



STATE OF MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

GRETCHEN WHITMER
GOVERNOR

ELIZABETH HERTEL
DIRECTOR

**Recipient Rights Advisory Committee
Meeting Minutes**

January 10, 2024

10:00 AM – 12:00 PM

Present:	Dianne Baker, Tammy Banker, Yasmina Bouraoui, Chardae Burton, Melissa Callison, David Emmett-Hulet, Dr. Robert Lagrou (Vice-Chair), Margaret Stooksberry
Absent:	Elizabeth O’Dell (Chair), Shaun Thompson
ORR Staff:	Sara Claybaugh, Karen Currington, Raymie Postema, Edward Wilson
Guests:	Jennifer Gorman

Opening Remarks

Call to Order – 10:03 AM by Vice-Chair Dr. Robert Lagrou.

Meeting was conducted virtually due to inclement weather.

Approval of Agenda: Vote was tabled until the next meeting.

Approval of Prior Meeting Minutes: Vote was tabled until next meeting. Raymie Postema requested members submit any corrections to her.

New Business

New Member Introduction: Raymie Postema introduced new member Yasmina Bouraoui. Yasmina currently serves as the DD Council Director. Welcome Yasmina!

RRAC Member Vacancies: There are currently two vacancies. Committee member Shaun Thompson has changed employers but is still willing to serve on the Committee. Appointment letters for the vacancies have been submitted to Director Elizabeth Hertel and are awaiting her signature.

Leadership Invitations to RRAC Meeting: Chardae Burton stated Representative Brabec is willing to attend a meeting but had a previous commitment for today’s meeting. Members discussed other options for invites to the meeting including MDHHS Director Elizabeth

Hertel, REDI Director Kimberly Reese, CSA Director Demetrius Starling, Budget Director Amy Epkey, etc. Dr. Lagrou suggested sending multiple invites and simply see who replies.

MDHHS-ORR 2024 Budget: Raymie Postema reviewed the budget as proposed by the MDHHS Budget. Due to unanswered questions regarding the budget as presented, Dr. Lagrou requested an update at the next meeting.

MDHHS-ORR 2023 Annual Report: Data are in the process of being compiled. The Report is to be submitted to State Legislature in March. Raymie Postema shared recommendations she made to the Department, but suggested the Committee may also wish to submit recommendations. Since the Committee is not due to meet next until April, submissions will be sought via email and/or ad hoc meeting.

ORR Updates and Reports

Director – Raymie Postema

- Edward Wilson has filled the new Departmental Specialist 13 position. Applications are being reviewed for the new assessment position, and selection plans are being developed for the remaining new training positions.
- Currently reviewing and revising MDHHS-CMHSP contract attachments that pertain to recipient rights. Seeking to simplify and have attachments better reflect current practices.
- Finalized language for Crisis Stabilization Units standards is nearly completed.

Education, Training and Compliance Unit – Andrew Silver

- Andrew Silver submitted a written report, which was reviewed by Raymie Postema due to Mr. Silver's absence.
- Yasmina Bouraoui inquired about the LPHs found in less than substantial compliance. Ms. Postema described the process MDHHS-ORR uses to ensure the sites complete corrective action and are brought into compliance with standards.

Investigation Unit – Karen Currington

- Karen Currington submitted a written report regarding complaint investigation activities at all State Facilities for July through September 2023.
- Yasmina Bouraoui asked who reviewed complaint data regarding complaints investigated by CMHs. Typically, CMH RRACs will review recipient rights complaint data for their CMH during their meetings.

Old Business

Caro Facility Visit: Members discussed the July 2024 meeting may be best to visit Caro.

Strategic Goals: This is still an interest. Members discussed the development of a subcommittee to discuss further and develop goals.

Additional Business

Raymie Postema requested the Committee consider a change to the current meeting schedule. The Committee currently meets on Thursdays, but she stated due to several factors Wednesdays may be easier both for ORR staff but also potential invitees, since State Legislators typically meet on Wednesdays and may have greater availability. A survey will be sent to members to get feedback on the change.

Training on Recipient Rights Policies

Raymie Postema reviewed APF 161 *Treatment by Spiritual Means*, APF 162 *Treatment with Dignity and Respect*, and APF 163 *Treatment, Planning, Development, and Implementation*

Public Comment

None

Agenda Items for Next Meeting

Invite Director Hertel to attend
Annual report final review
Budget update
Strategic goals subcommittee

Adjournment

Meeting was adjourned at 11:20 AM