	367	3	44	11.99%	1466.67%	
FNPI 1h.1 The number of employed participants in a career advancement related program who increased income from employment through wage or salary amount increase.	180	100	13	7.22%	13.00%	
FNPI 1h.2 The number of employed participants in a career advancement related program who increased income from employment through hours worked increase.	184	100	28	15.22%	28.00%	
FNPI 1h.3 The number of employed participants in a career advancement related program who increased benefits related to employment.	0	0	0	0.00%	0.00%	
Other Employment Outcome Indicator (FNPI 1z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 1z1				0.00%	0.00%	
FNPI 1z2				0.00%	0.00%	
FNPI 1z3				0.00%	0.00%	
FNPI 1z4				0.00%	0.00%	
FNPI 1z5				0.00%	0.00%	

Education and Cognitive Development Indicators

Education and Cognitive Development (FNPI 2)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 2a The number of children (0 to 5) who demonstrated improved emergent literacy skills.	7,668	7,009	6,763	88.20%	96.49%	
FNPI 2b The number of children (0 to 5) who demonstrated skills for school readiness.	12,617	9,766	10,125	80.25%	103.68%	
FNPI 2c The number of children and youth who demonstrated	0	0	0	0.00%	0.00%	

improved positive approaches toward learning, including improved attention skills.						
FNPI 2c.1 Early Childhood Education (ages 0-5)	8,283	7,274	6,593	79.60%	90.64%	
FNPI 2c.2 1st grade-8th grade	11	32	0	0.00%	0.00%	
FNPI 2c.3 9th grade-12th grade	85	24	81	95.29%	337.50%	
FNPI 2d The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills).	0	0	0	0.00%	0.00%	
FNPI 2d.1 Early Childhood Education (ages 0-5)	4,004	3,513	3,136	78.32%	89.27%	
FNPI 2d.2 1st grade-8th grade	1,132	924	1,124	99.29%	121.65%	
FNPI 2d.3 9th grade-12th grade	348	312	347	99.71%	111.22%	
FNPI 2e The number of parents/caregivers who improved their home environments.	2,659	2,424	2,596	97.63%	107.10%	
FNPI 2f The number of adults who demonstrated improved basic education.	397	422	380	95.72%	90.05%	
FNPI 2g The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.	77	5	1	1.30%	20.00%	
FNPI 2h The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.	114	81	84	73.68%	103.70%	
FNPI 2i The number of individuals who obtained an Associate's degree.	0	0	0	0.00%	0.00%	
FNPI 2j The number of individuals who obtained a Bachelor's degree.	8	8	8	100.00%	100.00%	
Education and Cognitive Development (FNPI 2z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 2z1				0.00%	0.00%	
FNPI 2z2				0.00%	0.00%	
FNPI 2z3				0.00%	0.00%	
FNPI 2z4				0.00%	0.00%	
FNPI 2z5				0.00%	0.00%	

Income and Asset Building Indicators

Income and Asset Building (FNPI 3)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 3a The number of individuals who achieved and maintained capacity to meet basic needs for 90 days.	2,967	2,047	1,492	50.29%	72.89%	
FNPI 3b The number of individuals who achieved and maintained capacity to meet basic needs for 180 days.	578	30	34	5.88%	113.33%	
FNPI 3c The number of individuals who opened a savings account or IDA.	793	484	483	60.91%	99.79%	
FNPI 3d The number of individuals who increased their savings.	1,520	1,037	1,017	66.91%	98.07%	
FNPI 3e The number of individuals who used their savings to purchase an asset.	742	305	339	45.69%	111.15%	
FNPI 3f The number of individuals who purchased a home.	663	278	281	42.38%	101.08%	
FNPI 3g The number of individuals who improved their credit scores.	803	344	230	28.64%	66.86%	
FNPI 3h The number of individuals who increased their net worth.	1,685	1,462	1,450	86.05%	99.18%	
FNPI 3i The number of individuals engaged with the Community Action Agency who report improved financial well-being.	6,154	4,890	4,636	75.33%	94.81%	
Other Income and Asset Building Outcome Indicator (FNPI 3z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 3z1				0.00%	0.00%	
FNPI 3z2				0.00%	0.00%	
FNPI 3z3				0.00%	0.00%	
FNPI 3z4				0.00%	0.00%	
FNPI 3z5				0.00%	0.00%	

Housing Indicators

Housing (FNPI 4)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [(III/ I = IV)]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 4a The number of Individuals experiencing homelessness who obtained safe temporary shelter.	2,260	1,375	1,531	67.74%	111.35%	
FNPI 4b The number of Individuals who obtained safe and affordable housing.	33,469	5,547	7,616	22.76%	137.30%	
FNPI 4c The number of Individuals who maintained safe and affordable housing for 90 days.	38,271	9,325	13,858	36.21%	148.61%	
FNPI 4d The number of Individuals who maintained safe and affordable housing for 180 days.	1,814	990	828	45.64%	83.64%	
FNPI 4e The number of Individuals who avoided eviction.	3,503	1,531	2,084	59.49%	136.12%	
FNPI 4f The number of Individuals who avoided foreclosure.	1,787	287	678	37.94%	236.24%	
FNPI 4g The number of Individuals who experienced improved health and safety due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon monoxide and/or fire hazards or electrical issues, etc).	37,084	5,610	12,088	32.60%	215.47%	
FNPI 4h The number of Individuals with improved energy efficiency and/or energy burden reduction in their homes.	51,275	16,289	25,780	50.28%	158.27%	
Other Housing Outcome Indicator (FNPI 4z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [(III/ I = IV)]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 4z1				0.00%	0.00%	
FNPI 4z2				0.00%	0.00%	
FNPI 4z3				0.00%	0.00%	
FNPI 4z4				0.00%	0.00%	
FNPI 4z5				0.00%	0.00%	

Health and Social/Behavioral Development Indicators

Health and Social/Behavioral Development (FNPI 5)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [(III/ I = IV)]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 5a The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).	15,728	16,689	14,963	95.14%	89.66%	
FNPI 5b The number of individuals who demonstrated improved physical health and well-being.	94,573	83,631	91,568	96.82%	109.49%	
FNPI 5c The number of individuals who demonstrated improved mental and behavioral health and well-being.	4,325	4,988	4,218	97.53%	84.56%	
FNPI 5d The number of individuals who improved skills related to the adult role of parents/ caregivers.	3,373	1,970	3,229	95.73%	163.91%	
FNPI 5e The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.	5,570	3,844	3,359	60.31%	87.38%	
FNPI 5f The number of seniors (65+) who maintained an independent living situation.	88,684	61,255	86,273	97.28%	140.84%	
FNPI 5g The number of individuals with disabilities who maintained an independent living situation.	18,041	9,432	14,678	81.36%	155.62%	
FNPI 5h The number of individuals with a chronic illness who maintained an independent living situation.	5,831	5,113	5,219	89.50%	102.07%	
FNPI 5i The number of individuals with no recidivating event for six months.	0	0	0	0.00%	0.00%	
FNPI 5i.1 Youth (ages 14-17)	0	0	0	0.00%	0.00%	
FNPI 5i.2 Adults (ages 18+)	4	0	3	75.00%	0.00%	
Other Health and Social/Behavioral Development Outcome Indicator (FNPI 5z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [(III/ I = IV)]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 5z1				0.00%	0.00%	
FNPI 5z2				0.00%	0.00%	
FNPI 5z3				0.00%	0.00%	
FNPI 5z4				0.00%	0.00%	
FNPI 5z5				0.00%	0.00%	

Civic Engagement and Community Involvement Indicators

Civic Engagement and Community Involvement Indicators (FNPI 6)	I.) Number of	II.) Target	III.) Actual Results	IV.) Percentage	V.) Performance	NPI Entry Status
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	Individuals Served in program(s)			Achieving Outcome [III/ I = IV]	Target Accuracy (III/ II = V]	
FNPI 6a The number of Individuals who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.	5,811	1,320	5,673	97.63%	429.77%	
FNPI 6a.1 Of the above, the number of Community Action program participants who improved their leadership skills.	123	121	123	100.00%	101.65%	
FNPI 6a.2 Of the above, the number of Community Action program participants who improved their social networks.	1,945	1,699	1,797	92.39%	105.77%	
FNPI 6a.3 Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.	4,432	3,847	4,429	99.93%	115.13%	
Other Civic Engagement and Community Involvement Outcome Indicator (FNPI 6z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 6z1				0.00%	0.00%	
FNPI 6z2				0.00%	0.00%	
FNPI 6z3				0.00%	0.00%	
FNPI 6z4				0.00%	0.00%	
FNPI 6z5				0.00%	0.00%	

Outcomes Across Multiple Domains

Outcomes Across Multiple Domains (FNPI 7)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 7a The number of individuals who achieved one or more outcomes in the identified National Performance Indicators in one or more domain.	65,193	0	43,321	66.45%	0.00%	
Other Outcome Indicator (FNPI 7z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 7z1				0.00%	0.00%	
FNPI 7z2				0.00%	0.00%	
FNPI 7z3				0.00%	0.00%	
FNPI 7z4				0.00%	0.00%	
FNPI 7z5				0.00%	0.00%	

Section B: Individual and Family Services

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
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Module 4

Section B: Individual and Family Services

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

Employment Services

Employment Services (SRV 1)	Unduplicated Number of Individuals Served
Skills Training and Opportunities for Experience (SRV 1a-f)	
SRV 1a Vocational Training	0
SRV 1b On-the-Job and other Work Experience	9
SRV 1c Youth Summer Work Placements	58
SRV 1d Apprenticeship/Internship	0
SRV 1e Self-Employment Skills Training	0
SRV 1f Job Readiness Training	24
Career Counseling (SRV 1g-h)	
SRV 1g Workshops	0
SRV 1h Coaching	194
Job Search (SRV 1i-n)	
SRV 1i Coaching	0
SRV 1j Resume Development	14
SRV 1k Interview Skills Training	14
SRV 1l Job Referrals	295
SRV 1m Job Placements	2
SRV 1n Pre-employment physicals, background checks, etc.	1
Post Employment Supports (SRV 1o-p)	
SRV 1o Coaching	0
SRV 1p Interactions with employers	0
SRV 1q Employment Supplies	
SRV 1q Employment Supplies	123

Education and Cognitive Development Services

Education and Cognitive Development Services (SRV 2)	Unduplicated Number of Individuals Served
Child/Young Adult Education Programs (SRV 2a-j)	
SRV 2a Early Head Start	4,028
SRV 2b Head Start	9,693
SRV 2c Other Early-Childhood (0-5 yr. old) Education	1,468
SRV 2d K-12 Education	758
SRV 2e K-12 Support Services	3,495
SRV 2f Financial Literacy Education	31
SRV 2g Literacy/English Language Education	0
SRV 2h College-Readiness Preparation/Support	11
SRV 2i Other Post Secondary Preparation	0
SRV 2j Other Post Secondary Support	0
School Supplies (SRV 2k)	
SRV 2k School Supplies	3,345

Extra-curricular Programs (SRV 2l-q)	
SRV 2l Before and After School Activities	3
SRV 2m Summer Youth Recreational Activities	16
SRV 2n Summer Education Programs	0
SRV 2o Behavior Improvement Programs (attitude, self-esteem, Dress-for-Success, etc.)	18
SRV 2p Mentoring	108
SRV 2q Leadership Training	0
Adult Education Programs (SRV 2r-z)	
SRV 2r Adult Literacy Classes	0
SRV 2s English Language Classes	0
SRV 2t Basic Education Classes	273
SRV 2u High School Equivalency Classes	85
SRV 2v Leadership Training	266
SRV 2w Parenting Supports (may be a part of the early childhood programs identified above)	4,923
SRV 2x Applied Technology Classes	48
SRV 2y Post-Secondary Education Preparation	2
SRV 2z Financial Literacy Education	354
Post-Secondary Education Supports (SRV 2aa)	
SRV 2aa College applications, text books, computers, etc.	19
Financial Aid Assistance (SRV 2bb)	
SRV 2bb Scholarships	5
Home Visits (SVR 2cc)	
SRV 2cc Home Visits	16,834

Income and Asset Building Services

Income and Asset Building Services (SRV 3)	Unduplicated Number of Individuals Served
Training and Counseling Services (SRV 3a-f)	
SRV 3a Financial Capability Skills Training	708
SRV 3b Financial Coaching/Counseling	745
SRV 3c Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)	1,143
SRV 3d First-time Homebuyer Counseling	1,004
SRV 3e Foreclosure Prevention Counseling	432
SRV 3f Small Business Start-Up and Development Counseling Sessions/Classes	1
Benefit Coordination and Advocacy (SRV 3g-l)	
SRV 3g Child Support Payments	0
SRV 3h Health Insurance	2,959
SRV 3i Social Security/SSI Payments	31
SRV 3j Veteran's Benefits	48
SRV 3k TANF Benefits	0
SRV 3l SNAP Benefits	193
Asset Building (SRV 3m-o)	
SRV 3m Saving Accounts/IDAs and other asset building accounts	298
SRV 3n Other financial products (IRA accounts, MyRA, other retirement accounts, etc.)	0
SRV 3o VITA, EITC, or Other Tax Preparation programs	19,911
SRV 3p Loans And Grants (SRV 3p-q)	
SRV 3p Micro-loans	0
SRV 3q Business incubator/business development loans	0

Housing Services

Housing Services (SRV 4)	Unduplicated Number of Individuals Served
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Housing Payment Assistance (SRV 4a-e)	
SRV 4a Financial Capability Skill Training	2,263
SRV 4b Financial Coaching/Counseling	7,984
SRV 4c Rent Payments (includes Emergency Rent Payments)	2,809
SRV 4d Deposit Payments	616
SRV 4e Mortgage Payments (includes Emergency Mortgage Payments)	308
Eviction Prevention Services (SRV 4f-h)	
SRV 4f Eviction Counseling	489
SRV 4g Landlord/Tenant Mediations	83
SRV 4h Landlord/Tenant Rights Education	319
Utility Payment Assistance (SRV 4i-l)	
SRV 4i Utility Payments (LIHEAP-includes Emergency Utility Payments)	20,337
SRV 4j Utility Deposits	1,386
SRV 4k Utility Arrears Payments	32,009
SRV 4l Level Billing Assistance	0
Housing Placement/Rapid Re-housing (SRV 4m-p)	
SRV 4m Temporary Housing Placement (includes Emergency Shelters)	955
SRV 4n Transitional Housing Placements	63
SRV 4o Permanent Housing Placements	593
SRV 4p Rental Counseling	1,636
Housing Maintenance & Improvements (SRV 4q)	
SRV 4q Home Repairs (e.g. structural, appliance, heating systems, etc.) (Including Emergency Home Repairs)	2,496
Weatherization Services (SRV 4r-t)	
SRV 4r Independent-living Home Improvements (e.g. ramps, tub and shower grab bars, handicap accessible modifications, etc.)	868
SRV 4s Healthy Homes Services(e.g. reduction or elimination of lead, radon, carbon monoxide and/or fire hazards or electrical issues, etc.)	1,418
SRV 4t Energy Efficiency Improvements (e.g. insullation, air sealing, furnace repair, etc.)	2,681

Health and Social/Behavioral Development

Health and Social/Behavioral Development Services (SRV 5)	Unduplicated Number of Individuals Served
Health Services, Screening and Assessments (SRV 5a-j)	
SRV 5a Immunizations	6,931
SRV 5b Physicals	4,195
SRV 5c Developmental Delay Screening	3,859
SRV 5d Vision Screening	5,241
SRV 5e Prescription Payments	134
SRV 5f Doctor Visit Payments	0
SRV 5g Maternal/Child Health	1,044
SRV 5h Nursing Care Sessions	0
SRV 5i In-Home Affordable Seniors/Disabled Care Sessions (Nursing, Chores, Personal Care Services)	42,494
SRV 5j Health Insurance Options Counseling	16,913
Reproductive Health Services (SRV 5k-o)	
SRV 5k Coaching Sessions	447
SRV 5l Family Planning Classes	0
SRV 5m Contraceptives	0
SRV 5n STI/HIV Prevention Counseling Sessions	88
SRV 5o STI/HIV Screenings	0
Wellness Education (SRV 5p-q)	
SRV 5p Wellness Classes (stress reduction, medication management, mindfulness, etc.)	4,038
SRV 5q Exercise/Fitness	70
Mental/Behavioral Health (SRV 5r-x)	
SRV 5r Detoxification Sessions	0

SRV 5s Substance Abuse Screenings	15
SRV 5t Substance Abuse Counseling	0
SRV 5u Mental Health Assessments	65
SRV 5v Mental Health Counseling	4
SRV 5w Crisis Response/Call-In Responses	673
SRV 5x Domestic Violence Programs	114
Support Groups (SRV 5y-aa)	
SRV 5y Substance Abuse Support Group Meetings	0
SRV 5z Domestic Violence Support Group Meetings	84
SRV 5aa Mental Health Support Group Meeting	139
Health and Social/Behavioral Development Services (Cont'd.)	Unduplicated Number of Individuals Served
Dental Services, Screenings and Exams (SRV 5bb-ee)	
SRV 5bb Adult Dental Screening/Exams	0
SRV 5cc Adult Dental Services (including Emergency Dental Procedures)	7
SRV 5dd Child Dental Screenings/Exams	3,709
SRV 5ee Child Dental Services (including Emergency Dental Procedures)	608
Nutrition and Food/Meals (SRV 5ff-jj)	
SRV 5ff Skills Classes (Gardening, Cooking, Nutrition)	816
SRV 5gg Community Gardening Activities	59
SRV 5hh Incentives (e.g. gift card for food preparation, rewards for participation, etc.)	877
SRV 5ii Prepared Meals	842,698
SRV 5jj Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)	447,432
Family Skills Development (SRV 5kk-mm)	
SRV 5kk Family Mentoring Sessions	2
SRV 5ll Life Skills Coaching Sessions	118
SRV 5mm Parenting Classes	679
Emergency Hygiene Assistance (SRV 5nn-oo)	
SRV 5nn Kits/boxes	469
SRV 5oo Hygiene Facility Utilizations (e.g. showers, toilets, sinks)	36

Civic Engagement and Community Involvement

Civic Engagement and Community Involvement Services (SRV 6a-f)	Unduplicated Number of Individuals Served
SRV 6a Voter Education and Access	0
SRV 6b Leadership Training	29
SRV 6c Tri-partite Board Membership	136
SRV 6d Citizenship Classes	0
SRV 6e Getting Ahead Classes	102
SRV 6f Volunteer Training	6,532

Services Supporting Multiple Domains

Services Supporting Multiple Domains (SRV 7)	Unduplicated Number of Individuals Served
Case Management (SRV 7a)	
SRV 7a Case Management	12,851
Eligibility Determinations (SRV 7b)	
SRV 7b Eligibility Determinations	32,030
Referrals (SRV 7c)	
SRV 7c Referrals	100,162
Transportation Services (SRV 7d)	
SRV 7d Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair; including emergency services)	18,162
Childcare (SRV 7e-f)	
SRV 7e Child Care subsidies	0
SRV 7f Child Care payments	0

Eldercare (SRV 7g)	
SRV 7g Day Centers	165
Identification Documents (SRV 7h-j)	
SRV 7h Birth Certificate	36
SRV 7i Social Security Card	9
SRV 7j Driver's License	3
Re-Entry Services (SRV 7k)	
SRV 7k Criminal Record Expungements	0
Immigration Support Services (SRV 7l)	
SRV 7l Immigration Support Services (relocation, food, clothing)	53
Legal Assistance (includes emergency legal assistance) (SRV 7m)	
SRV 7m Legal Assistance	235
Emergency Clothing Assistance (SRV 7n)	
SRV 7n Emergency Clothing Assistance	1,703
Mediation/Customer Advocacy Interventions (debt forgiveness, negotiations or issues with landlords, coordinating with other services or government) (SRV 7o)	
SRV 7o Mediation/Customer Advocacy Interventions	2,731

Section C: All Characteristics Report

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

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Module 4 Section C: All Characteristics Report Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting: _____

A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:	159,782
B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:	76,295

C. INDIVIDUAL LEVEL CHARACTERISTICS

1. Gender	Number of Individuals	6. Ethnicity/Race	Number of Individuals
a. Male	66,875	I. Ethnicity	
b. Female	92,642	a. Hispanic, Latino or Spanish Origins	10,400
c. Other	11	b. Not Hispanic, Latino or Spanish Origins	144,274
d. Unknown/not reported	254	c. Unknown/not reported	5,108
TOTAL	159,782	TOTAL	159,782

2. Age	Number of Individuals	II. Race	Number of Individuals
a. 0-5	18,843	a. American Indian or Alaska Native	1,257
b. 6-13	22,714	b. Asian	1,111
c. 14-17	9,769	c. Black or African American	44,824
d. 18-24	11,035	d. Native Hawaiian and Other Pacific Islander	136
e. 25-44	32,112	e. White	101,039
f. 45-54	14,260	f. Other	1,326
g. 55-59	8,478	g. Multi-race (two or more of the above)	6,040
h. 60-64	11,037	h. Unknown/not reported	4,049
i. 65-74	17,464	TOTAL	159,782
j. 75+	14,070		

k. Unknown/not reported	Number of Individuals	7. Military Status	Number of Individuals
TOTAL	159,782	a. Veteran	4,830
		b. Active Military	140
		c. Never Served in the Military	

3. Education Levels	Number of Individuals		d. Unknown/not reported	Number of Individuals
	[ages 14-24]	[ages 25+]		
a. Grades 0-8	4,798	1,529	TOTAL	17,767

b. Grades 9-12/Non-Graduate	Number of Individuals		8. Work Status(Individuals 18+)	Number of Individuals
c. High School Graduate/ Equivalency Diploma	3,389	38,188	a. Employed Full-Time	9,945
d. GED/Equivalency Diploma			b. Employed Part-Time	7,660
e. 12 grade + Some Post-Secondary	909	9,830	c. Migrant or Seasonal Farm Worker	283
f. 2 or 4 years College Graduate	635	15,550	d. Unemployed (Short-Term, 6 months or	4,389
g. Graduate of other post-secondary school	3	666		

			less)	
h. Unknown/not reported	1,072	9,739	e. Unemployed (Long-Term, more than 6 months)	8,168
TOTAL	20,804	97,421	f. Unemployed (Not in Labor Force)	24,492
			g. Retired	19,210
4. Disconnected Youth	Number of Individuals		h. Unknown/not reported	9,130
a. Youth ages 14-24 who are neither working or in school	374		TOTAL	83,277
5. Health	Number of Individuals			
a. Disabling Condition	Yes 25,748	No 6,391	Unknown 49,636	
b. Health Insurance*	103,755	131,593	2,441	
*If an individual reported that they had Health Insurance please identify the source of health insurance below.				
Health Insurance Sources				
c.1. Medicaid				78,626
c.2. Medicare				26,636
c.3. State Children's Health Insurance Program				622
c.4. State Health Insurance for Adults				841
c.5. Military Health Care				1,146
c.6. Direct-Purchase				2,580
c.7. Employment Based				8,113
c.8. Unknown/not reported				4
c.9. TOTAL				118,568
Section C.5 Status				
D. HOUSEHOLD LEVEL CHARACTERISTICS				
9. Household Type	Number of Households		13. Sources of Household Income	Number of Households
a. Single Person	38,537		a. Income from Employment Only	11,896
b. Two Adults NO Children	11,831		b. Income from Employment and Other Income Source	5,184
c. Single Parent Female	12,416		c. Income from Employment, Other Income Source, and Non-Cash Benefits	1,086
d. Single Parent Male	1,202		d. Income from Employment and Non-Cash Benefits	2,271
e. Two Parent Household	6,034		e. Other Income Source Only	34,347
f. Non-related Adults with Children	2		f. Other Income Source and Non-Cash Benefits	7,853
g. Multigenerational Household	733		g. No Income	12,166
h. Other	5,530		h. Non-Cash Benefits Only	1,492
i. Unknown/not reported	10		i. Unknown/not reported	
j. TOTAL	76,295		j. TOTAL	76,295
Section D.9 Status			Section D.13 Status	
			Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment	
10. Household Size	Number of Households		14. Other Income Source	Number of Households
a. Single Person	39,725		a. TANF	413
b. Two	15,484		b. Supplemental Security Income (SSI)	12,830
c. Three	8,220		c. Social Security Disability Income (SSDI)	5,615
d. Four	6,232		d. VA Service-Connected Disability Compensation	199
e. Five	3,702		e. VA Non-Service Connected Disability Pension	91
f. Six or more	2,932		f. Private Disability Insurance	87
g. Unknown/not reported			g. Worker's Compensation	107
h. TOTAL	76,295		h. Retirement Income from Social Security	28,986

**Community Service Block Grant (CSBG)
Annual Report FY19**

CSBG Annual Report

Program Name: Community Services Block Grant

Grantee Name: Michigan

Report Name: CSBG Annual Report

Report Period: 10/01/2018 to 09/30/2019

Report Status: Submission Accepted by CO

Report Sections

- 1. Section A - Module 1 - State Administration*
- 2. Section B - Statewide Goals and Accomplishments*
- 3. Section C - CSBG Eligible Entity Update*
- 4. Section D - Organizational Standards for Eligible Entities*
- 5. Section E - State Use of Funds*
- 6. Section F - State Training and Technical Assistance*
- 7. Section G - State Linkages and Communication*
- 8. Section H - Monitoring, Corrective Action, and Fiscal Controls*
- 9. Section I - Results Oriented Management and Accountability (ROMA) System*

Section A - Module 1 - State Administration

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 02/28/2023
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
<p>Note: The reporting timeframes for all information in the administrative module is based on the Federal Fiscal Year, which runs from October 1 of a given calendar year until September 30 of the following calendar year. When completing the annual report, respondents will first indicate the Federal Fiscal Year for which the state is submitting data. The Online Data Collection (OLDC) system will then auto-populate the administrative module with information from the appropriate year (year 1 or year 2) in the accepted CSBG State Plan. States will be able to update information in these sections, as necessary.</p>	
SECTION A CSBG LEAD Agency, CSBG Authorized Official, CSBG Point of Contact	
A1. Confirm and update the following information in relation to the lead agency designated to administer the CSBG in the State, as required by Section 676(a) of the CSBG Act.	
A1a. Lead Agency MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES	
A1.b. Cabinet or administrative department of this lead agency	
<input type="radio"/> Community Services Department	
<input checked="" type="radio"/> Human Services Department	
<input type="radio"/> Social Services Department	
<input type="radio"/> Governors Office	
<input type="radio"/> Community Affairs Department	
<input type="radio"/> Other, describe	
A1c. Division, bureau, or office of the CSBG authorized official MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES	
A1d. Authorized official of the lead agency : Instructional note: The authorized official could be the director, secretary, commissioner etc. as assigned in the designation letter (attached under item 1.3). The authorized official is the person indicated as authorized representative on the SF-424M.	
Chief Deputy Director	
A1e. Street address 333 S. Grand Avenue; PO Box 30195	
A1f. City LANSING	A1g. State MI
A1h. Zip 48909	
A1i. Telephone (517) 284-4985	Extension
A1j. Fax (517) 284-4993	A1k. Email MDHHS-Grants@MICHIGAN.GOV
A1l. Lead agency website WWW.MICHIGAN.GOV/MDHHS	
A.2. Please check additional programs administered by the State CSBG Lead Agency during the reporting year (FFY)	
<input checked="" type="checkbox"/> Weatherization Assistance Program (WAP)	
<input type="checkbox"/> Low Income Home Energy Assistance Program (LIHEAP)	
<input type="checkbox"/> U.S. Department of Agriculture Programs	
Specify	
<input type="checkbox"/> U.S. Department of Housing and Urban Development (HUD) Programs	
Specify	
<input type="checkbox"/> Other, Describe	
If yes, Please list below:	

Section B - Statewide Goals and Accomplishments

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492	
CSBG Annual Report	Expiration Date: 02/28/2023	
Community Services Block Grant (CSBG) Annual Report - State Administration Module		
SECTION B Statewide Goals and Accomplishments		
B.1. Progress on State Plan Goals: Describe progress in meeting the State's CSBG-specific goals for State administration of CSBG under this State Plan.		
Goals: 1. BCAEO will send 75% of our monitoring reports out within the 60 day timeframe in FY19. 2. Agencies that have not met 100% of the org standards will show at least a three percent increase towards 100% achievement in FY20. 3. 25% of our agencies will have a ROMA Trainer or a ROMA Implementer on staff in FY20. 4. State will create a complete ROMA guide with NPI instructions for the CAAs in FY19. 5. State will develop a data integration plan to focus on improving performance in FY20.		
<input checked="" type="radio"/> All Goals Accomplished		
1. 97% of our monitoring reports are sent out within 60 days. 2. 92% of our agencies have met 100% of the standards. Although the agencies that had not met the standards last year, now have met all standards, there are a couple that have met less standards this year. 100% of the agencies that had unmet standards are now meeting 100% of the standards. 3. 50% of our agencies have a ROMA Trainer or implementer on staff. 4. The state completed a ROMA guide with NPI instructions for the CAAs and with their help and it has been a very useful tool. 5. The state has created a Data Integration Team to hatch out the data issues in the network and draft a data plan. We are currently working on a data warehouse. We will be purchasing a new data system in the near future.		
<input type="radio"/> Goals Partially Accomplished		
Describe Progress		
<input type="radio"/> Not Accomplished		
Explain		
<i>Note: This information is associated with State Accountability Measure 1Sa(i) and will be used in assessing overall progress in meeting State goals.</i>		
B.2. CSBG Eligible Entity Overall Satisfaction Targets: In the table below, provide the State's most recent target for CSBG Eligible Entity Overall Satisfaction during the performance period (FFY).		
Prior Year Target	Most Recent American Customer Survey Index (ACSI) Score	Future Target
0	78	80
Instructional Note: Because the CSBG State Plan may cover two fiscal years, annual updates related to CSBG Eligible Entity satisfaction should be provided in this annual report. The State's target score will indicate improvement or maintenance of the State's Overall Satisfaction score from the most recent American Customer Survey Index (ACSI) survey of the State's CSBG Eligible Entities. States that did not receive ACSI scores (i.e. States with only a single CSBG Eligible Entity) should not complete Item B.2, but should provide narrative descriptions of other sources of customer feedback and the State's response to that feedback in question B.3. For more information on the ACSI and establishment of targets, see CSBG Information Memorandum #150 Use of the American Customer Satisfaction Index (ACSI) to Improve Network Effectiveness.		
B.3. CSBG Eligibility Entity Feedback and Involvement: How has the State considered feedback from CSBG Eligible Entities, OCS, public hearings, and other sources, and/or customer satisfaction surveys such as the American Customer Satisfaction Index (ACSI)? What actions have been taken as a result of this feedback?		
BCAEO developed data driven dashboards to make decisions on improving performance by providing enhanced training and technical assistance. BCAEO received feedback on the state plan during CSBG Advisory meetings, the summer conference, and the BCAEO Academies. The state also created a Survey Monkey for the CAAs to input listing out each question of the state plan. All CAA feedback is incorporated into the current state plan.		
B.4. State Management Accomplishment: Describe what you consider to be the top management accomplishment achieved by your State CSBG office during the reporting year (FFY). Provide examples of how administrative or leadership actions led to improvements in efficiency, accountability, or quality of services and strategies.		
Strategic Annual Work Plan: In FY2019 BCAEO developed a Strategic Annual Work Plan to work towards achieving the mission to reduce the causes, conditions, and effects of poverty and promote social and economic opportunities that foster economic stability for low income persons; while ensuring agencies are capable of performing as designated community action agencies. BCAEO has reviewed performance and accountability feedback, comments, and suggestions from multiple sources including community action agency partners, U.S. Department of Health and Human Services Office of Community Services, U.S. Department of Energy, American Consumer Satisfaction Index survey, BCAEO staff, Michigan Community Action Agency Association, Michigan Commission on Community Action and Economic Opportunity, and other stakeholders to develop numerous goals and objectives for FY2019. Organizational Culture: Organizational culture change takes time and consistency. In FY2019, BCAEO worked with staff to identify areas of concerns to be addressed to start the process of change. A restructuring of roles and responsibilities of grants management and monitoring functions was completed to improve grant knowledge, reduce workloads, and build strategic teams. Communication: A strong communication plan was established both internally with staff and externally with the CAA network. The communication plan was implemented by the BCAEO leadership team to meet established goals, objectives, and performance goals. A SharePoint site for all grantees was setup to share a calendar of events, activities, and trainings. All communications held with the agencies was done as a recorded webinar. The recorded webinars are then linked to the SharePoint calendar for repeat viewing and reference. CSBG Change Vision: CSBG Vision Statement was established to help guide the network in change. The State Office will build on the successes of the CSBG network through enhancing and streamlining system performance, evaluating the States CSBG team, expanding the ROMA Collaborative and utilizing data analytics for improved decision making. System evaluation and modification Enhanced reporting Expansion of the ROMA Collaborative membership Dashboards, trends, and data analysis development MiTEC Accreditation: In FY2019, BCAEO leadership worked		

towards establishing a weatherization training center. Tools and resources have been developed to create classes to meet the needs of the network.

B.5. CSBG Eligible Entity Management Accomplishments:

Describe three notable management accomplishments achieved by CSBG Eligible Entities in your state during the reporting year (FFY).

Describe how responsible, informed leadership and

effective, efficient processes led to high-quality, accessible, and well-managed services and strategies.

The top notable accomplishments are included in the attachment B.5.

B.6. Innovative Solutions Highlights:

Provide at least three examples of ways in which a CSBG Eligible Entity addressed a cause or condition of poverty in the community using an innovative or creative approach. Provide the agency name, local partners involved, outcomes, and specific information on how CSBG funds were used to support implementation.

Please see Attachment B.6.

Section C - CSBG Eligible Entity Update

U.S. Department of Health and Human Services				OMB Clearance No: 0970-0492		
CSBG Annual Report				Expiration Date: 02/28/2023		
Community Services Block Grant (CSBG) Annual Report - State Administration Module						
SECTION C CSBG Eligible Entity Update						
C.1. CSBG Eligible Entities: The table below includes a list of CSBG Eligible Entities in the State as described in the CSBG State Plan for this reporting year (FFY). Please review and note any changes or updates in this information. This table should include every CSBG Eligible Entity to which the State allocated 90 percent of CSBG funds during the reporting period (FFY). The table should not include entities that only receive remainder/discretionary funds from the State or tribes/tribal organizations that receive direct funding from OCS under Section 677 of the CSBG Act.					C.2. Changes to Eligible Entities List: Did the list of eligible entities under item C.1 change during the reporting period (FFY)? If yes, briefly describe the changes.	
C.1a. CSBG Eligible Entity	C.1b. Public or Non Profit	C.1c. Type of Entity (Choose all that apply)	C.1d. Geographical Area Served by County (Provide all counties)	C.1e. Brief Description of "Other"	C.2a. Yes/No	C.2b. Briefly describe changes
Allegan County Resource Development Committee Inc	Nonprofit	Community Action Agency (CAA)	Allegan county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Kent, County of (Inc)	Public	Local Government Agency	Kent county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Baraga-Houghton-Keweenaw Community Action Agency, Inc	Nonprofit	Community Action Agency (CAA)	Baraga, Houghton, Keweenaw counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Blue Water Community Action	Nonprofit	Community Action Agency (CAA)	St. Clair county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Capital Area Community Services Incorporated	Nonprofit	Community Action Agency (CAA)	Eaton, Clinton, Shiawassee, Ingham counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Chippewa Luce Mackinac	Nonprofit	Community Action Agency (CAA)	Chippewa, Luce, Mackinac counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action Agency of South Central Michigan, The	Nonprofit	Community Action Agency (CAA)	Barry, Branch, Calhoun, St. Joseph, Kalamazoo counties		<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Mark for Delete	Became the permanent CAA for Kalamazoo County
Dickinson Iron Community Services Agency	Nonprofit	Community Action Agency (CAA)	Dickinson, Iron counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
EightCAP Inc	Nonprofit	Community Action Agency (CAA)	Montcalm, Ionia, Isabella, Gratiot counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Alger Marquette Community Action Board	Nonprofit	Community Action Agency (CAA)	Alger, Marquette counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action Agency	Nonprofit	Community Action Agency (CAA)	Jackson, Lenawee, Hillsdale counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
FiveCAP Inc	Nonprofit	Community Action Agency (CAA)	Manistee, Mason, Lake, Newaygo counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Genesee, County of	Public	Local Government Agency	Genesee county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Gogebic-Ontonagon Community Action	Nonprofit	Community Action Agency (CAA)	Gogebic, Ontonagon counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Human Development Commission Inc	Nonprofit	Community Action	Sanilac, Tuscola, Huron, Lapeer		<input type="radio"/> Yes <input checked="" type="radio"/> No	

		Agency (CAA)	counties		<input type="radio"/> Mark for Delete	
Kalamazoo, County of	Public	Local Government Agency	Kalamazoo county		<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> Mark for Delete	Board voluntarily rescinded CAA designation
Macomb, County of	Public	Local Government Agency	Macomb county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Human Resources Authority Inc	Nonprofit	Community Action Agency (CAA)	Menominee, Delta, Schoolcraft counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Mid Michigan Community Action Agency Inc	Nonprofit	Community Action Agency (CAA)	Gladwin, Mecosta, Osceola, Clare, Bay, Midland counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Monroe County Opportunity Program, Inc	Nonprofit	Community Action Agency (CAA)	Monroe county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Northeast Michigan Community Service Agency Inc	Nonprofit	Community Action Agency (CAA)	Alpena, Cheboygan, Otsego Crawford, Oscoda, Alcona, Ogemaw, Iosco, Arenac, Presque Isle, Montmorency counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Northwest Michigan Community Action Agency Inc	Nonprofit	Community Action Agency (CAA)	Emmet, Charlevoix, Antrim, Kalkaska, Missaukee, Wexford, Roscommon, Grand Traverse, Benzie, Leelanau counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Oakland Livingston Human Services Agency	Nonprofit	Community Action Agency (CAA)	Oakland, Livingston counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Ottawa, County of	Public	Local Government Agency	Ottawa county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Saginaw County Community Action Committee	Nonprofit	Community Action Agency (CAA)	Saginaw county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Southwest Michigan Community Action Agency	Nonprofit	Community Action Agency (CAA)	Cass, Berrien, Van Buren counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Washtenaw, County of	Public	Local Government Agency	Washtenaw county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Wayne Metropolitan Community Action Agency	Nonprofit	Community Action Agency (CAA)	Wayne county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Muskegon Oceana CAP Inc	Nonprofit	Community Action Agency (CAA)	Muskegon, Oceana counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	

C.3. Total number of CSBG eligible entities:
29

Instructional Note:

Limited Purpose Agency refers to a CSBG Eligible Entity that was designated as a limited purpose agency under Title II of the Economic Opportunity Act of 1964 for the fiscal year 1981, that served the general purposes of a community action agency under Title II of the Economic Opportunity Act; did not lose its designation as a limited purpose agency under Title II of the Economic Opportunity Act as a result of failure to comply with that Act and that has not lost its designation as an CSBG Eligible Entity under the CSBG Act.

Instructional Note:

90 Percent funds are the funds a State provides to CSBG Eligible Entities to carry out the purposes of the CSBG Act, as described under section 675C of the CSBG Act. A State must provide "no less than 90 percent" of their CSBG allocation, under Section 675B, to the CSBG Eligible Entities.

Section D - Organizational Standards for Eligible Entities

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492			
CSBG Annual Report	Expiration Date: 02/28/2023			
Community Services Block Grant (CSBG) Annual Report - State Administration Module				
SECTION D Organizational Standards for Eligible Entities				
Note: Reference CSBG Information Memorandum #138 State Establishment of Organizational Standards for CSBG Eligible Entities				
D.1. Assessment of Organizational Standards: The CSBG State Plan indicated that the State would use the following organizational standards for its oversight of the CSBG:				
<input checked="" type="radio"/> The State will use the CSBG Organizational Standards Center of Excellence (COE) organizational standards (as described in IM 138)				
<input type="radio"/> The State will use an alternative set of organizational standards				
D.1a. How did the State assess CSBG Eligible Entities against organizational standards, as described in IM 138?				
<input type="checkbox"/> Peer to Peer review (with validation by the State or State-authorized third party)				
<input type="checkbox"/> Self-assessment (with validation by the State or State-authorized third party)				
<input type="checkbox"/> Self-assessment / Peer review with State risk analysis				
<input type="checkbox"/> State - authorized third party validation				
<input checked="" type="checkbox"/> Regular, on-site CSBG monitoring				
<input checked="" type="checkbox"/> Other				
Desk Review monitoring				
D.1b. Describe the assessment process as implemented by the State. Please describe any changes in the assessment process that occurred since the time of the State plan submission. Please note that with the exception of regular on-site CSBG monitoring, all assessment options above may include either on-site or desk review (or a combination). The specific State approach should be described in the narrative. In FY2019, the state conducted an assessment of the organizational standards through both onsite and desk review monitorings. Each grant manager conducted five to six organizational standards reviews by using an electronic automated tool. Assessment Steps: 1. BCAEO notified the agency about the organizational standards review 2. Agency received instructions on uploading documents by Org Standard into the statewide database. 3. BCAEO conducted an entrance conference to provide the agency with the scope of the review. 4. BCAEO reviewed each document for the components listed in the organizational standards monitoring tool to ensure the organization standard has been met. a.) Met standards were marked met b.) Standards that have not been met and do not contain the required components were marked not met. c.) Standards that are being worked on were marked in-progress in the monitors field notes d.) Notes are stored in the custom database. 5. Standards that were met were identified in the monitoring report. 6. Standards that are not met were indicated in the monitoring report and a Corrective Action Plan (CAP) will be required. Agencies that could not correct the finding within 30 days were placed on a Technical Assistance Plan (TAP). Failure to comply with the TAP will require additional monitoring to determine the causes of the failure. This may lead to a Quality Improvement Plan. 7. Standards that are in-progress will be identified in the monitoring report as not met.				
D.2. Organizational Standards Performance: In the table below, please provide the percentage of CSBG Eligible Entities that met all State-adopted organizational standards in the reporting period (FFY). The target set in the CSBG State Plan is provided in the left-hand column. For more information on the CSBG Organizational Standards, see CSBG Information Memorandum # 138.				
Target vs. Actual Performance on the Organizational Standards				
Fiscal Year	State CSBG Plan Target	Number of Entities Assessed	Number that Met <u>All</u> (100%) State Standards	Actual Percentage Meeting <u>All</u> (100%) of State Standards
2019	90	27	25	92.59%
Progress Indicators <i>Indicate the number of entities that met the following percentages of Organizational Standards</i>				
Note - While the State targets the percent of CSBG Eligible Entities to meet 100% of the Organizational Standards, targets are not set in the State Plan for 90%, 80%, <u>and</u> 70% progress indicators.	Number of Entities Assessed	Number that Met between <u>90%</u> and <u>99%</u> of State Standards	Actual Percentage	
	27	2	7.41%	
	Number of Entities Assessed	Number that Met between <u>80%</u> and <u>89%</u> of State Standards	Actual Percentage	
	27	0	0.00%	
	Number of Entities Assessed	Number that Met between <u>70%</u> and <u>79%</u> of State Standards	Actual Percentage	
	27	0	0.00%	

Note: This information is associated with State Accountability measures 6Sa.

D.2a. In the space below, please identify the challenges and factors contributing to the difference between the target and actual results provided in the top row of Table D.2. (above)

One of our CAAs went through an executive director change and that director took many of the needed documents, so their Org Stds were started from scratch, so they are still a work in progress. One CAA is going through a dedesignation process so was not monitored in FY19.

D.2b. Percentage Meeting Organizational Standards by Category.

In the table below, provide the number of eligible entities that met each category of the Organizational Standards. The percentage that met all standards in each category will be automatically calculated and totaled in the bottom row.

Percentage Meeting Organizational Standards by Category

Category	Number of Entities Assessed	Number that Met all Standards in Category	Actual Percentage
1. Consumer Input and Involvement	27	26	96.30%
2. Community Engagement	27	26	96.30%
3. Community Assessment	27	27	100.00%
4. Organizational Leadership	27	27	100.00%
5. Board Governance	27	27	100.00%
6. Strategic Planning	27	26	96.30%
7. Human Resource Management	27	25	92.59%
8. Financial Operations & Oversight	27	27	100.00%
9. Data & Analysis	27	26	96.30%

D.3. Technical Assistance Plans and Quality Improvement Plans:

In the table below, please provide the number of CSBG Eligible Entities with unmet organizational standards with Technical Assistance Plans (TAPs) or Quality Improvement Plans (QIPs) in place.

Technical Assistance Plans and Quality Improvement Plans

Total Number of CSBG Eligible Entities with unmet organizational standards with Technical Assistance Plans (TAPS) in place	0
Total number of CSBG Eligible Entities with unmet organizational standards with Quality Improvement Plans (QIPS) in place	1

D.3.a. If the State identified CSBG Eligible Entities with unmet organizational standards for which it was determined that TAPs or QIPs would not be appropriate, please provide a narrative explanation below.

Yes No

If a standard can be met within a short timeframe (like 30-90 days), they are first placed on a Corrective Action Plan (CAP). If they fail to meet the standards after the CAP time limit, they are then placed on a TAP. MOCAP's Organizational Standards is included in their QIP.

Note: D.3. is associated with State Accountability Measure 6Sb.

QIPs are described in Section 678C(a)(4) of the CSBG Act.

For additional information on corrective action and the circumstances under which a State may establish TAPs and QIPs, see IM-138, Pages 5-6

Section E - State Use of Funds

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492			
CSBG Annual Report	Expiration Date: 02/28/2023			
Community Services Block Grant (CSBG) Annual Report - State Administration Module				
SECTION E State Use of Funds				
<p>Note: The reporting timeframes for expenditure information is based on the Federal Fiscal Year, which runs from October 1 of a given calendar year until September 30 of the following calendar year. States that operate according to a different fiscal year should analyze actual quarterly obligation of funds and report on obligations made during the time period of the Federal Fiscal Year.</p>				
CSBG Eligible Entity Allocation (90 Percent Funds) [Section 675C(a) of the CSBG Act]				
<p>E.1. State Distribution Formula: Did the State institute any changes in the distribution formula for the CSBG Eligible Entities during the reporting period covered by this report?</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No</p>				
<p>E.1.a If yes please describe any specific changes and describe how the State complied with assurances provided in Question 14 of the CSBG as required under Section C76(b)(8) of the State CSBG Act.</p>				
<p>E.2. Planned vs. Actual Allocation: Using the table below, specify the actual allocation of 90 percent of CSBG funds to CSBG Eligible Entities, as described under Section 675C(a) of the CSBG Act. While the CSBG State Plan allows for either percentages or dollar amounts, this table in the administrative report must be based on actual dollars allocated to each CSBG Eligible Entity during the Federal Fiscal Year (FFY). For each Eligible Entity receiving CSBG funds, provide the Funding Amount allocated to the CSBG Eligible Entity during the FFY.</p>				
Planned vs Actual CSBG 90 Percent Funds				
CSBG Eligible Entity	Planned		Actual	
	Funding Amount (\$)	Funding Amount (%)	Allocations (Based on State Formula)	Obligations
Allegan County Resource Development Committee Inc	216,649	0.00%	217,395	217,395
Kent, County of (Inc)	1,155,730	0.00%	1,160,131	1,160,131
Baraga-Houghton-Keweenaw Community Action Agency, Inc	174,495	0.00%	175,077	175,077
Blue Water Community Action	293,309	0.00%	294,353	294,353
Capital Area Community Services Incorporated	1,130,450	0.00%	1,134,753	1,134,753
Chippewa Luce Mackinac	152,584	0.00%	153,080	153,080
Community Action Agency of South Central Michigan, The	658,377	0.00%	660,843	660,843
Dickinson Iron Community Services Agency	82,540	0.00%	82,764	82,764
EightCAP Inc	803,720	0.00%	806,751	806,751
Alger Marquette Community Action Board	139,989	0.00%	140,437	140,437
Community Action Agency	609,575	0.00%	611,851	611,851
FiveCAP Inc	301,175	0.00%	302,250	302,250
Genesee, County of	1,171,221	0.00%	1,175,683	1,175,683
Gogebic-Ontonagon Community Action	88,176	0.00%	88,422	88,422
Human Development Commission Inc	439,396	0.00%	441,008	441,008
Kalamazoo, County of	641,083	0.00%	643,481	643,481
Macomb, County of	1,155,730	0.00%	1,160,131	1,160,131
Human Resources Authority Inc	160,660	0.00%	161,188	161,188
Mid Michigan Community Action Agency Inc	726,760	0.00%	729,491	729,491
Monroe County Opportunity Program, Inc	216,649	0.00%	217,395	217,395
Northeast Michigan Community Service Agency Inc	511,884	0.00%	513,780	513,780
Northwest Michigan Community Action	589,721	0.00%	591,919	591,919

Agency Inc				
Oakland Livingston Human Services Agency	1,596,522	0.00%	1,602,639	1,602,639
Ottawa, County of	350,803	0.00%	352,072	352,072
Saginaw County Community Action Committee	567,595	0.00%	569,707	569,707
Southwest Michigan Community Action Agency	655,343	0.00%	657,796	657,796
Washtenaw, County of	580,782	0.00%	582,946	582,946
Wayne Metropolitan Community Action Agency	7,791,998	0.00%	7,822,225	7,822,225
Muskegon Oceana CAP Inc	577,451	0.00%	579,602	579,602
Total	23,540,367	0.00%	23,629,170	23,629,170

E.3. Actual Distribution Timeframe:

Did the State make funds available to CSBG Eligible Entities no later than 30 calendar days after OCS distributed the Federal award? Yes No

E.3a. If no, did the State implement procedures to ensure funds were made available to CSBG Eligible Entities consistently and without interruption? Yes No

E.3b. If the State was not able to make CSBG funds available within 30 calendar days after OCS distributed the Federal award, and was not able ensure that funds were made available consistently and without interruption, provide an explanation of the circumstances below along with a description of planned corrective actions.

Note: Item E.3 is associated with State Accountability Measure 2Sa.

Administrative Funds [Section 675C(b)(2) of the CSBG Act]

E.4. What amount of State CSBG funds did the State obligate for administrative activities during the Federal Fiscal Year? The amount must be based on actual dollars allocated during the Federal Fiscal Year (FFY). If you provided a percentage in Question 7.6, please convert to dollars.

State Administrative Funds

CSBG State Plan		Actual Amount Obligated
Target from CSBG State Plan 7.6	If entered in the CSBG State Plan as a percentage, convert and insert your number in dollars based on actual award amount.	
0	\$1,312,732	\$1,312,732

E.5. How many State staff positions were funded in whole or in part with CSBG funds in the reporting period (FFY)?

Staff Positions Funded

CSBG State Plan	Actual Number
0	15.0

E.6. How many State Full Time Equivalents (FTEs) were funded with CSBG funds in the reporting period (FFY)?

State FTEs

CSBG State Plan	Actual Number
0	7.0

Remainder/Discretionary Funds [Section 675C(b) of the CSBG Act]

E.7. Describe how the State used remainder/discretionary funds in the table below

Instructional Note: While the CSBG State Plan allows for either percentages or dollar amounts, this table in the administrative report must be based on actual dollars obligated to each budget category during the Federal Fiscal Year (FFY). States that do not have remainder/discretionary funds will not complete this item. If a funded activity fits under more than one category in the table, allocate the funds among the categories. For example, if the State provides funds under a contract with the State Community Action Association to provide training and technical assistance to CSBG Eligible Entities and to create a statewide data system, the funds for that contract should be allocated appropriately between Row A and Row C. If an allocation is not possible, the State may allocate the funds to the main category with which the activity is associated.

Note: This information is associated with State Accountability Measures 3Sa.

Planned vs. Actual Use of Remainder/Discretionary Funds

Remainder/Discretionary Funds Uses (See 675C(b)(1) of the CSBG Act)	Planned		Obligated	Brief Description of Services/activities
	Planned \$	Planned %	Actual \$	
a. Training/technical assistance to eligible entities	\$175,000.00	0.00%	150,000	Training and technical assistance to the community action network
b. Coordination of State-operated programs and/or local programs	\$180,000.00	0.00%	191,350	Statewide data coordination and collaboration
c. Statewide coordination and communication among eligible entities	\$1,033.00	0.00%	0	N/A
d. Analysis of distribution of CSBG funds to determine if targeting greatest need	\$251,555.00	0.00%	277,681	Amount used to bring smaller agencies up to \$175,000 minimum
e. Asset-building programs	\$200,000.00	0.00%	167,512	Financial coaching, IDA programs, Mortgage counseling, Youth Savings accounts, Tax prep, etc.
f. Innovative programs/activities by eligible entities or other neighborhood groups	\$411,210.00	0.00%	423,582	Summer Youth Employment, Property Tax Assistance, Capacity Building for staff and agencies, Housing Stabilization, Homelessness prevention, Migrant assistance program, Deepening Results with ROMA
g. State charity tax credits	\$0.00	0.00%	0	N/A
h. Other activities, Specify	\$89,000.00	0.00%	102,607	Native American grants
Totals	\$1,307,798.00	0.00%	\$1,312,732	

E.8. What types of organizations, if any, did the State work with (by grant or contract using remainder/discretionary funds) to carry out some or all of the activities in table E.7. (above)

CSBG Eligible Entities (if checked, include the expected number of CSBG Eligible Entities to received funds)

(if checked, include the expected number of CSBG Eligible Entities to received funds)

21

Other community-based organizations

State Community Action Association

Regional CSBG technical assistance provider

National technical assistance provider

Individual consultant

Tribes and Tribal Organizations

Other

If Other Checked

MPHI Contracted positions

None (the State will carry out activities directly)

E.9. Total Obligations:

Category	Actual Obligations
Obligations to Eligible Entities (from State CSBG 90% Formula Funds)	\$23,629,170
State Administrative Costs	\$1,312,732
Remainder/Discretionary Funds	\$1,312,732
Total Obligations in FY	\$26,254,634
E.9a. Prior Year Carryover Of the total amount reported in the row above, the amount that represents carryover funding from the prior fiscal year.	\$0
E.9b. Carryover for this Fiscal Year Of the total CSBG amount to the State for this Fiscal Year, the amount that was unobligated and will carry forward to the next Fiscal Year.	\$0

Section F - State Training and Technical Assistance

U.S. Department of Health and Human Services			OMB Clearance No: 0970-0492		
CSBG Annual Report			Expiration Date: 02/28/2023		
Community Services Block Grant (CSBG) Annual Report - State Administration Module					
SECTION F Training, Technical Assistance, or Both					
<p>F.1. Describe how the State delivered CSBG-funded training and technical assistance to CSBG Eligible Entities by completing the table below. Add a row for each activity: indicate the timeframe; whether it was training, technical assistance or both; and the topic. CSBG funding used for this activity is referenced under Item E.7 (Planned vs. Actual Use of Remainder/Discretionary Funds.)</p> <p>Note: F.1 is associated with State Accountability Measure 3Sc</p>					
Training and Technical Assistance					
Training	Topic	Actual Dates		Brief Description	Conducted
		Start Date	End Date		
Training	Other	10/01/2018	09/30/2019	Leadership Development Institute. Builds & strengthens core competencies in CAA new leaders	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	10/01/2018	09/30/2019	Certified Community Action Professional Study Group	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	10/30/2018	10/30/2018	Strategies for the Overwhelmed-Setting priorities, controlling your workday, self assessments, goal setting, teamwork	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	11/07/2018	06/25/2019	Bridges out of Poverty - 3 trainings in November, December, June	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	11/27/2018	11/27/2018	Creating a Value Proposition for Your Hiring and Retention Practices	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Technology	10/01/2018	09/30/2019	FACSPRO System Admin Training and Helpdesk - helping the network with our statewide database, FACSPRO	<input checked="" type="radio"/> Yes <input type="radio"/> No
Technical Assistance		11/18/2018	05/28/2019	This session will cover how agencies can take ROMA to the next level by going beyond the basics and creating a results-oriented organizational culture	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Reporting	07/25/2019	07/25/2019	Dashboarding	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	ROMA	10/01/2018	09/30/2019	Regularly scheduled meeting of the ROMA collaborative to discuss ROMA and its impact on agencies. Meet frequently throughout the year.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Reporting	07/25/2019	07/25/2019	Displaying & Analyzing your Data using Dashboards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Governance/Tripartite Boards	07/25/2019	07/25/2019	Board Networking-board members from around the state compared notes and shared ideas about driving the mission of Community Action in their communities	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	07/25/2019	07/25/2019	Diversity in the Workplace	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	07/25/2019	07/25/2019	How Creating an Employee Engagement Can Increase Retention	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	07/25/2019	07/25/2019	Hosting Unforgettable Events	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	12/17/2018	12/17/2018	Human Resources Issues and Answers	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Community Assessment	07/25/2019	07/25/2019	Brownfield Redevelopment for Community Projects	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Strategic Planning	07/25/2019	07/25/2019	Trainings on how to get donors and microenterprise	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Correcting Significant Deficiencies among Eligible Entities	10/01/2018	09/30/2019	Multiple trainings for agency on QIP	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	ROMA	07/23/2019	07/23/2019	Skill Building for ROMA Implementers	<input checked="" type="radio"/> Yes <input type="radio"/> No

Training	Fiscal	07/23/2019	07/23/2019	Uniform Guidance Update	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Communication	02/04/2019	02/04/2019	Tips and tricks for communicating with & telling a story to stakeholders, legislators and other officials.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Technical Assistance	Technology	10/01/2018	09/30/2019	One on One trainings for agency staff on intake and FACSPro throughout the year.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Monitoring	07/25/2019	07/25/2019	Assurance 16 update and how to run the Michigan Energy Assistance Program program	<input checked="" type="radio"/> Yes <input type="radio"/> No
Technical Assistance	Technology	12/05/2018	12/05/2018	Measuring Your Mission - Using Data to Track Organizational Health & Success	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	09/27/2019	09/27/2019	Leadership Training for Upper Peninsula	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	07/23/2019	07/23/2019	Moving Beyond Base Compensation	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	07/25/2019	07/25/2019	Writing Great Fundraising Letter	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Reporting	12/15/2019	12/15/2019	Annual Report training Webinar	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	07/25/2019	07/25/2019	Leading with Emotional Intelligence	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	07/23/2019	07/23/2019	Talent Management	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Organizational Standards - General	11/27/2018	11/27/2018	Org Standards for Public CAAs - Discussion Forum	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Governance/Tripartite Boards	05/22/2019	05/22/2019	Board member training / orientation	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Monitoring	07/23/2019	07/23/2019	new requirements and techniques to engage in community level work	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	ROMA	07/23/2019	07/23/2019	Participants will learn strategies to equip them to support ongoing implementation of ROMA within the agency, as well as overcome obstacles of implementation.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Communication	07/25/2019	07/25/2019	How to Disarm Hardcore Customers	<input checked="" type="radio"/> Yes <input type="radio"/> No

F.2. Indicate the types of organizations through which the State provided training and/or technical assistance as described in Item F.1, and briefly describe their involvement? (Check all that apply.)

CSBG Eligible Entities (if checked, provide the expected number of CSBG Eligible Entities to receive funds)

If checked, provide the expected number of CSBG eligible entities to receive funds

No CAAs receive additional funds. Sometimes peers are called upon to help another agency. It could be as simple as supplying a template for another to copy.

Other community-based organizations

State Community Action Association

Regional CSBG technical assistance provider

National technical assistance provider

Individual consultant(s)

Tribes and Tribal Organizations

Other

Section G - State Linkages and Communication

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 02/28/2023
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
SECTION G State Linkages and Communication	
<p>Note: This section describes activities that the State supported with CSBG remainder/discretionary funds, described under Section 675C(b)(1) of the CSBG Act.</p> <p>Note: This item is associated with State Accountability Measure 7Sa.</p>	
<p>G.1. State Linkages and Coordination at the State Level: Please review and confirm all areas for linkage and coordination that were outlined in the CSBG State Plan.</p>	
<input checked="" type="checkbox"/>	State Low Income Home Energy Assistance Program (LIHEAP) office
<input checked="" type="checkbox"/>	State Weatherization office
<input checked="" type="checkbox"/>	State Temporary Assistance for Needy Families (TANF) office
<input type="checkbox"/>	State Head Start office
<input type="checkbox"/>	State public health office
<input type="checkbox"/>	State education department
<input checked="" type="checkbox"/>	State Workforce Innovation and Opportunity Act (WIOA) agency
<input type="checkbox"/>	State budget office
<input type="checkbox"/>	Supplemental Nutrition Assistance Program (SNAP)
<input type="checkbox"/>	State child welfare office
<input checked="" type="checkbox"/>	State housing office
<input checked="" type="checkbox"/>	Other
<p>If Other Describe The state office is the pass-through entity for LIHEAP and Weatherization funds to the CAAs. The state is also a part of the governor's task force that is headed up by the Michigan State Housing Development Authority (MSHDA). MSHDA and the state work together on lead abatement to avoid duplication of services. There is money set aside in the state budget for our School Success program, which is administered by BCAEO and funded through by TANF. The state is also participating on the energy waste reduction workgroup to synergy with other energy efficiency programs. The state has been meeting with our TANF office to talk about how our work fits in with TANF funding and how to increase access to CSBG services for low-income communities and clients. The Bureau Director has just been added to the State WIOA Infrastructure Work Group. BCAEO entered into Michigan Public Housing Institute (MPHI) Grant Agreement (FY2019 \$180,000 for full time position, benefits, and program operations and a research grant to collect data on the impact of poverty in Michigan).</p>	
<p>G.1a. Describe the linkages and coordination at the State level that the State created or maintained to ensure increased access to CSBG services by communities and people with low-income people and communities under the CSBG State Plan and avoid duplication of services (as required by the assurance under Section 676(b)(5)) and identified in the CSBG State Plan. Describe or attach additional information as needed and provide a narrative describing activities, including an explanation of any changes from the original CSBG State Plan.</p> <p>Michigan Department of Health and Human Services partnered with Community Action Agencies to help them become Navigation/Referral Partners in MiBridges, which is our client service system. This helps clients that come in to their office receive the help they need from additional partners. Our Bureau was awarded the Michigan Energy Assistance Program grant to help our CAAs assist clients with utility bills and arrearages. This helped streamline the process for clients since the CAAs are also MiBridges Navigation Partners. They are able to be helped with numerous programs during one visit. During the year, there was a flooding emergency and we were able to assist the community with additional emergency funding very quickly.</p>	G.1a. Attachments
<p>G.2. State Linkages and Coordination at the Local Level: Describe the linkages and coordination at the local level that the State created or maintained with governmental and other social services, especially antipoverty programs, to assure the effective delivery of and coordination of CSBG services to people with low-income and communities and avoid duplication of services (as required by assurances under Sections 676(b)(5) and (b)(6)). Review and update the narrative describing actual activities, including an explanation of any changes from the original CSBG State Plan. Attach additional information as needed.</p> <p>The 28 CAAs serve the state's 83 counties through a combination of central, county and satellite offices and home visits as points of access for services. Since their service areas range from one to eleven counties, and their funding base and number of programs vary significantly, each agency has developed a service delivery system unique to its community's needs and financial resources. However, common to all agencies is their networking, coordination and collaboration with local public and private emergency service providers in meeting clients emergency needs; their assessment of client non-emergency needs and the effective coordination of CAA and local area services for maximum benefit to the client; and the delivery of services in such a way as to foster self-sufficiency rather than dependency and to avoid duplication of services. The CAAs actively participate in local networking and planning organizations, including multi-purpose collaborative bodies, human service coordinating bodies, Continuum of Care, and workforce development boards. As participants, they take an active role in identifying gaps in services and join together with community leaders and service providers in planning and developing methods of getting services where they are needed. This question is also asked in their Community Action Plans.</p>	G.2. Attachments
<p>G.3. CSBG Eligible Entity Linkages and Coordination</p>	

<p>G.3a. State Assurance of CSBG Eligible Entity Linkages and Coordination: Describe how the State assured that the CSBG Eligible Entities coordinated and established linkages to assure the effective delivery of and coordination of CSBG services to people with low-income and communities and avoid duplication of services (as required by the assurance under Section 676(b)(5)). Attach additional information as needed.</p> <p>Most CAAs are participants in the local Emergency Service Provider Network and/or local Continuum of Care. This participation fosters optimum coordination of services at the local level. In addition, the following activities promote and require linkages and coordination of services across the state. Michigan CAAs operate nearly 40 percent of the Head Start programs. These programs require coordination with various child and family support services and Work First programs. As the largest senior services provider, CAAs work closely with their local Area Agencies on Aging. As the largest emergency food provider, CAAs coordinate and network with their area emergency food providers including churches, food coalitions, Gleaners, Red Cross food banks, The Salvation Army, and The United Way. One agency mainstreamed the application of Head Start and GSRP so there is one pre-application. This allows CAA eligible families to be referred to the most appropriate program for their needs. The state assures this through Monitorings and reviewing the agency's CAP. During COVID19, the state negotiated a partnership between the CAAs, Local Health Departments, 211, and MDHHS to provide Quarantine Care kits to clients that are positive with COVID19 and in quarantine.</p>	<p>G.3a. Attachments</p>
<p>G.3b State Assurance of Eligible Entity Linkages to Fill Service Gaps: Describe how the CSBG Eligible Entities developed linkages to fill identified gaps in the services, through the provision of information, referrals, case management, and follow-up consultations, according to the assurance under Section 676(b)(3)(B) of the CSBG Act.</p> <p>The CAAs actively participate in local networking and planning organizations, including multi-purpose collaborative bodies, human service coordinating bodies, continuum of care, workforce development boards, etc. As participants, they take an active role in identifying gaps in services and join together with community leaders and service providers in planning and developing methods of getting services where they are needed.</p>	
<p>G.4. Workforce Innovation and Opportunity Act (WIOA) Employment and Training Combined Plan Activities (if applicable): If the State included CSBG employment and training activities as part of a WIOA Combined State Plan, as allowed under the Workforce Innovation and Opportunity Act, provide a brief narrative describing the status of WIOA coordination activities, including web links if available to any publicly accessible combined plans and reports.</p> <p>N/A</p>	
<p>G.5. Coordination among CSBG Eligible Entities and State Community Action Association: Describe State activities that took place to support coordination among the CSBG Eligible Entities and the State Community Action Association.</p> <p>The state association (MCA) is copied on all communications to the CAA network. The state contracts our training dollars with MCA and discussions/surveys are held to determine training assistance needs and the needs of the CAAs. MCA is working in collaboration with the state and has created a shared website for CAA training and technical use. MCA and the state hold a combined conference and both attend or present sessions. MCA attends BCAEO Commission Meetings and meets at least monthly with BCAEO staff and quarterly with MDHHS to maintain close ties and to expand cooperation, coordination and innovation. MCA and BCAEO also work together to submit the required RPIC state training plan. The BCAEO Executive Director holds monthly BCAEO Leadership webinars to enhance the coordination of performance in the network.</p>	
<p>G.6. Feedback to CSBG Eligible Entities and State Community Action Association: Describe how the State provided feedback to local entities and the State Community Action Association regarding its performance on State Accountability Measures.</p> <p>The state sought input and made changes based on that input from the CSBG Advisory group, resulting in a more effective Communication plan using technology with monthly newsletter (BCAEO Update). The Update makes front line staff feel more connected. BCAEO has utilized SharePoint to share ideas/instructions to improve processes, suggested forms. The BCAEO Leadership webinars will also provide information and during the first months of the COVID19 pandemic were held weekly to give updates and provide guidance.</p>	
<p>Note: This information is associated with State Accountability Measure 5S(iii). The measure indicates feedback should be provided within 60 calendar days of the State getting feedback from OCS.</p>	

Section H - Monitoring, Corrective Action, and Fiscal Controls

U.S. Department of Health and Human Services				OMB Clearance No: 0970-0492		
CSBG Annual Report				Expiration Date: 02/28/2023		
Community Services Block Grant (CSBG) Annual Report - State Administration Module						
SECTION H Monitoring, Corrective Action, and Fiscal controls						
Monitoring of CSBG Eligible Entities (Section 678B(a) of the CSBG Act)						
H.1. Briefly describe the actual monitoring visits conducted during the reporting year including: full on-site reviews; on-site reviews of newly designated entities; follow-up reviews - including return visits to entities that failed to meet State goals, standards, and requirements; and other reviews as appropriate. If a monitoring visit was planned during the year but not implemented, provide a brief explanation in the far right column of the table below.						
Instructional Note: This information is associated with State Accountability Measure 4Sa(i).						
CSBG Eligible Entity	Review Type	Planned Site Visit Date	Actual Site Visit Date		Brief Description of Purpose Note: If a monitoring visit was a part of the original state monitoring plan, the State may note that this was a routine scheduled monitoring visit. If the visit was not a part of the original monitoring plan, the State will provide a brief explanation for the purpose of the Visit (e.g. a follow-up regarding a special issue). This section should not be used to outline findings, but should simply note the purpose of the monitoring (FFY) (e.g. follow-up regarding corrective actions).	Conducted
			Start Date	End Date		
Allegan County Resource Development Committee Inc	Other	FY1 Q3	06/17/2019	11/01/2019	Desk monitoring-routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Kent, County of (Inc)	Full onsite	FY1 Q1	08/20/2019	12/23/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Baraga-Houghton-Keweenaw Community Action Agency, Inc	Full onsite	FY1 Q3	03/21/2019	05/21/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Blue Water Community Action	Full onsite	FY1 Q3	06/03/2019	06/03/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Capital Area Community Services Incorporated	Full onsite	FY1 Q4	05/15/2019	07/15/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Chippewa Luce Mackinac	Full onsite	FY1 Q3	06/25/2019	08/05/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Agency of South Central Michigan, The	Full onsite	FY1 Q2	06/14/2019	07/11/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Dickinson Iron Community Services Agency	Full onsite	FY1 Q2	08/07/2019	08/21/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
EightCAP Inc	Full onsite	FY1 Q3	02/14/2019	03/27/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Alger Marquette Community Action Board	Other	FY1 Q3	04/19/2019	12/10/2019	Desk Monitoring-routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No

Community Action Agency	Full onsite	FY1 Q3	05/06/2019	05/06/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
FiveCAP Inc	Other	FY1 Q3	11/14/2019	12/11/2019	Desk Monitoring-routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Genesee, County of	Full onsite	FY1 Q2	07/12/2019	07/30/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Gogebic-Ontonagon Community Action	Full onsite	FY1 Q3	08/08/2019	08/08/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Human Development Commission Inc	Other	FY1 Q3	06/26/2019	11/21/2019	Desk Monitoring-routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Kalamazoo, County of	No review	FY1 Q1			Agency voluntarily rescinded their designation status	<input type="radio"/> Yes <input checked="" type="radio"/> No
Macomb, County of	Full onsite	FY1 Q4	08/13/2019	12/19/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Human Resources Authority Inc	Full onsite	FY1 Q4	08/09/2019	09/25/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Mid Michigan Community Action Agency Inc	Full onsite	FY1 Q3	12/13/2019	02/04/2020	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Monroe County Opportunity Program, Inc	Full onsite	FY1 Q2	09/17/2019	09/18/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Northeast Michigan Community Service Agency Inc	Full onsite	FY1 Q3	07/12/2019	07/19/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Northwest Michigan Community Action Agency Inc	Full onsite	FY1 Q3	08/19/2019	11/27/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Oakland Livingston Human Services Agency	Full onsite	FY1 Q4	01/07/2019	02/21/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Ottawa, County of	Full onsite	FY1 Q4	06/24/2019	06/24/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Saginaw County Community Action Committee	Full onsite	FY1 Q4	08/30/2019	10/10/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Southwest Michigan Community Action Agency	Other	FY1 Q4	12/04/2019	12/18/2019	Desk Monitoring-routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Washtenaw, County of	Full onsite	FY1 Q4	04/11/2019	06/05/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Wayne Metropolitan Community Action Agency	Full onsite	FY1 Q2	04/29/2019	05/01/2019	routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Muskegon Oceana CAP Inc	No review	FY1 Q2			Agency is going through the dedesignation process.	<input type="radio"/> Yes <input checked="" type="radio"/> No

H.2. Monitoring Policies:
Were any modifications made to the State's monitoring policies and procedures during the reporting period?
 Yes No

If changes were made to State monitoring policies and procedures, attach and/or provide a hyperlink to the modified documents.	H.2. Monitoring Policies Attachments
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H.3. Initial Monitoring Reports:
Were all State monitoring reports conducted in a manner consistent with State monitoring policies and procedures and disseminated to CSBG Eligible Entities within 60 calendar days?
 Yes No

If no, provide the actual number of days for initial distribution of all monitoring reports and provide an explanation for the circumstances that resulted in delayed reports.

Note: This item is associated with State Accountability Measure 4Sa(ii).

Corrective Action, Termination and Reduction of Funding and Assurance Requirements (Section 678C of the Act)

H.4. Quality Improvement Plans (QIPs):
Did all CSBG Eligible Entities on Quality Improvement Plans resolve identified deficiencies within the schedule agreed upon by the State and eligible entity?
 Yes No N/A

If no, provide an explanation for the circumstances
MDHHS has offered, provided, and approved training and technical assistance to help MOCAP correct identified deficiencies and meet federal and state requirements. Technical assistance was offered concurrently with the notification of deficiencies, specifically in an approved quality improvement plan (QIP). MDHHS has decided no additional training and technical assistance will be offered due to the multiple, widespread, and repeated deficiencies that have not been addressed and corrected, including the implementation and completion of the QIP throughout the 32 months it was active. Below is a

summary of the deficiencies encountered in several categories in MOCAPs programs, leadership, administrative and financial operations, service delivery, their implementation of the Settlement Agreement, and specifically their implementation of their Quality Improvement Plan (QIP): Board Oversight and Governance: MOCAPs governing board does not exercise sufficient authority or leadership to ensure that the CSBG grant funds are expended in accordance with applicable regulations, laws, and contractual obligations. Management and Leadership: MOCAPs administrative leadership does not demonstrate the administrative knowledge and skills required to ensure that MOCAPs fiscal, programs, or management systems are adequate to support CSBG funds. MOCAP has not sufficiently fulfilled its contractual obligations. Financial Management, Operations, and Internal Controls: MOCAP has not properly accounted for CSBG administered funds. MOCAPs general management systems are not adequate to support CSBG funds. Program Compliance: MOCAP is unable to make substantive improvements in program areas following training, technical assistance, and monitoring. Corrective Action: MOCAP is unable to make substantive improvements and corrections from findings in monitoring reports, findings in single audit reports, clauses in the Settlement, and action steps in the QIP following training and technical assistance. Client Intake/Service Delivery: MOCAP has not demonstrated the capacity for effective service delivery.

Note: The QIP information is associated with State Accountability Measures 4Sc.

H.5. Reporting of QIPs:

Did the State report all CSBG Eligible Entities with serious deficiencies from a monitoring review to the Office of Community Services within 30 calendar days of the State approving a QIP?

Yes No N/A

If no, provide an explanation for the circumstances. A plan to assure timely notification of OCS must be included in the next CSBG State Plan.

Note: This item is associated with State Accountability Measure 4Sa(iii).

Fiscal Controls and Audits

H.6. Single Audit Review:

In the table below, provide the dates of any CSBG Eligible Entity Single Audits in the Federal Audit Clearinghouse that were received and reviewed during the Federal Fiscal Year as required by the CSBG regulations applicable to 45 CFR 75.521. If the audit contained findings requiring a management decision by the State, provide the date the decision was issued.

Employer Identification Number (EIN) of Agency	Date Audit was Accepted by Federal Audit ClearingHouse	State Management Decision Required?	State Management Decision Issued within 6 Months	Date Management Decision Issued (if applicable)
2237270048	06/22/2019	No		
2381785665	09/27/2019	No		
2381790220	06/28/2019	No		
2381791181	05/15/2019	No		
2381792679	12/15/2018	No		
2381794361	06/05/2019	No		
2381797320	06/28/2019	No		
2381797894	04/25/2019	No		
2381798626	06/10/2019	No		
2381800879	06/28/2019	No		
2381802280	06/28/2019	No		
2381802755	03/29/2019	No		
2381803599	03/29/2019	No		
2381814239	02/18/2019	No		
2381814318	03/01/2019	No		
2381873461	03/29/2019	No		
2381976979	04/01/2019	No		
2382056236	03/31/2019	No		
2382027389	06/25/2019	Yes	Yes	10/02/2019
2382284121	03/28/2019	No		

2382415106	03/12/2019	No		
2382631431	03/08/2019	No		
2382889846	05/13/2019	No		
2386004849	05/17/2019	No		
2386004868	09/27/2019	Yes	Yes	01/07/2020
2386004883	04/29/2019	No		
2386004894	05/15/2019	No		
2386111652	02/28/2019	No		

H.7. Single Audit Management Decisions:

Briefly describe any management decisions issued according to State procedures of CSBG Eligible Entity single audit. Provide the audit finding reference number from the Federal Audit Clearinghouse and describe any required actions and timelines for correction.

2386004868-Finding 2018-001: Non-GAAP Accounting Methods Identified at County-corrective action completed. 2382027389-Finding 2018-001: Weak internal controls - Corrective action completed

Note: This information is associated with State Accountability Measure 4Sd

Section I - Results Oriented Management and Accountability (ROMA) System

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 02/28/2023
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
SECTION I Results Oriented Management and Accountability (ROMA) System	
I.1. ROMA Participation: In which performance measurement system did the State and CSBG Eligible Entities participate, as required by Section 678E(a) of the CSBG Act and the assurance under Section 676(b)(12) of the CSBG Act?	
<input checked="" type="checkbox"/> The Results Oriented Management and Accountability (ROMA) System	
<input type="checkbox"/> Another performance management system that meets the requirements of Section 678E(b) of the CSBG Act	
<input type="checkbox"/> An alternative system for measuring performance and results	
I.1a. If ROMA was selected in item I.1, provide an update on any changes in procedures and data collection systems that were initiated or completed in the reporting period. During the CSBG Application process, logic models are created and BCAEO reviews all NPIs and Services attached to each program. If there are questions, we have a dialogue with the agency to get the best results for data collection. Michigan now has 14 agencies that have a ROMA Implementer on staff. Our CSBG Specialist also became a ROMA Implementer.	I.1a. If ROMA was selected: Attachments
I.1b. If ROMA was not selected in item I.1., describe the system the State used for performance measurement. Provide an update on any changes in procedures and data collection systems that were initiated or completed in the reporting period.	
I.2. State ROMA Support: How did the State support the CSBG Eligible Entities in using the ROMA system or alternative performance measurement system in promoting continuous improvement? For example, describe any data systems improvements, support for community needs assessment, support for strategic planning, data analysis etc. The state supported ROMA training and FACSPRO system update training with group trainings, webinars, a conference, and individual agency trainings. BCAEO has started a deeper dive into data analysis. Our Data Integration Manager has created different dashboards for data collection. Trainings are held throughout the year and at conferences on the different parts of the ROMA cycle, including Community Needs Assessments, Strategic Planning and logic models. CSBG funding is also used to support agencies in conducting Community Assessments and Strategic Planning.	I.2. State ROMA Support: Attachments
I.3. State Review of Eligible Entity Data: Describe the procedures and activities the state used to review the ROMA data (i.e. all data from elements of the ROMA cycle) from CSBG Eligible Entities for completion, accuracy, and reliability (e.g. methodology used for validating the data submitted annually by the local agencies). The new Quarterly Reporting that we sent to the agencies, informed them of their goals and where they were in meeting them. This also reported out on how much CSBG funding was used to meet these goals, as well as other CSBG requirements such as Board Membership and Community Needs Assessment submissions. This kept communication open to let the agencies know if they were doing well or needed to work on something before a monitoring visit.	I.3. State Review of Eligible Entity Data: Attachments
I.4. State Feedback on Data Collection, Analysis and Reporting: State Accountability Measure 5S(ii) requires states to submit written feedback to each CSBG Eligible Entity regarding the entity's performance in meeting ROMA goals, as measured through National Performance Indicator (NPI) data, within 60 calendar days of submitting the State's Annual Report. Has the State provided each CSBG Eligible Entity written, timely (at a minimum within 60 days of the submission) feedback regarding the entity's performance in meeting ROMA goals as measured through national performance data? <input checked="" type="radio"/> Yes <input type="radio"/> No	
If no, describe the plan to assure timely notification of the CSBG Eligible Entities within 60 calendar days of submitting the State's CSBG Annual Report.	
If yes, Please describe, Note: This information is associated with State Accountability Measure 5S(ii) The state provided feedback to each eligible entity regarding their CSBG Annual Report submission. This information was sent in a letter within 60 calendar days of submitting the State's Annual Report. The letter included analysis of each agency's performance, CSBG cost per barrier and cost per client.	
I.5. State and Eligible Entity Continuous Improvement. Provide 2-3 examples of changes made by CSBG Eligible Entities to improve service delivery and enhance impact for individuals, families, and communities with low-incomes based on their in-depth analysis of performance data. See Attachment I.5.	I.5. State and Eligible: Attachments

Module 2 - CSBG

Program Name: Community Services Block Grant

Grantee Name: Michigan

Report Name: Module 2 - CSBG

Report Period: 10/01/2018 to 09/30/2019

Report Status: Submission Accepted by CO

Report Sections

- 1. Section A*
- 2. Section B*
- 3. Section C*

Section A

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 02/28/2023

Module 2 Section A: Local Agency CSBG Expenditures - Data Entry Form

Section A: Local Agency CSBG Expenditures Date Entry Form meets the Congressional requirement for an explanation of the total amount of CSBG funding expended during the reporting period (identified below) based on categories referenced in the CSBG Act.

Notes: CSBG funding expended during the reporting period should be reported in the domain that best reflects the services delivered and strategies implemented. Further instructions will be provided but please keep the following in mind, per domain.

Domain A.2g Services Supporting Multiple Domains: Expenditures reported under Services Supporting Multiple Domains are those that span or support outcomes achieved across multiple domains for families and individuals, such as case management, transportation, and childcare.

Domain A.2h Linkages: Many of the activities that were associated with Linkages are now captured in Domain A2.i. Agency Capacity Building. This narrows the definition of Linkages, but continues to include community initiatives and information and referral calls.

Domain A.2i Agency Capacity Building: Agency Capacity Building expenditures are detailed in A.4 on this form.

A.3 Reporting on Administration: Administrative costs for CSBG reporting are defined by the Office of Community Services as "equivalent to typical indirect costs or overhead." As distinguished from program administration or management expenditures that qualify as direct costs, administrative costs refer to central executive functions that do not directly support a specific project or service.

Name of CSBG Eligible Entity (enter below):

State Name (enter below):

A.1 CSBG Eligible Entity Reporting Period

A.1 Local Agency Reporting Period:

A.1a. July 1 - June 30	<input type="checkbox"/>
A.1b. October 1 - September 30	<input type="checkbox"/>
A.1c. January 1 - December 31	<input type="checkbox"/>

A.2 CSBG Expenditures:

CSBG Expenditures Domains	CSBG Funds
A.2a. Employment	\$539,299.89
A.2b. Education and Cognitive Development	\$2,262,045.94
A.2c. Income, Infrastructure, and Asset Building	\$2,179,985.55
A.2d. Housing	\$6,368,202.24
A.2e. Health and Social/Behavioral Development	\$2,214,061.24
A.2f. Civic Engagement and Community Involvement	\$169,338.60
A.2g. Services Supporting Multiple Domains	\$1,696,373.12
A.2h. Linkages (e.g. partnerships that support multiple domains)	\$1,857,023.41
A.2i. Agency Capacity Building (detailed below in Table A.4)	\$3,262,525.52
A.2j. Other (e.g. emergency management/disaster relief)	\$3,116,753.17
A.2k. Total CSBG Expenditures (auto-calculated)	\$23,665,608.68

A.3. Of the CSBG funds reported above, report the total amount used for Administration*.

\$3,472,859.41

***for more information on what qualifies as administration, refer to IM37**
<https://www.acf.hhs.gov/ocs/resource/im-no->

37-definition-and-allowability-of-direct-and-administrative-cost

A.4. Details on Agency Capacity Building Activities Funded by CSBG:

A.4.1. Please identify which activities were funded by CSBG under Agency Capacity Section B. Please check all that apply.

<input type="checkbox"/> Community Needs Assessment	<input type="checkbox"/> Data Management & Reporting	<input type="checkbox"/> Strategic planning
<input type="checkbox"/> Training & Technical Assistance	<input type="checkbox"/> Other	

A.4.1.oth. Below please specify Other Activities funded by CSBG under Agency Capacity:

Section B

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

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Module 2 Section B: Local Agency Capacity Building - Data Entry Form

Section B: Local Agency Capacity Building Data Entry Form provides detail on agency capacity building funded by CSBG and other funding sources.

Name of CSBG Eligible Entity:

B.2. Hours of Agency Capacity Building (e.g. training, planning, assessment):

Hours

B.2a. Hours of Board Members in capacity building activities	1,702
B.2b. Hours of Agency Staff in capacity building activities	103,438

B.3. Volunteer Hours of Agency Capacity Building (e.g. program support, service delivery, fundraising):

Hours

B.3a. Total number of volunteer hours donated to the agency	1,981,804
B.3a.1. Of the above, the total number of volunteer hours donated by individuals with low-incomes	1,216,037

B.4. The number of staff who hold certifications that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following:

Number

B.4a. Number of Nationally Certified ROMA Trainers	7
B.4b. Number of Nationally Certified ROMA Implementers	14
B.4c. Number of Certified Community Action Professionals (CCAP)	16
B.4d. Number of Staff with a child development certification	324
B.4e. Number of Staff with a family development certification	139
B.4f. Number of Pathways Reviewers	1
B.4g. Number of Staff with Home Energy Professional Certifications	61
B.4g.1. Number of Energy Auditors	31
B.4g.2. Number of Retrofit Installer Technicians	11
B.4g.3. Number of Crew Leaders	2
B.4g.4. Number of Quality Control Inspectors (QCI)	38
B.4h. Number of LEED Risk Certified assessors	0
B.4i. Number of Building Performance Institute (BPI) certified professionals	24
B.4j. Number of Classroom Assessment Scoring System (CLASS) certified professionals	58
B.4k. Number of Certified Housing Quality Standards (HQS) Inspectors	40
B.4l. Number of American Institute of Certified Planners (AICP)	1
B.4m. Other (Please specify others below):	193

B.4m.oth. Below please specify Other certifications held by staff members:

B.5. Number of organizations, both public and private, that the CSBG Eligible Entity actively works with to expand resources and opportunities in order to achieve family and community outcomes:

Unduplicated Number of Organizations

B.5a. Non-Profit	1,766
B.5b. Faith Based	807
B.5c. Local Government	691

B.5d. State Government	217
B.5e. Federal Government	133
B.5f. For-Profit Business or Corporation	872
B.5g. Consortiums/Collaborations	549
B.5h. School Districts	495
B.5i. Institutions of Post-Secondary Education/Training	165
B.5j. Financial/Banking Institutions	158
B.5k. Health Service Organizations	447
B.5l. Statewide Associations or Collaborations	185

Section C

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 02/28/2023

Module 2 Section C: Allocated Resources per CSBG Eligible Entity - Data Entry Form

Name of CSBG Eligible Entity:

C.2. Amount of FY 20XX CSBG allocated to reporting entity	C.2.	\$25,851,239.00
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C.3 Federal Resources Allocated (Other than CSBG)

C.3a. Weatherization (DOE) (include oil overcharge \$\$)	C.3a.	\$15,656,791.35
C.3b. Health and Human Services (HHS)		
C.3b.1. LIHEAP - Fuel Assistance (include oil overcharge \$\$)	C.3b.1.	\$301,548.00
C.3b.2. LIHEAP - Weatherization (include oil overcharge \$\$)	C.3b.2.	\$8,868,287.30
C.3b.3. Head Start	C.3b.3.	\$111,176,231.26
C.3b.4. Early Head Start	C.3b.4.	\$45,036,016.28
C.3b.5. Older Americans Act	C.3b.5.	\$9,678,214.25
C.3b.6. Social Services Block Grant (SSBG)	C.3b.6.	\$0.00
C.3b.7. Medicare/Medicaid	C.3b.7.	\$282,686.40
C.3b.8. Assets for Independence (AFI)	C.3b.8.	\$85,489.00
C.3b.9. Temporary Assistance for Needy Families (TANF)	C.3b.9.	\$1,790,075.00
C.3b.10. Child Care Development Block Grant (CCDBG)	C.3b.10.	\$0.00
C.3b.11. Community Economic Development (CED)	C.3b.11.	\$0.00
C.3b.12. Other HHS Resources ENTER DESCRIPTION, CFDA#, & DOLLAR AMOUNT BELOW		
C.3b.12.i	C.3b.12.i	\$3,051,308.77
ii C.3b.12.	C.3b.12.ii	\$572,737.57
iii C.3b.12.	C.3b.12.iii	\$2,078,398.00
iv C.3b.12.	C.3b.12.iv	\$400,000.00
C.3b.13. Total Other HHS Resources (autocalculated)	C.3b.13.	\$6,102,444.34

C.3c. Department of Agriculture (USDA)		
C.3c.1. Special Supplemental Nutrition for Women, Infants, and Children (WIC)	C.3c.1.	\$734,104.00
C.3c.2. All USDA Non-Food programs (e.g. rural development)	C.3c.2.	\$102,503.00
C.3c.3. All other USDA Food programs	C.3c.3.	\$17,705,570.51
C.3d. Department of Housing and Urban Development (HUD)		
C.3d.1. Community Development Block Grant (CDBG) - Federal, State, and Local	C.3d.1.	\$9,648,813.40
C.3d.2. Section 8	C.3d.2.	\$4,423,489.00
C.3d.3. Section 202	C.3d.3.	\$0.00
C.3d.4. Home Tenant-Based Rental Assistance (HOME TBRA)	C.3d.4.	\$310,139.00
C.3d.5. HOPE for Homeowners Program (H4H)	C.3d.5.	\$0.00
C.3d.6. Emergency Solutions Grant (ESG)	C.3d.6.	\$2,700,320.00
C.3d.7. Continuum of Care (CoC)	C.3d.7.	\$5,879,976.74
C.3d.8. All other HUD programs, including homeless programs	C.3d.8.	\$12,561,054.59
C.3e. Department of Labor (DOL)		
C.3e.1. Workforce Innovation and Opportunity Act (WIOA) *previously WIA	C.3e.1.	\$0.00
C.3e.2. Other DOL Employment and Training programs	C.3e.2.	\$918,516.00
C.3e.3. All other DOL programs	C.3e.3.	\$69,401.00

C.3f. Corporation for National and Community Service (CNCS) programs	C.3f.	\$1,843,787.00
C.3g. Federal Emergency Management Agency (FEMA)	C.3g.	\$505,135.50
C.3h. Department of Transportation	C.3h.	\$179,631.08
C.3i. Department of Education	C.3i.	\$3,973,014.98
C.3j. Department of Justice	C.3j.	\$500,013.00
C.3k. Department of Treasury	C.3k.	\$380,033.33
C.3l. Other Federal Resources ENTER DESCRIPTION, CFDA#, & DOLLAR AMOUNT BELOW		
C.3li	CFDA#:	C.3li \$2,952,997.21
C.3lii	CFDA#:	C.3lii \$459,710.00
C.3liii	CFDA#:	C.3liii \$0.00
C.3liv	CFDA#:	C.3liv \$0.00
C.3m. Total Other Federal Resources (auto-calculated)		\$3,412,707.21
C.3n. Total: Non-CSBG Federal Resources Allocated (auto-calculated)		\$264,825,992.52

C.4. State Resources Allocated

C.4a. State appropriated funds used for the same purpose as Federal CSBG funds	C.4a.	\$86,750.00
C.4b. State Housing and Homeless programs (include housing tax credits)	C.4b.	\$2,669,376.23
C.4c. State Nutrition programs	C.4c.	\$4,256,831.36
C.4d. State Early Childhood Programs (e.g. Head Start, Day Care)	C.4d.	\$10,669,878.29
C.4e. State Energy programs	C.4e.	\$3,265,411.52
C.4f. State Health programs	C.4f.	\$13,466,299.38
C.4g. State Youth Development programs	C.4g.	\$0.00
C.4h. State Employment and Training programs	C.4h.	\$0.00
C.4i. State Senior programs	C.4i.	\$3,476,731.64
C.4j. State Transportation programs	C.4j.	\$1,599,344.00
C.4k. State Education programs	C.4k.	\$2,431,978.54
C.4l. State Community, Rural and Economic Development programs	C.4l.	\$50,000.00
C.4m. State Family Development programs	C.4m.	\$8,381.00
C.4n. Other State Resources		
C.4n.i.	C.4n.i.	\$813,958.50
C.4n.ii.	C.4n.ii.	\$42,416.00
C.4n.iii.	C.4n.iii.	\$33,875.00
C.4n.iv.	C.4n.iv.	\$0.00
C.4o. Total Other State Resources (auto-calculated)	C.4o.	\$890,249.50
C.4p Total: State Resources Allocated (auto-calculated)	C.4p	\$42,871,231.46
C.4q If any of these resources were also reported under Item C.3n. (Federal Resources), please estimate the amount.	C.4q.	\$0.00

C.5. Local Resources Allocated

C.5a. Amount of unrestricted funds appropriated by local government	C.5a.	\$2,232,453.00
C.5b. Amount of restricted funds appropriated by local government	C.5b.	\$7,200,774.80
C.5c. Value of Contract Services	C.5c.	\$3,096,769.00
C.5d. Value of in-kind goods/services received from local government	C.5d.	\$4,213,065.69
C.5e. Total: Local Resources Allocated (auto-calculated)	C.5e.	\$16,743,062.49
C.5f. If any of these resources were also reported under Item C.3n. or C.4p. (Federal or State Resources), please estimate the amount.	C.5f.	\$0.00

C.6. Private Sector Resources Allocated

C.6a. Funds from foundations, corporations, United Way, other nonprofits	C.6a.	\$5,581,693.15
C.6b. Other donated funds	C.6b.	\$3,533,674.58

C.6c. Value of other donated items, food, clothing, furniture, etc.	C.6c.	\$7,195,821.08
C.6d. Value of in-kind services received from businesses	C.6d.	\$6,724,303.88
C.6e. Payments by clients for services	C.6e.	\$2,191,736.68
C.6f. Payments by private entities for goods or services for low income clients and communities	C.6f.	\$1,204,325.00
C.6g. Total: Private Sector Resources Allocated (autocalculated)	C.6g.	\$37,606,502.69
C.6h. If any of these resources were also reported under Item C.3n., C.4.p. or C.5e. (Federal, State or Local Resources), please estimate the amount.	C.6h.	\$975,351.43

C.7. Total Non-CSBG Resources Allocated: (Federal, State, Local & Private) (auto-calculated)	C.7.	\$349,896,489.41
C.8. Total Resources in CSBG Eligible Entity (including CSBG) (auto-calculated)	C.8.	\$375,747,728.41

Note : * All totals are autocalculated

Please Include Additional Information Below:

Module 4 - CSBG(196)

Program Name: Community Services Block Grant

Grantee Name: Michigan

Report Name: Module 4 - CSBG(196)

Report Period: 10/01/2018 to 09/30/2019

Report Status: Submission Accepted by CO

Report Sections

- 1. Section A: Individual and Family National Performance Indicators (NPIs)*
- 2. Section B: Individual and Family Services*
- 3. Section C: All Characteristics Report*

Section A: Individual and Family National Performance Indicators (NPIs)

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 02/28/2023

Module 4

Section A: Individual and Family National Performance Indicators (NPIs)
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

Employment Indicators

Employment (FNPI 1)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 1a The number of unemployed youth who obtained employment to gain skills or income.	48	54	47	97.92%	87.04%	
FNPI 1b The number of unemployed adults who obtained employment (up to a living wage).	1,423	408	265	18.62%	64.95%	
FNPI 1c The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).	159	72	78	49.06%	108.33%	
FNPI 1d The number of unemployed adults who obtained and maintained employment for at least 180 days (up to a living wage).	139	46	47	33.81%	102.17%	
FNPI 1e The number of unemployed adults who obtained employment (with a living wage or higher).	903	41	66	7.31%	160.98%	
FNPI 1f The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).	98	0	7	7.14%	0.00%	
FNPI 1g The number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher).	24	1	0	0.00%	0.00%	
FNPI 1h The number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.	12	132	10	83.33%	7.58%	
FNPI 1h.1 The number of employed participants in a career advancement related program who increased income from employment through wage or salary amount increase.	13	10	7	53.85%	70.00%	
FNPI 1h.2 The number of employed participants in a career advancement related program who increased income from employment through hours worked increase.	13	10	6	46.15%	60.00%	
FNPI 1h.3 The number of employed participants in a career advancement related program who increased benefits related to employment.	0	0	0	0.00%	0.00%	
Other Employment Outcome Indicator (FNPI 1z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 1z1				0.00%	0.00%	
FNPI 1z2				0.00%	0.00%	
FNPI 1z3				0.00%	0.00%	
FNPI 1z4				0.00%	0.00%	
FNPI 1z5				0.00%	0.00%	

Education and Cognitive Development Indicators

Education and Cognitive Development (FNPI 2)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 2a The number of children (0 to 5) who demonstrated improved emergent literacy skills.	8,643	6,832	7,322	84.72%	107.17%	
FNPI 2b The number of children (0 to 5) who demonstrated skills for school readiness.	12,359	8,686	9,710	78.57%	111.79%	
FNPI 2c The number of children and youth who demonstrated	13,150	10,311	11,151	84.80%	108.15%	

improved positive approaches toward learning, including improved attention skills.						
FNPI 2c.1 Early Childhood Education (ages 0-5)	12,123	9,527	10,138	83.63%	106.41%	
FNPI 2c.2 1st grade-8th grade	738	563	734	99.46%	130.37%	
FNPI 2c.3 9th grade-12th grade	289	221	279	96.54%	126.24%	
FNPI 2d The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills).	5,623	4,626	4,730	84.12%	102.25%	
FNPI 2d.1 Early Childhood Education (ages 0-5)	5,165	4,526	4,730	91.58%	104.51%	
FNPI 2d.2 1st grade-8th grade	423	75	0	0.00%	0.00%	
FNPI 2d.3 9th grade-12th grade	35	25	0	0.00%	0.00%	
FNPI 2e The number of parents/caregivers who improved their home environments.	4,592	4,944	4,457	97.06%	90.15%	
FNPI 2f The number of adults who demonstrated improved basic education.	337	400	275	81.60%	68.75%	
FNPI 2g The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.	39	3	2	5.13%	66.67%	
FNPI 2h The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.	146	57	67	45.89%	117.54%	
FNPI 2i The number of individuals who obtained an Associate's degree.	600	8	8	1.33%	100.00%	
FNPI 2j The number of individuals who obtained a Bachelor's degree.	600	3	3	0.50%	100.00%	
Education and Cognitive Development (FNPI 2z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 2z1				0.00%	0.00%	
FNPI 2z2				0.00%	0.00%	
FNPI 2z3				0.00%	0.00%	
FNPI 2z4				0.00%	0.00%	
FNPI 2z5				0.00%	0.00%	

Income and Asset Building Indicators

Income and Asset Building (FNPI 3)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 3a The number of individuals who achieved and maintained capacity to meet basic needs for 90 days.	5,326	3,082	3,243	60.89%	105.22%	
FNPI 3b The number of individuals who achieved and maintained capacity to meet basic needs for 180 days.	3,890	721	1,164	29.92%	161.44%	
FNPI 3c The number of individuals who opened a savings account or IDA.	857	464	424	49.47%	91.38%	
FNPI 3d The number of individuals who increased their savings.	3,129	946	888	28.38%	93.87%	
FNPI 3e The number of individuals who used their savings to purchase an asset.	620	394	364	58.71%	92.39%	
FNPI 3f The number of individuals who purchased a home.	552	390	326	59.06%	83.59%	
FNPI 3g The number of individuals who improved their credit scores.	1,322	249	179	13.54%	71.89%	
FNPI 3h The number of individuals who increased their net worth.	2,186	1,254	1,933	88.43%	154.15%	
FNPI 3i The number of individuals engaged with the Community Action Agency who report improved financial well-being.	4,164	3,233	3,527	84.70%	109.09%	
Other Income and Asset Building Outcome Indicator (FNPI 3z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 3z1				0.00%	0.00%	
FNPI 3z2				0.00%	0.00%	
FNPI 3z3				0.00%	0.00%	
FNPI 3z4				0.00%	0.00%	
FNPI 3z5				0.00%	0.00%	

Housing Indicators

Housing (FNPI 4)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [(III/ I = IV)]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 4a The number of Individuals experiencing homelessness who obtained safe temporary shelter.	2,981	1,607	2,092	70.18%	130.18%	
FNPI 4b The number of Individuals who obtained safe and affordable housing.	11,015	3,989	5,774	52.42%	144.75%	
FNPI 4c The number of Individuals who maintained safe and affordable housing for 90 days.	20,090	6,041	10,617	52.85%	175.75%	
FNPI 4d The number of Individuals who maintained safe and affordable housing for 180 days.	11,479	1,551	3,136	27.32%	202.19%	
FNPI 4e The number of Individuals who avoided eviction.	4,265	2,502	2,858	67.01%	114.23%	
FNPI 4f The number of Individuals who avoided foreclosure.	1,657	922	1,017	61.38%	110.30%	
FNPI 4g The number of Individuals who experienced improved health and safety due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon monoxide and/or fire hazards or electrical issues, etc).	45,924	7,672	9,822	21.39%	128.02%	
FNPI 4h The number of Individuals with improved energy efficiency and/or energy burden reduction in their homes.	30,987	8,040	11,002	35.51%	136.84%	
Other Housing Outcome Indicator (FNPI 4z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [(III/ I = IV)]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 4z1				0.00%	0.00%	
FNPI 4z2				0.00%	0.00%	
FNPI 4z3				0.00%	0.00%	
FNPI 4z4				0.00%	0.00%	
FNPI 4z5				0.00%	0.00%	

Health and Social/Behavioral Development Indicators

Health and Social/Behavioral Development (FNPI 5)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [(III/ I = IV)]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 5a The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).	20,210	19,580	18,846	93.25%	96.25%	
FNPI 5b The number of individuals who demonstrated improved physical health and well-being.	127,316	81,491	121,661	95.56%	149.29%	
FNPI 5c The number of individuals who demonstrated improved mental and behavioral health and well-being.	5,399	4,807	4,394	81.39%	91.41%	
FNPI 5d The number of individuals who improved skills related to the adult role of parents/ caregivers.	2,884	2,007	2,139	74.17%	106.58%	
FNPI 5e The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.	4,959	3,116	3,353	67.61%	107.61%	
FNPI 5f The number of seniors (65+) who maintained an independent living situation.	50,741	50,763	42,215	83.20%	83.16%	
FNPI 5g The number of individuals with disabilities who maintained an independent living situation.	18,309	11,654	10,464	57.15%	89.79%	
FNPI 5h The number of individuals with a chronic illness who maintained an independent living situation.	6,990	1,809	2,883	41.24%	159.37%	
FNPI 5i The number of individuals with no recidivating event for six months.	40	1,034	10	25.00%	0.97%	
FNPI 5i.1 Youth (ages 14-17)	15	100	0	0.00%	0.00%	
FNPI 5i.2 Adults (ages 18+)	25	934	10	40.00%	1.07%	
Other Health and Social/Behavioral Development Outcome Indicator (FNPI 5z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [(III/ I = IV)]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 5z1				0.00%	0.00%	
FNPI 5z2				0.00%	0.00%	
FNPI 5z3				0.00%	0.00%	
FNPI 5z4				0.00%	0.00%	
FNPI 5z5				0.00%	0.00%	

Civic Engagement and Community Involvement Indicators

Civic Engagement and Community Involvement Indicators (FNPI 6)	I.) Number of	II.) Target	III.) Actual Results	IV.) Percentage	V.) Performance	NPI Entry Status
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	Individuals Served in program(s)			Achieving Outcome [III/ I = IV]	Target Accuracy (III/ II = V]	
FNPI 6a The number of Individuals who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.	3,461	1,952	3,285	94.91%	168.29%	
FNPI 6a.1 Of the above, the number of Community Action program participants who improved their leadership skills.	101	114	101	100.00%	88.60%	
FNPI 6a.2 Of the above, the number of Community Action program participants who improved their social networks.	8,227	1,606	7,975	96.94%	496.58%	
FNPI 6a.3 Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.	2,282	1,381	2,144	93.95%	155.25%	
Other Civic Engagement and Community Involvement Outcome Indicator (FNPI 6z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 6z1				0.00%	0.00%	
FNPI 6z2				0.00%	0.00%	
FNPI 6z3				0.00%	0.00%	
FNPI 6z4				0.00%	0.00%	
FNPI 6z5				0.00%	0.00%	

Outcomes Across Multiple Domains

Outcomes Across Multiple Domains (FNPI 7)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 7a The number of individuals who achieved one or more outcomes in the identified National Performance Indicators in one or more domain.	75,099	0	46,783	62.30%	0.00%	
Other Outcome Indicator (FNPI 7z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 7z1				0.00%	0.00%	
FNPI 7z2				0.00%	0.00%	
FNPI 7z3				0.00%	0.00%	
FNPI 7z4				0.00%	0.00%	
FNPI 7z5				0.00%	0.00%	

Section B: Individual and Family Services

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

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Module 4

Section B: Individual and Family Services

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

Employment Services

Employment Services (SRV 1)	Unduplicated Number of Individuals Served
Skills Training and Opportunities for Experience (SRV 1a-f)	
SRV 1a Vocational Training	0
SRV 1b On-the-Job and other Work Experience	7
SRV 1c Youth Summer Work Placements	44
SRV 1d Apprenticeship/Internship	0
SRV 1e Self-Employment Skills Training	0
SRV 1f Job Readiness Training	1
Career Counseling (SRV 1g-h)	
SRV 1g Workshops	0
SRV 1h Coaching	94
Job Search (SRV 1i-n)	
SRV 1i Coaching	0
SRV 1j Resume Development	0
SRV 1k Interview Skills Training	84
SRV 1l Job Referrals	203
SRV 1m Job Placements	4
SRV 1n Pre-employment physicals, background checks, etc.	1
Post Employment Supports (SRV 1o-p)	
SRV 1o Coaching	0
SRV 1p Interactions with employers	0
SRV 1q Employment Supplies	
SRV 1q Employment Supplies	40

Education and Cognitive Development Services

Education and Cognitive Development Services (SRV 2)	Unduplicated Number of Individuals Served
Child/Young Adult Education Programs (SRV 2a-j)	
SRV 2a Early Head Start	3,533
SRV 2b Head Start	0
SRV 2c Other Early-Childhood (0-5 yr. old) Education	1,347
SRV 2d K-12 Education	0
SRV 2e K-12 Support Services	3,795
SRV 2f Financial Literacy Education	171
SRV 2g Literacy/English Language Education	0
SRV 2h College-Readiness Preparation/Support	136
SRV 2i Other Post Secondary Preparation	0
SRV 2j Other Post Secondary Support	0
School Supplies (SRV 2k)	
SRV 2k School Supplies	2,625

Extra-curricular Programs (SRV 2l-q)	
SRV 2l Before and After School Activities	9
SRV 2m Summer Youth Recreational Activities	0
SRV 2n Summer Education Programs	0
SRV 2o Behavior Improvement Programs (attitude, self-esteem, Dress-for-Success, etc.)	618
SRV 2p Mentoring	3,588
SRV 2q Leadership Training	0
Adult Education Programs (SRV 2r-z)	
SRV 2r Adult Literacy Classes	0
SRV 2s English Language Classes	0
SRV 2t Basic Education Classes	112
SRV 2u High School Equivalency Classes	66
SRV 2v Leadership Training	388
SRV 2w Parenting Supports (may be a part of the early childhood programs identified above)	3,696
SRV 2x Applied Technology Classes	0
SRV 2y Post-Secondary Education Preparation	0
SRV 2z Financial Literacy Education	4,127
Post-Secondary Education Supports (SRV 2aa)	
SRV 2aa College applications, text books, computers, etc.	8,552
Financial Aid Assistance (SRV 2bb)	
SRV 2bb Scholarships	0
Home Visits (SVR 2cc)	
SRV 2cc Home Visits	18,730

Income and Asset Building Services

Income and Asset Building Services (SRV 3)	Unduplicated Number of Individuals Served
Training and Counseling Services (SRV 3a-f)	
SRV 3a Financial Capability Skills Training	448
SRV 3b Financial Coaching/Counseling	5,446
SRV 3c Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)	3,927
SRV 3d First-time Homebuyer Counseling	1,129
SRV 3e Foreclosure Prevention Counseling	566
SRV 3f Small Business Start-Up and Development Counseling Sessions/Classes	0
Benefit Coordination and Advocacy (SRV 3g-l)	
SRV 3g Child Support Payments	10
SRV 3h Health Insurance	934
SRV 3i Social Security/SSI Payments	20
SRV 3j Veteran's Benefits	26
SRV 3k TANF Benefits	0
SRV 3l SNAP Benefits	193
Asset Building (SRV 3m-o)	
SRV 3m Saving Accounts/IDAs and other asset building accounts	217
SRV 3n Other financial products (IRA accounts, MyRA, other retirement accounts, etc.)	0
SRV 3o VITA, EITC, or Other Tax Preparation programs	14,084
SRV 3p Loans And Grants (SRV 3p-q)	
SRV 3p Micro-loans	0
SRV 3q Business incubator/business development loans	0

Housing Services

Housing Services (SRV 4)	Unduplicated Number of Individuals Served
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Housing Payment Assistance (SRV 4a-e)	
SRV 4a Financial Capability Skill Training	196
SRV 4b Financial Coaching/Counseling	344
SRV 4c Rent Payments (includes Emergency Rent Payments)	3,709
SRV 4d Deposit Payments	911
SRV 4e Mortgage Payments (includes Emergency Mortgage Payments)	88
Eviction Prevention Services (SRV 4f-h)	
SRV 4f Eviction Counseling	557
SRV 4g Landlord/Tenant Mediations	131
SRV 4h Landlord/Tenant Rights Education	350
Utility Payment Assistance (SRV 4i-l)	
SRV 4i Utility Payments (LIHEAP-includes Emergency Utility Payments)	9,303
SRV 4j Utility Deposits	623
SRV 4k Utility Arrears Payments	11,807
SRV 4l Level Billing Assistance	1,403
Housing Placement/Rapid Re-housing (SRV 4m-p)	
SRV 4m Temporary Housing Placement (includes Emergency Shelters)	973
SRV 4n Transitional Housing Placements	118
SRV 4o Permanent Housing Placements	854
SRV 4p Rental Counseling	2,257
Housing Maintenance & Improvements (SRV 4q)	
SRV 4q Home Repairs (e.g. structural, appliance, heating systems, etc.) (Including Emergency Home Repairs)	2,377
Weatherization Services (SRV 4r-t)	
SRV 4r Independent-living Home Improvements (e.g. ramps, tub and shower grab bars, handicap accessible modifications, etc.)	863
SRV 4s Healthy Homes Services(e.g. reduction or elimination of lead, radon, carbon monoxide and/or fire hazards or electrical issues, etc.)	1,167
SRV 4t Energy Efficiency Improvements (e.g. insullation, air sealing, furnace repair, etc.)	2,062

Health and Social/Behavioral Development

Health and Social/Behavioral Development Services (SRV 5)	Unduplicated Number of Individuals Served
Health Services, Screening and Assessments (SRV 5a-j)	
SRV 5a Immunizations	7,103
SRV 5b Physicals	6,034
SRV 5c Developmental Delay Screening	7,231
SRV 5d Vision Screening	5,395
SRV 5e Prescription Payments	143
SRV 5f Doctor Visit Payments	0
SRV 5g Maternal/Child Health	1,499
SRV 5h Nursing Care Sessions	0
SRV 5i In-Home Affordable Seniors/Disabled Care Sessions (Nursing, Chores, Personal Care Services)	4,210
SRV 5j Health Insurance Options Counseling	8,291
Reproductive Health Services (SRV 5k-o)	
SRV 5k Coaching Sessions	627
SRV 5l Family Planning Classes	0
SRV 5m Contraceptives	0
SRV 5n STI/HIV Prevention Counseling Sessions	132
SRV 5o STI/HIV Screenings	0
Wellness Education (SRV 5p-q)	
SRV 5p Wellness Classes (stress reduction, medication management, mindfulness, etc.)	52,087
SRV 5q Exercise/Fitness	0
Mental/Behavioral Health (SRV 5r-x)	
SRV 5r Detoxification Sessions	0

SRV 5s Substance Abuse Screenings	12
SRV 5t Substance Abuse Counseling	0
SRV 5u Mental Health Assessments	1,191
SRV 5v Mental Health Counseling	0
SRV 5w Crisis Response/Call-In Responses	458
SRV 5x Domestic Violence Programs	191
Support Groups (SRV 5y-aa)	
SRV 5y Substance Abuse Support Group Meetings	0
SRV 5z Domestic Violence Support Group Meetings	67
SRV 5aa Mental Health Support Group Meeting	313
Health and Social/Behavioral Development Services (Cont'd.)	Unduplicated Number of Individuals Served
Dental Services, Screenings and Exams (SRV 5bb-ee)	
SRV 5bb Adult Dental Screening/Exams	17
SRV 5cc Adult Dental Services (including Emergency Dental Procedures)	8
SRV 5dd Child Dental Screenings/Exams	5,888
SRV 5ee Child Dental Services (including Emergency Dental Procedures)	712
Nutrition and Food/Meals (SRV 5ff-jj)	
SRV 5ff Skills Classes (Gardening, Cooking, Nutrition)	819
SRV 5gg Community Gardening Activities	58
SRV 5hh Incentives (e.g. gift card for food preparation, rewards for participation, etc.)	595
SRV 5ii Prepared Meals	870,338
SRV 5jj Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)	424,336
Family Skills Development (SRV 5kk-mm)	
SRV 5kk Family Mentoring Sessions	2,075
SRV 5ll Life Skills Coaching Sessions	181
SRV 5mm Parenting Classes	1,298
Emergency Hygiene Assistance (SRV 5nn-oo)	
SRV 5nn Kits/boxes	1,571
SRV 5oo Hygiene Facility Utilizations (e.g. showers, toilets, sinks)	7

Civic Engagement and Community Involvement

Civic Engagement and Community Involvement Services (SRV 6a-f)	Unduplicated Number of Individuals Served
SRV 6a Voter Education and Access	0
SRV 6b Leadership Training	32
SRV 6c Tri-partite Board Membership	218
SRV 6d Citizenship Classes	0
SRV 6e Getting Ahead Classes	81
SRV 6f Volunteer Training	2,016

Services Supporting Multiple Domains

Services Supporting Multiple Domains (SRV 7)	Unduplicated Number of Individuals Served
Case Management (SRV 7a)	
SRV 7a Case Management	23,232
Eligibility Determinations (SRV 7b)	
SRV 7b Eligibility Determinations	40,547
Referrals (SRV 7c)	
SRV 7c Referrals	81,634
Transportation Services (SRV 7d)	
SRV 7d Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair; including emergency services)	119,389
Childcare (SRV 7e-f)	
SRV 7e Child Care subsidies	0
SRV 7f Child Care payments	2

Eldercare (SRV 7g)	
SRV 7g Day Centers	160
Identification Documents (SRV 7h-j)	
SRV 7h Birth Certificate	13
SRV 7i Social Security Card	134
SRV 7j Driver's License	194
Re-Entry Services (SRV 7k)	
SRV 7k Criminal Record Expungements	0
Immigration Support Services (SRV 7l)	
SRV 7l Immigration Support Services (relocation, food, clothing)	2
Legal Assistance (includes emergency legal assistance) (SRV 7m)	
SRV 7m Legal Assistance	139
Emergency Clothing Assistance (SRV 7n)	
SRV 7n Emergency Clothing Assistance	1,265
Mediation/Customer Advocacy Interventions (debt forgiveness, negotiations or issues with landlords, coordinating with other services or government) (SRV 7o)	
SRV 7o Mediation/Customer Advocacy Interventions	2,502

Section C: All Characteristics Report

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

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Module 4

Section C: All Characteristics Report

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:				
A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:		146,477		
B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:		72,481		
C. INDIVIDUAL LEVEL CHARACTERISTICS				
1. Gender	Number of Individuals	6. Ethnicity/Race	Number of Individuals	
a. Male	60,432	I. Ethnicity		
b. Female	85,707	a. Hispanic, Latino or Spanish Origins	9,538	
c. Other	14	b. Not Hispanic, Latino or Spanish Origins	132,538	
d. Unknown/not reported	324	c. Unknown/not reported	4,401	
TOTAL	146,477	TOTAL	146,477	
2. Age	Number of Individuals	II. Race		
a. 0-5	16,918	a. American Indian or Alaska Native	1,076	
b. 6-13	19,822	b. Asian	948	
c. 14-17	8,526	c. Black or African American	40,684	
d. 18-24	9,868	d. Native Hawaiian and Other Pacific Islander	119	
e. 25-44	28,050	e. White	93,236	
f. 45-54	11,949	f. Other	1,261	
g. 55-59	7,470	g. Multi-race (two or more of the above)	5,512	
h. 60-64	11,014	h. Unknown/not reported	3,641	
i. 65-74	18,555	TOTAL	146,477	
j. 75+	14,305			
k. Unknown/not reported		7. Military Status	Number of Individuals	
TOTAL	146,477	a. Veteran	4,571	
		b. Active Military	195	
		c. Never Served in the Military	209	
		d. Unknown/not reported	22,594	
		TOTAL	27,523	
3. Education Levels	Number of Individuals		8. Work Status(Individuals 18+)	Number of Individuals
	[ages 14-24]	[ages 25+]	a. Employed Full-Time	9,371
a. Grades 0-8	4,455	1,713	b. Employed Part-Time	7,927
b. Grades 9-12/Non-Graduate	8,632	20,220	c. Migrant or Seasonal Farm Worker	303
c. High School Graduate/ Equivalency Diploma	2,996	36,778	d. Unemployed (Short-Term, 6 months or	3,880
d. GED/Equivalency Diploma				
e. 12 grade + Some Post-Secondary	734	8,932		
f. 2 or 4 years College Graduate	514	14,337		
g. Graduate of other post-secondary school		625		

			less)	
h. Unknown/not reported	1,063	8,738	e. Unemployed (Long-Term, more than 6 months)	8,603
TOTAL	18,394	91,343	f. Unemployed (Not in Labor Force)	26,270
			g. Retired	21,783
4. Disconnected Youth	Number of Individuals		h. Unknown/not reported	12,728
a. Youth ages 14-24 who are neither working or in school	354		TOTAL	90,865
5. Health	Number of Individuals			
a. Disabling Condition	Yes 26,585	No 119,782	Unknown 110	
b. Health Insurance*	103,588	4,933	38,127	
*If an individual reported that they had Health Insurance please identify the source of health insurance below.				
Health Insurance Sources				
c.1. Medicaid				78,312
c.2. Medicare				27,334
c.3. State Children's Health Insurance Program				600
c.4. State Health Insurance for Adults				860
c.5. Military Health Care				1,117
c.6. Direct-Purchase				2,868
c.7. Employment Based				7,505
c.8. Unknown/not reported				45
c.9. TOTAL				118,641
Section C.5 Status				
D. HOUSEHOLD LEVEL CHARACTERISTICS				
9. Household Type	Number of Households		13. Sources of Household Income	Number of Households
a. Single Person	37,008		a. Income from Employment Only	10,064
b. Two Adults NO Children	11,702		b. Income from Employment and Other Income Source	4,625
c. Single Parent Female	11,251		c. Income from Employment, Other Income Source, and Non-Cash Benefits	972
d. Single Parent Male	1,040		d. Income from Employment and Non-Cash Benefits	2,171
e. Two Parent Household	5,108		e. Other Income Source Only	33,822
f. Non-related Adults with Children	59		f. Other Income Source and Non-Cash Benefits	7,133
g. Multigenerational Household	738		g. No Income	12,009
h. Other	4,947		h. Non-Cash Benefits Only	1,685
i. Unknown/not reported	610		i. Unknown/not reported	
j. TOTAL	72,463		j. TOTAL	72,481
Section D.9 Status			Section D.13 Status	
			Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment	
10. Household Size	Number of Households		14. Other Income Source	Number of Households
a. Single Person	39,680		a. TANF	522
b. Two	14,114		b. Supplemental Security Income (SSI)	12,043
c. Three	6,931		c. Social Security Disability Income (SSDI)	6,376
d. Four	5,258		d. VA Service-Connected Disability Compensation	208
e. Five	3,257		e. VA Non-Service Connected Disability Pension	102
f. Six or more	2,681		f. Private Disability Insurance	105
g. Unknown/not reported	560		g. Worker's Compensation	91
h. TOTAL	72,481		h. Retirement Income from Social Security	27,766

Section D.10 Status		i. Pension	5,759		
		j. Child Support	2,489		
		k. Alimony or other Spousal Support	145		
		l. Unemployment Insurance	801		
11. Housing	Number of Households				
a. Own	26,963	m. EITC	11		
b. Rent	33,799	n. Other	5,139		
c. Other permanent housing	3,806	o. Unknown/not reported			
d. Homeless	3,094	Section D.14 Status			
e. Other					
f. Unknown/not reported	4,816				
g. TOTAL (auto calculated)	72,478				
Section D.11 Status		15. Non-Cash Benefits	Number of Households		
		a. SNAP	11,502		
		b. WIC	283		
		c. LIHEAP	1		
		d. Housing Choice Voucher	288		
		e. Public Housing	29		
		f. Permanent Supportive Housing	9		
		g. HUD-VASH	135		
		h. Childcare Voucher	6		
		i. Affordable Care Act Subsidy	1		
		j. Other	91		
		k. Unknown/not reported	3		
12. Level of Household Income		Number of Households			
(% of HHS Guideline)					
a. Up to 50%	21,110	Section D.15 Status			
b. 51% to 75%	12,455				
c. 76% to 100%	13,789				
d. 101% to 125%	10,895				
e. 126% to 150%	5,437				
f. 151% to 175%	2,905				
g. 176% to 200%	1,968				
h. 201% to 250%	1,594				
i. 251% and over	1,768				
j. Unknown/not reported	560				
k. TOTAL (auto calculated)	72,481				
Section D.12 Status					
E. Number of Individuals Who May or May Not be Included in the Totals Above (due to data collection system integration barriers)					
a. Please list the unduplicated number of INDIVIDUALS served in each program*					
Program Name	Number of Individuals				
	21,884				
	89,978				
	14,384				
	47,133				
	38,279				
	73,273				
	39,710				
	2,496				
	3,173				
	7,642				
	168,664				
	4,051				
	4,931				
	2,308				
	2,149				
F. Number of Households Who May or May Not be Included in the Totals Above (due to data collection system integration barriers)					
a. Please list the unduplicated number of HOUSEHOLDS served in each program*					
Program Name	Number of Individuals				
	3,152				
	57,331				

	5,031
	32,861
	46,707
	40,067
	21,661
	1,020
	464
	545
	166,486
	246
	1,080
	43
	295

**Community Service Block Grant (CSBG)
Annual Report FY20**

CSBG Annual Report

Program Name: Community Services Block Grant

Grantee Name: Michigan

Report Name: CSBG Annual Report

Report Period: 10/01/2019 to 09/30/2020

Report Status: Submission Accepted by CO

Report Sections

- 1. Section A - Module 1 - State Administration*
- 2. Section B - Statewide Goals and Accomplishments*
- 3. Section C - CSBG Eligible Entity Update*
- 4. Section D - Organizational Standards for Eligible Entities*
- 5. Section E - State Use of Funds*
- 6. Section F - State Training and Technical Assistance*
- 7. Section G - State Linkages and Communication*
- 8. Section H - Monitoring, Corrective Action, and Fiscal Controls*
- 9. Section I - Results Oriented Management and Accountability (ROMA) System*

Section A - Module 1 - State Administration

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 02/28/2023
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
<p>Note: The reporting timeframes for all information in the administrative module is based on the Federal Fiscal Year, which runs from October 1 of a given calendar year until September 30 of the following calendar year. When completing the annual report, respondents will first indicate the Federal Fiscal Year for which the state is submitting data. The Online Data Collection (OLDC) system will then auto-populate the administrative module with information from the appropriate year (year 1 or year 2) in the accepted CSBG State Plan. States will be able to update information in these sections, as necessary.</p>	
SECTION A CSBG LEAD Agency, CSBG Authorized Official, CSBG Point of Contact	
A1. Confirm and update the following information in relation to the lead agency designated to administer the CSBG in the State, as required by Section 676(a) of the CSBG Act.	
A1a. Lead Agency MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES	
A1.b. Cabinet or administrative department of this lead agency	
<input type="radio"/> Community Services Department	
<input checked="" type="radio"/> Human Services Department	
<input type="radio"/> Social Services Department	
<input type="radio"/> Governors Office	
<input type="radio"/> Community Affairs Department	
<input type="radio"/> Other, describe	
A1c. Division, bureau, or office of the CSBG authorized official MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES	
A1d. Authorized official of the lead agency : Instructional note: The authorized official could be the director, secretary, commissioner etc. as assigned in the designation letter (attached under item 1.3). The authorized official is the person indicated as authorized representative on the SF-424M.	
Elizabeth Hertel	
A1e. Street address 333 S. Grand Avenue; PO Box 30195	
A1f. City LANSING	A1g. State MI
A1h. Zip 48909	
A1i. Telephone (517) 284-4985	Extension
A1j. Fax (517) 284-4993	A1k. Email MDHHS-Grants@MICHIGAN.GOV
A1l. Lead agency website WWW.MICHIGAN.GOV/MDHHS	
A.2. Please check additional programs administered by the State CSBG Lead Agency during the reporting year (FFY)	
<input checked="" type="checkbox"/> Weatherization Assistance Program (WAP)	
<input type="checkbox"/> Low Income Home Energy Assistance Program (LIHEAP)	
<input type="checkbox"/> U.S. Department of Agriculture Programs	
Specify	
<input type="checkbox"/> U.S. Department of Housing and Urban Development (HUD) Programs	
Specify	
<input checked="" type="checkbox"/> Other, Describe	
If yes, Please list below: Coronavirus Relief Funds (CRF), Emergency Funding for Flint resident water heaters	

Section B - Statewide Goals and Accomplishments

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492	
CSBG Annual Report	Expiration Date: 02/28/2023	
Community Services Block Grant (CSBG) Annual Report - State Administration Module		
SECTION B Statewide Goals and Accomplishments		
B.1. Progress on State Plan Goals: Describe progress in meeting the State's CSBG-specific goals for State administration of CSBG under this State Plan.		
Goals: 1. BCAEO will send 75% of our monitoring reports out within the 60 day timeframe in FY19. 2. Agencies that have not met 100% of the org standards will show at least a three percent increase towards 100% achievement in FY20. 3. 25% of our agencies will have a ROMA Trainer or a ROMA Implementer on staff in FY20. 4. State will create a complete ROMA guide with NPI instructions for the CAAs in FY19. 5. State will develop a data integration plan to focus on improving performance in FY20.		
<input type="radio"/> All Goals Accomplished		
<input checked="" type="radio"/> Goals Partially Accomplished		
Describe Progress 1. 97% of our monitoring reports were sent out within 60 days in FY19. This percentage decreased in FY20 due to COVID. More priority was given to getting the increased amount of funding out to the CAA network in a quick turnaround. 2. Most agencies with unmet standards during FY19 monitoring met them in FY20. There were, however, a couple of agencies with different unmet standards in FY20. 79% met all of the standards. 3. 50% of our agencies have a ROMA Trainer or implementer on staff. 4. The state completed a ROMA guide with NPI instructions for the CAAs and with their help and it has been a very useful tool. 5. The state has created a Data Integration Team to hatch out the data issues in the network and draft a data plan. We are currently working on a data warehouse. We will be purchasing a new data system in the near future. An RFI was sent out, applications were received and they are being reviewed.		
<input type="radio"/> Not Accomplished		
Explain		
<i>Note: This information is associated with State Accountability Measure 1Sa(i) and will be used in assessing overall progress in meeting State goals.</i>		
B.2. CSBG Eligible Entity Overall Satisfaction Targets: In the table below, provide the State's most recent target for CSBG Eligible Entity Overall Satisfaction during the performance period (FFY).		
Prior Year Target	Most Recent American Customer Survey Index (ACSI) Score	Future Target
79	57	65
Instructional Note: Because the CSBG State Plan may cover two fiscal years, annual updates related to CSBG Eligible Entity satisfaction should be provided in this annual report. The State's target score will indicate improvement or maintenance of the State's Overall Satisfaction score from the most recent American Customer Survey Index (ACSI) survey of the State's CSBG Eligible Entities. States that did not receive ACSI scores (i.e. States with only a single CSBG Eligible Entity) should not complete Item B.2, but should provide narrative descriptions of other sources of customer feedback and the State's response to that feedback in question B.3. For more information on the ACSI and establishment of targets, see CSBG Information Memorandum #150 Use of the American Customer Satisfaction Index (ACSI) to Improve Network Effectiveness.		
B.3. CSBG Eligibility Entity Feedback and Involvement: How has the State considered feedback from CSBG Eligible Entities, OCS, public hearings, and other sources, and/or customer satisfaction surveys such as the American Customer Satisfaction Index (ACSI)? What actions have been taken as a result of this feedback?		
Fiscal Year 2020 was a very different and challenging year due to COVID-19. The state and the CSBG Eligible Entities or Community Action Agencies (CAAs) communicated weekly during this trying time. Weekly Regional meetings were held with grant managers and CAAs to discuss challenges and allow the agencies to work with peers. Weekly leadership meetings were held with executive directors to hear challenges and discuss solutions. This helped coordinate all the new funding being received by the CAAs. Growing needs were met and through CAA feedback, policies were updated as needed to help the CAAs help their communities in a timely, responsive manner. Due to the large decrease in our ACSI score, BCAEO is creating an implementation plan to include the requirement of the executive directors to participate in monthly workgroup meetings. We plan to create subgroups under each main category of the ACSI report and brainstorm the following: 1) What suggestions do agencies have that the state can implement to improve the scores. 2) What actions can the agencies take to help improve the ACSI scores?		
B.4. State Management Accomplishment: Describe what you consider to be the top management accomplishment achieved by your State CSBG office during the reporting year (FFY). Provide examples of how administrative or leadership actions led to improvements in efficiency, accountability, or quality of services and strategies.		
See Attachment B.4. State Management Accomplishments		
B.5. CSBG Eligible Entity Management Accomplishments: Describe three notable management accomplishments achieved by CSBG Eligible Entities in your state during the reporting year (FFY). Describe how responsible, informed leadership and effective, efficient processes led to high-quality, accessible, and well-managed services and strategies.		
See Attachment B.5. CSBG Eligible Entity Management Accomplishments		
B.6. Innovative Solutions Highlights: Provide at least three examples of ways in which a CSBG Eligible Entity addressed a cause or condition of poverty in the community using an innovative or creative approach. Provide the agency name, local partners involved, outcomes, and specific information on how CSBG funds were		

used to support implementation.
See Attachment B.6. Innovative Solutions Highlights

Section C - CSBG Eligible Entity Update

U.S. Department of Health and Human Services				OMB Clearance No: 0970-0492		
CSBG Annual Report				Expiration Date: 02/28/2023		
Community Services Block Grant (CSBG) Annual Report - State Administration Module						
SECTION C CSBG Eligible Entity Update						
C.1. CSBG Eligible Entities: The table below includes a list of CSBG Eligible Entities in the State as described in the CSBG State Plan for this reporting year (FFY). Please review and note any changes or updates in this information. This table should include every CSBG Eligible Entity to which the State allocated 90 percent of CSBG funds during the reporting period (FFY). The table should not include entities that only receive remainder/discretionary funds from the State or tribes/tribal organizations that receive direct funding from OCS under Section 677 of the CSBG Act.					C.2. Changes to Eligible Entities List: Did the list of eligible entities under item C.1 change during the reporting period (FFY)? If yes, briefly describe the changes.	
C.1a. CSBG Eligible Entity	C.1b. Public or Non Profit	C.1c. Type of Entity (Choose all that apply)	C.1d. Geographical Area Served by County (Provide all counties)	C.1e. Brief Description of "Other"	C.2a. Yes/No	C.2b. Briefly describe changes
Allegan County Resource Development Committee Inc	Nonprofit	Community Action Agency (CAA)	Allegan county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Kent, County of (Inc)	Public	Local Government Agency	Kent county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Baraga-Houghton-Keweenaw Community Action Agency, Inc	Nonprofit	Community Action Agency (CAA)	Baraga, Houghton, Keweenaw counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Blue Water Community Action	Nonprofit	Community Action Agency (CAA)	St. Clair county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Capital Area Community Services Incorporated	Nonprofit	Community Action Agency (CAA)	Eaton, Clinton, Shiawassee, Ingham counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Chippewa Luce Mackinac	Nonprofit	Community Action Agency (CAA)	Chippewa, Luce, Mackinac counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action Agency of South Central Michigan, The	Nonprofit	Community Action Agency (CAA)	Barry, Branch, Calhoun, St. Joseph, Kalamazoo counties		<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Mark for Delete	Became the permanant CAA for Kalamazoo county
Dickinson Iron Community Services Agency	Nonprofit	Community Action Agency (CAA)	Dickinson, Iron counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
EightCAP Inc	Nonprofit	Community Action Agency (CAA)	Montcalm, Ionia, Isabella, Gratiot counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Alger Marquette Community Action Board	Nonprofit	Community Action Agency (CAA)	Alger, Marquette counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action Agency	Nonprofit	Community Action Agency (CAA)	Jackson, Lenawee, Hillsdale counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
FiveCAP Inc	Nonprofit	Community Action Agency (CAA)	Manistee, Mason, Lake, Newaygo counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Genesee, County of	Public	Local Government Agency	Genesee county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Gogebic-Ontonagon Community Action	Nonprofit	Community Action Agency (CAA)	Gogebic, Ontonagon counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Human Development Commission Inc	Nonprofit	Community Action	Sanilac, Tuscola, Huron, Lapeer		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for	

		Agency (CAA)	counties		Delete	
Kalamazoo, County of	Public	Other (describe in column 5)	Kalamazoo county	No longer a CAA	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> Mark for Delete	Agency voluntarily dedesignated. Service area was taken over by CAASCM.
Macomb, County of	Public	Local Government Agency	Macomb county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Human Resources Authority Inc	Nonprofit	Community Action Agency (CAA)	Menominee, Delta, Schoolcraft counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Mid Michigan Community Action Agency Inc	Nonprofit	Community Action Agency (CAA)	Gladwin, Mecosta, Osceola, Clare, Bay, Midland counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Monroe County Opportunity Program, Inc	Nonprofit	Community Action Agency (CAA)	Monroe county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Northeast Michigan Community Service Agency Inc	Nonprofit	Community Action Agency (CAA)	Alpena, Cheboygan, Otsego Crawford, Oscoda, Alcona, Ogemaw, Iosco, Arenac, Presque Isle, Montmorency counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Northwest Michigan Community Action Agency Inc	Nonprofit	Community Action Agency (CAA)	Emmet, Charlevoix, Antrim, Kalkaska, Missaukee, Wexford, Roscommon, Grand Traverse, Benzie, Leelanau counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Oakland Livingston Human Services Agency	Nonprofit	Community Action Agency (CAA)	Oakland, Livingston counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Ottawa, County of	Public	Local Government Agency	Ottawa county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Saginaw County Community Action Committee	Nonprofit	Community Action Agency (CAA)	Saginaw county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Southwest Michigan Community Action Agency	Nonprofit	Community Action Agency (CAA)	Cass, Berrien, Van Buren counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Washtenaw, County of	Public	Local Government Agency	Washtenaw county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Wayne Metropolitan Community Action Agency	Nonprofit	Community Action Agency (CAA)	Wayne county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Muskegon Oceana CAP Inc	Nonprofit	Community Action Agency (CAA)	Muskegon, Oceana counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	

C.3. Total number of CSBG eligible entities:
29

Instructional Note:

Limited Purpose Agency refers to a CSBG Eligible Entity that was designated as a limited purpose agency under Title II of the Economic Opportunity Act of 1964 for the fiscal year 1981, that served the general purposes of a community action agency under Title II of the Economic Opportunity Act; did not lose its designation as a limited purpose agency under Title II of the Economic Opportunity Act as a result of failure to comply with that Act and that has not lost its designation as an CSBG Eligible Entity under the CSBG Act.

Instructional Note:

90 Percent funds are the funds a State provides to CSBG Eligible Entities to carry out the purposes of the CSBG Act, as described under section 675C of the CSBG Act. A State must provide "no less than 90 percent" of their CSBG allocation, under Section 675B, to the CSBG Eligible Entities.

Section D - Organizational Standards for Eligible Entities

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492			
CSBG Annual Report	Expiration Date: 02/28/2023			
Community Services Block Grant (CSBG) Annual Report - State Administration Module				
SECTION D Organizational Standards for Eligible Entities				
Note: Reference CSBG Information Memorandum #138 State Establishment of Organizational Standards for CSBG Eligible Entities				
D.1. Assessment of Organizational Standards: The CSBG State Plan indicated that the State would use the following organizational standards for its oversight of the CSBG:				
<input checked="" type="radio"/> The State will use the CSBG Organizational Standards Center of Excellence (COE) organizational standards (as described in IM 138)				
<input type="radio"/> The State will use an alternative set of organizational standards				
D.1a. How did the State assess CSBG Eligible Entities against organizational standards, as described in IM 138?				
<input type="checkbox"/> Peer to Peer review (with validation by the State or State-authorized third party)				
<input type="checkbox"/> Self-assessment (with validation by the State or State-authorized third party)				
<input type="checkbox"/> Self-assessment / Peer review with State risk analysis				
<input type="checkbox"/> State - authorized third party validation				
<input checked="" type="checkbox"/> Regular, on-site CSBG monitoring				
<input checked="" type="checkbox"/> Other				
Mostly desk reviews due to COVID-19				
D.1b. Describe the assessment process as implemented by the State. Please describe any changes in the assessment process that occurred since the time of the State plan submission. Please note that with the exception of regular on-site CSBG monitoring, all assessment options above may include either on-site or desk review (or a combination). The specific State approach should be described in the narrative. In FY2020, the state conducted an assessment of the organizational standards through desk review monitorings due to COVID19. Each grant manager conducted five to six organizational standards reviews by using an electronic automated tool. Assessment Steps: 1. BCAEO notified the agency about the organizational standards review. 2. Agency received instructions on uploading documents by Org Standard into SharePoint. 3. BCAEO conducted an entrance conference to provide the agency with the scope of the review. 4. BCAEO reviewed each document for the components listed in the organizational standards monitoring tool to ensure the organization standard has been met. a.) Met standards were marked met. b.)Standards that have not been met and do not contain the required components were marked not met. c.) Standards that are being worked on were marked in-progress in the monitors field notes. d.) Notes are stored in the custom database. 5. Standards that were met were identified in the monitoring report. 6. During the year the org standards are marked as met or active or not met a management decision letter is completed at the end and has met or not met standards. It is the discretion of the monitor to put the agency on a TAP or QIP. 7. Standards that are in-progress will be identified in the monitoring report as not met. Corrective action steps are included in the report.				
D.2. Organizational Standards Performance: In the table below, please provide the percentage of CSBG Eligible Entities that met all State-adopted organizational standards in the reporting period (FFY). The target set in the CSBG State Plan is provided in the left-hand column. For more information on the CSBG Organizational Standards, see CSBG Information Memorandum # 138.				
Target vs. Actual Performance on the Organizational Standards				
Fiscal Year	State CSBG Plan Target	Number of Entities Assessed	Number that Met <u>All</u> (100%) State Standards	Actual Percentage Meeting <u>All</u> (100%) of State Standards
2020	90	28	22	78.57%
Progress Indicators <i>Indicate the number of entities that met the following percentages of Organizational Standards</i>				
Note - While the State targets the percent of CSBG Eligible Entities to meet 100% of the Organizational Standards, targets are not set in the State Plan for 90%, 80%, <u>and</u> 70% progress indicators.	Number of Entities Assessed	Number that Met between <u>90%</u> and <u>99%</u> of State Standards	Actual Percentage	
	28	3	10.71%	
	Number of Entities Assessed	Number that Met between <u>80%</u> and <u>89%</u> of State Standards	Actual Percentage	
	28	2	7.14%	
	Number of Entities Assessed	Number that Met between <u>70%</u> and <u>79%</u> of State Standards	Actual Percentage	
28	0	0.00%		

Note: This information is associated with State Accountability measures 6Sa.

D.2a. In the space below, please identify the challenges and factors contributing to the difference between the target and actual results provided in the top row of Table D.2. (above)

Because of COVID, social distancing, and remote work, not every agency was able to meet some standards that required interaction with other people.

D.2b. Percentage Meeting Organizational Standards by Category.

In the table below, provide the number of eligible entities that met each category of the Organizational Standards. The percentage that met all standards in each category will be automatically calculated and totaled in the bottom row.

Percentage Meeting Organizational Standards by Category			
Category	Number of Entities Assessed	Number that Met all Standards in Category	Actual Percentage
1. Consumer Input and Involvement	28	24	85.71%
2. Community Engagement	28	25	89.29%
3. Community Assessment	28	26	92.86%
4. Organizational Leadership	28	25	89.29%
5. Board Governance	28	26	92.86%
6. Strategic Planning	28	25	89.29%
7. Human Resource Management	28	24	85.71%
8. Financial Operations & Oversight	28	26	92.86%
9. Data & Analysis	28	28	100.00%

D.3. Technical Assistance Plans and Quality Improvement Plans:

In the table below, please provide the number of CSBG Eligible Entities with unmet organizational standards with Technical Assistance Plans (TAPs) or Quality Improvement Plans (QIPs) in place.

Technical Assistance Plans and Quality Improvement Plans	
Total Number of CSBG Eligible Entities with unmet organizational standards with Technical Assistance Plans (TAPS) in place	0
Total number of CSBG Eligible Entities with unmet organizational standards with Quality Improvement Plans (QIPS) in place	1

D.3.a. If the State identified CSBG Eligible Entities with unmet organizational standards for which it was determined that TAPs or QIPs would not be appropriate, please provide a narrative explanation below.

Yes No

If a standard can be met within a short timeframe (like 30-90 days), they are first placed on a Corrective Action Plan (CAP). If they fail to meet the standards after the CAP time limit, they are then placed on a TAP. During the year the org standards are marked as met or active or not met a management decision letter is completed at the end and has met or not met standards. It is the discretion of the monitor to put the agency on a TAP or QIP. Standards that are in-progress will be identified in the monitoring report as not met. Corrective action steps are included in the report. The agencies that are not meeting their Org Stds after their Corrective Action has ended may be placed on a TAP at the discretion of the BCAEO depending on the circumstances.

Note: D.3. is associated with State Accountability Measure 6Sb.

QIPs are described in Section 678C(a)(4) of the CSBG Act.

For additional information on corrective action and the circumstances under which a State may establish TAPs and QIPs, see IM-138, Pages 5-6

Section E - State Use of Funds

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492			
CSBG Annual Report	Expiration Date: 02/28/2023			
Community Services Block Grant (CSBG) Annual Report - State Administration Module				
SECTION E State Use of Funds				
<p>Note: The reporting timeframes for expenditure information is based on the Federal Fiscal Year, which runs from October 1 of a given calendar year until September 30 of the following calendar year. States that operate according to a different fiscal year should analyze actual quarterly obligation of funds and report on obligations made during the time period of the Federal Fiscal Year.</p>				
CSBG Eligible Entity Allocation (90 Percent Funds) [Section 675C(a) of the CSBG Act]				
<p>E.1. State Distribution Formula: Did the State institute any changes in the distribution formula for the CSBG Eligible Entities during the reporting period covered by this report?</p> <p> <input checked="" type="radio"/> Yes <input type="radio"/> No </p>				
<p>E.1.a If yes please describe any specific changes and describe how the State complied with assurances provided in Question 14 of the CSBG as required under Section C76(b)(8) of the State CSBG Act.</p> <p>Community Action Agency of South Central Michigan is now covering Kalamazoo county and receives those funds.</p>				
<p>E.2. Planned vs. Actual Allocation: Using the table below, specify the actual allocation of 90 percent of CSBG funds to CSBG Eligible Entities, as described under Section 675C(a) of the CSBG Act. While the CSBG State Plan allows for either percentages or dollar amounts, this table in the administrative report must be based on actual dollars allocated to each CSBG Eligible Entity during the Federal Fiscal Year (FFY). For each Eligible Entity receiving CSBG funds, provide the Funding Amount allocated to the CSBG Eligible Entity during the FFY.</p>				
Planned vs Actual CSBG 90 Percent Funds				
CSBG Eligible Entity	Planned		Actual	
	Funding Amount (\$)	Funding Amount (%)	Allocations (Based on State Formula)	Obligations
Allegan County Resource Development Committee Inc	216,649	0.00%	223,736	223,736
Kent, County of (Inc)	1,155,730	0.00%	1,197,544	1,197,544
Baraga-Houghton-Keweenaw Community Action Agency, Inc	174,495	0.00%	180,024	180,024
Blue Water Community Action	293,309	0.00%	303,231	303,231
Capital Area Community Services Incorporated	1,130,450	0.00%	1,171,330	1,171,330
Chippewa Luce Mackinac	152,584	0.00%	157,302	157,302
Community Action Agency of South Central Michigan, The	658,377	0.00%	1,320,666	1,320,666
Dickinson Iron Community Services Agency	82,540	0.00%	84,668	84,668
EightCAP Inc	803,720	0.00%	832,517	832,517
Alger Marquette Community Action Board	139,989	0.00%	144,242	144,242
Community Action Agency	609,575	0.00%	631,193	631,193
FiveCAP Inc	301,175	0.00%	311,388	311,388
Genesee, County of	1,171,221	0.00%	1,213,608	1,213,608
Gogebic-Ontonagon Community Action	88,176	0.00%	90,512	90,512
Human Development Commission Inc	439,396	0.00%	454,720	454,720
Macomb, County of	1,155,730	0.00%	1,197,544	1,197,544
Human Resources Authority Inc	160,660	0.00%	165,677	165,677
Mid Michigan Community Action Agency Inc	726,760	0.00%	752,711	752,711
Monroe County Opportunity Program, Inc	216,649	0.00%	223,736	223,736
Northeast Michigan Community Service Agency Inc	511,884	0.00%	529,889	529,889
Northwest Michigan Community Action Agency Inc	589,721	0.00%	610,605	610,605

Oakland Livingston Human Services Agency	1,596,522	0.00%	1,654,637	1,654,637
Ottawa, County of	350,803	0.00%	362,852	362,852
Saginaw County Community Action Committee	567,595	0.00%	587,660	587,660
Southwest Michigan Community Action Agency	655,343	0.00%	678,653	678,653
Washtenaw, County of	580,782	0.00%	601,335	601,335
Wayne Metropolitan Community Action Agency	7,791,998	0.00%	8,079,214	8,079,214
Muskegon Oceana CAP Inc	577,451	0.00%	597,881	597,881
Total	22,899,284	0.00%	24,359,075	24,359,075

E.3. Actual Distribution Timeframe:

Did the State make funds available to CSBG Eligible Entities no later than 30 calendar days after OCS distributed the Federal award? Yes
 No

E.3a. If no, did the State implement procedures to ensure funds were made available to CSBG Eligible Entities consistently and without interruption? Yes No

E.3b. If the State was **not** able to make CSBG funds available within 30 calendar days after OCS distributed the Federal award, and was not able ensure that funds were made available consistently and without interruption, provide an explanation of the circumstances below along with a description of planned corrective actions.

Note: Item E.3 is associated with State Accountability Measure 2Sa.

Administrative Funds [Section 675C(b)(2) of the CSBG Act]

E.4. What amount of State CSBG funds did the State obligate for administrative activities during the Federal Fiscal Year? The amount must be based on actual dollars allocated during the Federal Fiscal Year (FFY). If you provided a percentage in Question 7.6, please convert to dollars.

State Administrative Funds

CSBG State Plan		Actual Amount Obligated
Target from CSBG State Plan 7.6	If entered in the CSBG State Plan as a percentage, convert and insert your number in dollars based on actual award amount.	
5	\$1,353,282	\$1,353,282

E.5. How many State staff positions were funded in whole or in part with CSBG funds in the reporting period (FFY)?

Staff Positions Funded

CSBG State Plan	Actual Number
16	16.0

E.6. How many State Full Time Equivalents (FTEs) were funded with CSBG funds in the reporting period (FFY)?

State FTEs

CSBG State Plan	Actual Number
9	9.0

Remainder/Discretionary Funds [Section 675C(b) of the CSBG Act]

E.7. Describe how the State used remainder/discretionary funds in the table below

Instructional Note: While the CSBG State Plan allows for either percentages or dollar amounts, this table in the administrative report must be based on actual dollars obligated to each budget category during the Federal Fiscal Year (FFY). States that do not have remainder/discretionary funds will not complete this item. If a funded activity fits under more than one category in the table, allocate the funds among the categories. For example, if the State provides funds under a contract with the State Community Action Association to provide training and technical assistance to CSBG Eligible Entities and to create a statewide data system, the funds for that contract should be allocated appropriately between Row A and Row C. If an allocation is not possible, the State may allocate the funds to the main category with which the activity is associated.

Note: This information is associated with State Accountability Measures 3Sa.

Planned vs. Actual Use of Remainder/Discretionary Funds

Remainder/Discretionary Funds Uses (See 675C(b)(1) of the CSBG Act)	Planned		Obligated	Brief Description of Services/activities
	Planned \$	Planned %	Actual \$	
a. Training/technical assistance to eligible entities	\$175,000.00	0.00%	150,000	Training and Technical Assistance to the Community Action network
b. Coordination of State-operated programs and/or local programs	\$180,000.00	0.00%	260,000	Statewide data coordination and collaboration
c. Statewide coordination and communication among eligible entities	\$1,033.00	0.00%	0	N/A
d. Analysis of distribution of CSBG funds to determine if targeting greatest need	\$251,555.00	0.00%	232,601	Amount used to bring smaller agencies up to \$175,000 minimum.
e. Asset-building programs	\$200,000.00	0.00%	200,000	Discretionary grants for CAAs to use as needed.
f. Innovative programs/activities by eligible entities or other neighborhood groups	\$411,210.00	0.00%	349,000	Discretionary grants for CAAs to use as needed.
g. State charity tax credits	\$0.00	0.00%	0	N/A
h. Other activities, Specify	\$89,000.00	0.00%	0	Native American Grants - due to COVID was not completed until 2021
Totals	\$1,307,798.00	0.00%	\$1,191,601	

E.8. What types of organizations, if any, did the State work with (by grant or contract using remainder/discretionary funds) to carry out some or all of the activities in table E.7. (above)

CSBG Eligible Entities (if checked, include the expected number of CSBG Eligible Entities to received funds)

(if checked, include the expected number of CSBG Eligible Entities to received funds)

27

Other community-based organizations

State Community Action Association

Regional CSBG technical assistance provider

National technical assistance provider

Individual consultant

Tribes and Tribal Organizations

Other

If Other Checked
MPHI contracted positions

None (the State will carry out activities directly)

E.9. Total Obligations:

Category	Actual Obligations
Obligations to Eligible Entities (from State CSBG 90% Formula Funds)	\$24,359,075
State Administrative Costs	\$1,353,282
Remainder/Discretionary Funds	\$1,191,601
Total Obligations in FY	\$26,903,958
E.9a. Prior Year Carryover Of the total amount reported in the row above, the amount that represents carryover funding from the prior fiscal year.	\$0
E.9b. Carryover for this Fiscal Year Of the total CSBG amount to the State for this Fiscal Year, the amount that was unobligated and will carry forward to the next Fiscal Year.	\$161,681

Section F - State Training and Technical Assistance

U.S. Department of Health and Human Services			OMB Clearance No: 0970-0492		
CSBG Annual Report			Expiration Date: 02/28/2023		
Community Services Block Grant (CSBG) Annual Report - State Administration Module					
SECTION F Training, Technical Assistance, or Both					
<p>F.1. Describe how the State delivered CSBG-funded training and technical assistance to CSBG Eligible Entities by completing the table below. Add a row for each activity: indicate the timeframe; whether it was training, technical assistance or both; and the topic. CSBG funding used for this activity is referenced under Item E.7 (Planned vs. Actual Use of Remainder/Discretionary Funds.)</p> <p>Note: F.1 is associated with State Accountability Measure 3Sc</p>					
Training and Technical Assistance					
Training	Topic	Actual Dates		Brief Description	Conducted
		Start Date	End Date		
Both	ROMA	03/01/2020	09/30/2020	Short 1 hour introduction to ROMA held virtually by request.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	08/07/2020	08/07/2020	Virtual presentation during COVID crisis on how to REST EAT MOVE so you can truly live a live with purpose and energy.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	08/10/2020	08/10/2020	Virtual presentation during COVID crisis on practical tools and tips to practice self-care and access the support you need and deserve.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	08/07/2020	08/07/2020	Trauma informed service delivery	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	10/01/2019	09/30/2020	Leadership Development Institute	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Governance/Tripartite Boards	08/07/2020	08/07/2020	10 Simple Things Your Board can Do to help your agency	<input checked="" type="radio"/> Yes <input type="radio"/> No
Technical Assistance	Monitoring	10/01/2019	09/30/2020	Assistance given by monitors during monitoring visits on an as needed basis	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Other	07/21/2020	07/21/2020	Fundraising in Crisis	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	ROMA	11/07/2019	11/07/2019	ROMA Implementer Training	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Reporting	12/01/2019	09/30/2020	Assistance given as needed on Annual and Quarterly CSBG Reporting	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Governance/Tripartite Boards	12/17/2019	12/17/2019	Governance: All a-Board! Considerations for Board Recruitment, Engagement, and Alignment	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	07/28/2020	07/28/2020	Ways to Serve Diverse "Baby Boomers" and Elderly Customers	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	08/03/2020	08/03/2020	Building Resilience by Realigning with Your Heart	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Communication	08/05/2020	08/05/2020	Effectively Managing Employees	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Governance/Tripartite Boards	08/10/2020	08/10/2020	Building a Better Board	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Community Assessment	08/03/2020	08/03/2020	Applying the Racial Equity Lens to the Whole Family Approach	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Strategic Planning			did not hold training	<input type="radio"/> Yes <input checked="" type="radio"/> No
Training	Governance/Tripartite Boards	08/10/2020	08/10/2020	Secrets of a High Performing Board	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	08/12/2020	08/12/2020	Balance Work & Family & Be Positive in Both	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Fiscal	02/26/2020	02/26/2020	Financial Stewardship for Leaders	<input checked="" type="radio"/> Yes <input type="radio"/> No

Training	Other	09/23/2020	09/24/2020	Bridges out of Poverty	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Technology	10/01/2019	09/30/2020	Technical assistance as required on statewide database	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Monitoring	09/15/2020	09/15/2020	Uniform Guidance Updates	<input checked="" type="radio"/> Yes <input type="radio"/> No
Technical Assistance	Technology	05/07/2020	05/07/2020	FACSPRO Requirements for CSBG & CARES Webinar	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	08/12/2020	08/12/2020	Sobering black / white earning differences	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	09/01/2020	09/01/2020	Lacking the WRITE Focus	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Community Assessment	08/12/2020	08/12/2020	Secrets of Community Engagement	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	10/01/2019	09/30/2020	CCAP Study Group	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	08/05/2020	08/05/2020	Embracing the Power of a Diverse and Inclusive Workplace	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Community Assessment	08/03/2020	08/03/2020	Implementing Ideas to Address Health Equity: Operationalizing Social Determinants of Health	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Technology	10/01/2019	09/30/2020	FACSPRO Training Video series created	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	03/01/2020	09/30/2020	Numerous webinars on the new funding during COVID19 on policies and procedures, contracts, budgets, etc.	<input checked="" type="radio"/> Yes <input type="radio"/> No

**F.2. Indicate the types of organizations through which the State provided training and/or technical assistance as described in Item F.1, and briefly describe their involvement?
(Check all that apply.)**

CSBG Eligible Entities (if checked, provide the expected number of CSBG Eligible Entities to receive funds)

If checked, provide the expected number of CSBG eligible entities to receive funds

Other community-based organizations

State Community Action Association

Regional CSBG technical assistance provider

National technical assistance provider

Individual consultant(s)

Tribes and Tribal Organizations

Other

Different consultants provided trainings at summer conference

Section G - State Linkages and Communication

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 02/28/2023
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
SECTION G State Linkages and Communication	
<p>Note: This section describes activities that the State supported with CSBG remainder/discretionary funds, described under Section 675C(b)(1) of the CSBG Act.</p> <p>Note: This item is associated with State Accountability Measure 7Sa.</p>	
<p>G.1. State Linkages and Coordination at the State Level: Please review and confirm all areas for linkage and coordination that were outlined in the CSBG State Plan.</p>	
<input checked="" type="checkbox"/> State Low Income Home Energy Assistance Program (LIHEAP) office	
<input checked="" type="checkbox"/> State Weatherization office	
<input checked="" type="checkbox"/> State Temporary Assistance for Needy Families (TANF) office	
<input type="checkbox"/> State Head Start office	
<input checked="" type="checkbox"/> State public health office	
<input checked="" type="checkbox"/> State education department	
<input checked="" type="checkbox"/> State Workforce Innovation and Opportunity Act (WIOA) agency	
<input checked="" type="checkbox"/> State budget office	
<input checked="" type="checkbox"/> Supplemental Nutrition Assistance Program (SNAP)	
<input type="checkbox"/> State child welfare office	
<input checked="" type="checkbox"/> State housing office	
<input checked="" type="checkbox"/> Other	
<p>If Other Describe</p> <p>The state office is the pass-through entity for LIHEAP and Weatherization funds to the CAAs. The state is also a part of the governor's task force that is headed up by the Michigan State Housing Development Authority (MSHDA). MSHDA and the state work together on lead abatement to avoid duplication of services. There is money set aside in the state budget for our School Success program, which is administered by BCAEO and funded through by TANF. The state is also participating on the energy waste reduction workgroup to synergy with other energy efficiency programs. The state has been meeting with our TANF office to talk about how our work fits in with TANF funding and how to increase access to CSBG services for low-income communities and clients. The Bureau Director is on the State WIOA Infrastructure Work Group. BCAEO entered into Michigan Public Housing Institute (MPHI) Grant Agreement (FY2020 \$260,000 for full time position, benefits, and program operations and a research grant to collect data on the impact of poverty in Michigan).</p>	
<p>G.1a. Describe the linkages and coordination at the State level that the State created or maintained to ensure increased access to CSBG services by communities and people with low-income people and communities under the CSBG State Plan and avoid duplication of services (as required by the assurance under Section 676(b)(5)) and identified in the CSBG State Plan. Describe or attach additional information as needed and provide a narrative describing activities, including an explanation of any changes from the original CSBG State Plan.</p> <p>BCAEO increased relationships with utilities and helped secure a \$500,000 grant from Consumers Energy for CAAs. We also worked closely with the MDHHS Office on Aging, Department of Education, Michigan State Housing and Development Authority, Michigan Public Service Commission, Department of Environment, Great Lakes and Energy, the University of Michigan Poverty Solution Group, the Poverty Taskforce, the State Emergency Operation Center, The Food Bank Council, and other similar groups to ensure maximum needs were met with collaborative and efficient delivery. BCAEO helped create and fund the Social Justice and Racial Equity workgroup for the CAA network. The goal of this group is to advance social and racial justice and identify opportunities for legislative advocacy and local action to improve our communities.</p>	G.1a. Attachments
<p>G.2. State Linkages and Coordination at the Local Level: Describe the linkages and coordination at the local level that the State created or maintained with governmental and other social services, especially antipoverty programs, to assure the effective delivery of and coordination of CSBG services to people with low-income and communities and avoid duplication of services (as required by assurances under Sections 676(b)(5) and (b)(6)). Review and update the narrative describing actual activities, including an explanation of any changes from the original CSBG State Plan. Attach additional information as needed.</p> <p>The 28 CAAs serve the state's 83 counties through a combination of central, county and satellite offices and home visits as points of access for services. Since their service areas range from one to eleven counties, and their funding base and number of programs vary significantly, each agency has developed a service delivery system unique to its community's needs and financial resources. However, common to all agencies is their networking, coordination and collaboration with local public and private emergency service providers in meeting clients emergency needs; their assessment of client non-emergency needs and the effective coordination of CAA and local area services for maximum benefit to the client; and the delivery of services in such a way as to foster self-sufficiency rather than dependency and to avoid duplication of services. The CAAs actively participate in local networking and planning organizations, including multi-purpose collaborative bodies, human service coordinating bodies, Continuum of Care, and workforce development boards. As participants, they take an active role in identifying gaps in services and join together with community leaders and service providers in planning and developing methods of getting services where they are needed. The Community Action Network played a huge role in getting emergency food, housing, rent, utility, PPE, and household items to clients in need and/or quarantined during the Coronavirus</p>	G.2. Attachments

Pandemic.	
G.3. CSBG Eligible Entity Linkages and Coordination	
<p>G.3a. State Assurance of CSBG Eligible Entity Linkages and Coordination: Describe how the State assured that the CSBG Eligible Entities coordinated and established linkages to assure the effective delivery of and coordination of CSBG services to people with low-income and communities and avoid duplication of services (as required by the assurance under Section 676(b)(5)). Attach additional information as needed.</p> <p>Most CAAs are participants in the local Emergency Service Provider Network and/or local Continuum of Care. This participation fosters optimum coordination of services at the local level. In addition, the following activities promote and require linkages and coordination of services across the state. Michigan CAAs operate nearly 40 percent of the Head Start programs. These programs require coordination with various child and family support services and Work First programs. As the largest senior services provider, CAAs work closely with their local Area Agencies on Aging. As the largest emergency food provider, CAAs coordinate and network with their area emergency food providers including churches, food coalitions, Gleaners, Red Cross food banks, The Salvation Army, and The United Way. One agency mainstreamed the application of Head Start and GSRP so there is one pre-application. This allows CAA eligible families to be referred to the most appropriate program for their needs. Some of our agencies partnered with a contractor to mail boxes of food and household items to clients who were homebound or quarantined during the pandemic. Another CAA contracted with an agency to provide online shopping for fresh food to those affected by the pandemic. The state assures this through Monitorings and reviewing the agencies CAP.</p>	G.3a. Attachments
<p>G.3b State Assurance of Eligible Entity Linkages to Fill Service Gaps: Describe how the CSBG Eligible Entities developed linkages to fill identified gaps in the services, through the provision of information, referrals, case management, and follow-up consultations, according to the assurance under Section 676(b)(3)(B) of the CSBG Act.</p> <p>The CAAs actively participate in local networking and planning organizations, including multi-purpose collaborative bodies, human service coordinating bodies, continuum of care, workforce development boards, etc. As participants, they take an active role in identifying gaps in services and join together with community leaders and service providers in planning and developing methods of getting services where they are needed. Some agencies created community shelters during the pandemic for those needing to quarantine. The state asks this question during the planning stage when the agencies complete their CSBG CAP Plan. The state is incorporating an annual narrative for the agencies to complete at the end of the year to assure they do what they say. The agencies also tell us about their established linkages in their annual report. BCAEO holds CAA Leadership meetings, CSBG Advisory meetings, and regional meetings to understand the needs of the communities. This information is used when reviewing the CAA plans to ensure linkages and gaps in services are addressed in the communities. CAAs saw a dramatic switch from their regular programming to basic needs. BCAEO supported the agencies and was able to leverage additional funds to conserve CSBG funds. This strategic decision was made to ensure CSBG funds were not depleted prior to returning to regular programming.</p>	
<p>G.4. Workforce Innovation and Opportunity Act (WIOA) Employment and Training Combined Plan Activities (if applicable): If the State included CSBG employment and training activities as part of a WIOA Combined State Plan, as allowed under the Workforce Innovation and Opportunity Act , provide a brief narrative describing the status of WIOA coordination activities, including web links if available to any publicly accessible combined plans and reports.</p> <p>N/A</p>	
<p>G.5. Coordination among CSBG Eligible Entities and State Community Action Association: Describe State activities that took place to support coordination among the CSBG Eligible Entities and the State Community Action Association.</p> <p>The state association (MCA) is copied on all communications to the CAA network. The state contracts our training dollars with MCA and discussions/ surveys are held to determine training assistance needs and the needs of the CAAs. MCA is working in collaboration with the state and has created a shared website for CAA training and technical use. MCA attends BCAEO Commission Meetings and meets at least monthly with BCAEO staff and quarterly with MDHHS to maintain close ties and to expand cooperation, coordination and innovation. MCA and BCAEO also work together to submit the required RPIC state training plan. The BCAEO Executive Director holds monthly BCAEO Leadership webinars to enhance the coordination of performance in the network. BCAEO funded a Social and Racial Justice workgroup that MCA leads with members of the state and the network.</p>	
<p>G.6. Feedback to CSBG Eligible Entities and State Community Action Association: Describe how the State provided feedback to local entities and the State Community Action Association regarding its performance on State Accountability Measures.</p> <p>BCAEO shares our performance with the network using a matrix that is updated with each ACSI survey result received. We hold Leadership webinars monthly to provide information to the network. We also have a BCAEO Update email that is sent to all agencies and all staff monthly to keep them informed. Updates are also given at the State Association leadership meeting to all executive directors.</p>	
<p>Note: This information is associated with State Accountability Measure 5S(iii). The measure indicates feedback should be provided within 60 calendar days of the State getting feedback from OCS.</p>	

Section H - Monitoring, Corrective Action, and Fiscal Controls

U.S. Department of Health and Human Services				OMB Clearance No: 0970-0492		
CSBG Annual Report				Expiration Date: 02/28/2023		
Community Services Block Grant (CSBG) Annual Report - State Administration Module						
SECTION H Monitoring, Corrective Action, and Fiscal controls						
Monitoring of CSBG Eligible Entities (Section 678B(a) of the CSBG Act)						
H.1. Briefly describe the actual monitoring visits conducted during the reporting year including: full on-site reviews; on-site reviews of newly designated entities; follow-up reviews - including return visits to entities that failed to meet State goals, standards, and requirements; and other reviews as appropriate. If a monitoring visit was planned during the year but not implemented, provide a brief explanation in the far right column of the table below.						
Instructional Note: This information is associated with State Accountability Measure 4Sa(i).						
CSBG Eligible Entity	Review Type	Planned Site Visit Date	Actual Site Visit Date		Brief Description of Purpose Note: If a monitoring visit was a part of the original state monitoring plan, the State may note that this was a routine scheduled monitoring visit. If the visit was not a part of the original monitoring plan, the State will provide a brief explanation for the purpose of the Visit (e.g. a follow-up regarding a special issue). This section should not be used to outline findings, but should simply note the purpose of the monitoring (FFY) (e.g. follow-up regarding corrective actions).	Conducted
			Start Date	End Date		
Allegan County Resource Development Committee Inc	Other	FY2 Q2	07/08/2020	08/21/2020	Routine scheduled monitoring. Changed to Desk Monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Kent, County of (Inc)	Other	FY2 Q3	06/22/2020	07/02/2020	Routine scheduled monitoring. Changed to Desk Monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Baraga-Houghton-Keweenaw Community Action Agency, Inc	Full On-site	FY2 Q2	01/14/2020	01/28/2020	Routine scheduled monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Blue Water Community Action	Other	FY2 Q3	06/03/2020	06/18/2020	Routine scheduled monitoring. Changed to Desk Monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Capital Area Community Services Incorporated	Other	FY2 Q4	06/02/2020	06/16/2020	Routine scheduled monitoring. Changed to Desk Monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Chippewa Luce Mackinac	Other	FY2 Q4	09/09/2020	09/23/2020	Routine scheduled monitoring. Changed to Desk Monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Agency of South Central Michigan, The	Other	FY2 Q2	03/05/2020	04/02/2020	Routine scheduled monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Dickinson Iron Community Services Agency	Other	FY2 Q2	04/27/2020	09/15/2020	Routine scheduled monitoring. Changed to Desk Monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
EightCAP Inc		FY2 Q2	05/12/2020	05/26/2020	Routine scheduled	<input checked="" type="radio"/> Yes <input type="radio"/> No

	Other				monitoring. Changed to Desk Monitoring	
Alger Marquette Community Action Board	Full On-site	FY2 Q3	02/25/2020	03/11/2020	Routine scheduled monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Agency	Other	FY2 Q3	06/22/2020	07/06/2020	Routine scheduled monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
FiveCAP Inc	Other	FY2 Q3	08/01/2020	08/06/2020	Routine scheduled monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Genesee, County of	Other	FY2 Q2	07/28/2020	09/29/2020	Routine scheduled monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Gogebic-Ontonagon Community Action	Other	FY2 Q3	06/17/2020	07/01/2020	Routine scheduled monitoring. Changed to Desk Monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Human Development Commission Inc	Full On-site	FY2 Q3	02/11/2020	10/01/2020	Routine scheduled monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Kalamazoo, County of	No review	FY2 Q2			No longer a Community Action Agency	<input type="radio"/> Yes <input checked="" type="radio"/> No
Macomb, County of	Other	FY2 Q4	08/12/2020	08/26/2020	Routine scheduled monitoring. Changed to Desk Monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Human Resources Authority Inc	Other	FY2 Q3	04/27/2020	05/11/2020	Routine scheduled monitoring. Changed to Desk Monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Mid Michigan Community Action Agency Inc	Other	FY2 Q3	07/31/2020	10/22/2020	Routine scheduled monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Monroe County Opportunity Program, Inc	Other	FY2 Q2	06/01/2020	07/21/2020	Routine scheduled monitoring. Changed to Desk Monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Northeast Michigan Community Service Agency Inc	Other	FY2 Q3	05/08/2020	05/22/2020	Routine scheduled monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Northwest Michigan Community Action Agency Inc	Other	FY2 Q3	05/11/2020	09/24/2020	Routine scheduled monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Oakland Livingston Human Services Agency	Other	FY2 Q3	06/01/2020	06/15/2020	Routine scheduled monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Ottawa, County of	Other	FY2 Q4	09/01/2020	09/15/2020	Routine scheduled monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Saginaw County Community Action Committee	Other	FY2 Q4	09/22/2020	11/17/2020	Routine scheduled monitoring. Changed to Desk Monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Southwest Michigan Community Action Agency	Other	FY2 Q3	09/01/2020	09/15/2020	Routine scheduled monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Washtenaw, County of	Other	FY2 Q4	09/15/2020	11/24/2020	Routine scheduled monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Wayne Metropolitan Community Action Agency	Full On-site	FY2 Q2	02/26/2020	07/04/2020	Routine scheduled monitoring.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Muskegon Oceana CAP Inc	No review	FY2 Q2			Pending De-Designation	<input type="radio"/> Yes <input checked="" type="radio"/> No

H.2. Monitoring Policies:

Were any modifications made to the State's monitoring policies and procedures during the reporting period?

Yes No

If changes were made to State monitoring policies and procedures, attach and/or provide a hyperlink to the modified documents.

No changes to policy, but some onsite monitorings did not happen due to COVID19.

H.2. Monitoring Policies Attachments

H.3. Initial Monitoring Reports:

Were all State monitoring reports conducted in a manner consistent with State monitoring policies and procedures and disseminated to CSBG Eligible Entities within 60 calendar days?

Yes No

If no, provide the actual number of days for initial distribution of all monitoring reports and provide an explanation for the circumstances that resulted in delayed reports.

8 out of 27 agencies received their monitoring reports within 60 days. The average number of days that the other 19 monitoring reports were sent in FY20 was 172. This is due to COVID19 and priorities being shifted to get the excess of new funding out to the CAA network while putting in new policies, creating new contracts, etc.

Note: This item is associated with State Accountability Measure 4Sa(ii).

Corrective Action, Termination and Reduction of Funding and Assurance Requirements (Section 678C of the Act)

H.4. Quality Improvement Plans (QIPs):
Did all CSBG Eligible Entities on Quality Improvement Plans resolve identified deficiencies within the schedule agreed upon by the State and eligible entity?

Yes No N/A

If no, provide an explanation for the circumstances

BCAEO has moved past the QIP and is in process of Dedicating MOCAP. The dedesignation hearing for MOCAP was postponed for almost a year due to COVID19. In the interim, MOCAP has not met any of the defaults of their QIP. The scheduled hearing was held on June 23, 2021. Lawyers are preparing their closing briefs. A decision on the dedesignation of MOCAP will be finalized in the fall of 2021.

Note: The QIP information is associated with State Accountability Measures 4Sc.

H.5. Reporting of QIPs:

Did the State report all CSBG Eligible Entities with serious deficiencies from a monitoring review to the Office of Community Services within 30 calendar days of the State approving a QIP?

Yes No N/A

If no, provide an explanation for the circumstances. A plan to assure timely notification of OCS must be included in the next CSBG State Plan.

Note: This item is associated with State Accountability Measure 4Sa(iii).

Fiscal Controls and Audits

H.6. Single Audit Review:

In the table below, provide the dates of any CSBG Eligible Entity Single Audits in the Federal Audit Clearinghouse that were received and reviewed during the Federal Fiscal Year as required by the CSBG regulations applicable to 45 CFR 75.521. If the audit contained findings requiring a management decision by the State, provide the date the decision was issued.

Employer Identification Number (EIN) of Agency	Date Audit was Accepted by Federal Audit ClearingHouse	State Management Decision Required?	State Management Decision Issued within 6 Months	Date Management Decision Issued (if applicable)
2237270048	06/22/2019	No		
2381785665	09/27/2019	Yes	Yes	12/06/2019
2381790220	06/28/2019	No		
2381791181	05/15/2019	Yes	Yes	09/18/2019
2381792679	02/03/2021	No		
2381794361	06/05/2019	No		
2381797320	06/28/2019	Yes	Yes	08/08/2019
2381797894	05/21/2021	No		
2381798626	06/10/2019	No		
2381800879	06/28/2019	No		
2381802280	06/28/2019	No		
2381802755	04/16/2021	No		
2381803599	03/29/2019	Yes	Yes	07/16/2019
2381814239	02/12/2021	No		
2381814318	02/27/2021	No		
2381873461	04/22/2021	No		
2381976979	04/01/2019	No		
2382027389	01/30/2021	No		
2382056236	05/18/2021	No		
2382284121	03/28/2019	No		
2382415106	04/30/2021	No		

2382889846	05/13/2019	No		
2386004849	05/17/2019	Yes	Yes	08/06/2019
2386004868	09/27/2019	Yes	Yes	01/07/2020
2386004883	04/20/2021	No		
2386004894	05/01/2021	No		
386004862	06/12/2019	No		
2386111652	03/06/2021	No		

H.7. Single Audit Management Decisions:

Briefly describe any management decisions issued according to State procedures of CSBG Eligible Entity single audit. Provide the audit finding reference number from the Federal Audit Clearinghouse and describe any required actions and timelines for correction.

Because the due date was extended to submit FY20 single audits to the Federal Audit Clearinghouse, there are some agencies that have either not submitted, or have not been reviewed yet. Those agencies have the FY19 information listed. All management decisions listed are currently from FY19.

Note: This information is associated with State Accountability Measure 4Sd

Section I - Results Oriented Management and Accountability (ROMA) System

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 02/28/2023
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
SECTION I Results Oriented Management and Accountability (ROMA) System	
I.1. ROMA Participation: In which performance measurement system did the State and CSBG Eligible Entities participate, as required by Section 678E(a) of the CSBG Act and the assurance under Section 676(b)(12) of the CSBG Act?	
<input checked="" type="checkbox"/> The Results Oriented Management and Accountability (ROMA) System	
<input type="checkbox"/> Another performance management system that meets the requirements of Section 678E(b) of the CSBG Act	
<input type="checkbox"/> An alternative system for measuring performance and results	
I.1a. If ROMA was selected in item I.1, provide an update on any changes in procedures and data collection systems that were initiated or completed in the reporting period. In response to the Annual Report Summary letters, the agencies are working hard at cleaning up their data as well as looking at ways to be able to enter more client information into our statewide database. They are also analyzing their data for the next year by making sure their logic models correctly reflect the targets they are anticipating. During the CSBG Application process, logic models are created and BCAEO reviews all NPIs and Services attached to each program. If there are questions, we have a dialogue with the agency to get the best results for data collection. Michigan has 32 ROMA Implementer/Trainers on staff. The state office has 2 ROMA Implementers and 3 ROMA Trainers.	I.1a. If ROMA was selected: Attachments
I.1b. If ROMA was not selected in item I.1., describe the system the State used for performance measurement. Provide an update on any changes in procedures and data collection systems that were initiated or completed in the reporting period.	
I.2. State ROMA Support: How did the State support the CSBG Eligible Entities in using the ROMA system or alternative performance measurement system in promoting continuous improvement? For example, describe any data systems improvements, support for community needs assessment, support for strategic planning, data analysis etc. The state supported ROMA training and FACSPRO system update training with group trainings, webinars, a virtual conference, and individual agency trainings. BCAEO has started a deeper dive into data analysis. Our Data Integration Coordinator has created different dashboards for data collection. Trainings are held throughout the year and at conferences on the different parts of the ROMA cycle, including Community Needs Assessments, Strategic Planning and logic models. CSBG funding is also used to support agencies in conducting Community Assessments and Strategic Planning. Our Data Solutions workgroup meets monthly to discuss top needs for our next data solution vendor/software. Most of our ROMA Collaborative team is currently going through the review process to purchase a new system.	I.2. State ROMA Support: Attachments
I.3. State Review of Eligible Entity Data: Describe the procedures and activities the state used to review the ROMA data (i.e. all data from elements of the ROMA cycle) from CSBG Eligible Entities for completion, accuracy, and reliability (e.g. methodology used for validating the data submitted annually by the local agencies). FY20 was a very busy year keeping clients safe and at home, which was a priority. The state tried to minimize requirements in order to help as many low-income individuals as possible mitigate the risk of COVID-19. The agencies submitted their Community Action Plan, which includes updating logic models and reporting on all programs. These were reviewed and updated as needed to ensure complete and accurate data collection. During the pandemic, data was collected more often due to reporting requests on all the new funding. Many of the agency's follow-up and/or educational outcome targets were not met due to COVID and social distancing.	I.3. State Review of Eligible Entity Data: Attachments
I.4. State Feedback on Data Collection, Analysis and Reporting: State Accountability Measure 5S(ii) requires states to submit written feedback to each CSBG Eligible Entity regarding the entity's performance in meeting ROMA goals, as measured through National Performance Indicator (NPI) data, within 60 calendar days of submitting the State's Annual Report. Has the State provided each CSBG Eligible Entity written, timely (at a minimum within 60 days of the submission) feedback regarding the entity's performance in meeting ROMA goals as measured through national performance data? <input checked="" type="radio"/> Yes <input type="radio"/> No	
If no, describe the plan to assure timely notification of the CSBG Eligible Entities within 60 calendar days of submitting the State's CSBG Annual Report.	
If yes, Please describe, Note: This information is associated with State Accountability Measure 5S(ii) The state provided feedback to each eligible entity regarding their CSBG Annual Report submission. This information was sent in a letter within 60 calendar days of submitting the State's Annual Report. The letter included analysis of each agency's performance, CSBG cost per barrier and cost per client.	
I.5. State and Eligible Entity Continuous Improvement. Provide 2-3 examples of changes made by CSBG Eligible Entities to improve service delivery and enhance impact for individuals, families, and communities with low-incomes based on their in-depth analysis of performance data. See Attachment I.5.	I.5. State and Eligible: Attachments

Module 2 - CSBG

Program Name: Community Services Block Grant

Grantee Name: Michigan

Report Name: Module 2 - CSBG

Report Period: 10/01/2019 to 09/30/2020

Report Status: Submission Accepted by CO

Report Sections

- 1. Section A*
- 2. Section B*
- 3. Section C*

Section A

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 02/28/2023

Module 2 Section A: Local Agency CSBG Expenditures - Data Entry Form

Section A: Local Agency CSBG Expenditures Date Entry Form meets the Congressional requirement for an explanation of the **total amount of CSBG funding expended during the reporting period (identified below)** based on categories referenced in the CSBG Act.

Notes: CSBG funding expended during the reporting period should be reported in the domain that best reflects the services delivered and strategies implemented. Further instructions will be provided but please keep the following in mind, per domain.

Domain A.2g Services Supporting Multiple Domains: Expenditures reported under Services Supporting Multiple Domains are those that span or support outcomes achieved across multiple domains for families and individuals, such as case management, transportation, and childcare.

Domain A.2h Linkages: Many of the activities that were associated with Linkages are now captured in Domain A2.i. Agency Capacity Building. This narrows the definition of Linkages, but continues to include community initiatives and information and referral calls.

Domain A.2i Agency Capacity Building: Agency Capacity Building expenditures are detailed in A.4 on this form.

A.3 Reporting on Administration: Administrative costs for CSBG reporting are defined by the Office of Community Services as "equivalent to typical indirect costs or overhead." As distinguished from program administration or management expenditures that qualify as direct costs, administrative costs refer to central executive functions that do not directly support a specific project or service.

Name of CSBG Eligible Entity (enter below):

State Name (enter below):

A.1 CSBG Eligible Entity Reporting Period

A.1 Local Agency Reporting Period:

A.1a. July 1 - June 30	<input type="checkbox"/>
A.1b. October 1 - September 30	<input type="checkbox"/>
A.1c. January 1 - December 31	<input type="checkbox"/>

A.2 CSBG Expenditures:

CSBG Expenditures Domains	CSBG Funds
A.2a. Employment	\$416,537.92
A.2b. Education and Cognitive Development	\$2,994,903.41
A.2c. Income, Infrastructure, and Asset Building	\$1,930,199.58
A.2d. Housing	\$14,539,762.34
A.2e. Health and Social/Behavioral Development	\$5,851,573.15
A.2f. Civic Engagement and Community Involvement	\$167,095.65
A.2g. Services Supporting Multiple Domains	\$2,677,423.64
A.2h. Linkages (e.g. partnerships that support multiple domains)	\$3,901,791.36
A.2i. Agency Capacity Building (detailed below in Table A.4)	\$3,579,206.62
A.2j. Other (e.g. emergency management/disaster relief)	\$8,114,022.62
A.2k. Total CSBG Expenditures (auto-calculated)	\$43,953,250.29

A.3. Of the CSBG funds reported above, report the total amount used for Administration*.

\$4,177,443.24

***for more information on what qualifies as administration, refer to IM37**
<https://www.acf.hhs.gov/ocs/resource/im-no->

37-definition-and-allowability-of-direct-and-administrative-cost

A.4. Details on Agency Capacity Building Activities Funded by CSBG:

A.4.1. Please identify which activities were funded by CSBG under Agency Capacity Section B. Please check all that apply.

<input type="checkbox"/> Community Needs Assessment	<input type="checkbox"/> Data Management & Reporting	<input type="checkbox"/> Strategic planning
<input type="checkbox"/> Training & Technical Assistance	<input type="checkbox"/> Other	

A.4.1.oth. Below please specify Other Activities funded by CSBG under Agency Capacity:

Section B

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
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Expires: 02/28/2023

Module 2 Section B: Local Agency Capacity Building - Data Entry Form

Section B: Local Agency Capacity Building Data Entry Form provides detail on agency capacity building funded by CSBG and other funding sources.

Name of CSBG Eligible Entity:

B.2. Hours of Agency Capacity Building (e.g. training, planning, assessment):

Hours

B.2a. Hours of Board Members in capacity building activities	1,176
B.2b. Hours of Agency Staff in capacity building activities	104,910

B.3. Volunteer Hours of Agency Capacity Building (e.g. program support, service delivery, fundraising):

Hours

B.3a. Total number of volunteer hours donated to the agency	1,339,668
B.3a.1. Of the above, the total number of volunteer hours donated by individuals with low-incomes	867,255

B.4. The number of staff who hold certifications that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following:

Number

B.4a. Number of Nationally Certified ROMA Trainers	6
B.4b. Number of Nationally Certified ROMA Implementers	19
B.4c. Number of Certified Community Action Professionals (CCAP)	15
B.4d. Number of Staff with a child development certification	318
B.4e. Number of Staff with a family development certification	174
B.4f. Number of Pathways Reviewers	1
B.4g. Number of Staff with Home Energy Professional Certifications	68
B.4g.1. Number of Energy Auditors	34
B.4g.2. Number of Retrofit Installer Technicians	19
B.4g.3. Number of Crew Leaders	7
B.4g.4. Number of Quality Control Inspectors (QCI)	34
B.4h. Number of LEED Risk Certified assessors	0
B.4i. Number of Building Performance Institute (BPI) certified professionals	19
B.4j. Number of Classroom Assessment Scoring System (CLASS) certified professionals	63
B.4k. Number of Certified Housing Quality Standards (HQS) Inspectors	36
B.4l. Number of American Institute of Certified Planners (AICP)	0
B.4m. Other (Please specify others below):	289

B.4m.oth. Below please specify Other certifications held by staff members:

B.5. Number of organizations, both public and private, that the CSBG Eligible Entity actively works with to expand resources and opportunities in order to achieve family and community outcomes:

Unduplicated Number of Organizations

B.5a. Non-Profit	1,633
B.5b. Faith Based	777
B.5c. Local Government	625

B.5d. State Government	215
B.5e. Federal Government	128
B.5f. For-Profit Business or Corporation	888
B.5g. Consortiums/Collaborations	536
B.5h. School Districts	459
B.5i. Institutions of Post-Secondary Education/Training	140
B.5j. Financial/Banking Institutions	150
B.5k. Health Service Organizations	396
B.5l. Statewide Associations or Collaborations	166

Section C

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 02/28/2023

Module 2 Section C: Allocated Resources per CSBG Eligible Entity - Data Entry Form

Name of CSBG Eligible Entity:

C.2. Amount of FY 20XX CSBG allocated to reporting entity	C.2.	\$53,832,121.00
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C.3 Federal Resources Allocated (Other than CSBG)					
C.3a. Weatherization (DOE) (include oil overcharge \$\$)		C.3a.			\$20,929,296.15
C.3b. Health and Human Services (HHS)					
C.3b.1. LIHEAP - Fuel Assistance (include oil overcharge \$\$)		C.3b.1.			\$1,858,308.00
C.3b.2. LIHEAP - Weatherization (include oil overcharge \$\$)		C.3b.2.			\$7,312,855.00
C.3b.3. Head Start		C.3b.3.			\$122,092,166.45
C.3b.4. Early Head Start		C.3b.4.			\$51,943,131.37
C.3b.5. Older Americans Act		C.3b.5.			\$10,092,230.13
C.3b.6. Social Services Block Grant (SSBG)		C.3b.6.			\$0.00
C.3b.7. Medicare/Medicaid		C.3b.7.			\$508,239.40
C.3b.8. Assets for Independence (AFI)		C.3b.8.			\$29,316.95
C.3b.9. Temporary Assistance for Needy Families (TANF)		C.3b.9.			\$1,051,862.00
C.3b.10. Child Care Development Block Grant (CCDBG)		C.3b.10.			\$0.00
C.3b.11. Community Economic Development (CED)		C.3b.11.			\$0.00
C.3b.12.	Other HHS Resources <i>ENTER DESCRIPTION, CFDA#, & DOLLAR AMOUNT BELOW</i>				
i	C.3b.12.i		CFDA#:	C.3b.12.i	\$1,890,674.00
ii	C.3b.12.		CFDA#:	C.3b.12.ii	\$4,489,147.00
iii	C.3b.12.		CFDA#:	C.3b.12.iii	\$454,354.00
iv	C.3b.12.		CFDA#:	C.3b.12.iv	\$1,062,807.00
C.3b.13. Total Other HHS Resources (autocalculated)		C.3b.13.			\$7,896,982.00

C.3c. Department of Agriculture (USDA)					
C.3c.1. Special Supplemental Nutrition for Women, Infants, and Children (WIC)		C.3c.1.			\$862,746.00
C.3c.2. All USDA Non-Food programs (e.g. rural development)		C.3c.2.			\$266,017.86
C.3c.3. All other USDA Food programs		C.3c.3.			\$17,161,343.51
C.3d. Department of Housing and Urban Development (HUD)					
C.3d.1. Community Development Block Grant (CDBG) - Federal, State, and Local		C.3d.1.			\$14,810,740.41
C.3d.2. Section 8		C.3d.2.			\$4,840,305.00
C.3d.3. Section 202		C.3d.3.			\$0.00
C.3d.4. Home Tenant-Based Rental Assistance (HOME TBRA)		C.3d.4.			\$0.00
C.3d.5. HOPE for Homeowners Program (H4H)		C.3d.5.			\$0.00
C.3d.6. Emergency Solutions Grant (ESG)		C.3d.6.			\$13,333,879.93
C.3d.7. Continuum of Care (CoC)		C.3d.7.			\$5,361,654.18
C.3d.8. All other HUD programs, including homeless programs		C.3d.8.			\$14,712,973.69
C.3e. Department of Labor (DOL)					
C.3e.1. Workforce Innovation and Opportunity Act (WIOA) *previously WIA		C.3e.1.			\$0.00
C.3e.2. Other DOL Employment and Training programs		C.3e.2.			\$290,860.00
C.3e.3. All other DOL programs		C.3e.3.			\$0.00

C.3f. Corporation for National and Community Service (CNCS) programs	C.3f.	\$1,924,632.00
C.3g. Federal Emergency Management Agency (FEMA)	C.3g.	\$553,241.57
C.3h. Department of Transportation	C.3h.	\$666,547.00
C.3i. Department of Education	C.3i.	\$4,302,213.60
C.3j. Department of Justice	C.3j.	\$460,623.00
C.3k. Department of Treasury	C.3k.	\$3,596,964.86
C.3l. Other Federal Resources ENTER DESCRIPTION, CFDA#, & DOLLAR AMOUNT BELOW		
C.3li	CFDA#:	C.3li \$14,892,420.89
C.3lii	CFDA#:	C.3lii \$7,020,954.00
C.3liii	CFDA#:	C.3liii \$659,720.00
C.3liv	CFDA#:	C.3liv \$0.00
C.3m. Total Other Federal Resources (auto-calculated)		\$22,573,094.89
C.3n. Total: Non-CSBG Federal Resources Allocated (auto-calculated)		\$329,432,224.95

C.4. State Resources Allocated		
C.4a. State appropriated funds used for the same purpose as Federal CSBG funds	C.4a.	\$0.00
C.4b. State Housing and Homeless programs (include housing tax credits)	C.4b.	\$5,103,833.62
C.4c. State Nutrition programs	C.4c.	\$4,609,026.50
C.4d. State Early Childhood Programs (e.g. Head Start, Day Care)	C.4d.	\$10,642,743.00
C.4e. State Energy programs	C.4e.	\$4,730,701.00
C.4f. State Health programs	C.4f.	\$14,127,626.47
C.4g. State Youth Development programs	C.4g.	\$0.00
C.4h. State Employment and Training programs	C.4h.	\$0.00
C.4i. State Senior programs	C.4i.	\$3,171,063.96
C.4j. State Transportation programs	C.4j.	\$2,382,587.00
C.4k. State Education programs	C.4k.	\$2,764,666.80
C.4l. State Community, Rural and Economic Development programs	C.4l.	\$55,000.00
C.4m. State Family Development programs	C.4m.	\$16,525.00
C.4n. Other State Resources		
C.4n.i.	C.4n.i.	\$291,761.00
C.4n.ii.	C.4n.ii.	\$59,107.00
C.4n.iii.	C.4n.iii.	\$0.00
C.4n.iv.	C.4n.iv.	\$0.00

C.4.o. Total Other State Resources (auto-calculated)	C.4.o.	\$350,868.00
C.4.p Total: State Resources Allocated (auto-calculated)	C.4.p	\$47,954,641.35
C.4.q If any of these resources were also reported under Item C.3n. (Federal Resources), please estimate the amount.	C.4.q.	\$0.00

C.5. Local Resources Allocated		
C.5a. Amount of unrestricted funds appropriated by local government	C.5a.	\$4,297,501.00
C.5b. Amount of restricted funds appropriated by local government	C.5b.	\$14,180,281.35
C.5c. Value of Contract Services	C.5c.	\$4,952,488.70
C.5d. Value of in-kind goods/services received from local government	C.5d.	\$2,801,898.98
C.5e. Total: Local Resources Allocated (auto-calculated)	C.5e.	\$26,195,524.03
C.5f. If any of these resources were also reported under Item C.3n. or C.4p. (Federal or State Resources), please estimate the amount.	C.5f.	\$0.00

C.6. Private Sector Resources Allocated		
C.6a. Funds from foundations, corporations, United Way, other nonprofits	C.6a.	\$16,092,237.86
C.6b. Other donated funds	C.6b.	\$3,343,865.17

C.6c. Value of other donated items, food, clothing, furniture, etc.	C.6c.	\$11,355,565.68
C.6d. Value of in-kind services received from businesses	C.6d.	\$5,171,011.53
C.6e. Payments by clients for services	C.6e.	\$3,509,455.68
C.6f. Payments by private entities for goods or services for low income clients and communities	C.6f.	\$1,769,618.35
C.6g. Total: Private Sector Resources Allocated (autocalculated)	C.6g.	\$41,998,869.09
C.6h. If any of these resources were also reported under Item C.3n., C.4.p. or C.5e. (Federal, State or Local Resources), please estimate the amount.	C.6h.	\$450,234.82

C.7. Total Non-CSBG Resources Allocated: (Federal, State, Local & Private) (auto-calculated)	C.7.	\$444,410,555.78
C.8. Total Resources in CSBG Eligible Entity (including CSBG) (auto-calculated)	C.8.	\$498,242,676.78

Note : * All totals are autocalculated

Please Include Additional Information Below:

Module 4 - CSBG(196)

Program Name: Community Services Block Grant

Grantee Name: Michigan

Report Name: Module 4 - CSBG(196)

Report Period: 10/01/2019 to 09/30/2020

Report Status: Submission Accepted by CO

Report Sections

- 1. Section A: Individual and Family National Performance Indicators (NPIs)*
- 2. Section B: Individual and Family Services*
- 3. Section C: All Characteristics Report*

Section A: Individual and Family National Performance Indicators (NPIs)

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 02/28/2023

Module 4

Section A: Individual and Family National Performance Indicators (NPIs)
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

Employment Indicators

Employment (FNPI 1)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 1a The number of unemployed youth who obtained employment to gain skills or income.	36	95	36	100.00%	37.89%	
FNPI 1b The number of unemployed adults who obtained employment (up to a living wage).	948	528	232	24.47%	43.94%	
FNPI 1c The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).	227	275	79	34.80%	28.73%	
FNPI 1d The number of unemployed adults who obtained and maintained employment for at least 180 days (up to a living wage).	171	203	51	29.82%	25.12%	
FNPI 1e The number of unemployed adults who obtained employment (with a living wage or higher).	403	24	55	13.65%	229.17%	
FNPI 1f The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).	114	34	5	4.39%	14.71%	
FNPI 1g The number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher).	54	29	3	5.56%	10.34%	
FNPI 1h The number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.	34	48	6	17.65%	12.50%	
FNPI 1h.1 The number of employed participants in a career advancement related program who increased income from employment through wage or salary amount increase.	33	32	5	15.15%	15.62%	
FNPI 1h.2 The number of employed participants in a career advancement related program who increased income from employment through hours worked increase.	33	17	0	0.00%	0.00%	
FNPI 1h.3 The number of employed participants in a career advancement related program who increased benefits related to employment.	28	2	0	0.00%	0.00%	
Other Employment Outcome Indicator (FNPI 1z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 1z1				0.00%	0.00%	
FNPI 1z2				0.00%	0.00%	
FNPI 1z3				0.00%	0.00%	
FNPI 1z4				0.00%	0.00%	
FNPI 1z5				0.00%	0.00%	

Education and Cognitive Development Indicators

Education and Cognitive Development (FNPI 2)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 2a The number of children (0 to 5) who demonstrated improved emergent literacy skills.	8,826	5,903	7,376	83.57%	124.95%	
FNPI 2b The number of children (0 to 5) who demonstrated skills for school readiness.	13,258	8,621	10,873	82.01%	126.12%	
FNPI 2c The number of children and youth who demonstrated	11,677	9,887	10,195	87.31%	103.12%	

improved positive approaches toward learning, including improved attention skills.						
FNPI 2c.1 Early Childhood Education (ages 0-5)	11,234	8,898	9,786	87.11%	109.98%	
FNPI 2c.2 1st grade-8th grade	317	779	302	95.27%	38.77%	
FNPI 2c.3 9th grade-12th grade	126	210	107	84.92%	50.95%	
FNPI 2d The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills).	6,319	4,609	5,471	86.58%	118.70%	
FNPI 2d.1 Early Childhood Education (ages 0-5)	5,584	4,005	5,007	89.67%	125.02%	
FNPI 2d.2 1st grade-8th grade	735	604	464	63.13%	76.82%	
FNPI 2d.3 9th grade-12th grade	0	0	0	0.00%	0.00%	
FNPI 2e The number of parents/caregivers who improved their home environments.	3,842	4,506	3,758	97.81%	83.40%	
FNPI 2f The number of adults who demonstrated improved basic education.	412	339	318	77.18%	93.81%	
FNPI 2g The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.	35	28	6	17.14%	21.43%	
FNPI 2h The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.	322	79	49	15.22%	62.03%	
FNPI 2i The number of individuals who obtained an Associate's degree.	600	5	5	0.83%	100.00%	
FNPI 2j The number of individuals who obtained a Bachelor's degree.	600	5	6	1.00%	120.00%	
Education and Cognitive Development (FNPI 2z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 2z1				0.00%	0.00%	
FNPI 2z2				0.00%	0.00%	
FNPI 2z3				0.00%	0.00%	
FNPI 2z4				0.00%	0.00%	
FNPI 2z5				0.00%	0.00%	

Income and Asset Building Indicators

Income and Asset Building (FNPI 3)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 3a The number of individuals who achieved and maintained capacity to meet basic needs for 90 days.	6,792	4,761	1,550	22.82%	32.56%	
FNPI 3b The number of individuals who achieved and maintained capacity to meet basic needs for 180 days.	5,628	793	547	9.72%	68.98%	
FNPI 3c The number of individuals who opened a savings account or IDA.	2,732	305	665	24.34%	218.03%	
FNPI 3d The number of individuals who increased their savings.	2,360	1,478	515	21.82%	34.84%	
FNPI 3e The number of individuals who used their savings to purchase an asset.	1,961	254	190	9.69%	74.80%	
FNPI 3f The number of individuals who purchased a home.	1,433	257	313	21.84%	121.79%	
FNPI 3g The number of individuals who improved their credit scores.	1,870	324	288	15.40%	88.89%	
FNPI 3h The number of individuals who increased their net worth.	1,760	1,958	1,379	78.35%	70.43%	
FNPI 3i The number of individuals engaged with the Community Action Agency who report improved financial well-being.	2,946	4,272	2,607	88.49%	61.03%	
Other Income and Asset Building Outcome Indicator (FNPI 3z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 3z1				0.00%	0.00%	
FNPI 3z2				0.00%	0.00%	
FNPI 3z3				0.00%	0.00%	
FNPI 3z4				0.00%	0.00%	
FNPI 3z5				0.00%	0.00%	

Housing Indicators

Housing (FNPI 4)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 4a The number of Individuals experiencing homelessness who obtained safe temporary shelter.	2,363	1,961	1,439	60.90%	73.38%	
FNPI 4b The number of Individuals who obtained safe and affordable housing.	12,005	4,243	4,394	36.60%	103.56%	
FNPI 4c The number of Individuals who maintained safe and affordable housing for 90 days.	21,792	4,851	5,973	27.41%	123.13%	
FNPI 4d The number of Individuals who maintained safe and affordable housing for 180 days.	15,356	2,612	2,310	15.04%	88.44%	
FNPI 4e The number of Individuals who avoided eviction.	8,839	8,691	6,215	70.31%	71.51%	
FNPI 4f The number of Individuals who avoided foreclosure.	5,962	1,558	2,089	35.04%	134.08%	
FNPI 4g The number of Individuals who experienced improved health and safety due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon monoxide and/or fire hazards or electrical issues, etc).	47,671	25,089	6,387	13.40%	25.46%	
FNPI 4h The number of Individuals with improved energy efficiency and/or energy burden reduction in their homes.	33,066	29,886	7,630	23.08%	25.53%	
Other Housing Outcome Indicator (FNPI 4z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 4z1				0.00%	0.00%	
FNPI 4z2				0.00%	0.00%	
FNPI 4z3				0.00%	0.00%	
FNPI 4z4				0.00%	0.00%	
FNPI 4z5				0.00%	0.00%	

Health and Social/Behavioral Development Indicators

Health and Social/Behavioral Development (FNPI 5)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 5a The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).	16,884	18,221	15,917	94.27%	87.36%	
FNPI 5b The number of individuals who demonstrated improved physical health and well-being.	123,009	35,422	114,649	93.20%	323.67%	
FNPI 5c The number of individuals who demonstrated improved mental and behavioral health and well-being.	5,715	5,743	5,414	94.73%	94.27%	
FNPI 5d The number of individuals who improved skills related to the adult role of parents/ caregivers.	2,566	2,490	1,897	73.93%	76.18%	
FNPI 5e The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.	4,361	3,088	3,473	79.64%	112.47%	
FNPI 5f The number of seniors (65+) who maintained an independent living situation.	73,130	67,218	63,107	86.29%	93.88%	
FNPI 5g The number of individuals with disabilities who maintained an independent living situation.	23,384	14,483	13,866	59.30%	95.74%	
FNPI 5h The number of individuals with a chronic illness who maintained an independent living situation.	8,581	3,183	4,232	49.32%	132.96%	
FNPI 5i The number of individuals with no recidivating event for six months.	26	35	0	0.00%	0.00%	
FNPI 5i.1 Youth (ages 14-17)	8	0	0	0.00%	0.00%	
FNPI 5i.2 Adults (ages 18+)	8	35	0	0.00%	0.00%	
Other Health and Social/Behavioral Development Outcome Indicator (FNPI 5z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 5z1				0.00%	0.00%	
FNPI 5z2				0.00%	0.00%	
FNPI 5z3				0.00%	0.00%	
FNPI 5z4				0.00%	0.00%	
FNPI 5z5				0.00%	0.00%	

Civic Engagement and Community Involvement Indicators

Civic Engagement and Community Involvement Indicators (FNPI 6)	I.) Number of	II.) Target	III.) Actual Results	IV.) Percentage	V.) Performance	NPI Entry Status
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	Individuals Served in program(s)			Achieving Outcome [III/ I = IV]	Target Accuracy (III/ II = V]	
FNPI 6a The number of Individuals who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.	2,489	2,319	2,119	85.13%	91.38%	
FNPI 6a.1 Of the above, the number of Community Action program participants who improved their leadership skills.	283	172	257	90.81%	149.42%	
FNPI 6a.2 Of the above, the number of Community Action program participants who improved their social networks.	3,343	1,597	3,035	90.79%	190.04%	
FNPI 6a.3 Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.	1,713	893	1,618	94.45%	181.19%	
Other Civic Engagement and Community Involvement Outcome Indicator (FNPI 6z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 6z1				0.00%	0.00%	
FNPI 6z2				0.00%	0.00%	
FNPI 6z3				0.00%	0.00%	
FNPI 6z4				0.00%	0.00%	
FNPI 6z5				0.00%	0.00%	

Outcomes Across Multiple Domains

Outcomes Across Multiple Domains (FNPI 7)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 7a The number of individuals who achieved one or more outcomes in the identified National Performance Indicators in one or more domain.	113,722	0	49,570	43.59%	0.00%	
Other Outcome Indicator (FNPI 7z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 7z1				0.00%	0.00%	
FNPI 7z2				0.00%	0.00%	
FNPI 7z3				0.00%	0.00%	
FNPI 7z4				0.00%	0.00%	
FNPI 7z5				0.00%	0.00%	

Section B: Individual and Family Services

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
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Module 4

Section B: Individual and Family Services

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

Employment Services

Employment Services (SRV 1)	Unduplicated Number of Individuals Served
Skills Training and Opportunities for Experience (SRV 1a-f)	
SRV 1a Vocational Training	13
SRV 1b On-the-Job and other Work Experience	26
SRV 1c Youth Summer Work Placements	40
SRV 1d Apprenticeship/Internship	0
SRV 1e Self-Employment Skills Training	0
SRV 1f Job Readiness Training	18
Career Counseling (SRV 1g-h)	
SRV 1g Workshops	0
SRV 1h Coaching	2
Job Search (SRV 1i-n)	
SRV 1i Coaching	3
SRV 1j Resume Development	0
SRV 1k Interview Skills Training	0
SRV 1l Job Referrals	211
SRV 1m Job Placements	13
SRV 1n Pre-employment physicals, background checks, etc.	0
Post Employment Supports (SRV 1o-p)	
SRV 1o Coaching	38
SRV 1p Interactions with employers	0
SRV 1q Employment Supplies	
SRV 1q Employment Supplies	9

Education and Cognitive Development Services

Education and Cognitive Development Services (SRV 2)	Unduplicated Number of Individuals Served
Child/Young Adult Education Programs (SRV 2a-j)	
SRV 2a Early Head Start	3,514
SRV 2b Head Start	8,820
SRV 2c Other Early-Childhood (0-5 yr. old) Education	833
SRV 2d K-12 Education	0
SRV 2e K-12 Support Services	3,563
SRV 2f Financial Literacy Education	22
SRV 2g Literacy/English Language Education	0
SRV 2h College-Readiness Preparation/Support	177
SRV 2i Other Post Secondary Preparation	0
SRV 2j Other Post Secondary Support	0
School Supplies (SRV 2k)	
SRV 2k School Supplies	4,033

Extra-curricular Programs (SRV 2l-q)	
SRV 2l Before and After School Activities	18
SRV 2m Summer Youth Recreational Activities	13
SRV 2n Summer Education Programs	0
SRV 2o Behavior Improvement Programs (attitude, self-esteem, Dress-for-Success, etc.)	438
SRV 2p Mentoring	3,188
SRV 2q Leadership Training	24
Adult Education Programs (SRV 2r-z)	
SRV 2r Adult Literacy Classes	0
SRV 2s English Language Classes	0
SRV 2t Basic Education Classes	148
SRV 2u High School Equivalency Classes	98
SRV 2v Leadership Training	643
SRV 2w Parenting Supports (may be a part of the early childhood programs identified above)	4,858
SRV 2x Applied Technology Classes	65
SRV 2y Post-Secondary Education Preparation	0
SRV 2z Financial Literacy Education	385
Post-Secondary Education Supports (SRV 2aa)	
SRV 2aa College applications, text books, computers, etc.	0
Financial Aid Assistance (SRV 2bb)	
SRV 2bb Scholarships	0
Home Visits (SVR 2cc)	
SRV 2cc Home Visits	20,121

Income and Asset Building Services

Income and Asset Building Services (SRV 3)	Unduplicated Number of Individuals Served
Training and Counseling Services (SRV 3a-f)	
SRV 3a Financial Capability Skills Training	504
SRV 3b Financial Coaching/Counseling	7,400
SRV 3c Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)	629
SRV 3d First-time Homebuyer Counseling	804
SRV 3e Foreclosure Prevention Counseling	527
SRV 3f Small Business Start-Up and Development Counseling Sessions/Classes	0
Benefit Coordination and Advocacy (SRV 3g-l)	
SRV 3g Child Support Payments	7
SRV 3h Health Insurance	773
SRV 3i Social Security/SSI Payments	1
SRV 3j Veteran's Benefits	14
SRV 3k TANF Benefits	0
SRV 3l SNAP Benefits	82
Asset Building (SRV 3m-o)	
SRV 3m Saving Accounts/IDAs and other asset building accounts	159
SRV 3n Other financial products (IRA accounts, MyRA, other retirement accounts, etc.)	0
SRV 3o VITA, EITC, or Other Tax Preparation programs	13,596
SRV 3p Loans And Grants (SRV 3p-q)	
SRV 3p Micro-loans	0
SRV 3q Business incubator/business development loans	11

Housing Services

Housing Services (SRV 4)	Unduplicated Number of Individuals Served
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Housing Payment Assistance (SRV 4a-e)	
SRV 4a Financial Capability Skill Training	241
SRV 4b Financial Coaching/Counseling	3,859
SRV 4c Rent Payments (includes Emergency Rent Payments)	7,467
SRV 4d Deposit Payments	781
SRV 4e Mortgage Payments (includes Emergency Mortgage Payments)	953
Eviction Prevention Services (SRV 4f-h)	
SRV 4f Eviction Counseling	424
SRV 4g Landlord/Tenant Mediations	315
SRV 4h Landlord/Tenant Rights Education	422
Utility Payment Assistance (SRV 4i-l)	
SRV 4i Utility Payments (LIHEAP-includes Emergency Utility Payments)	12,602
SRV 4j Utility Deposits	73
SRV 4k Utility Arrears Payments	13,315
SRV 4l Level Billing Assistance	590
Housing Placement/Rapid Re-housing (SRV 4m-p)	
SRV 4m Temporary Housing Placement (includes Emergency Shelters)	1,033
SRV 4n Transitional Housing Placements	59
SRV 4o Permanent Housing Placements	376
SRV 4p Rental Counseling	1,144
Housing Maintenance & Improvements (SRV 4q)	
SRV 4q Home Repairs (e.g. structural, appliance, heating systems, etc.) (Including Emergency Home Repairs)	1,576
Weatherization Services (SRV 4r-t)	
SRV 4r Independent-living Home Improvements (e.g. ramps, tub and shower grab bars, handicap accessible modifications, etc.)	587
SRV 4s Healthy Homes Services(e.g. reduction or elimination of lead, radon, carbon monoxide and/or fire hazards or electrical issues, etc.)	1,039
SRV 4t Energy Efficiency Improvements (e.g. insullation, air sealing, furnace repair, etc.)	8,205

Health and Social/Behavioral Development

Health and Social/Behavioral Development Services (SRV 5)	Unduplicated Number of Individuals Served
Health Services, Screening and Assessments (SRV 5a-j)	
SRV 5a Immunizations	9,677
SRV 5b Physicals	7,923
SRV 5c Developmental Delay Screening	9,133
SRV 5d Vision Screening	4,941
SRV 5e Prescription Payments	39
SRV 5f Doctor Visit Payments	0
SRV 5g Maternal/Child Health	15,294
SRV 5h Nursing Care Sessions	0
SRV 5i In-Home Affordable Seniors/Disabled Care Sessions (Nursing, Chores, Personal Care Services)	3,580
SRV 5j Health Insurance Options Counseling	6,333
Reproductive Health Services (SRV 5k-o)	
SRV 5k Coaching Sessions	447
SRV 5l Family Planning Classes	0
SRV 5m Contraceptives	0
SRV 5n STI/HIV Prevention Counseling Sessions	259
SRV 5o STI/HIV Screenings	0
Wellness Education (SRV 5p-q)	
SRV 5p Wellness Classes (stress reduction, medication management, mindfulness, etc.)	1,130
SRV 5q Exercise/Fitness	5,728
Mental/Behavioral Health (SRV 5r-x)	
SRV 5r Detoxification Sessions	0

SRV 5s Substance Abuse Screenings	5
SRV 5t Substance Abuse Counseling	0
SRV 5u Mental Health Assessments	1,999
SRV 5v Mental Health Counseling	1
SRV 5w Crisis Response/Call-In Responses	711
SRV 5x Domestic Violence Programs	177
Support Groups (SRV 5y-aa)	
SRV 5y Substance Abuse Support Group Meetings	0
SRV 5z Domestic Violence Support Group Meetings	110
SRV 5aa Mental Health Support Group Meeting	94
Health and Social/Behavioral Development Services (Cont'd.)	Unduplicated Number of Individuals Served
Dental Services, Screenings and Exams (SRV 5bb-ee)	
SRV 5bb Adult Dental Screening/Exams	0
SRV 5cc Adult Dental Services (including Emergency Dental Procedures)	6
SRV 5dd Child Dental Screenings/Exams	7,048
SRV 5ee Child Dental Services (including Emergency Dental Procedures)	1,867
Nutrition and Food/Meals (SRV 5ff-jj)	
SRV 5ff Skills Classes (Gardening, Cooking, Nutrition)	1,395
SRV 5gg Community Gardening Activities	20
SRV 5hh Incentives (e.g. gift card for food preparation, rewards for participation, etc.)	131
SRV 5ii Prepared Meals	1,729,965
SRV 5jj Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)	562,194
Family Skills Development (SRV 5kk-mm)	
SRV 5kk Family Mentoring Sessions	1,741
SRV 5ll Life Skills Coaching Sessions	256
SRV 5mm Parenting Classes	1,848
Emergency Hygiene Assistance (SRV 5nn-oo)	
SRV 5nn Kits/boxes	5,886
SRV 5oo Hygiene Facility Utilizations (e.g. showers, toilets, sinks)	138

Civic Engagement and Community Involvement

Civic Engagement and Community Involvement Services (SRV 6a-f)	Unduplicated Number of Individuals Served
SRV 6a Voter Education and Access	0
SRV 6b Leadership Training	52
SRV 6c Tri-partite Board Membership	355
SRV 6d Citizenship Classes	0
SRV 6e Getting Ahead Classes	62
SRV 6f Volunteer Training	614

Services Supporting Multiple Domains

Services Supporting Multiple Domains (SRV 7)	Unduplicated Number of Individuals Served
Case Management (SRV 7a)	
SRV 7a Case Management	33,794
Eligibility Determinations (SRV 7b)	
SRV 7b Eligibility Determinations	79,655
Referrals (SRV 7c)	
SRV 7c Referrals	259,521
Transportation Services (SRV 7d)	
SRV 7d Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair; including emergency services)	59,922
Childcare (SRV 7e-f)	
SRV 7e Child Care subsidies	0
SRV 7f Child Care payments	3

Eldercare (SRV 7g)	
SRV 7g Day Centers	223
Identification Documents (SRV 7h-j)	
SRV 7h Birth Certificate	129
SRV 7i Social Security Card	109
SRV 7j Driver's License	44
Re-Entry Services (SRV 7k)	
SRV 7k Criminal Record Expungements	0
Immigration Support Services (SRV 7l)	
SRV 7l Immigration Support Services (relocation, food, clothing)	4
Legal Assistance (includes emergency legal assistance) (SRV 7m)	
SRV 7m Legal Assistance	124
Emergency Clothing Assistance (SRV 7n)	
SRV 7n Emergency Clothing Assistance	1,459
Mediation/Customer Advocacy Interventions (debt forgiveness, negotiations or issues with landlords, coordinating with other services or government) (SRV 7o)	
SRV 7o Mediation/Customer Advocacy Interventions	1,698

Section C: All Characteristics Report

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

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Module 4

Section C: All Characteristics Report

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting: _____

A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:	130,626
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B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:	65,722
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C. INDIVIDUAL LEVEL CHARACTERISTICS

1. Gender	Number of Individuals	6. Ethnicity/Race	Number of Individuals
a. Male	53,609	I. Ethnicity	
b. Female	76,800	a. Hispanic, Latino or Spanish Origins	8,672
c. Other	23	b. Not Hispanic, Latino or Spanish Origins	116,507
d. Unknown/not reported	194	c. Unknown/not reported	5,447
TOTAL	130,626	TOTAL	130,626

2. Age	Number of Individuals	II. Race	
a. 0-5	15,345	a. American Indian or Alaska Native	1,552
b. 6-13	17,431	b. Asian	958
c. 14-17	7,221	c. Black or African American	35,659
d. 18-24	8,545	d. Native Hawaiian and Other Pacific Islander	104
e. 25-44	25,890	e. White	81,760
f. 45-54	10,302	f. Other	1,393
g. 55-59	6,073	g. Multi-race (two or more of the above)	5,331
h. 60-64	9,521	h. Unknown/not reported	3,869
i. 65-74	16,983	TOTAL	130,626
j. 75+	13,315		

k. Unknown/not reported	Number of Individuals	7. Military Status	Number of Individuals
TOTAL	130,626	a. Veteran	2,395
		b. Active Military	75
		c. Never Served in the Military	52,599

3. Education Levels	Number of Individuals		d. Unknown/not reported	Number of Individuals
	[ages 14-24]	[ages 25+]		
a. Grades 0-8	4,406	1,474	TOTAL	103,307

b. Grades 9-12/Non-Graduate	Number of Individuals		8. Work Status(Individuals 18+)	Number of Individuals
c. High School Graduate/ Equivalency Diploma	2,403	32,129	a. Employed Full-Time	7,882
d. GED/Equivalency Diploma			b. Employed Part-Time	6,418
e. 12 grade + Some Post-Secondary	586	7,263	c. Migrant or Seasonal Farm Worker	154
f. 2 or 4 years College Graduate	448	13,301	d. Unemployed (Short-Term, 6 months or	4,962
g. Graduate of other post-secondary school		499		

			less)	
h. Unknown/not reported	1,108	10,624	e. Unemployed (Long-Term, more than 6 months)	8,094
TOTAL	15,766	82,084	f. Unemployed (Not in Labor Force)	22,634
			g. Retired	17,702
4. Disconnected Youth	Number of Individuals		h. Unknown/not reported	21,804
a. Youth ages 14-24 who are neither working or in school	149		TOTAL	89,650
5. Health	Number of Individuals			
a. Disabling Condition	Yes 26,367	No 104,235	Unknown 24	
b. Health Insurance*	92,754	4,242	33,612	
*If an individual reported that they had Health Insurance please identify the source of health insurance below.				
Health Insurance Sources				
c.1. Medicaid				69,793
c.2. Medicare				23,925
c.3. State Children's Health Insurance Program				613
c.4. State Health Insurance for Adults				852
c.5. Military Health Care				1,023
c.6. Direct-Purchase				2,549
c.7. Employment Based				6,742
c.8. Unknown/not reported				228
c.9. TOTAL				105,725
Section C.5 Status				
D. HOUSEHOLD LEVEL CHARACTERISTICS				
9. Household Type	Number of Households		13. Sources of Household Income	Number of Households
a. Single Person	32,424		a. Income from Employment Only	8,837
b. Two Adults NO Children	9,951		b. Income from Employment and Other Income Source	3,688
c. Single Parent Female	10,084		c. Income from Employment, Other Income Source, and Non-Cash Benefits	495
d. Single Parent Male	974		d. Income from Employment and Non-Cash Benefits	1,235
e. Two Parent Household	4,705		e. Other Income Source Only	32,413
f. Non-related Adults with Children	88		f. Other Income Source and Non-Cash Benefits	4,128
g. Multigenerational Household	647		g. No Income	13,694
h. Other	4,456		h. Non-Cash Benefits Only	1,232
i. Unknown/not reported	2,384		i. Unknown/not reported	
j. TOTAL	65,713		j. TOTAL	65,722
Section D.9 Status			Section D.13 Status	
			Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment	
10. Household Size	Number of Households		14. Other Income Source	Number of Households
a. Single Person	37,159		a. TANF	462
b. Two	12,526		b. Supplemental Security Income (SSI)	10,415
c. Three	6,200		c. Social Security Disability Income (SSDI)	6,623
d. Four	4,580		d. VA Service-Connected Disability Compensation	247
e. Five	2,863		e. VA Non-Service Connected Disability Pension	90
f. Six or more	2,394		f. Private Disability Insurance	92
g. Unknown/not reported			g. Worker's Compensation	72
h. TOTAL	65,722		h. Retirement Income from Social Security	22,180

**Community Service Block Grant (CSBG)
Annual Report FY21**

CSBG Annual Report

Program Name: Community Services Block Grant

Grantee Name: Michigan

Report Name: CSBG Annual Report

Report Period: 10/01/2020 to 09/30/2021

Report Status: Submitted with Warnings

Report Sections

- 1. Section A - Module 1 - State Administration*
- 2. Section B - Statewide Goals and Accomplishments*
- 3. Section C - CSBG Eligible Entity Update*
- 4. Section D - Organizational Standards for Eligible Entities*
- 5. Section E - State Use of Funds*
- 6. Section F - State Training and Technical Assistance*
- 7. Section G - State Linkages and Communication*
- 8. Section H - Monitoring, Corrective Action, and Fiscal Controls*
- 9. Section I - Results Oriented Management and Accountability (ROMA) System*

Section A - Module 1 - State Administration

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 02/28/2023
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
<p>Note: The reporting timeframes for all information in the administrative module is based on the Federal Fiscal Year, which runs from October 1 of a given calendar year until September 30 of the following calendar year. When completing the annual report, respondents will first indicate the Federal Fiscal Year for which the state is submitting data. The Online Data Collection (OLDC) system will then auto-populate the administrative module with information from the appropriate year (year 1 or year 2) in the accepted CSBG State Plan. States will be able to update information in these sections, as necessary.</p>	
SECTION A CSBG LEAD Agency, CSBG Authorized Official, CSBG Point of Contact	
A1. Confirm and update the following information in relation to the lead agency designated to administer the CSBG in the State, as required by Section 676(a) of the CSBG Act.	
A1a. Lead Agency Michigan Department of Health and Human Services	
A1.b. Cabinet or administrative department of this lead agency	
<input type="radio"/> Community Services Department	
<input checked="" type="radio"/> Human Services Department	
<input type="radio"/> Social Services Department	
<input type="radio"/> Governors Office	
<input type="radio"/> Community Affairs Department	
<input type="radio"/> Other, describe	
A1c. Division, bureau, or office of the CSBG authorized official Bureau of Community Action and Economic Opportunity	
A1d. Authorized official of the lead agency : Instructional note: The authorized official could be the director, secretary, commissioner etc. as assigned in the designation letter (attached under item 1.3). The authorized official is the person indicated as authorized representative on the SF-424M.	
Elizabeth Hertel	
A1e. Street address 333 S. Grand Avenue; P.O. Box 30195	
A1f. City Lansing	A1g. State MI
A1h. Zip 48909	
A1i. Telephone (517) 284-4985	Extension
A1j. Fax (517) 284-4993	A1k. Email MDHHS-Grants@michigan.gov
A1l. Lead agency website www.michigan.gov/mdhhs	
A.2. Please check additional programs administered by the State CSBG Lead Agency during the reporting year (FFY)	
<input checked="" type="checkbox"/> Weatherization Assistance Program (WAP)	
<input checked="" type="checkbox"/> Low Income Home Energy Assistance Program (LIHEAP)	
<input type="checkbox"/> U.S. Department of Agriculture Programs	
Specify	
<input type="checkbox"/> U.S. Department of Housing and Urban Development (HUD) Programs	
Specify	
<input checked="" type="checkbox"/> Other, Describe	
If yes, Please list below: Michigan Energy Assistance Program, School Success Program, Youth Development program	

Section B - Statewide Goals and Accomplishments

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492	
CSBG Annual Report	Expiration Date: 02/28/2023	
Community Services Block Grant (CSBG) Annual Report - State Administration Module		
SECTION B Statewide Goals and Accomplishments		
B.1. Progress on State Plan Goals: Describe progress in meeting the State's CSBG-specific goals for State administration of CSBG under this State Plan.		
Goals: Goal 1: To administer the CSBG program in accordance with its statutory purpose and in compliance with all other applicable statutes, rules regulations, policies and procedures set forth by Federal and State government, in a manner which exhibits and increases management efficiency and program effectiveness. Objectives: - Increase the Involvement of eligible entities and the State Association in the development of the State Plan through meetings, conference calls, emails and public hearings. - Evaluate, plan, and implement performance improvements based on analysis from compliance monitoring. - Evaluate the impact of the funding and eligible entities programs. Goal 2: To support organizational best practices and strengthen organizational capacity, management efficiency and program effectiveness of the CSBG eligible entities. Objectives: - Evaluate eligible entities Community Action Plan, reports, trends, data, and feedback to ensure that CSBG program assurances are being met. - Develop and implement a statewide Community Needs Assessment. - Analyze the CSBG Annual Report data and prepare an implementation plan to support agency efforts to set and measure progress on targets for individual, family and community outcomes derived from locally determined services and strategies to address locally identified community needs. - Evaluate statewide database system to develop improvements in data collection, online access, real time reporting, and analysis. Goal 3: To support eligible entities through state initiatives to enhance, complement, and pilot programs. Objectives: - Increase linkages and coordination at the state level to meet community needs. - Assist in statewide efforts to address emergency services for low-income households. - Partner with other state departments to deliver and/or assist in programs for low-income households. Goal 4: Rebuild and strengthen the Community Action presence in Muskegon and Oceana counties. Objectives: - Complete the transition of Muskegon-Oceana service area to the interim provider, Mid-Michigan Community Action Agency. - Assist interim provider in establishing a strong community action presence in Muskegon and Oceana counties. - Complete closeout of current CAA and transfer funds and data to interim provider.		
<input checked="" type="radio"/> All Goals Accomplished		
Goal 1: We worked with the network of CAAs and State Association to gather feedback for the two-year state plan. Funding was issued timely to the network and policies were made even more flexible during the pandemic to reduce as many barriers to services as possible. Funding and services have been analyzed to help guide future funding requests. Goal 2: Work for a statewide Community Needs Assessment is underway along with an interactive website that agencies can use as a tool for their local needs moving forward. Several dashboards were created to help tell the story of our data and collaboration has been taking place through a grant from the Kresge Foundation that partners Michigans network with Social Finance and the National Community Action Partnership to support social economic mobility and the steps and data needed to achieve that goal. Goal 3: FY21 was the year of pilot programs that we are hopeful will transition to long-term funding opportunities. The State CSBG Office secured nearly \$50 million for pilot projects to help supplement CSBG programs to combat the COVID-19 pandemic. Pilots ran aligned with emerging needs identified by the network and other state departments and included: Digital Inclusion (providing tablets, smart devices and Internet connectivity to low-income households), Quarantine boxes (providing household essentials in coordination with food commodity programs or to be delivered directly to homes), Water Arrearage Services (a program that consisted of automatic eligibility and bill payment for households with arrearages that were also active Food Assistance Program), Water and Plumbing Repair (a highly successful program that provided premise plumbing repairs to homes without functioning water infrastructure), Migrant and Farmworker (provided stipends to encourage migrant and seasonal farmworkers to remain in quarantine after COVID exposure or infection), Emergency Services (discretionary funding for agencies to use to directly supplement CSBG funded programs based on the local need). All of these programs were made available with 100% pass through to the Community Action Network and were able to be administered without a formal bid process. Because of the success of these programs, we are anticipating many to occur again in FY22.		
<input type="radio"/> Goals Partially Accomplished		
Describe Progress		
<input type="radio"/> Not Accomplished		
Explain		
<i>Note: This information is associated with State Accountability Measure 1Sa(i) and will be used in assessing overall progress in meeting State goals.</i>		
B.2. CSBG Eligible Entity Overall Satisfaction Targets: In the table below, provide the State's most recent target for CSBG Eligible Entity Overall Satisfaction during the performance period (FFY).		
Prior Year Target	Most Recent American Customer Survey Index (ACSI) Score	Future Target
80	56	75
Instructional Note: Because the CSBG State Plan may cover two fiscal years, annual updates related to CSBG Eligible Entity satisfaction should be provided in this annual report. The State's target score will indicate improvement or maintenance of the State's Overall Satisfaction score from the most recent American Customer Survey Index (ACSI) survey of the State's CSBG Eligible Entities. States that did not receive ACSI scores (i.e. States with only a single CSBG Eligible Entity) should not complete Item B.2, but should provide narrative descriptions of other sources of customer feedback and the State's response to that feedback in question B.3. For more information on the ACSI and establishment of targets, see CSBG Information Memorandum #150 Use of the American Customer Satisfaction Index (ACSI) to Improve Network Effectiveness.		
B.3. CSBG Eligibility Entity Feedback and Involvement: How has the State considered feedback from CSBG Eligible Entities, OCS, public hearings, and other sources, and/or customer satisfaction surveys such as the American Customer Satisfaction Index (ACSI)? What actions have been taken as a result of this feedback?		
Once the feedback was received, we took immediate action to get back on track with the excellence we strive for. The state office has ensured timely monthly newsletters are sent to a list of nearly 400 recipients. These newsletters include state and federal updates, praise to the network, reminders, trainings, links to important documents, etc. We have also resumed bi-weekly meetings with state office leadership, and Executive Directors from the		

Community Action Network, including the State Association. These meetings are intended to be an open discussion to work through questions and issues collaboratively. At the state office, we have also implemented regularly scheduled meetings with members from the network to provide updates and address questions for all of our programs. These meetings have an average of 100 participants. Meetings have also been taking place on a regular basis with our State Association Executive Director and its Board Chair to help strengthen communication and impact. We have continued to work with our network for the Data Solutions Workgroup to identify a new statewide database as ours sunsets. Several agencies that have been actively participating in this project over the past couple of years have representation on the Joint Evaluation Committee to evaluate the vendors that submitted during the Request for Proposal period.

B.4. State Management Accomplishment:

Describe what you consider to be the top management accomplishment achieved by your State CSBG office during the reporting year (FFY). Provide examples of how administrative or leadership actions led to improvements in efficiency, accountability, or quality of services and strategies.

See Attached "2022 2 - 24 MDHHS CSBG Annual Report B.4 Narrative"

B.5. CSBG Eligible Entity Management Accomplishments:

Describe three notable management accomplishments achieved by CSBG Eligible Entities in your state during the reporting year (FFY). Describe how responsible, informed leadership and effective, efficient processes led to high-quality, accessible, and well-managed services and strategies.

See Attached "2022 2 - 24 MDHHS CSBG Annual Report B.5 Narrative"

B.6. Innovative Solutions Highlights:

Provide at least three examples of ways in which a CSBG Eligible Entity addressed a cause or condition of poverty in the community using an innovative or creative approach. Provide the agency name, local partners involved, outcomes, and specific information on how CSBG funds were used to support implementation.

See Attached "2022 2 - 24 MDHHS CSBG Annual Report B.6 Narrative"

Section C - CSBG Eligible Entity Update

U.S. Department of Health and Human Services				OMB Clearance No: 0970-0492		
CSBG Annual Report				Expiration Date: 02/28/2023		
Community Services Block Grant (CSBG) Annual Report - State Administration Module						
SECTION C CSBG Eligible Entity Update						
C.1. CSBG Eligible Entities: The table below includes a list of CSBG Eligible Entities in the State as described in the CSBG State Plan for this reporting year (FFY). Please review and note any changes or updates in this information. This table should include every CSBG Eligible Entity to which the State allocated 90 percent of CSBG funds during the reporting period (FFY). The table should not include entities that only receive remainder/discretionary funds from the State or tribes/tribal organizations that receive direct funding from OCS under Section 677 of the CSBG Act.					C.2. Changes to Eligible Entities List: Did the list of eligible entities under item C.1 change during the reporting period (FFY)? If yes, briefly describe the changes.	
C.1a. CSBG Eligible Entity	C.1b. Public or Non Profit	C.1c. Type of Entity (Choose all that apply)	C.1d. Geographical Area Served by County (Provide all counties)	C.1e. Brief Description of "Other"	C.2a. Yes/No	C.2b. Briefly describe changes
Allegan County Resource Development Committee Inc	Nonprofit	Community Action Agency (CAA)	Allegan county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Kent, County of (Inc)	Public	Community Action Agency (CAA) Local Government Agency	Kent county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Baraga-Houghton-Keweenaw Community Action Agency, Inc	Nonprofit	Community Action Agency (CAA)	Baraga, Houghton, Keweenaw counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Blue Water Community Action	Nonprofit	Community Action Agency (CAA)	St. Clair county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Capital Area Community Services Incorporated	Nonprofit	Community Action Agency (CAA)	Eaton, Clinton, Shiawassee, Ingham counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Chippewa Luce Mackinac Community Action Human Resource Authority, Incorporated	Nonprofit	Community Action Agency (CAA)	Chippewa, Luce, Mackinac counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action Agency of South Central Michigan, The	Nonprofit	Community Action Agency (CAA)	Barry, Branch, Calhoun, St. Joseph, Kalamazoo counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Dickinson Iron Community Services Agency	Nonprofit	Community Action Agency (CAA)	Dickinson, Iron counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
EightCAP Inc	Nonprofit	Community Action Agency (CAA)	Montcalm, Ionia, Isabella, Gratiot counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Alger Marquette Community Action Board	Nonprofit	Community Action Agency (CAA)	Alger, Marquette counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action Agency	Nonprofit	Community Action Agency (CAA)	Jackson, Lenawee, Hillsdale counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
FiveCAP Inc	Nonprofit	Community Action Agency (CAA)	Manistee, Mason, Lake, Newaygo counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Genesee, County of	Public	Community Action Agency (CAA) Local Government Agency	Genesee county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Gogebic-Ontonagon Community Action	Nonprofit	Community Action Agency (CAA)	Gogebic, Ontonagon counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	

Human Development Commission Inc	Nonprofit	Community Action Agency (CAA)	Sanilac, Tuscola, Huron, Lapeer counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Macomb, County of	Public	Community Action Agency (CAA) Local Government Agency	Macomb county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Human Resources Authority Inc	Nonprofit	Community Action Agency (CAA)	Menominee, Delta, Schoolcraft counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Mid Michigan Community Action Agency Inc	Nonprofit	Community Action Agency (CAA)	Gladwin, Mecosta, Osceola, Clare, Bay, Midland counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Monroe County Opportunity Program, Inc	Nonprofit	Community Action Agency (CAA)	Monroe county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Northeast Michigan Community Service Agency Inc	Nonprofit	Community Action Agency (CAA)	Alpena, Cheboygan, Otsego Crawford, Oscoda, Alcona, Ogemaw, Iosco, Arenac, Presque Isle, Montmorency counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Northwest Michigan Community Action Agency Inc		Community Action Agency	Emmet, Charlevoix, Antrim, Kalkaska, Missaukee, Wexford, Roscommon, Grand Traverse, Benzie, Leelanau counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Oakland Livingston Human Services Agency	Nonprofit	Community Action Agency (CAA)	Oakland, Livingston counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Ottawa, County of	Nonprofit	Community Action Agency (CAA)	Ottawa county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Saginaw County Community Action Committee	Nonprofit	Community Action Agency (CAA)	Saginaw county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Southwest Michigan Community Action Agency	Nonprofit	Community Action Agency (CAA)	Cass, Berrien, Van Buren counties		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Washtenaw, County of	Public	Community Action Agency (CAA) Local Government Agency	Washtenaw county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Wayne Metropolitan Community Action Agency	Nonprofit	Community Action Agency (CAA)	Wayne county		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Muskegon Oceana CAP Inc	Nonprofit	Community Action Agency (CAA) Other (describe in column 5)	Muskegon, Oceana counties	Administrative Appeal Hearing conducted, and de-designation was upheld. Federal review is in process.	<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	

C.3. Total number of CSBG eligible entities:

28

Instructional Note:

Limited Purpose Agency refers to a CSBG Eligible Entity that was designated as a limited purpose agency under Title II of the Economic Opportunity Act of 1964 for the fiscal year 1981, that served the general purposes of a community action agency under Title II of the Economic Opportunity Act; did not lose its designation as a limited purpose agency under Title II of the Economic Opportunity Act as a result of failure to comply with that Act and that has not lost its designation as an CSBG Eligible Entity under the CSBG Act.

Instructional Note:

90 Percent funds are the funds a State provides to CSBG Eligible Entities to carry out the purposes of the CSBG Act, as described under section 675C of the CSBG Act. A State must provide "no less than 90 percent" of their CSBG allocation, under Section 675B, to the CSBG Eligible Entities.

Section D - Organizational Standards for Eligible Entities

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492			
CSBG Annual Report	Expiration Date: 02/28/2023			
Community Services Block Grant (CSBG) Annual Report - State Administration Module				
SECTION D Organizational Standards for Eligible Entities				
Note: Reference CSBG Information Memorandum #138 State Establishment of Organizational Standards for CSBG Eligible Entities				
D.1. Assessment of Organizational Standards: The CSBG State Plan indicated that the State would use the following organizational standards for its oversight of the CSBG:				
<input checked="" type="radio"/> The State will use the CSBG Organizational Standards Center of Excellence (COE) organizational standards (as described in IM 138)				
<input type="radio"/> The State will use an alternative set of organizational standards				
D.1a. How did the State assess CSBG Eligible Entities against organizational standards, as described in IM 138?				
<input type="checkbox"/> Peer to Peer review (with validation by the State or State-authorized third party)				
<input type="checkbox"/> Self-assessment (with validation by the State or State-authorized third party)				
<input type="checkbox"/> Self-assessment / Peer review with State risk analysis				
<input type="checkbox"/> State - authorized third party validation				
<input type="checkbox"/> Regular, on-site CSBG monitoring				
<input checked="" type="checkbox"/> Other				
Desk reviews specific to Organizational Standards				
D.1b. Describe the assessment process as implemented by the State. Please describe any changes in the assessment process that occurred since the time of the State plan submission. Please note that with the exception of regular on-site CSBG monitoring, all assessment options above may include either on-site or desk review (or a combination). The specific State approach should be described in the narrative. Organizational Standards reviews have been shifted to the CSBG Specialist to ensure a consistent review process and to help better identify possible training opportunities. This also allows us to more accurately track the cycles of various agency activities that do not necessarily occur every year and help to provide reminders as needed (Community Needs Assessment, Strategic Plan, etc.). Desk reviews are conducted for Organizational Standards.				
D.2. Organizational Standards Performance: In the table below, please provide the percentage of CSBG Eligible Entities that met all State-adopted organizational standards in the reporting period (FFY). The target set in the CSBG State Plan is provided in the left-hand column. For more information on the CSBG Organizational Standards, see CSBG Information Memorandum # 138.				
Target vs. Actual Performance on the Organizational Standards				
Fiscal Year	State CSBG Plan Target	Number of Entities Assessed	Number that Met <u>All</u> (100%) State Standards	Actual Percentage Meeting <u>All</u> (100%) of State Standards
2021	90	27	24	88.89%
Progress Indicators <i>Indicate the number of entities that met the following percentages of Organizational Standards</i>				
Note - While the State targets the percent of CSBG Eligible Entities to meet 100% of the Organizational Standards, targets are not set in the State Plan for 90%, 80%, <u>and</u> 70% progress indicators.	Number of Entities Assessed	Number that Met between <u>90%</u> and <u>99%</u> of State Standards	Actual Percentage	
	27	3	11.11%	
	Number of Entities Assessed	Number that Met between <u>80%</u> and <u>89%</u> of State Standards	Actual Percentage	
	27	0	0.00%	
	Number of Entities Assessed	Number that Met between <u>70%</u> and <u>79%</u> of State Standards	Actual Percentage	
27	0	0.00%		
Note: This information is associated with State Accountability measures 6Sa.				
D.2a. In the space below, please identify the challenges and factors contributing to the difference between the target and actual results provided in the top row of Table D.2. (above) As noted below in D2a, 27 of the 28 community action agencies received a completed FY2021 Organizational Standards review. The report totals are from the 27 community action agencies. The three not met organizational standards include the following: 5.4 The organization documents that each governing board member has received a copy of the bylaws within the past 2 years. 4.6 An organization-wide, comprehensive risk assessment has been completed within the past 2 years and reported to the governing board. 5.8 Governing board members have been provided with training on their duties				

and responsibilities within the past 2 years. These unmet standards were a direct result of the COVID-19 pandemic and changes in face to face contact as well as increased workload with limited staff capacity.

D.2b. Percentage Meeting Organizational Standards by Category.

In the table below, provide the number of eligible entities that met each category of the Organizational Standards. The percentage that met all standards in each category will be automatically calculated and totaled in the bottom row.

Percentage Meeting Organizational Standards by Category			
Category	Number of Entities Assessed	Number that Met all Standards in Category	Actual Percentage
1. Consumer Input and Involvement	27	27	100.00%
2. Community Engagement	27	27	100.00%
3. Community Assessment	27	27	100.00%
4. Organizational Leadership	27	26	96.30%
5. Board Governance	27	25	92.59%
6. Strategic Planning	27	27	100.00%
7. Human Resource Management	27	27	100.00%
8. Financial Operations & Oversight	27	27	100.00%
9. Data & Analysis	27	27	100.00%

D.3. Technical Assistance Plans and Quality Improvement Plans:

In the table below, please provide the number of CSBG Eligible Entities with unmet organizational standards with Technical Assistance Plans (TAPs) or Quality Improvement Plans (QIPs) in place.

Technical Assistance Plans and Quality Improvement Plans	
Total Number of CSBG Eligible Entities with unmet organizational standards with Technical Assistance Plans (TAPS) in place	0
Total number of CSBG Eligible Entities with unmet organizational standards with Quality Improvement Plans (QIPS) in place	0

D.3.a. If the State identified CSBG Eligible Entities with unmet organizational standards for which it was determined that TAPs or QIPs would not be appropriate, please provide a narrative explanation below.

Yes No

The decision to de-designate the Muskegon Oceana Community Action Partnership Inc. (MOCAP) was upheld by both the final appeal hearing ruling from the Administrative Law Judge and the final approval from the Michigan Department of Health and Human Services Director. In FY2021, the appeal hearing process was delayed due to the pandemic regulations on meeting face to face. During this time, MDHHS felt it was not prudent to conduct an organizational standards monitoring review for MOCAP while the court proceedings were being held. However, a thorough financial and programmatic monitoring review was conducted on each monthly payment request. A high level of error and noncompliance with federal, state, and local agency policy was identified and provided in monitoring reports to the agency for corrections to be made. The organizational standards reporting section in the FY21 CSBG Annual Report is based on the 27 of the 28 community action agencies in Michigan.

Note: D.3. is associated with State Accountability Measure 6Sb.

QIPs are described in Section 678C(a)(4) of the CSBG Act.

For additional information on corrective action and the circumstances under which a State may establish TAPs and QIPs, see IM-138, Pages 5-6

Section E - State Use of Funds

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492			
CSBG Annual Report	Expiration Date: 02/28/2023			
Community Services Block Grant (CSBG) Annual Report - State Administration Module				
SECTION E State Use of Funds				
<p>Note: The reporting timeframes for expenditure information is based on the Federal Fiscal Year, which runs from October 1 of a given calendar year until September 30 of the following calendar year. States that operate according to a different fiscal year should analyze actual quarterly obligation of funds and report on obligations made during the time period of the Federal Fiscal Year.</p>				
CSBG Eligible Entity Allocation (90 Percent Funds) [Section 675C(a) of the CSBG Act]				
<p>E.1. State Distribution Formula: Did the State institute any changes in the distribution formula for the CSBG Eligible Entities during the reporting period covered by this report?</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No</p>				
<p>E.1.a If yes please describe any specific changes and describe how the State complied with assurances provided in Question 14 of the CSBG as required under Section C76(b)(8) of the State CSBG Act.</p>				
<p>E.2. Planned vs. Actual Allocation: Using the table below, specify the actual allocation of 90 percent of CSBG funds to CSBG Eligible Entities, as described under Section 675C(a) of the CSBG Act. While the CSBG State Plan allows for either percentages or dollar amounts, this table in the administrative report must be based on actual dollars allocated to each CSBG Eligible Entity during the Federal Fiscal Year (FFY). For each Eligible Entity receiving CSBG funds, provide the Funding Amount allocated to the CSBG Eligible Entity during the FFY.</p>				
Planned vs Actual CSBG 90 Percent Funds				
CSBG Eligible Entity	Planned		Actual	
	Funding Amount (\$)	Funding Amount (%)	Allocations (Based on State Formula)	Obligations
Allegan County Resource Development Committee Inc	223,736	0.00%	224,475	224,475
Kent, County of (Inc)	1,197,544	0.00%	1,201,900	1,201,900
Baraga-Houghton-Keweenaw Community Action Agency, Inc	180,024	0.00%	180,600	180,600
Blue Water Community Action	303,231	0.00%	304,264	304,264
Capital Area Community Services Incorporated	1,171,330	0.00%	1,175,589	1,175,589
Chippewa Luce Mackinac Community Action Human Resource Authority, Incorporated	157,302	0.00%	157,793	157,793
Community Action Agency of South Central Michigan, The	1,320,666	0.00%	1,325,480	1,325,480
Dickinson Iron Community Services Agency	84,668	0.00%	84,890	84,890
EightCAP Inc	832,517	0.00%	835,518	835,518
Alger Marquette Community Action Board	144,242	0.00%	144,685	144,685
Community Action Agency	631,193	0.00%	633,445	633,445
FiveCAP Inc	311,388	0.00%	312,452	312,452
Genesee, County of	1,213,608	0.00%	1,218,024	1,218,024
Gogebic-Ontonagon Community Action	90,512	0.00%	90,755	90,755
Human Development Commission Inc	454,720	0.00%	456,316	456,316
Macomb, County of	1,197,544	0.00%	1,201,900	1,201,900
Human Resources Authority Inc	165,677	0.00%	166,200	166,200
Mid Michigan Community Action Agency Inc	752,711	0.00%	755,414	755,414
Monroe County Opportunity Program, Inc	223,736	0.00%	224,475	224,475
Northeast Michigan Community Service Agency Inc	529,889	0.00%	531,765	531,765
Northwest Michigan Community Action	610,605	0.00%	612,780	612,780

Agency Inc				
Oakland Livingston Human Services Agency	1,654,637	0.00%	1,660,692	1,660,692
Ottawa, County of	362,852	0.00%	364,107	364,107
Saginaw County Community Action Committee	587,660	0.00%	589,751	589,751
Southwest Michigan Community Action Agency	678,653	0.00%	681,082	681,082
Washtenaw, County of	601,335	0.00%	603,476	603,476
Wayne Metropolitan Community Action Agency	8,079,215	0.00%	8,109,141	8,109,141
Muskegon Oceana CAP Inc	597,880	0.00%	600,009	600,009
Total	24,359,075	0.00%	24,446,978	24,446,978

E.3. Actual Distribution Timeframe:

Did the State make funds available to CSBG Eligible Entities no later than 30 calendar days after OCS distributed the Federal award? Yes No

E.3a. If no, did the State implement procedures to ensure funds were made available to CSBG Eligible Entities consistently and without interruption? Yes No

E.3b. If the State was not able to make CSBG funds available within 30 calendar days after OCS distributed the Federal award, and was not able ensure that funds were made available consistently and without interruption, provide an explanation of the circumstances below along with a description of planned corrective actions.

Note: Item E.3 is associated with State Accountability Measure 2Sa.

Administrative Funds [Section 675C(b)(2) of the CSBG Act]

E.4. What amount of State CSBG funds did the State obligate for administrative activities during the Federal Fiscal Year? The amount must be based on actual dollars allocated during the Federal Fiscal Year (FFY). If you provided a percentage in Question 7.6, please convert to dollars.

State Administrative Funds

CSBG State Plan		Actual Amount Obligated
Target from CSBG State Plan 7.6	If entered in the CSBG State Plan as a percentage, convert and insert your number in dollars based on actual award amount.	
5	\$1,358,166	\$1,358,166

E.5. How many State staff positions were funded in whole or in part with CSBG funds in the reporting period (FFY)?

Staff Positions Funded

CSBG State Plan	Actual Number
15	19.0

E.6. How many State Full Time Equivalent (FTEs) were funded with CSBG funds in the reporting period (FFY)?

State FTEs

CSBG State Plan	Actual Number
7	19.0

Remainder/Discretionary Funds [Section 675C(b) of the CSBG Act]

E.7. Describe how the State used remainder/discretionary funds in the table below

Instructional Note: While the CSBG State Plan allows for either percentages or dollar amounts, this table in the administrative report must be based on actual dollars obligated to each budget category during the Federal Fiscal Year (FFY). States that do not have remainder/discretionary funds will not complete this item. If a funded activity fits under more than one category in the table, allocate the funds among the categories. For example, if the State provides funds under a contract with the State Community Action Association to provide training and technical assistance to CSBG Eligible Entities and to create a statewide data system, the funds for that contract should be allocated appropriately between Row A and Row C. If an allocation is not possible, the State may allocate the funds to the main category with which the activity is associated.

Note: This information is associated with State Accountability Measures 3Sa.

Planned vs. Actual Use of Remainder/Discretionary Funds

Remainder/Discretionary Funds Uses (See 675C(b)(1) of the CSBG Act)	Planned		Obligated	Brief Description of Services/activities
	Planned \$	Planned %	Actual \$	
a. Training/technical assistance to eligible entities	\$100,000.00	0.00%	100,000	Training and Technical Assistance to the Community Action network through a grant with the State Association
b. Coordination of State-operated programs and/or local programs	\$200,000.00	0.00%	213,000	Minor home repair-FiveCAP Community coordination of low-income housing fire relief efforts-CAALH
c. Statewide coordination and communication among eligible entities	\$260,000.00	0.00%	198,000	Statewide data coordination and collaboration
d. Analysis of distribution of CSBG funds to determine if targeting greatest need	\$232,601.00	0.00%	236,024	Amount used to bring smaller agencies up to \$175,000 minimum.
e. Asset-building programs	\$0.00	0.00%	0	N/A
f. Innovative programs/activities by eligible entities or other neighborhood groups	\$470,681.00	0.00%	486,000	Discretionary grants for CAAs to use as needed.
g. State charity tax credits	\$0.00	0.00%	0	N/A
h. Other activities, Specify	\$90,000.00	0.00%	44,500	Native American Grants awarded through a formal request for proposal process
Totals	\$1,353,282.00	0.00%	\$1,277,524	

E.8. What types of organizations, if any, did the State work with (by grant or contract using remainder/discretionary funds) to carry out some or all of the activities in table E.7. (above)

CSBG Eligible Entities (if checked, include the expected number of CSBG Eligible Entities to received funds)

(if checked, include the expected number of CSBG Eligible Entities to received funds)

27 CSBG Eligible entities received \$18,000 Discretionary funds to help support programs and projects as needed.

Other community-based organizations

State Community Action Association

Regional CSBG technical assistance provider

National technical assistance provider

Individual consultant

Tribes and Tribal Organizations

Other

If Other Checked
Through a Master Agreement with the Michigan Public Health Institute, the state CSBG office. This agreement is used for staffing and special projects as needed.

None (the State will carry out activities directly)

E.9. Total Obligations:

Category	Actual Obligations
Obligations to Eligible Entities (from State CSBG 90% Formula Funds)	\$24,446,978
State Administrative Costs	\$1,358,166
Remainder/Discretionary Funds	\$1,277,524
Total Obligations in FY	\$27,082,668
E.9a. Prior Year Carryover Of the total amount reported in the row above, the amount that represents carryover funding from the prior fiscal year.	\$0
E.9b. Carryover for this Fiscal Year Of the total CSBG amount to the State for this Fiscal Year, the amount that was unobligated and will carry forward to the next Fiscal Year.	\$80,641

Section F - State Training and Technical Assistance

U.S. Department of Health and Human Services			OMB Clearance No: 0970-0492		
CSBG Annual Report			Expiration Date: 02/28/2023		
Community Services Block Grant (CSBG) Annual Report - State Administration Module					
SECTION F Training, Technical Assistance, or Both					
<p>F.1. Describe how the State delivered CSBG-funded training and technical assistance to CSBG Eligible Entities by completing the table below. Add a row for each activity: indicate the timeframe; whether it was training, technical assistance or both; and the topic. CSBG funding used for this activity is referenced under Item E.7 (Planned vs. Actual Use of Remainder/Discretionary Funds.)</p> <p>Note: F.1 is associated with State Accountability Measure 3Sc</p>					
Training and Technical Assistance					
Training	Topic	Actual Dates		Brief Description	Conducted
		Start Date	End Date		
Both	Monitoring	10/01/2020	09/30/2021	Please see the attached T/TA report for a list of CSBG related/sponsored trainings.	<input checked="" type="radio"/> Yes <input type="radio"/> No
<p>F.2. Indicate the types of organizations through which the State provided training and/or technical assistance as described in Item F.1, and briefly describe their involvement? (Check all that apply.)</p>					
<input type="checkbox"/> CSBG Eligible Entities (if checked, provide the expected number of CSBG Eligible Entities to receive funds)					
<p>If checked, provide the expected number of CSBG eligible entities to receive funds</p>					
<input type="checkbox"/> Other community-based organizations					
<input checked="" type="checkbox"/> State Community Action Association					
<input type="checkbox"/> Regional CSBG technical assistance provider					
<input type="checkbox"/> National technical assistance provider					
<input type="checkbox"/> Individual consultant(s)					
<input type="checkbox"/> Tribes and Tribal Organizations					
<input checked="" type="checkbox"/> Other					
Michigan Public Health Institute					

Section G - State Linkages and Communication

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 02/28/2023
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
SECTION G State Linkages and Communication	
<p>Note: This section describes activities that the State supported with CSBG remainder/discretionary funds, described under Section 675C(b)(1) of the CSBG Act.</p> <p>Note: This item is associated with State Accountability Measure 7Sa.</p>	
<p>G.1. State Linkages and Coordination at the State Level: Please review and confirm all areas for linkage and coordination that were outlined in the CSBG State Plan.</p>	
<input checked="" type="checkbox"/>	State Low Income Home Energy Assistance Program (LIHEAP) office
<input checked="" type="checkbox"/>	State Weatherization office
<input type="checkbox"/>	State Temporary Assistance for Needy Families (TANF) office
<input type="checkbox"/>	State Head Start office
<input checked="" type="checkbox"/>	State public health office
<input checked="" type="checkbox"/>	State education department
<input type="checkbox"/>	State Workforce Innovation and Opportunity Act (WIOA) agency
<input checked="" type="checkbox"/>	State budget office
<input checked="" type="checkbox"/>	Supplemental Nutrition Assistance Program (SNAP)
<input type="checkbox"/>	State child welfare office
<input checked="" type="checkbox"/>	State housing office
<input checked="" type="checkbox"/>	Other
<p>If Other Describe Emergency Management</p>	
<p>G.1a. Describe the linkages and coordination at the State level that the State created or maintained to ensure increased access to CSBG services by communities and people with low-income people and communities under the CSBG State Plan and avoid duplication of services (as required by the assurance under Section 676(b)(5)) and identified in the CSBG State Plan. Describe or attach additional information as needed and provide a narrative describing activities, including an explanation of any changes from the original CSBG State Plan.</p> <p>Regular meetings took place with other State Departments as well as program offices within MDHHS to help coordinate services. Weekly updates were provided to the MDHHS Executive Management team to share what projects were being implemented as well as known needs in the network to help with targeted efforts. We also have regular meetings with the eligible entities and state association to discuss needs and potential partnership opportunities to maximize unduplicated services.</p>	G.1a. Attachments
<p>G.2. State Linkages and Coordination at the Local Level: Describe the linkages and coordination at the local level that the State created or maintained with governmental and other social services, especially antipoverty programs, to assure the effective delivery of and coordination of CSBG services to people with low-income and communities and avoid duplication of services (as required by assurances under Sections 676(b)(5) and (b)(6)). Review and update the narrative describing actual activities, including an explanation of any changes from the original CSBG State Plan. Attach additional information as needed.</p> <p>During the Coronavirus (COVID19) outbreak, the state worked closely with other state and local partners to get immediate assistance to low-income clients in need. Partnerships were created to provide Personal Protective Equipment to CAAs at no cost as well as to help create immediate food and hygiene kits to those in need. We worked with the Health Department, 211, United Way, and Area on Aging to provide food and/or deliver food to those in quarantine. Additional funding was requested and received for PPE, water assistance, migrant assistance, and necessary kits for those who were affected by COVID19. A Social Justice and Racial Inequities workgroup was also started across the CAA network and the state is supporting it.</p>	G.2. Attachments
<p>G.3. CSBG Eligible Entity Linkages and Coordination</p>	
<p>G.3a. State Assurance of CSBG Eligible Entity Linkages and Coordination: Describe how the State assured that the CSBG Eligible Entities coordinated and established linkages to assure the effective delivery of and coordination of CSBG services to people with low-income and communities and avoid duplication of services (as required by the assurance under Section 676(b)(5)). Attach additional information as needed.</p> <p>Most CAAs are participants in the local Emergency Service Provider Network and/or local Continuum of Care. This participation fosters optimum coordination of services at the local level. This helped build and enforce strong relations with the local health department during COVID19 outbreak. Steps were taken immediately to get emergency food and shelter to those affected by COVID19. Michigan CAAs operate nearly 40 percent of the Head Start programs. These programs require coordination with various child and family support services and Work First programs. As the largest senior services provider, CAAs work closely with their local Area Agencies on Aging. As the largest emergency food provider, CAAs coordinate and network with their area emergency food providers including churches, food coalitions, Gleaners, Red Cross food banks, The Salvation Army, and The United Way. The state assures this through the review and approval of the CAAs grant applications, monitoring engagements and training/technical assistance as needed.</p>	G.3a. Attachments

G.3b State Assurance of Eligible Entity Linkages to Fill Service Gaps:

Describe how the CSBG Eligible Entities developed linkages to fill identified gaps in the services, through the provision of information, referrals, case management, and follow-up consultations, according to the assurance under Section 676(b)(3)(B) of the CSBG Act.

The CAAs actively participate in local networking and planning organizations. As participants, they take an active role in identifying gaps in services and coordinate with community leaders and service providers in planning and developing methods of getting services where they are needed while also trying to avoid duplication of Services.

G.4. Workforce Innovation and Opportunity Act (WIOA) Employment and Training Combined Plan Activities (if applicable):

If the State included CSBG employment and training activities as part of a WIOA Combined State Plan, as allowed under the Workforce Innovation and Opportunity Act, provide a brief narrative describing the status of WIOA coordination activities, including web links if available to any publicly accessible combined plans and reports.

n/a

G.5. Coordination among CSBG Eligible Entities and State Community Action Association:

Describe State activities that took place to support coordination among the CSBG Eligible Entities and the State Community Action Association.

The state association received \$100,000 in CSBG-Discretionary funding to conduct trainings, including their annual conference for the CAA network. In addition to this, regular meetings take place between the association and the state office; including meetings with the association staff and the state office staff, the association board chair and Executive Director and state staff, and the association board chair and Executive Director and state office staff as well as MDHHS executive leadership. These meetings help to identify training and funding opportunities in the network and to help determine which areas may need additional attention at any given time.

G.6. Feedback to CSBG Eligible Entities and State Community Action Association:

Describe how the State provided feedback to local entities and the State Community Action Association regarding its performance on State Accountability Measures.

A SharePoint site is utilized that contains communications, trainings, documents, policies, and other relevant information with CAAs and the State Association. A monthly BCAEO Update is sent out on the first of each month through Constant Contact that contains updates, news, and miscellaneous information as it applies. We also have information on the Michigan.gov website for our programs. All of these outlets also have state plan drafts, information to public hearings, as well as final drafts. Our SharePoint site and BCAEO update have calendars with links to trainings that we offer as they become available. The SharePoint site has links to past recordings of trainings that can be viewed 24/7. Monitoring schedules are sent to the network at the beginning of each year and CAAs are updated if/when changes to the schedule occur. Several dashboards that include data analysis, reporting, monitoring, community needs assessments and other relevant information regarding our work in partnership with the CAAs have been created and are available for review.

Note: This information is associated with State Accountability Measure 5S(iii). The measure indicates feedback should be provided within 60 calendar days of the State getting feedback from OCS.

Section H - Monitoring, Corrective Action, and Fiscal Controls

U.S. Department of Health and Human Services				OMB Clearance No: 0970-0492		
CSBG Annual Report				Expiration Date: 02/28/2023		
Community Services Block Grant (CSBG) Annual Report - State Administration Module						
SECTION H Monitoring, Corrective Action, and Fiscal controls						
Monitoring of CSBG Eligible Entities (Section 678B(a) of the CSBG Act)						
H.1. Briefly describe the actual monitoring visits conducted during the reporting year including: full on-site reviews; on-site reviews of newly designated entities; follow-up reviews - including return visits to entities that failed to meet State goals, standards, and requirements; and other reviews as appropriate. If a monitoring visit was planned during the year but not implemented, provide a brief explanation in the far right column of the table below.						
Instructional Note: This information is associated with State Accountability Measure 4Sa(i).						
CSBG Eligible Entity	Review Type	Planned Site Visit Date	Actual Site Visit Date		Brief Description of Purpose Note: If a monitoring visit was a part of the original state monitoring plan, the State may note that this was a routine scheduled monitoring visit. If the visit was not a part of the original monitoring plan, the State will provide a brief explanation for the purpose of the Visit (e.g. a follow-up regarding a special issue). This section should not be used to outline findings, but should simply note the purpose of the monitoring (FFY) (e.g. follow-up regarding corrective actions).	Conducted
			Start Date	End Date		
Allegan County Resource Development Committee Inc	Other	FY1 Q3	04/01/2021	09/13/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Kent, County of (Inc)	Other	FY1 Q3	04/01/2021	09/13/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Baraga-Houghton-Keweenaw Community Action Agency, Inc	Other	FY1 Q4	04/01/2021	09/01/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Blue Water Community Action	Other	FY1 Q3	04/01/2021	09/13/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Capital Area Community Services Incorporated	Other	FY1 Q3	04/01/2021	09/13/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Chippewa Luce Mackinac Community Action Human Resource Authority, Incorporated	Other	FY1 Q4	04/01/2021	08/23/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Agency of South Central Michigan, The	Other	FY1 Q3	04/01/2021	08/18/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Dickinson Iron Community Services Agency	Other	FY1 Q3	04/01/2021	08/23/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
EightCAP Inc	Other	FY1 Q3	04/01/2021	09/03/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No

Alger Marquette Community Action Board	Other	FY1 Q4	04/01/2021	08/17/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Agency	Other	FY1 Q4	04/01/2021	09/01/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
FiveCAP Inc	Other	FY1 Q3	04/01/2021	09/13/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Genesee, County of	Other	FY1 Q3	04/01/2021	08/23/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Gogebic-Ontonagon Community Action	Other	FY1 Q3	04/01/2021	08/24/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Human Development Commission Inc	Other	FY1 Q4	04/01/2021	09/03/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Macomb, County of	Other	FY1 Q4	04/01/2021	09/21/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Human Resources Authority Inc	Other	FY1 Q3	04/01/2021	08/23/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Mid Michigan Community Action Agency Inc	Other	FY1 Q3	04/01/2021	08/23/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Monroe County Opportunity Program, Inc	Other	FY1 Q4	04/01/2021	09/13/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Northeast Michigan Community Service Agency Inc	Other	FY1 Q3	04/01/2021	08/17/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Northwest Michigan Community Action Agency Inc	Other	FY1 Q2	04/01/2021	09/13/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Oakland Livingston Human Services Agency	Other	FY1 Q3	04/01/2021	08/17/2021	Scheduled Financial Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Ottawa, County of	Other	FY1 Q3	04/01/2021	09/13/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Saginaw County Community Action Committee	Other	FY1 Q3	04/01/2021	09/13/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Southwest Michigan Community Action Agency	Other	FY1 Q4	04/01/2021	08/17/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Washtenaw, County of	Other	FY1 Q4	04/01/2021	09/13/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Wayne Metropolitan Community Action Agency	Other	FY1 Q2	04/01/2021	09/09/2021	Scheduled Financial CRF Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Muskegon Oceana CAP Inc	Other	FY1 Q2	08/01/2021	08/31/2021	Expenditure Desk Review	<input checked="" type="radio"/> Yes <input type="radio"/> No

H.2. Monitoring Policies:
Were any modifications made to the State's monitoring policies and procedures during the reporting period?
 Yes No

If changes were made to State monitoring policies and procedures, attach and/or provide a hyperlink to the modified documents.	H.2. Monitoring Policies Attachments
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H.3. Initial Monitoring Reports:
Were all State monitoring reports conducted in a manner consistent with State monitoring policies and procedures and disseminated to CSBG Eligible Entities within 60 calendar days?
 Yes No

If no, provide the actual number of days for initial distribution of all monitoring reports and provide an explanation for the circumstances that resulted in delayed reports.
Avg 30.63 Total 40.00 Min 1.00 Max 63.00 Med 30.50 MVID Agency Start End Date sent Days 2551 Community Action Agency of South Central Michigan Cora Financial 04/01/2021 08/18/2021 10/19/2021 62.00 2706 Genesee County Community Action Resource Department Bob Financial 02/02/2021 08/12/2021 10/14/2021 63.00 2572 Southwest Michigan Community Action Agency Cora Financial 04/01/2021 08/17/2021 10/19/2021 63.00

Note: This item is associated with State Accountability Measure 4Sa(ii).

Corrective Action, Termination and Reduction of Funding and Assurance Requirements (Section 678C of the Act)

H.4. Quality Improvement Plans (QIPs):
Did all CSBG Eligible Entities on Quality Improvement Plans resolve identified deficiencies within the schedule agreed upon by the State and eligible entity?
 Yes No N/A

If no, provide an explanation for the circumstances
Muskegon Oceana Community Action Partnership has been on a Quality Improvement Plan since 2016. The QIP was created by the agency in partnership with the state association and was part of a Settlement Agreement that allowed the agency 18 months to complete versus face de-designation when it was originally established. MDHHS worked with MOCAP for several years, executing multiple extensions on the Settlement Agreement to allow

the agency more time than originally planned to meet the QIP. Through the most recent extension, MOCAP had until August 31, 2019 to complete the QIP. At the time of conclusion, it was determined that 0% of the items in the QIP could be identified as satisfied and the agency continues to demonstrate a lack of internal controls, effective leadership from the Board and Executive Director, financial oversight, service delivery, and a general understanding of rules and regulations from both the state and federal level. De-designation was announced to MOCAP in October, 2019 and the agency requested an appeal hearing. The appeal hearing spanned over three dates between February 2020 and June 2021 and ultimately resulted in the Administrative Law Judge recommending moving forward with the states decision to de-designate. This was supported by the MDHHS Legal Affairs office and MDHHS Director. MOCAP has now requested a federal review of the process. During the past 2 ½ years since the QIP was due, the agency has not taken any actions to work toward progress on the key areas of the QIP and continues to demonstrate a lack of internal controls, effective leadership from the Board and Executive Director, financial oversight, service delivery, and a general understanding of rules and regulations from both the state and federal level.

Note: The QIP information is associated with State Accountability Measures 4Sc.

H.5. Reporting of QIPs:

Did the State report all CSBG Eligible Entities with serious deficiencies from a monitoring review to the Office of Community Services within 30 calendar days of the State approving a QIP?

Yes No N/A

If no, provide an explanation for the circumstances. A plan to assure timely notification of OCS must be included in the next CSBG State Plan.

Note: This item is associated with State Accountability Measure 4Sa(iii).

Fiscal Controls and Audits

H.6. Single Audit Review:

In the table below, provide the dates of any CSBG Eligible Entity Single Audits in the Federal Audit Clearinghouse that were received and reviewed during the Federal Fiscal Year as required by the CSBG regulations applicable to 45 CFR 75.521. If the audit contained findings requiring a management decision by the State, provide the date the decision was issued.

Employer Identification Number (EIN) of Agency	Date Audit was Accepted by Federal Audit ClearingHouse	State Management Decision Required?	State Management Decision Issued within 6 Months	Date Management Decision Issued (if applicable)
2237270048	08/10/2021	No		
2381790220	06/20/2021	No		
2381791181	04/08/2021	No		
2381792679	02/03/2021	No		
2381794361	06/04/2021	No		
2381797320	09/17/2021	No		
2381797894	05/21/2021	No		
2381802755	04/16/2021	No		
2381803599	07/09/2021	Yes	Yes	10/13/2021
2381814239	02/12/2021	No		
2381814318	02/27/2021	No		
2381873461	04/22/2021	No		
2381976979	06/05/2021	Yes	Yes	09/16/2021
2382027389	01/30/2021	No		
2382056236	05/18/2021	No		
2382284121	06/18/2021	No		
2382415106	04/30/2021	No		
2382889846	06/05/2021	No		
2386004849	06/30/2021	No		
2386004883	04/20/2021	No		
2386004894	05/01/2021	No		

2386111652	03/06/2021	No		
386004862	06/26/2021	No		
2381802280	01/01/2021	Yes	Yes	02/04/2021

H.7. Single Audit Management Decisions:

Briefly describe any management decisions issued according to State procedures of CSBG Eligible Entity single audit. Provide the audit finding reference number from the Federal Audit Clearinghouse and describe any required actions and timelines for correction.

2381803599 CAA Jackson Lenawee, Hillsdale: Finding 2020-001: Allowable Costs/Cost Principals Approval of Disbursements Community Services Block Grant, 93.569; Childrens Health Insurance Program, 93.767 The agency submitted corrective action that addressed and resolved the finding.

2381976979 Wayne Metro CAA Finding 2020-002: Non-Federal Award Included on the SEFA, Low-Income Home Energy Assistance MEAP, Questioned Costs: \$0 The agency submitted corrective action that addressed and resolved the finding. 2381802280 Muskegon Oceana CAP: Finding 2019-001: Internal Control Over Financial Reporting (this is both a Financial Statement Finding and a Federal Award Finding) Finding 2019-002: Cost Allocation (this is a Federal Award Finding) The agency was sent a Management Decision Letter 2/5/21 with multiple follow-ups. The agency responded 3/9/21 with a response that did not address any of the issues that were cited. The state office followed-up again 4/5/21 The findings in the third-party Single Audit demonstrate MOCAPs continued non-compliance with state, federal, and contractual regulations. The findings also demonstrate MOCAPs failure to complete unmet actions of the Quality Improvement Plan and Settlement Agreement. BCAEO reached out to give a second chance to submit the correct documentation with a due date of March 25 and did not receive a response. Because of the severity of the issues in the Single Audit and the failure of MOCAP to respond to our request to the Single Audit, should MOCAP be successful in the pending hearing for the de-designation process, a Quality Improvement Plan will immediately be required for this as well as any other outstanding issues. We did not receive a response to that request. The agency submitted the audit report from their ransomware attack, as well the letter from the US DHHS Audit Division stating that there were no audit findings in the report that require formal resolution action by HHS. Please refer to the Attachment, where we have listed findings pertaining to other Federal departments and/or pass-through entities The agency insists on only referring to the line there were no audit findings in the report that require formal resolution and has refused to comply with this request. We provided training to them regarding their interpretation as well as discussed this letter, on record and under oath, during the de-designation appeal hearing. This will continue to be an issue.

Note: This information is associated with State Accountability Measure 4Sd

Section I - Results Oriented Management and Accountability (ROMA) System

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 02/28/2023
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
SECTION I Results Oriented Management and Accountability (ROMA) System	
I.1. ROMA Participation: In which performance measurement system did the State and CSBG Eligible Entities participate, as required by Section 678E(a) of the CSBG Act and the assurance under Section 676(b)(12) of the CSBG Act?	
<input checked="" type="checkbox"/> The Results Oriented Management and Accountability (ROMA) System	
<input type="checkbox"/> Another performance management system that meets the requirements of Section 678E(b) of the CSBG Act	
<input type="checkbox"/> An alternative system for measuring performance and results	
I.1a. If ROMA was selected in item I.1, provide an update on any changes in procedures and data collection systems that were initiated or completed in the reporting period. The data collection system that is currently used by MDHHS (FACSPRO) is in the process of being replaced. A Data Solutions Workgroup has been assembled by the State Office and includes representatives of CAAs throughout the state as well as the State Association. This group worked together to create a Request for Information that included a collective and comprehensive list of needs and wants from entities and the State Office. Several vendors submitted responses to this RFI, many of which offered demonstrations on their product. From that point, we then worked with the State of Michigan Department of Technology Management and Budget to create a formal Request for Proposal to solicit responses through the prescribed procurement process. We are currently evaluating responses with a Joint Evaluation Committee comprised of State Office staff, several Eligible Entity staff as well as State Association representation.	I.1a. If ROMA was selected: Attachments
I.1b. If ROMA was not selected in item I.1., describe the system the State used for performance measurement. Provide an update on any changes in procedures and data collection systems that were initiated or completed in the reporting period.	
I.2. State ROMA Support: How did the State support the CSBG Eligible Entities in using the ROMA system or alternative performance measurement system in promoting continuous improvement? For example, describe any data systems improvements, support for community needs assessment, support for strategic planning, data analysis etc. The state office has a Data Integration Coordinator on staff that serves as the statewide scheduler of ROMA trainings as well as working with many new Executive Directors and CAA staff to update and correct Logic Models, to ensure they had the correct FNPI's / SRV's and help them project targets, and improve data collection. This position is also leading the Data Solutions Workgroup efforts in identifying a new statewide database as our current data solution will be sunseting soon and needs to be replaced. Once the Data Solutions Workgroup has achieved its goal, we will shift focus back to the ROMA Workgroup that has been put on pause during this time (many of the ROMA Workgroup members are on the Data Solutions Workgroup) and we will resume statewide efforts for strategic planning, data analysis and community needs assessments. The state office has also created and shared several dashboards to help visual data analysis with the network, one of which includes the top identified needs of each agency's Community Needs Assessment.	I.2. State ROMA Support: Attachments
I.3. State Review of Eligible Entity Data: Describe the procedures and activities the state used to review the ROMA data (i.e. all data from elements of the ROMA cycle) from CSBG Eligible Entities for completion, accuracy, and reliability (e.g. methodology used for validating the data submitted annually by the local agencies). Each Eligible Entity is required to have their CSBG application, including Logic Models and FNPIs/ SERVs reviewed by a ROMA Certified Trainer or Implementer. A question on the application is reserved to confirm the person that completed the review as well as the date of review. If an Eligible Entity does not have a Trainer or Implementer on staff, the State Office has several available, as well as a list of contacts statewide. Additionally, the State Office has a form available for completion for Organizational Standard 4.3 that involves an interview with the Eligible Entity and discussion on what additional resources may be needed.	I.3. State Review of Eligible Entity Data: Attachments
I.4. State Feedback on Data Collection, Analysis and Reporting: State Accountability Measure 5S(ii) requires states to submit written feedback to each CSBG Eligible Entity regarding the entity's performance in meeting ROMA goals, as measured through National Performance Indicator (NPI) data, within 60 calendar days of submitting the State's Annual Report. Has the State provided each CSBG Eligible Entity written, timely (at a minimum within 60 days of the submission) feedback regarding the entity's performance in meeting ROMA goals as measured through national performance data? <input checked="" type="radio"/> Yes <input type="radio"/> No	
If no, describe the plan to assure timely notification of the CSBG Eligible Entities within 60 calendar days of submitting the State's CSBG Annual Report.	
If yes, Please describe, Note: This information is associated with State Accountability Measure 5S(ii) Eligible Entities received letters that summarized annual report data on both a statewide level as well as for each entity. These reports are drafted and reviewed by ROMA Trainers and Implementers from the State Office.	
I.5. State and Eligible Entity Continuous Improvement. Provide 2-3 examples of changes made by	I.5. State and Eligible: Attachments

CSBG Eligible Entities to improve service delivery and enhance impact for individuals, families, and communities with low-incomes based on their in-depth analysis of performance data.

Give a man a fish and you feed him for a day. Teach him how to fish and you feed him for a lifetime. Similar to this proverb, FiveCAP, Inc. has improved service delivery to enhance impact by teaching their community how to garden and preserve the crops FiveCAP distributed a variety of fresh vegetables to get households started on planting some of their own food. The community received information and instructions on better ways to water and keep bugs and animals out of their garden. Canning and freezing supplies were distributed to assist households to preserve the vegetables they planted. In addition to the noted change implemented by FiveCAP, many agencies have reported changes to help enhance their service delivery as continued movement into a virtual environment. Genesee County Community Action Resource Development, for example, used the past year to connect with their clients to help improve the services provided in an effort to achieve maximum customer satisfaction. One practice we abide by is distributing surveys to clients receiving services within certain areas of our agency. Through these surveys, we have the ability to gain an understanding of how our staff members as well as the quality of our services, are being ranked by our community members so that we might be able to determine where we need to improve. We also implemented a slew of best practices to guarantee every aspect of service from that initial contact between a community member and a staff member through the reporting stage carried through by our leadership team are carried out sufficiently. We continue to work with our network of eligible entities on continuous improvement efforts and help them incorporate change into their communities as needed.

Module 2 - CSBG

Program Name: Community Services Block Grant

Grantee Name: Michigan

Report Name: Module 2 - CSBG

Report Period: 10/01/2020 to 09/30/2021

Report Status: Submitted

Report Sections

- 1. Section A*
- 2. Section B*
- 3. Section C*

Section A

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 02/28/2023

Module 2 Section A: Local Agency CSBG Expenditures - Data Entry Form

Section A: Local Agency CSBG Expenditures Date Entry Form meets the Congressional requirement for an explanation of the total amount of CSBG funding expended during the reporting period (identified below) based on categories referenced in the CSBG Act.

Notes: CSBG funding expended during the reporting period should be reported in the domain that best reflects the services delivered and strategies implemented. Further instructions will be provided but please keep the following in mind, per domain.

Domain A.2g Services Supporting Multiple Domains: Expenditures reported under Services Supporting Multiple Domains are those that span or support outcomes achieved across multiple domains for families and individuals, such as case management, transportation, and childcare.

Domain A.2h Linkages: Many of the activities that were associated with Linkages are now captured in Domain A2.i. Agency Capacity Building. This narrows the definition of Linkages, but continues to include community initiatives and information and referral calls.

Domain A.2i Agency Capacity Building: Agency Capacity Building expenditures are detailed in A.4 on this form.

A.3 Reporting on Administration: Administrative costs for CSBG reporting are defined by the Office of Community Services as "equivalent to typical indirect costs or overhead." As distinguished from program administration or management expenditures that qualify as direct costs, administrative costs refer to central executive functions that do not directly support a specific project or service.

Name of CSBG Eligible Entity (enter below):

State Name (enter below):

A.1 CSBG Eligible Entity Reporting Period

A.1 Local Agency Reporting Period:

A.1a. July 1 - June 30	<input type="checkbox"/>
A.1b. October 1 - September 30	<input type="checkbox"/>
A.1c. January 1 - December 31	<input type="checkbox"/>

A.2 CSBG Expenditures:

CSBG Expenditures Domains	CSBG Funds
A.2a. Employment	\$400,531.24
A.2b. Education and Cognitive Development	\$2,129,593.69
A.2c. Income, Infrastructure, and Asset Building	\$2,398,226.08
A.2d. Housing	\$9,420,612.85
A.2e. Health and Social/Behavioral Development	\$2,905,212.53
A.2f. Civic Engagement and Community Involvement	\$280,018.15
A.2g. Services Supporting Multiple Domains	\$3,313,874.77
A.2h. Linkages (e.g. partnerships that support multiple domains)	\$2,347,091.26
A.2i. Agency Capacity Building (detailed below in Table A.4)	\$2,585,738.05
A.2j. Other (e.g. emergency management/disaster relief)	\$4,685,462.89
A.2k. Total CSBG Expenditures (auto-calculated)	\$30,466,361.51

A.3. Of the CSBG funds reported above, report the total amount used for Administration*.

\$3,939,348.44

***for more information on what qualifies as administration, refer to IM37**

<https://www.acf.hhs.gov/ocs/resource/im-no->

37-definition-and-allowability-of-direct-and-administrative-cost

A.4. Details on Agency Capacity Building Activities Funded by CSBG:

A.4.1. Please identify which activities were funded by CSBG under Agency Capacity Section B. Please check all that apply.

<input type="checkbox"/> Community Needs Assessment	<input type="checkbox"/> Data Management & Reporting	<input type="checkbox"/> Strategic planning
<input type="checkbox"/> Training & Technical Assistance	<input type="checkbox"/> Other	

A.4.1.oth. Below please specify Other Activities funded by CSBG under Agency Capacity:

Section B

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 02/28/2023

Module 2 Section B: Local Agency Capacity Building - Data Entry Form

Section B: Local Agency Capacity Building Data Entry Form provides detail on agency capacity building funded by CSBG and other funding sources.

Name of CSBG Eligible Entity:

B.2. Hours of Agency Capacity Building (e.g. training, planning, assessment):

Hours

B.2a. Hours of Board Members in capacity building activities	1,194
B.2b. Hours of Agency Staff in capacity building activities	94,763

B.3. Volunteer Hours of Agency Capacity Building (e.g. program support, service delivery, fundraising):

Hours

B.3a. Total number of volunteer hours donated to the agency	1,464,021
B.3a.1. Of the above, the total number of volunteer hours donated by individuals with low-incomes	721,374

B.4. The number of staff who hold certifications that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following:

Number

B.4a. Number of Nationally Certified ROMA Trainers	5
B.4b. Number of Nationally Certified ROMA Implementers	16
B.4c. Number of Certified Community Action Professionals (CCAP)	17
B.4d. Number of Staff with a child development certification	314
B.4e. Number of Staff with a family development certification	156
B.4f. Number of Pathways Reviewers	1
B.4g. Number of Staff with Home Energy Professional Certifications	73
B.4g.1. Number of Energy Auditors	44
B.4g.2. Number of Retrofit Installer Technicians	17
B.4g.3. Number of Crew Leaders	11
B.4g.4. Number of Quality Control Inspectors (QCI)	41
B.4h. Number of LEED Risk Certified assessors	0
B.4i. Number of Building Performance Institute (BPI) certified professionals	25
B.4j. Number of Classroom Assessment Scoring System (CLASS) certified professionals	67
B.4k. Number of Certified Housing Quality Standards (HQS) Inspectors	40
B.4l. Number of American Institute of Certified Planners (AICP)	0
B.4m. Other (Please specify others below):	580

B.4m.oth. Below please specify Other certifications held by staff members:

B.5. Number of organizations, both public and private, that the CSBG Eligible Entity actively works with to expand resources and opportunities in order to achieve family and community outcomes:

Unduplicated Number of Organizations

B.5a. Non-Profit	1,693
B.5b. Faith Based	812
B.5c. Local Government	680

B.5d. State Government	232
B.5e. Federal Government	123
B.5f. For-Profit Business or Corporation	929
B.5g. Consortiums/Collaborations	585
B.5h. School Districts	466
B.5i. Institutions of Post-Secondary Education/Training	146
B.5j. Financial/Banking Institutions	153
B.5k. Health Service Organizations	404
B.5l. Statewide Associations or Collaborations	171

Section C

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 02/28/2023

Module 2 Section C: Allocated Resources per CSBG Eligible Entity - Data Entry Form

Name of CSBG Eligible Entity:

C.2. Amount of FY 20XX CSBG allocated to reporting entity	C.2.	\$34,756,920.10
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C.3 Federal Resources Allocated (Other than CSBG)					
C.3a. Weatherization (DOE) (include oil overcharge \$\$)			C.3a.		\$24,163,996.24
C.3b. Health and Human Services (HHS)					
C.3b.1. LIHEAP - Fuel Assistance (include oil overcharge \$\$)			C.3b.1.		\$1,760,477.00
C.3b.2. LIHEAP - Weatherization (include oil overcharge \$\$)			C.3b.2.		\$5,881,048.38
C.3b.3. Head Start			C.3b.3.		\$126,392,818.27
C.3b.4. Early Head Start			C.3b.4.		\$49,802,141.43
C.3b.5. Older Americans Act			C.3b.5.		\$9,341,404.00
C.3b.6. Social Services Block Grant (SSBG)			C.3b.6.		\$50,422.00
C.3b.7. Medicare/Medicaid			C.3b.7.		\$304,151.75
C.3b.8. Assets for Independence (AFI)			C.3b.8.		\$21,367.00
C.3b.9. Temporary Assistance for Needy Families (TANF)			C.3b.9.		\$971,417.48
C.3b.10. Child Care Development Block Grant (CCDBG)			C.3b.10.		\$0.00
C.3b.11. Community Economic Development (CED)			C.3b.11.		\$0.00
C.3b.12.	Other HHS Resources <i>ENTER DESCRIPTION, CFDA#, & DOLLAR AMOUNT BELOW</i>				
i	C.3b.12.i	CFDA#:		C.3b.12.i	\$5,237,103.12
ii	C.3b.12.	CFDA#:		C.3b.12.ii	\$3,348,448.61
iii	C.3b.12.	CFDA#:		C.3b.12.iii	\$35,353.00
iv	C.3b.12.	CFDA#:		C.3b.12.iv	\$0.00
C.3b.13. Total Other HHS Resources (autocalculated)			C.3b.13.		\$8,620,904.73

C.3c. Department of Agriculture (USDA)					
C.3c.1. Special Supplemental Nutrition for Women, Infants, and Children (WIC)			C.3c.1.		\$1,384,940.00
C.3c.2. All USDA Non-Food programs (e.g. rural development)			C.3c.2.		\$175,553.75
C.3c.3. All other USDA Food programs			C.3c.3.		\$17,970,648.32
C.3d. Department of Housing and Urban Development (HUD)					
C.3d.1. Community Development Block Grant (CDBG) - Federal, State, and Local			C.3d.1.		\$11,626,164.86
C.3d.2. Section 8			C.3d.2.		\$4,624,460.00
C.3d.3. Section 202			C.3d.3.		\$0.00
C.3d.4. Home Tenant-Based Rental Assistance (HOME TBRA)			C.3d.4.		\$0.00
C.3d.5. HOPE for Homeowners Program (H4H)			C.3d.5.		\$0.00
C.3d.6. Emergency Solutions Grant (ESG)			C.3d.6.		\$8,153,085.00
C.3d.7. Continuum of Care (CoC)			C.3d.7.		\$8,664,735.00
C.3d.8. All other HUD programs, including homeless programs			C.3d.8.		\$11,759,902.73
C.3e. Department of Labor (DOL)					
C.3e.1. Workforce Innovation and Opportunity Act (WIOA) *previously WIA			C.3e.1.		\$0.00
C.3e.2. Other DOL Employment and Training programs			C.3e.2.		\$42,730.00
C.3e.3. All other DOL programs			C.3e.3.		\$0.00

C.3f. Corporation for National and Community Service (CNCS) programs	C.3f.	\$1,907,363.00
C.3g. Federal Emergency Management Agency (FEMA)	C.3g.	\$714,587.29
C.3h. Department of Transportation	C.3h.	\$733,025.86
C.3i. Department of Education	C.3i.	\$5,878,704.09
C.3j. Department of Justice	C.3j.	\$508,931.00
C.3k. Department of Treasury	C.3k.	\$110,289,303.19
C.3l. Other Federal Resources ENTER DESCRIPTION, CFDA#, & DOLLAR AMOUNT BELOW		
C.3li	CFDA#:	\$86,430,341.69
C.3lii	CFDA#:	\$17,220,705.71
C.3liii	CFDA#:	\$1,567,923.00
C.3liv	CFDA#:	\$157,577.00
C.3m. Total Other Federal Resources (auto-calculated)		\$105,376,547.40
C.3n. Total: Non-CSBG Federal Resources Allocated (auto-calculated)		\$517,120,829.77

C.4. State Resources Allocated		
C.4a. State appropriated funds used for the same purpose as Federal CSBG funds	C.4a.	\$0.00
C.4b. State Housing and Homeless programs (include housing tax credits)	C.4b.	\$11,218,171.52
C.4c. State Nutrition programs	C.4c.	\$7,126,416.28
C.4d. State Early Childhood Programs (e.g. Head Start, Day Care)	C.4d.	\$10,990,302.00
C.4e. State Energy programs	C.4e.	\$6,273,107.00
C.4f. State Health programs	C.4f.	\$14,704,631.69
C.4g. State Youth Development programs	C.4g.	\$58,300.00
C.4h. State Employment and Training programs	C.4h.	\$0.00
C.4i. State Senior programs	C.4i.	\$3,600,914.00
C.4j. State Transportation programs	C.4j.	\$1,630,291.05
C.4k. State Education programs	C.4k.	\$4,126,521.65
C.4l. State Community, Rural and Economic Development programs	C.4l.	\$30,000.00
C.4m. State Family Development programs	C.4m.	\$10,639.00
C.4n. Other State Resources		
C.4n.i.	C.4n.i.	\$1,120,078.13
C.4n.ii.	C.4n.ii.	\$111,775.00
C.4n.iii.	C.4n.iii.	\$19,202.00
C.4n.iv.	C.4n.iv.	\$176,607.00

C.4.o. Total Other State Resources (auto-calculated)	C.4.o.	\$1,427,662.13
C.4.p Total: State Resources Allocated (auto-calculated)	C.4.p	\$61,196,956.32
C.4.q If any of these resources were also reported under Item C.3n. (Federal Resources), please estimate the amount.	C.4.q.	\$0.00

C.5. Local Resources Allocated		
C.5a. Amount of unrestricted funds appropriated by local government	C.5a.	\$1,174,541.00
C.5b. Amount of restricted funds appropriated by local government	C.5b.	\$12,902,520.52
C.5c. Value of Contract Services	C.5c.	\$3,457,578.16
C.5d. Value of in-kind goods/services received from local government	C.5d.	\$446,703.96
C.5e. Total: Local Resources Allocated (auto-calculated)	C.5e.	\$17,981,343.64
C.5f. If any of these resources were also reported under Item C.3n. or C.4p. (Federal or State Resources), please estimate the amount.	C.5f.	\$0.00

C.6. Private Sector Resources Allocated		
C.6a. Funds from foundations, corporations, United Way, other nonprofits	C.6a.	\$17,667,381.88
C.6b. Other donated funds	C.6b.	\$2,273,598.60

C.6c. Value of other donated items, food, clothing, furniture, etc.	C.6c.	\$7,957,871.74
C.6d. Value of in-kind services received from businesses	C.6d.	\$4,134,161.55
C.6e. Payments by clients for services	C.6e.	\$2,400,887.37
C.6f. Payments by private entities for goods or services for low income clients and communities	C.6f.	\$1,353,616.93
C.6g. Total: Private Sector Resources Allocated (autocalculated)	C.6g.	\$41,478,585.10
C.6h. If any of these resources were also reported under Item C.3n., C.4.p. or C.5e. (Federal, State or Local Resources), please estimate the amount.	C.6h.	\$524,260.00

C.7. Total Non-CSBG Resources Allocated: (Federal, State, Local & Private) (auto-calculated)	C.7.	\$631,562,387.80
C.8. Total Resources in CSBG Eligible Entity (including CSBG) (auto-calculated)	C.8.	\$666,319,307.90

Note : * All totals are autocalculated

Please Include Additional Information Below:

Module 4 - CSBG(196)

Program Name: Community Services Block Grant

Grantee Name: Michigan

Report Name: Module 4 - CSBG(196)

Report Period: 10/01/2020 to 09/30/2021

Report Status: Submitted

Report Sections

- 1. Section A: Individual and Family National Performance Indicators (NPIs)*
- 2. Section B: Individual and Family Services*
- 3. Section C: All Characteristics Report*

Section A: Individual and Family National Performance Indicators (NPIs)

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 02/28/2023

Module 4

Section A: Individual and Family National Performance Indicators (NPIs)
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

Employment Indicators

Employment (FNPI 1)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 1a The number of unemployed youth who obtained employment to gain skills or income.	107	61	88	82.24%	144.26%	
FNPI 1b The number of unemployed adults who obtained employment (up to a living wage).	1,155	467	237	20.52%	50.75%	
FNPI 1c The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).	123	270	85	69.11%	31.48%	
FNPI 1d The number of unemployed adults who obtained and maintained employment for at least 180 days (up to a living wage).	74	187	30	40.54%	16.04%	
FNPI 1e The number of unemployed adults who obtained employment (with a living wage or higher).	119	25	11	9.24%	44.00%	
FNPI 1f The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).	12	35	3	25.00%	8.57%	
FNPI 1g The number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher).	12	28	2	16.67%	7.14%	
FNPI 1h The number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.	28	174	1	3.57%	0.57%	
FNPI 1h.1 The number of employed participants in a career advancement related program who increased income from employment through wage or salary amount increase.	14	51	5	35.71%	9.80%	
FNPI 1h.2 The number of employed participants in a career advancement related program who increased income from employment through hours worked increase.	24	32	4	16.67%	12.50%	
FNPI 1h.3 The number of employed participants in a career advancement related program who increased benefits related to employment.	13	6	3	23.08%	50.00%	
Other Employment Outcome Indicator (FNPI 1z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 1z1				0.00%	0.00%	
FNPI 1z2				0.00%	0.00%	
FNPI 1z3				0.00%	0.00%	
FNPI 1z4				0.00%	0.00%	
FNPI 1z5				0.00%	0.00%	

Education and Cognitive Development Indicators

Education and Cognitive Development (FNPI 2)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 2a The number of children (0 to 5) who demonstrated improved emergent literacy skills.	7,552	5,495	6,426	85.09%	116.94%	
FNPI 2b The number of children (0 to 5) who demonstrated skills for school readiness.	11,245	7,550	8,586	76.35%	113.72%	
FNPI 2c The number of children and youth who demonstrated	11,449	9,023	9,809	85.68%	108.71%	

improved positive approaches toward learning, including improved attention skills.						
FNPI 2c.1 Early Childhood Education (ages 0-5)	10,983	8,523	9,350	85.13%	109.70%	
FNPI 2c.2 1st grade-8th grade	372	369	369	99.19%	100.00%	
FNPI 2c.3 9th grade-12th grade	94	131	90	95.74%	68.70%	
FNPI 2d The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills).	5,019	4,242	4,269	85.06%	100.64%	
FNPI 2d.1 Early Childhood Education (ages 0-5)	4,282	3,594	3,714	86.74%	103.34%	
FNPI 2d.2 1st grade-8th grade	667	594	497	74.51%	83.67%	
FNPI 2d.3 9th grade-12th grade	70	54	58	82.86%	107.41%	
FNPI 2e The number of parents/caregivers who improved their home environments.	1,548	1,195	1,406	90.83%	117.66%	
FNPI 2f The number of adults who demonstrated improved basic education.	619	215	482	77.87%	224.19%	
FNPI 2g The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.	63	30	12	19.05%	40.00%	
FNPI 2h The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.	276	47	57	20.65%	121.28%	
FNPI 2i The number of individuals who obtained an Associate's degree.	586	8	8	1.37%	100.00%	
FNPI 2j The number of individuals who obtained a Bachelor's degree.	586	8	2	0.34%	25.00%	
Education and Cognitive Development (FNPI 2z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 2z1				0.00%	0.00%	
FNPI 2z2				0.00%	0.00%	
FNPI 2z3				0.00%	0.00%	
FNPI 2z4				0.00%	0.00%	
FNPI 2z5				0.00%	0.00%	

Income and Asset Building Indicators

Income and Asset Building (FNPI 3)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 3a The number of individuals who achieved and maintained capacity to meet basic needs for 90 days.	4,900	4,904	2,603	53.12%	53.08%	
FNPI 3b The number of individuals who achieved and maintained capacity to meet basic needs for 180 days.	1,539	870	216	14.04%	24.83%	
FNPI 3c The number of individuals who opened a savings account or IDA.	936	901	315	33.65%	34.96%	
FNPI 3d The number of individuals who increased their savings.	2,491	1,783	1,613	64.75%	90.47%	
FNPI 3e The number of individuals who used their savings to purchase an asset.	1,070	149	258	24.11%	173.15%	
FNPI 3f The number of individuals who purchased a home.	1,442	166	248	17.20%	149.40%	
FNPI 3g The number of individuals who improved their credit scores.	2,399	375	823	34.31%	219.47%	
FNPI 3h The number of individuals who increased their net worth.	2,803	2,133	2,668	95.18%	125.08%	
FNPI 3i The number of individuals engaged with the Community Action Agency who report improved financial well-being.	2,736	2,647	2,230	81.51%	84.25%	
Other Income and Asset Building Outcome Indicator (FNPI 3z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 3z1				0.00%	0.00%	
FNPI 3z2				0.00%	0.00%	
FNPI 3z3				0.00%	0.00%	
FNPI 3z4				0.00%	0.00%	
FNPI 3z5				0.00%	0.00%	

Housing Indicators

Housing (FNPI 4)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [(III/ I = IV)]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 4a The number of Individuals experiencing homelessness who obtained safe temporary shelter.	3,247	2,005	2,072	63.81%	103.34%	
FNPI 4b The number of Individuals who obtained safe and affordable housing.	17,906	3,433	4,905	27.39%	142.88%	
FNPI 4c The number of Individuals who maintained safe and affordable housing for 90 days.	36,350	7,077	8,080	22.23%	114.17%	
FNPI 4d The number of Individuals who maintained safe and affordable housing for 180 days.	28,191	2,971	2,497	8.86%	84.05%	
FNPI 4e The number of Individuals who avoided eviction.	32,665	15,609	24,626	75.39%	157.77%	
FNPI 4f The number of Individuals who avoided foreclosure.	9,743	2,227	2,420	24.84%	108.67%	
FNPI 4g The number of Individuals who experienced improved health and safety due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon monoxide and/or fire hazards or electrical issues, etc).	22,635	5,991	9,379	41.44%	156.55%	
FNPI 4h The number of Individuals with improved energy efficiency and/or energy burden reduction in their homes.	25,507	10,609	11,772	46.15%	110.96%	
Other Housing Outcome Indicator (FNPI 4z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [(III/ I = IV)]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 4z1				0.00%	0.00%	
FNPI 4z2				0.00%	0.00%	
FNPI 4z3				0.00%	0.00%	
FNPI 4z4				0.00%	0.00%	
FNPI 4z5				0.00%	0.00%	

Health and Social/Behavioral Development Indicators

Health and Social/Behavioral Development (FNPI 5)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [(III/ I = IV)]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 5a The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).	15,843	16,391	13,796	87.08%	84.17%	
FNPI 5b The number of individuals who demonstrated improved physical health and well-being.	123,274	91,730	112,786	91.49%	122.95%	
FNPI 5c The number of individuals who demonstrated improved mental and behavioral health and well-being.	5,984	6,505	5,834	97.49%	89.68%	
FNPI 5d The number of individuals who improved skills related to the adult role of parents/ caregivers.	2,489	2,373	1,921	77.18%	80.95%	
FNPI 5e The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.	4,482	2,608	2,857	63.74%	109.55%	
FNPI 5f The number of seniors (65+) who maintained an independent living situation.	53,166	30,868	209,890	394.78%	679.96%	
FNPI 5g The number of individuals with disabilities who maintained an independent living situation.	19,128	10,792	11,535	60.30%	106.88%	
FNPI 5h The number of individuals with a chronic illness who maintained an independent living situation.	4,849	1,808	2,133	43.99%	117.98%	
FNPI 5i The number of individuals with no recidivating event for six months.	42	350	0	0.00%	0.00%	
FNPI 5i.1 Youth (ages 14-17)	21	350	0	0.00%	0.00%	
FNPI 5i.2 Adults (ages 18+)	21	0	0	0.00%	0.00%	
Other Health and Social/Behavioral Development Outcome Indicator (FNPI 5z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [(III/ I = IV)]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 5z1				0.00%	0.00%	
FNPI 5z2				0.00%	0.00%	
FNPI 5z3				0.00%	0.00%	
FNPI 5z4				0.00%	0.00%	
FNPI 5z5				0.00%	0.00%	

Civic Engagement and Community Involvement Indicators

Civic Engagement and Community Involvement Indicators (FNPI 6)	I.) Number of	II.) Target	III.) Actual Results	IV.) Percentage	V.) Performance	NPI Entry Status
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	Individuals Served in program(s)			Achieving Outcome [III/ I = IV]	Target Accuracy (III/ II = V]	
FNPI 6a The number of Individuals who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.	12,662	1,626	12,303	97.16%	756.64%	
FNPI 6a.1 Of the above, the number of Community Action program participants who improved their leadership skills.	186	236	180	96.77%	76.27%	
FNPI 6a.2 Of the above, the number of Community Action program participants who improved their social networks.	1,420	1,087	1,116	78.59%	102.67%	
FNPI 6a.3 Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.	1,838	1,526	1,817	98.86%	119.07%	
Other Civic Engagement and Community Involvement Outcome Indicator (FNPI 6z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 6z1				0.00%	0.00%	
FNPI 6z2				0.00%	0.00%	
FNPI 6z3				0.00%	0.00%	
FNPI 6z4				0.00%	0.00%	
FNPI 6z5				0.00%	0.00%	

Outcomes Across Multiple Domains

Outcomes Across Multiple Domains (FNPI 7)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 7a The number of individuals who achieved one or more outcomes in the identified National Performance Indicators in one or more domain.	154,331	60,000	118,172	76.57%	196.95%	
Other Outcome Indicator (FNPI 7z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 7z1				0.00%	0.00%	
FNPI 7z2				0.00%	0.00%	
FNPI 7z3				0.00%	0.00%	
FNPI 7z4				0.00%	0.00%	
FNPI 7z5				0.00%	0.00%	

Section B: Individual and Family Services

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
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Module 4

Section B: Individual and Family Services

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

Employment Services

Employment Services (SRV 1)	Unduplicated Number of Individuals Served
Skills Training and Opportunities for Experience (SRV 1a-f)	
SRV 1a Vocational Training	19
SRV 1b On-the-Job and other Work Experience	25
SRV 1c Youth Summer Work Placements	41
SRV 1d Apprenticeship/Internship	0
SRV 1e Self-Employment Skills Training	0
SRV 1f Job Readiness Training	62
Career Counseling (SRV 1g-h)	
SRV 1g Workshops	0
SRV 1h Coaching	8
Job Search (SRV 1i-n)	
SRV 1i Coaching	8
SRV 1j Resume Development	3
SRV 1k Interview Skills Training	10
SRV 1l Job Referrals	115
SRV 1m Job Placements	3
SRV 1n Pre-employment physicals, background checks, etc.	0
Post Employment Supports (SRV 1o-p)	
SRV 1o Coaching	11
SRV 1p Interactions with employers	3
SRV 1q Employment Supplies	
SRV 1q Employment Supplies	15

Education and Cognitive Development Services

Education and Cognitive Development Services (SRV 2)	Unduplicated Number of Individuals Served
Child/Young Adult Education Programs (SRV 2a-j)	
SRV 2a Early Head Start	2,771
SRV 2b Head Start	5,932
SRV 2c Other Early-Childhood (0-5 yr. old) Education	626
SRV 2d K-12 Education	0
SRV 2e K-12 Support Services	3,160
SRV 2f Financial Literacy Education	73
SRV 2g Literacy/English Language Education	0
SRV 2h College-Readiness Preparation/Support	169
SRV 2i Other Post Secondary Preparation	0
SRV 2j Other Post Secondary Support	0
School Supplies (SRV 2k)	
SRV 2k School Supplies	4,210

Extra-curricular Programs (SRV 2l-q)	
SRV 2l Before and After School Activities	49
SRV 2m Summer Youth Recreational Activities	63
SRV 2n Summer Education Programs	25
SRV 2o Behavior Improvement Programs (attitude, self-esteem, Dress-for-Success, etc.)	372
SRV 2p Mentoring	2,291
SRV 2q Leadership Training	0
Adult Education Programs (SRV 2r-z)	
SRV 2r Adult Literacy Classes	0
SRV 2s English Language Classes	0
SRV 2t Basic Education Classes	109
SRV 2u High School Equivalency Classes	57
SRV 2v Leadership Training	545
SRV 2w Parenting Supports (may be a part of the early childhood programs identified above)	4,771
SRV 2x Applied Technology Classes	65
SRV 2y Post-Secondary Education Preparation	0
SRV 2z Financial Literacy Education	1,941
Post-Secondary Education Supports (SRV 2aa)	
SRV 2aa College applications, text books, computers, etc.	603
Financial Aid Assistance (SRV 2bb)	
SRV 2bb Scholarships	0
Home Visits (SVR 2cc)	
SRV 2cc Home Visits	16,086

Income and Asset Building Services

Income and Asset Building Services (SRV 3)	Unduplicated Number of Individuals Served
Training and Counseling Services (SRV 3a-f)	
SRV 3a Financial Capability Skills Training	502
SRV 3b Financial Coaching/Counseling	7,161
SRV 3c Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)	2,467
SRV 3d First-time Homebuyer Counseling	919
SRV 3e Foreclosure Prevention Counseling	711
SRV 3f Small Business Start-Up and Development Counseling Sessions/Classes	0
Benefit Coordination and Advocacy (SRV 3g-l)	
SRV 3g Child Support Payments	0
SRV 3h Health Insurance	1,009
SRV 3i Social Security/SSI Payments	11
SRV 3j Veteran's Benefits	40
SRV 3k TANF Benefits	0
SRV 3l SNAP Benefits	72
Asset Building (SRV 3m-o)	
SRV 3m Saving Accounts/IDAs and other asset building accounts	322
SRV 3n Other financial products (IRA accounts, MyRA, other retirement accounts, etc.)	0
SRV 3o VITA, EITC, or Other Tax Preparation programs	13,859
SRV 3p Loans And Grants (SRV 3p-q)	
SRV 3p Micro-loans	7
SRV 3q Business incubator/business development loans	0

Housing Services

Housing Services (SRV 4)	Unduplicated Number of Individuals Served
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Housing Payment Assistance (SRV 4a-e)	
SRV 4a Financial Capability Skill Training	262
SRV 4b Financial Coaching/Counseling	3,096
SRV 4c Rent Payments (includes Emergency Rent Payments)	19,752
SRV 4d Deposit Payments	745
SRV 4e Mortgage Payments (includes Emergency Mortgage Payments)	630
Eviction Prevention Services (SRV 4f-h)	
SRV 4f Eviction Counseling	3,451
SRV 4g Landlord/Tenant Mediations	3,454
SRV 4h Landlord/Tenant Rights Education	1,223
Utility Payment Assistance (SRV 4i-l)	
SRV 4i Utility Payments (LIHEAP-includes Emergency Utility Payments)	15,472
SRV 4j Utility Deposits	251
SRV 4k Utility Arrears Payments	26,120
SRV 4l Level Billing Assistance	471
Housing Placement/Rapid Re-housing (SRV 4m-p)	
SRV 4m Temporary Housing Placement (includes Emergency Shelters)	1,037
SRV 4n Transitional Housing Placements	62
SRV 4o Permanent Housing Placements	320
SRV 4p Rental Counseling	4,472
Housing Maintenance & Improvements (SRV 4q)	
SRV 4q Home Repairs (e.g. structural, appliance, heating systems, etc.) (Including Emergency Home Repairs)	2,731
Weatherization Services (SRV 4r-t)	
SRV 4r Independent-living Home Improvements (e.g. ramps, tub and shower grab bars, handicap accessible modifications, etc.)	491
SRV 4s Healthy Homes Services(e.g. reduction or elimination of lead, radon, carbon monoxide and/or fire hazards or electrical issues, etc.)	1,149
SRV 4t Energy Efficiency Improvements (e.g. insullation, air sealing, furnace repair, etc.)	4,921

Health and Social/Behavioral Development

Health and Social/Behavioral Development Services (SRV 5)	Unduplicated Number of Individuals Served
Health Services, Screening and Assessments (SRV 5a-j)	
SRV 5a Immunizations	6,511
SRV 5b Physicals	5,740
SRV 5c Developmental Delay Screening	5,623
SRV 5d Vision Screening	2,199
SRV 5e Prescription Payments	48
SRV 5f Doctor Visit Payments	1
SRV 5g Maternal/Child Health	16,719
SRV 5h Nursing Care Sessions	0
SRV 5i In-Home Affordable Seniors/Disabled Care Sessions (Nursing, Chores, Personal Care Services)	3,394
SRV 5j Health Insurance Options Counseling	5,072
Reproductive Health Services (SRV 5k-o)	
SRV 5k Coaching Sessions	396
SRV 5l Family Planning Classes	0
SRV 5m Contraceptives	0
SRV 5n STI/HIV Prevention Counseling Sessions	2,087
SRV 5o STI/HIV Screenings	0
Wellness Education (SRV 5p-q)	
SRV 5p Wellness Classes (stress reduction, medication management, mindfulness, etc.)	88
SRV 5q Exercise/Fitness	726
Mental/Behavioral Health (SRV 5r-x)	
SRV 5r Detoxification Sessions	0

SRV 5s Substance Abuse Screenings	9
SRV 5t Substance Abuse Counseling	0
SRV 5u Mental Health Assessments	1,503
SRV 5v Mental Health Counseling	0
SRV 5w Crisis Response/Call-In Responses	967
SRV 5x Domestic Violence Programs	170
Support Groups (SRV 5y-aa)	
SRV 5y Substance Abuse Support Group Meetings	0
SRV 5z Domestic Violence Support Group Meetings	28
SRV 5aa Mental Health Support Group Meeting	101
Health and Social/Behavioral Development Services (Cont'd.)	Unduplicated Number of Individuals Served
Dental Services, Screenings and Exams (SRV 5bb-ee)	
SRV 5bb Adult Dental Screening/Exams	20
SRV 5cc Adult Dental Services (including Emergency Dental Procedures)	35
SRV 5dd Child Dental Screenings/Exams	3,502
SRV 5ee Child Dental Services (including Emergency Dental Procedures)	615
Nutrition and Food/Meals (SRV 5ff-jj)	
SRV 5ff Skills Classes (Gardening, Cooking, Nutrition)	1,803
SRV 5gg Community Gardening Activities	0
SRV 5hh Incentives (e.g. gift card for food preparation, rewards for participation, etc.)	149
SRV 5ii Prepared Meals	631,537
SRV 5jj Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)	381,310
Family Skills Development (SRV 5kk-mm)	
SRV 5kk Family Mentoring Sessions	88
SRV 5ll Life Skills Coaching Sessions	195
SRV 5mm Parenting Classes	616
Emergency Hygiene Assistance (SRV 5nn-oo)	
SRV 5nn Kits/boxes	8,403
SRV 5oo Hygiene Facility Utilizations (e.g. showers, toilets, sinks)	37

Civic Engagement and Community Involvement

Civic Engagement and Community Involvement Services (SRV 6a-f)	Unduplicated Number of Individuals Served
SRV 6a Voter Education and Access	0
SRV 6b Leadership Training	68
SRV 6c Tri-partite Board Membership	188
SRV 6d Citizenship Classes	0
SRV 6e Getting Ahead Classes	48
SRV 6f Volunteer Training	303

Services Supporting Multiple Domains

Services Supporting Multiple Domains (SRV 7)	Unduplicated Number of Individuals Served
Case Management (SRV 7a)	
SRV 7a Case Management	48,974
Eligibility Determinations (SRV 7b)	
SRV 7b Eligibility Determinations	135,502
Referrals (SRV 7c)	
SRV 7c Referrals	228,274
Transportation Services (SRV 7d)	
SRV 7d Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair; including emergency services)	52,824
Childcare (SRV 7e-f)	
SRV 7e Child Care subsidies	0
SRV 7f Child Care payments	0

Eldercare (SRV 7g)	
SRV 7g Day Centers	148
Identification Documents (SRV 7h-j)	
SRV 7h Birth Certificate	98
SRV 7i Social Security Card	61
SRV 7j Driver's License	38
Re-Entry Services (SRV 7k)	
SRV 7k Criminal Record Expungements	0
Immigration Support Services (SRV 7l)	
SRV 7l Immigration Support Services (relocation, food, clothing)	1
Legal Assistance (includes emergency legal assistance) (SRV 7m)	
SRV 7m Legal Assistance	210
Emergency Clothing Assistance (SRV 7n)	
SRV 7n Emergency Clothing Assistance	988
Mediation/Customer Advocacy Interventions (debt forgiveness, negotiations or issues with landlords, coordinating with other services or government) (SRV 7o)	
SRV 7o Mediation/Customer Advocacy Interventions	1,361

Section C: All Characteristics Report

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

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Module 4 Section C: All Characteristics Report Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:			
A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:		150,779	
B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:		74,300	
C. INDIVIDUAL LEVEL CHARACTERISTICS			
1. Gender	Number of Individuals	6. Ethnicity/Race	Number of Individuals
a. Male	61,324	I. Ethnicity	
b. Female	85,731	a. Hispanic, Latino or Spanish Origins	10,461
c. Other	195	b. Not Hispanic, Latino or Spanish Origins	130,264
d. Unknown/not reported	3,529	c. Unknown/not reported	10,053
TOTAL	150,779	TOTAL	150,778
2. Age	Number of Individuals	II. Race	
a. 0-5	17,224	a. American Indian or Alaska Native	2,234
b. 6-13	21,888	b. Asian	1,237
c. 14-17	9,466	c. Black or African American	41,678
d. 18-24	10,293	d. Native Hawaiian and Other Pacific Islander	134
e. 25-44	33,745	e. White	87,925
f. 45-54	12,785	f. Other	3,458
g. 55-59	6,755	g. Multi-race (two or more of the above)	6,640
h. 60-64	9,229	h. Unknown/not reported	7,472
i. 65-74	16,030	TOTAL	150,778
j. 75+	12,637		
k. Unknown/not reported	727	7. Military Status	Number of Individuals
TOTAL	150,779	a. Veteran	2,796
		b. Active Military	85
		c. Never Served in the Military	54,088
		d. Unknown/not reported	35,671
		TOTAL	92,640
3. Education Levels	Number of Individuals		
	[ages 14-24]	[ages 25+]	
a. Grades 0-8	4,502	1,258	
b. Grades 9-12/Non-Graduate	5,545	14,359	8. Work Status(Individuals 18+)
c. High School Graduate/ Equivalency Diploma	2,146	29,073	a. Employed Full-Time
d. GED/Equivalency Diploma			
e. 12 grade + Some Post-Secondary	393	6,389	b. Employed Part-Time
f. 2 or 4 years College Graduate	316	11,054	c. Migrant or Seasonal Farm Worker
g. Graduate of other post-secondary school		406	d. Unemployed (Short-Term, 6 months or
			6,491

			less)	
h. Unknown/not reported	2,235	14,010	e. Unemployed (Long-Term, more than 6 months)	11,825
TOTAL	15,137	76,549	f. Unemployed (Not in Labor Force)	20,517
			g. Retired	16,735
4. Disconnected Youth	Number of Individuals		h. Unknown/not reported	18,021
a. Youth ages 14-24 who are neither working or in school		183	TOTAL	90,011
5. Health	Number of Individuals			
a. Disabling Condition	Yes 28,225	No 119,453	Unknown	3,101
b. Health Insurance*	106,242	4,986		39,551
*If an individual reported that they had Health Insurance please identify the source of health insurance below.				
Health Insurance Sources				
c.1. Medicaid				75,869
c.2. Medicare				24,263
c.3. State Children's Health Insurance Program				2,969
c.4. State Health Insurance for Adults				1,706
c.5. Military Health Care				1,040
c.6. Direct-Purchase				2,643
c.7. Employment Based				8,504
c.8. Unknown/not reported				652
c.9. TOTAL				117,646
Section C.5 Status				
D. HOUSEHOLD LEVEL CHARACTERISTICS				
9. Household Type	Number of Households		13. Sources of Household Income	Number of Households
a. Single Person	32,408		a. Income from Employment Only	8,106
b. Two Adults NO Children	9,864		b. Income from Employment and Other Income Source	3,371
c. Single Parent Female	13,308		c. Income from Employment, Other Income Source, and Non-Cash Benefits	502
d. Single Parent Male	1,515		d. Income from Employment and Non-Cash Benefits	1,040
e. Two Parent Household	5,411		e. Other Income Source Only	28,243
f. Non-related Adults with Children	681		f. Other Income Source and Non-Cash Benefits	4,239
g. Multigenerational Household	662		g. No Income	14,472
h. Other	4,247		h. Non-Cash Benefits Only	1,579
i. Unknown/not reported	6,194		i. Unknown/not reported	
j. TOTAL	74,290		j. TOTAL	61,552
Section D.9 Status			Section D.13 Status	
			Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment	
10. Household Size	Number of Households		14. Other Income Source	Number of Households
a. Single Person	37,559		a. TANF	346
b. Two	14,663		b. Supplemental Security Income (SSI)	8,731
c. Three	8,375		c. Social Security Disability Income (SSDI)	5,913
d. Four	6,109		d. VA Service-Connected Disability Compensation	279
e. Five	3,605		e. VA Non-Service Connected Disability Pension	89
f. Six or more	3,004		f. Private Disability Insurance	88
g. Unknown/not reported	985		g. Worker's Compensation	84
h. TOTAL	74,300		h. Retirement Income from Social Security	18,423

