

# YTA PROTOCOL COMPLIANCE CHECK REPORTING FORM

Prepaid Inpatient Health Plan: \_\_\_\_\_ MRL #: \_\_\_\_\_

Inspection Date: (MM/DD/YY): \_\_\_/\_\_\_/\_\_\_ Time of Visit: \_\_\_:\_\_\_  a.m.  p.m.

Underage Inspector: Name/ID Number: \_\_\_\_\_ / \_\_\_\_\_

Age/Date of Birth: \_\_\_/\_\_\_-\_\_\_-\_\_\_ Gender:  (M) Male  (F) Female

Adult Chaperone: Name/ID Number: \_\_\_\_\_ / \_\_\_\_\_

Outlet Information (affix label or print legibly):

CORRECTION to outlet information listed above:

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

1. Type of Retailer\* [Select only one]:  (01) Gas Station  (02) Tobacco Store  (03) Restaurant  
 (04) Hotel  (05) Grocery Store  (06) Drug Store  (07) Other (Specify) \_\_\_\_\_

2. Type of Outlet:  (OTC) Over the Counter  (VM) Vending Machine

3. Is Outlet Eligible?  (1) Yes (If yes, go to #4b.)  
 (0) No (If no, complete #4a, then skip to signatures.)

4a. If no, check one of the following reasons:

- |  |  |
|--|--|
| <input type="checkbox"/> (I-1) Out of Business                   | <input type="checkbox"/> (I-6) Unlocatable                           |
| <input type="checkbox"/> (I-2) Does not Sell Tobacco products    | <input type="checkbox"/> (I-7) Wholesale only/Carton sale only       |
| <input type="checkbox"/> (I-3) Inaccessible by Youth             | <input type="checkbox"/> (I-8) Vending Machine Broken                |
| <input type="checkbox"/> (I-4) Private Club or private Residence | <input type="checkbox"/> (I-9) Duplicate                             |
| <input type="checkbox"/> (I-5) Temporary closure                 | <input type="checkbox"/> (I-10) Other ineligibility (Specify): _____ |

4b. If Outlet was eligible, was inspection completed?

- (EC) Yes (If yes, go to #5.)  
 (0) No (If no, complete #4c, then skip to signatures)

4c. If no, check one of the following reasons. (N1 and N8 are not valid for Synar Checks):

- |   |   |
|---|---|
| <input type="checkbox"/> (N1) <del>In operation but closed at time of visit</del> | <input type="checkbox"/> (N6) Drive thru only/youth inspector has no driver's license |
| <input type="checkbox"/> (N2) Unsafe to access                                    | <input type="checkbox"/> (N7) Tobacco out of stock                                    |
| <input type="checkbox"/> (N3) Presence of Police                                  | <input type="checkbox"/> (N8) <del>Ran out of time</del>                              |
| <input type="checkbox"/> (N4) Underage inspector knows salesperson                | <input type="checkbox"/> (N9) Other noncompletion (Specify): _____                    |
| <input type="checkbox"/> (N5) Moved to new location but not inspected             |   |

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5. If inspection was completed, was buy attempt successful?  (1) Yes  (0) No
6. Clerk asked for ID:  (01) Yes  (02) No
7. What was clerk's gender?  (M) Male  (F) Female
8. What is the race/ethnicity of the clerk?  (01) Black  (02) White  (03) Native American  
 (04) Hispanic  (05) Asian  (06) Arab/Chaldean  (07) Other \_\_\_\_\_
9. Tobacco was accessible for self-service.  (1) Yes  (0) No
10. Vapor products was accessible for self-service.  (1) Yes  (0) No
11. What kind of tobacco did you attempt to purchase? [Choose one of the varieties below]
- (01) Pack of Cigarettes (full package of 20)
  - (02) Cigars (cigars, cigarillos, little cigars)
  - (03) Smokeless Tobacco (chew, snuff, spit)
  - (04) Electronic Cigarettes/Electronic Nicotine Delivery Systems (ENDS) (JUUL, blu, BREEZE, refill cartridges)
  - (05) Single Cigarette (a.k.a. "loosie")
12. Loosie questions:
- a. Was a loosie offered after purchase of cigarette pack attempted?  (1) Yes  (0) No
  - b. Were loosies openly displayed for self-service?  (1) Yes  (0) No
13. Was a Youth Tobacco Act Sign posted?  (1) Yes  (0) No

**Comments:**

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**Underage Inspector Signature:** \_\_\_\_\_

**Adult Chaperone Signature:** \_\_\_\_\_

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\*See Glossary

## GLOSSARY OF SYNAR CODES & ESTABLISHMENT TYPES

(See question #1)

**(01) Gas Station:** A retail station for servicing motor vehicles especially with gasoline and oil. Sometimes have an affiliate convenience store or fast-food vendor on site. Examples are Shell, Mobil and Valero.

**(02) Tobacco Store:** A specialty tobacco store where the main products sold are tobaccos and related items. This also includes stores that sell ENDS products only (i.e., does not sell traditional tobacco products) if the store is not classified under another establishment type (e.g., if it is a gas station that only sells ENDS products then it would be classified as a “gas station” not a “tobacco store”).

**(03) Restaurant:** A business that prepares and serves food and drink to customers in return for money. Some examples are Applebee’s, Friday’s, and local eateries.

[Note: As a result of the Clean Air Act, most restaurants no longer sell tobacco products, however, some have adjacent bars/lounges.]

**(04) Hotel:** An establishment that provides lodging and sometimes meals, entertainment, and various personal services for the public.

**(05) Grocery Store:** A retail store that primarily sells groceries and household goods with a limited number of nonfood items. Some of the larger chain grocery stores may have an adjacent gas station with the same name. Some grocery store examples are Kroger, IGA, Whole Foods, Ma & Pa Markets (small retail outlet usually owned and operated by an individual or family).

**(06) Drug Store:** A pharmacy which also sells a myriad of other items. Some drug store examples are Rite Aid, Walgreens, and CVS.

**(07) Other:** Includes businesses such as Convenience Store, Bar/Lounge, and “Big Box” retailers who offer a wide array of products and services (e.g., Walmart, Target, Meijer, Dollar General, Family Dollar).

Attention: Synar Coordinator

Email: [MeisterJ1@michigan.gov](mailto:MeisterJ1@michigan.gov)

Michigan Department of Health and Human Services

Capital Commons Center

400 South Pine, 6<sup>th</sup> Floor

Lansing, MI 48913