

Interactive 2025 Training Calendar

- This calendar contains all currently scheduled MDHHS trainings related to HIV Care, Prevention, Partner Services, and other topics of interest.
- While most 2025 trainings listed in this document will be virtual, **ALL CTR Module 4 trainings will be in-person.**
- Specific training times are noted in each training description.
- Registration for each training closes at 5pm EST on the designated registration close date. This date is available in each training description.
- On the [next screen](#), you may click on a month to view that particular month in a full-page layout. Also, on both the yearly and monthly views, you may click on each topic title to view more information about that particular training.
- Some trainings are self-paced and available on-demand. Those can be found by clicking [here](#).
- You may register for most trainings through SHOARS. For more information on accessing SHOARS, please visit www.Michigan.gov/SHOARS.
- Should you have additional questions, please contact the Training Unit at MDHHS-BHSPTtraining@michigan.gov.

2025 Training Calendar

<u>January</u>		<u>February</u>		<u>March</u>		<u>April</u>	
	<p>There are no trainings scheduled during this month.</p> <p>Several On-Demand Trainings are available year-round.</p>	26	Michigan PrEP Series Round Table: Black Women and PrEP	4-5	CTR Module 3	2-3	Partner Services Certification
				20	CTR Module 4 (Detroit)	8-9	CTR Module 3
				12-13	Case Management – Part 1	16	Michigan PrEP Series Round Table: PrEP and 18 to 21
				26	Implicit Bias Primer	24	CTR Module 4 (Lansing)
<u>May</u>		<u>June</u>		<u>July</u>		<u>August</u>	
6-7	CTR Module 3	3-4	CTR Module 3	8-9	CTR Module 3	5-6	CTR Module 3
22	CTR Module 4 (Detroit)	11-12	Case Management – Part 1	16-17	Partner Services Certification	21	CTR Module 4 (Detroit)
		26	CTR Module 4 (Detroit)	24	CTR Module 4 (Lansing)		
				30	Implicit Bias Part 2		
<u>September</u>		<u>October</u>		<u>November</u>		<u>December</u>	
		1-2	Partner Services Certification	4-5	CTR Module 3		<p>There are no trainings scheduled during this month.</p> <p>Several On-Demand Trainings are available year-round.</p>
		7-8	CTR Module 3	20	CTR Module 4 (Lansing)		
		15-16	Case Management – Part 1				
		23	CTR Module 4 (Detroit)				
		29	Intersectionality of Race and Health				

january

2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
30 December	31 SOM HOLIDAY	1 January SOM HOLIDAY	2	3	4/5
6	7	8	9	10	11/12
13	14	15	16	17	18/19
20 SOM HOLIDAY	21	22	23	24	25/26
27	28	29	30	31	1 February/2

february

2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
27 January	28	29	30	31	1 February/2
3	4	5	6	7	8/9
10	11	12	13	14	15/16
17 SOM HOLIDAY	18	19	20	21	22/23
24	25	26 Michigan PrEP Series Round Table: Black Women and PrEP	27	28	1 March/2

march

2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
24 February	25	26	27	28	1 March/2
3	4 CTR Module 3 (Day 1)	5 CTR Module 3 (Day 2)	6	7	8/9
10	11	12 Case Management – Part 1 (Day 1)	13 Case Management – Part 1 (Day 2)	14	15/16
17	18	19	20 CTR Module 4 (Detroit)	21	22/23
24	25	26 Implicit Bias Primer	27	28	29/30
31	1 April	2	3	4	5/6

april

2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
31 March	1 April	2 Partner Services Certification (Day 1)	3 Partner Services Certification (Day 2)	4	5/6
7	8 CTR Module 3 (Day 1)	9 CTR Module 3 (Day 2)	10	11	12/13
14	15	16 Michigan PrEP Series Round Table: PrEP and 18 to 21	17	18	19/20
21	22	23	24 CTR Module 4 (Lansing)	25	26/27
28	29	30	1 May	2	3/4

may

2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
28 April	29	30	1 May	2	3/4
5	6 CTR Module 3 (Day 1)	7 CTR Module 3 (Day 2)	8	9	10/11
12	13	14	15	16	17/18
19	20	21	22 CTR Module 4 (Detroit)	23	24/25
26 SOM HOLIDAY	27	28	29	30	30/1 June

june

2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
26 May SOM HOLIDAY	27	28	29	30	31/1 June
2	3 CTR Module 3 (Day 1)	4 CTR Module 3 (Day 2)	5	6	7/8
9	10	11 Case Management – Part 1 (Day 1)	12 Case Management – Part 1 (Day 2)	13	14/15
16	17	18	19 SOM HOLIDAY	20	21/22
23	24	25	26 CTR Module 4 (Detroit)	27	28/29
30	1 July	2	3	4	5/6

july

2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
30 June	1 July	2	3	4 SOM HOLIDAY	5/6
7	8 CTR Module 3 (Day 1)	9 CTR Module 3 (Day 2)	10	11	12/13
14	15	16 Partner Services Certification (Day 1)	17 Partner Services Certification (Day 2)	18	19/20
21	22	23	24 CTR Module 4 (Lansing)	25	26/27
28	29	30 Implicit Bias Part 2	31	1 August	2/3

august

2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
28 July	29	30	31	1 August	2/3
4	5 CTR Module 3 (Day 1)	6 CTR Module 3 (Day 2)	7	8	9/10
11	12	13	14	15	16/17
18	19	20	21 CTR Module 4 (Detroit)	22	23/24
25	26	27	28	29	30/31

september

2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
1 September SOM HOLIDAY	2	3	4	5	6/7
8	8	10	11	12	13/14
15	16	17	18	19	20/21
22	23	24	25	26	27/28
29	30	1 October	2	3	4/5

october

2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
29 September	30	1 October Partner Services Certification (Day 1)	2 Partner Services Certification (Day 2)	3	4/5
6	7 CTR Module 3 (Day 1)	8 CTR Module 3 (Day 2)	9	10	11/12
13	14	15 Case Management – Part 1 (Day 1)	16 Case Management – Part 1 (Day 2)	17	18/19
20	21	22	23 CTR Module 4 (Detroit)	24	25/26
27	28	29 Intersectionality of Race and Health	30	31	1 November/2

november

2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
27 October	28	29	30	31	1 November/2
3	4 CTR Module 3 (Day 1)	5 CTR Module 3 (Day 2)	6	7	8/9
10	11 SOM HOLIDAY	12	13	14	15/16
17	18	19	20 CTR Module 4 (Lansing)	21	22/23
24	25	26	27 SOM HOLIDAY	28 SOM HOLIDAY	29/30

december

2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
1 December	2	3	4	5	6/7
8	9	10	11	12	13/14
15	16	17	18	19	20/21
22	23	24 SOM HOLIDAY	25 SOM HOLIDAY	26	27/28
29	30	31 SOM HOLIDAY	1 January 2026 SOM HOLIDAY	2	3/4

Self-Paced / On-Demand Trainings

[CTR Module 1: Basic HIV Knowledge](#)

[CTR Module 2: HIV Prevention
Specialist Training](#)

[Case Management \(CM\) Training –
Part 2: Resources](#)

[Early Intervention Services \(EIS\)
Training](#)

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2025 Self-Paced/On-Demand Trainings

All courses are free of charge.

CTR Module 1: HIV Basic Knowledge Training

Counseling, Testing, and Referrals (CTR) Training Module 1 is an online course on the Learning Management System (LMS) that covers the immune system, basics of HIV/AIDS, HIV transmission, and the history and impact of HIV. Additionally, Module 1 will discuss HIV and the intersection of bias, social determinants of health, health equity, and more. Participants will learn about programs and services related to HIV prevention and care, including MDHHS resources, and receive a brief overview of legislation related to HIV.

Intended Audience: Employees and/or volunteers providing HIV CTR services at State-funded agencies.

Pre-requisites: None

Participation Requirements: 100% completion of the virtual on-demand training to receive a certificate of completion.

Exam Requirement: Participants must complete the online exam at the end of the module with a score of 80% or higher.

NOTE: If a participant does not complete CTR Modules 1, 2, 3, and 4 within one year from the date on the CTR Module 1 certificate, the individual must restart the series.

To access CTR Module 1 through the LMS, go to: <https://mihealth.coursemill.com/html/HIV>

For instructions on how to create an account and navigate the system, view:

[HIV Online Learning LMS Quick Reference Guide](#)

All courses are free of charge.

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CTR Module 2: HIV Prevention Specialist Training

Counseling, Testing, and Referrals (CTR) Training Module 2 is an online course on the Learning Management System (LMS). This course is designed to provide participants with an overview of the HIV test counseling process, HIV/STI laws, and HIV testing standards. Additionally, participants will learn about HIV prevention, including injection drug use and syringe access programs, Undetectable=Untransmittable (U=U), Pre-Exposure Prophylaxis (PrEP), Post-Exposure Prophylaxis (PEP), and barrier methods (condoms). Furthermore, HIV prevention counseling standards, concepts, and skills will be examined using a client-centered framework. Upon completion of the module, participants should be able to facilitate client-centered prevention counseling.

Intended Audience: Employees and/or volunteers providing HIV CTR services at State-funded agencies.

Pre-requisites: Successful completion of CTR Module 1 online via the LMS.

Participation Requirements: 100% completion of the virtual on-demand training to receive a certificate of completion.

Exam Requirement: Participants must complete the online exam at the end of the module with a score of 80% or higher.

NOTE: If a participant does not complete CTR Modules 1, 2, 3, and 4 within one year from the date on the CTR Module 1 certificate, the individual must restart the series.

To access CTR Module 2 through the LMS, go to: <https://mihealth.coursemill.com/html/HIV>

For instructions on how to create an account and navigate the system, view:

[HIV Online Learning LMS Quick Reference Guide](#)

All courses are free of charge.

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CM Part 2: Case Management Resources

The medical case management training curriculum consists of two parts. Case managers need to complete both Case Management parts to be fully certified in medical case management by MDHHS.

This training will cover basic information about HIV medications and medication adherence for case managers, including HIV treatment, barriers to treatment, and resistance to HIV medication. This training will also cover the necessary resources to help meet their clients' needs. This includes overviews of and instructions for the Michigan Drug Assistance Program (MIDAP), Michigan Dental Program (MDP), Premium Assistance (PA), Insurance Assistance Program (IAP) and Human Services, Affordable Care Act (ACA), Pre-Exposure Prophylaxis (PrEP), Housing Opportunities for Persons with AIDS (HOPWA), and Health Insurance Cost Sharing Assistance (HIPCA).

Intended Audience: All interested persons are welcome to complete this course. Medical Case Managers that are newly hired (<1 year since hire) and direct supervisors of Medical Case Managers are required to complete this course.

Pre-requisites: Part 1: Fundamentals of HIV Case Management and Medication Adherence should be completed prior to completing Case Management Part 2. Successful completion of both Case Management trainings is required to receive Case Management Certification.

Participation Requirements: 100% completion of the virtual on-demand training to receive a certificate of completion.

To access CM Part 2 through the Learning Management System (LMS), go to:
<https://mihealth.coursemill.com/html/HIV>

For instructions on how to create an account and navigate the system, view:
[HIV Online Learning LMS Quick Reference Guide](#)

Registration for CM Part 1 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

All courses are free of charge.

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Early Intervention Services (EIS) Training

The Early Intervention Services (EIS) virtual on-demand training will provide an overview of EIS, the State of Michigan Ryan White Program Service Standards, linkage to care, and outreach strategies for EIS staff. The training will also offer additional resources for EIS staff to use while providing support to their consumers.

Intended Audience: EIS staff that are newly hired (<1 year since hire).

Pre-requisites: Successful completion of CTR Modules 1, 2, and 3.

Participation Requirements: 100% completion of the virtual on-demand training to receive a certificate of completion.

Exam Requirement: Participants must complete the online exam at the end of the module with a score of 80% or higher.

To access the EIS training through the Learning Management System (LMS), go to:
<https://mihealth.coursemill.com/html/HIV>

For instructions on how to create an account and navigate the system, view:
[HIV Online Learning LMS Quick Reference Guide](#)

All courses are free of charge.

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2025 Counseling, Testing, and Referral (CTR) Module 3 and 4 Trainings

All courses are free of charge, but registration is required.

CTR Module 3: HIV Prevention and Test Counselor Certification Training

Counseling, Testing, and Referrals (CTR) Module 3 is a two half-day, virtual course. Participants will learn the steps of HIV counseling, testing algorithms and interpreting test results, and how to provide effective referrals, including referrals for Partner Services (PS) and Pre-Exposure Prophylaxis (PrEP). Interactive role-play activities will allow participants to practice and build skills and confidence. Upon completion of the module, participants should be able to understand and explain the counseling and testing process, accurately provide test results to clients, and link clients to PS and other referrals, if needed.

Intended Audience: Employees and/or volunteers providing HIV CTR services at State-funded agencies. Others may apply, but admission may not be guaranteed.

Pre-requisites: Successful completion of the CTR Modules 1 & 2 (available [on-demand](#)). Certificates from CTR Modules from any year before 2024 do not fulfill this requirement. Certificates for both courses are required to be uploaded during registration for CTR Module 3. Failure to do so may result in denial of course registration.

Participation Requirements: Training participants are required to log into the virtual platform on time, attend the entire training, and have microphone and camera access. **Lack of working camera and microphone will result in the need to register for a future training where access to camera and microphone is available.** Log-in begins ten (10) minutes prior to the training start time. Attendance log-in and out times will be monitored. Do not plan to arrive late, leave early, or participate in client meetings during training. Late arrival is considered logging into the training fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the virtual training and will result in a no-call/no-show for training attendance; supervisors will be notified.

Full participation, full attendance, and depending on the training, completion of device competencies and/or a score of 80% or greater on any quizzes or exams, are required for successful completion of the course. If you do not complete all requirements, you may be required to re-take the training.

Exam Requirement: Participants must complete an online exam at the conclusion of the class. The exam must be completed by 11:59pm the same day. A score of 80% or greater is required for successful completion. If you receive a score of lower than 80%, you will be required to re-take the Module.

Continuing Education in the areas of Nursing, Social Work, and Community Health Work have been applied for; more information will be available upon attendance.

NOTE: If a participant does not complete CTR Modules 1, 2, 3, and 4 within one year from the date on the CTR Module 1 certificate, the individual must restart the series.

Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Dates & Times

Tuesday & Wednesday, March 4-5, 2025 (9:00am – 1:00pm)

Registration Deadline

Monday, February 17, 2025

Registration for CTR Module 3 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

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CTR Module 3: HIV Prevention and Test Counselor Certification Training

Counseling, Testing, and Referrals (CTR) Module 3 is a two half-day, virtual course. Participants will learn the steps of HIV counseling, testing algorithms and interpreting test results, and how to provide effective referrals, including referrals for Partner Services (PS) and Pre-Exposure Prophylaxis (PrEP). Interactive role-play activities will allow participants to practice and build skills and confidence. Upon completion of the module, participants should be able to understand and explain the counseling and testing process, accurately provide test results to clients, and link clients to PS and other referrals, if needed.

Intended Audience: Employees and/or volunteers providing HIV CTR services at State-funded agencies. Others may apply, but admission may not be guaranteed.

Pre-requisites: Successful completion of the CTR Modules 1 & 2 (available [on-demand](#)). Certificates from CTR Modules from any year before 2024 do not fulfill this requirement. Certificates for both courses are required to be uploaded during registration for CTR Module 3. Failure to do so may result in denial of course registration.

Participation Requirements: Training participants are required to log into the virtual platform on time, attend the entire training, and have microphone and camera access. **Lack of working camera and microphone will result in the need to register for a future training where access to camera and microphone is available.** Log-in begins ten (10) minutes prior to the training start time. Attendance log-in and out times will be monitored. Do not plan to arrive late, leave early, or participate in client meetings during training. Late arrival is considered logging into the training fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the virtual training and will result in a no-call/no-show for training attendance; supervisors will be notified.

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Exam Requirement: Participants must complete an online exam at the conclusion of the class. The exam must be completed by 11:59pm the same day. A score of 80% or greater is required for successful completion. If you receive a score of lower than 80%, you will be required to re-take the Module.

Continuing Education in the areas of Nursing, Social Work, and Community Health Work have been applied for; more information will be available upon attendance.

NOTE: If a participant does not complete CTR Modules 1, 2, 3, and 4 within one year from the date on the CTR Module 1 certificate, the individual must restart the series.

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Training Dates & Times

Tuesday & Wednesday, April 8-9, 2025 (9:00am – 1:00pm)

Registration Deadline

Monday, March 24, 2025

Registration for CTR Module 3 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

[Return to Calendar](#)

CTR Module 3: HIV Prevention and Test Counselor Certification Training

Counseling, Testing, and Referrals (CTR) Module 3 is a two half-day, virtual course. Participants will learn the steps of HIV counseling, testing algorithms and interpreting test results, and how to provide effective referrals, including referrals for Partner Services (PS) and Pre-Exposure Prophylaxis (PrEP). Interactive role-play activities will allow participants to practice and build skills and confidence. Upon completion of the module, participants should be able to understand and explain the counseling and testing process, accurately provide test results to clients, and link clients to PS and other referrals, if needed.

Intended Audience: Employees and/or volunteers providing HIV CTR services at State-funded agencies. Others may apply, but admission may not be guaranteed.

Pre-requisites: Successful completion of the CTR Modules 1 & 2 (available [on-demand](#)). Certificates from CTR Modules from any year before 2024 do not fulfill this requirement. Certificates for both courses are required to be uploaded during registration for CTR Module 3. Failure to do so may result in denial of course registration.

Participation Requirements: Training participants are required to log into the virtual platform on time, attend the entire training, and have microphone and camera access. **Lack of working camera and microphone will result in the need to register for a future training where access to camera and microphone is available.** Log-in begins ten (10) minutes prior to the training start time. Attendance log-in and out times will be monitored. Do not plan to arrive late, leave early, or participate in client meetings during training. Late arrival is considered logging into the training fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the virtual training and will result in a no-call/no-show for training attendance; supervisors will be notified.

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Exam Requirement: Participants must complete an online exam at the conclusion of the class. The exam must be completed by 11:59pm the same day. A score of 80% or greater is required for successful completion. If you receive a score of lower than 80%, you will be required to re-take the Module.

Continuing Education in the areas of Nursing, Social Work, and Community Health Work have been applied for; more information will be available upon attendance.

NOTE: If a participant does not complete CTR Modules 1, 2, 3, and 4 within one year from the date on the CTR Module 1 certificate, the individual must restart the series.

Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Dates & Times

Tuesday & Wednesday, May 6-7, 2025 (9:00am – 1:00pm)

Registration Deadline

Monday, April 21, 2025

Registration for CTR Module 3 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

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CTR Module 3: HIV Prevention and Test Counselor Certification Training

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Intended Audience: Employees and/or volunteers providing HIV CTR services at State-funded agencies. Others may apply, but admission may not be guaranteed.

Pre-requisites: Successful completion of the CTR Modules 1 & 2 (available [on-demand](#)). Certificates from CTR Modules from any year before 2024 do not fulfill this requirement. Certificates for both courses are required to be uploaded during registration for CTR Module 3. Failure to do so may result in denial of course registration.

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Exam Requirement: Participants must complete an online exam at the conclusion of the class. The exam must be completed by 11:59pm the same day. A score of 80% or greater is required for successful completion. If you receive a score of lower than 80%, you will be required to re-take the Module.

Continuing Education in the areas of Nursing, Social Work, and Community Health Work have been applied for; more information will be available upon attendance.

NOTE: If a participant does not complete CTR Modules 1, 2, 3, and 4 within one year from the date on the CTR Module 1 certificate, the individual must restart the series.

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Training Dates & Times

Tuesday & Wednesday, June 3-4, 2025 (9:00am – 1:00pm)

Registration Deadline

Monday, May 19, 2025

Registration for CTR Module 3 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

[Return to Calendar](#)

CTR Module 3: HIV Prevention and Test Counselor Certification Training

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Intended Audience: Employees and/or volunteers providing HIV CTR services at State-funded agencies. Others may apply, but admission may not be guaranteed.

Pre-requisites: Successful completion of the CTR Modules 1 & 2 (available [on-demand](#)). Certificates from CTR Modules from any year before 2024 do not fulfill this requirement. Certificates for both courses are required to be uploaded during registration for CTR Module 3. Failure to do so may result in denial of course registration.

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Continuing Education in the areas of Nursing, Social Work, and Community Health Work have been applied for; more information will be available upon attendance.

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Training Dates & Times

Tuesday & Wednesday, July 8-9, 2025 (9:00am – 1:00pm)

Registration Deadline

Monday, June 23, 2025

Registration for CTR Module 3 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

[Return to Calendar](#)

CTR Module 3: HIV Prevention and Test Counselor Certification Training

Counseling, Testing, and Referrals (CTR) Module 3 is a two half-day, virtual course. Participants will learn the steps of HIV counseling, testing algorithms and interpreting test results, and how to provide effective referrals, including referrals for Partner Services (PS) and Pre-Exposure Prophylaxis (PrEP). Interactive role-play activities will allow participants to practice and build skills and confidence. Upon completion of the module, participants should be able to understand and explain the counseling and testing process, accurately provide test results to clients, and link clients to PS and other referrals, if needed.

Intended Audience: Employees and/or volunteers providing HIV CTR services at State-funded agencies. Others may apply, but admission may not be guaranteed.

Pre-requisites: Successful completion of the CTR Modules 1 & 2 (available [on-demand](#)). Certificates from CTR Modules from any year before 2024 do not fulfill this requirement. Certificates for both courses are required to be uploaded during registration for CTR Module 3. Failure to do so may result in denial of course registration.

Participation Requirements: Training participants are required to log into the virtual platform on time, attend the entire training, and have microphone and camera access. **Lack of working camera and microphone will result in the need to register for a future training where access to camera and microphone is available.** Log-in begins ten (10) minutes prior to the training start time. Attendance log-in and out times will be monitored. Do not plan to arrive late, leave early, or participate in client meetings during training. Late arrival is considered logging into the training fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the virtual training and will result in a no-call/no-show for training attendance; supervisors will be notified.

Full participation, full attendance, and depending on the training, completion of device competencies and/or a score of 80% or greater on any quizzes or exams, are required for successful completion of the course. If you do not complete all requirements, you may be required to re-take the training.

Exam Requirement: Participants must complete an online exam at the conclusion of the class. The exam must be completed by 11:59pm the same day. A score of 80% or greater is required for successful completion. If you receive a score of lower than 80%, you will be required to re-take the Module.

Continuing Education in the areas of Nursing, Social Work, and Community Health Work have been applied for; more information will be available upon attendance.

NOTE: If a participant does not complete CTR Modules 1, 2, 3, and 4 within one year from the date on the CTR Module 1 certificate, the individual must restart the series.

Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Dates & Times

Tuesday & Wednesday, August 5-6, 2025 (9:00am – 1:00pm)

Registration Deadline

Monday, July 21, 2025

Registration for CTR Module 3 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

[Return to Calendar](#)

CTR Module 3: HIV Prevention and Test Counselor Certification Training

Counseling, Testing, and Referrals (CTR) Module 3 is a two half-day, virtual course. Participants will learn the steps of HIV counseling, testing algorithms and interpreting test results, and how to provide effective referrals, including referrals for Partner Services (PS) and Pre-Exposure Prophylaxis (PrEP). Interactive role-play activities will allow participants to practice and build skills and confidence. Upon completion of the module, participants should be able to understand and explain the counseling and testing process, accurately provide test results to clients, and link clients to PS and other referrals, if needed.

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Exam Requirement: Participants must complete an online exam at the conclusion of the class. The exam must be completed by 11:59pm the same day. A score of 80% or greater is required for successful completion. If you receive a score of lower than 80%, you will be required to re-take the Module.

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Training Dates & Times

Tuesday & Wednesday, October 7-8, 2025 (9:00am – 1:00pm)

Registration Deadline

Monday, September 22, 2025

Registration for CTR Module 3 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

[Return to Calendar](#)

CTR Module 3: HIV Prevention and Test Counselor Certification Training

Counseling, Testing, and Referrals (CTR) Module 3 is a two half-day, virtual course. Participants will learn the steps of HIV counseling, testing algorithms and interpreting test results, and how to provide effective referrals, including referrals for Partner Services (PS) and Pre-Exposure Prophylaxis (PrEP). Interactive role-play activities will allow participants to practice and build skills and confidence. Upon completion of the module, participants should be able to understand and explain the counseling and testing process, accurately provide test results to clients, and link clients to PS and other referrals, if needed.

Intended Audience: Employees and/or volunteers providing HIV CTR services at State-funded agencies. Others may apply, but admission may not be guaranteed.

Pre-requisites: Successful completion of the CTR Modules 1 & 2 (available [on-demand](#)). Certificates from CTR Modules from any year before 2024 do not fulfill this requirement. Certificates for both courses are required to be uploaded during registration for CTR Module 3. Failure to do so may result in denial of course registration.

Participation Requirements: Training participants are required to log into the virtual platform on time, attend the entire training, and have microphone and camera access. **Lack of working camera and microphone will result in the need to register for a future training where access to camera and microphone is available.** Log-in begins ten (10) minutes prior to the training start time. Attendance log-in and out times will be monitored. Do not plan to arrive late, leave early, or participate in client meetings during training. Late arrival is considered logging into the training fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the virtual training and will result in a no-call/no-show for training attendance; supervisors will be notified.

Full participation, full attendance, and depending on the training, completion of device competencies and/or a score of 80% or greater on any quizzes or exams, are required for successful completion of the course. If you do not complete all requirements, you may be required to re-take the training.

Exam Requirement: Participants must complete an online exam at the conclusion of the class. The exam must be completed by 11:59pm the same day. A score of 80% or greater is required for successful completion. If you receive a score of lower than 80%, you will be required to re-take the Module.

Continuing Education in the areas of Nursing, Social Work, and Community Health Work have been applied for; more information will be available upon attendance.

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Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Dates & Times

Tuesday & Wednesday, November 4-5, 2025 (9:00am – 1:00pm)

Registration Deadline

Monday, October 20, 2025

Registration for CTR Module 3 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

[Return to Calendar](#)

CTR Module 4: HIV Prevention and Test Device Competencies

Counseling, Testing, & Referrals (CTR) Training Module 4 is a one-day, **in-person** course. Participants will go through an overview of HIV testing, learn more about the dual rapid testing algorithm, and cover test result reporting in Aphirm and other required documentation. Participants will learn about quality assurance, as it relates to HIV testing, and discuss how to obtain and maintain their test counselor certification. Instructors will demonstrate how to use HIV testing devices, and participants will demonstrate test device competencies during the training.

Intended Audience: Employees and/or volunteers providing HIV CTR services are required to complete this course, in order to receive test counselor certification. (If you were fully certified prior to January 1, 2025, you are not required to take CTR Module 4.)

Pre-requisites: Successful completion of CTR Modules 1, 2, and 3. Failure to do so may result in denial of course registration.

Participation Requirements: Training participants are required to arrive on time and attend the entire training. Please allow adequate time to park and locate the training room. Do not plan to arrive late or leave early. Late arrival is considered fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the training and will result in a no-call/no-show for training attendance; supervisors will be notified.

Full participation, full attendance, and depending on the training, completion of device competencies and/or a score of 80% or greater on any quizzes or exams, are required for successful completion of the course. If you do not complete all requirements, you may be required to re-take the training.

Competency Requirements: Participants will need to collect a fingerstick blood sample from themselves or a willing participant during the competency portion of the training. Test devices and personal protective equipment (PPE) will be provided by MDHHS. Devices will be disposed of prior to resulting to avoid unintentional disclosure of status. Participants must complete HIV test device competencies during the training. There is no written examination. If you do not complete the test device competencies, you will be required to re-take the Module.

Continuing Education in the areas of Nursing, Social Work, and Community Health Work have been applied for; more information will be available upon attendance.

NOTE: If a participant does not complete CTR Modules 1, 2, 3, and 4 within one year from the date on the CTR Module 1 certificate, the individual must restart the series.

Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Date & Time

Thursday, March 20, 2025 (9:00am – 4:00pm)

Registration Deadline

Wednesday, March 5, 2025

Location

Detroit (Exact location will be provided once registration has been confirmed.)

Registration for CTR Module 4 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

[Return to Calendar](#)

CTR Module 4: HIV Prevention and Test Device Competencies

Counseling, Testing, & Referrals (CTR) Training Module 4 is a one-day, **in-person** course. Participants will go through an overview of HIV testing, learn more about the dual rapid testing algorithm, and cover test result reporting in Aphirm and other required documentation. Participants will learn about quality assurance, as it relates to HIV testing, and discuss how to obtain and maintain their test counselor certification. Instructors will demonstrate how to use HIV testing devices, and participants will demonstrate test device competencies during the training.

Intended Audience: Employees and/or volunteers providing HIV CTR services are required to complete this course, in order to receive test counselor certification. (If you were fully certified prior to January 1, 2025, you are not required to take CTR Module 4.)

Pre-requisites: Successful completion of CTR Modules 1, 2, and 3. Failure to do so may result in denial of course registration.

Participation Requirements: Training participants are required to arrive on time and attend the entire training. Please allow adequate time to park and locate the training room. Do not plan to arrive late or leave early. Late arrival is considered fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the training and will result in a no-call/no-show for training attendance; supervisors will be notified.

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Continuing Education in the areas of Nursing, Social Work, and Community Health Work have been applied for; more information will be available upon attendance.

NOTE: If a participant does not complete CTR Modules 1, 2, 3, and 4 within one year from the date on the CTR Module 1 certificate, the individual must restart the series.

Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Date & Time

Thursday, April 24, 2025 (9:00am – 4:00pm)

Registration Deadline

Wednesday, April 9, 2025

Location

Lansing (Exact location will be provided once registration has been confirmed.)

Registration for CTR Module 4 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

[Return to Calendar](#)

CTR Module 4: HIV Prevention and Test Device Competencies

Counseling, Testing, & Referrals (CTR) Training Module 4 is a one-day, **in-person** course. Participants will go through an overview of HIV testing, learn more about the dual rapid testing algorithm, and cover test result reporting in Aphirm and other required documentation. Participants will learn about quality assurance, as it relates to HIV testing, and discuss how to obtain and maintain their test counselor certification. Instructors will demonstrate how to use HIV testing devices, and participants will demonstrate test device competencies during the training.

Intended Audience: Employees and/or volunteers providing HIV CTR services are required to complete this course, in order to receive test counselor certification. (If you were fully certified prior to January 1, 2025, you are not required to take CTR Module 4.)

Pre-requisites: Successful completion of CTR Modules 1, 2, and 3. Failure to do so may result in denial of course registration.

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Continuing Education in the areas of Nursing, Social Work, and Community Health Work have been applied for; more information will be available upon attendance.

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Training Date & Time

Thursday, May 22, 2025 (9:00am – 4:00pm)

Registration Deadline

Wednesday, May 7, 2025

Location

Detroit (Exact location will be provided once registration has been confirmed.)

Registration for CTR Module 4 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

[Return to Calendar](#)

CTR Module 4: HIV Prevention and Test Device Competencies

Counseling, Testing, & Referrals (CTR) Training Module 4 is a one-day, **in-person** course. Participants will go through an overview of HIV testing, learn more about the dual rapid testing algorithm, and cover test result reporting in Aphirm and other required documentation. Participants will learn about quality assurance, as it relates to HIV testing, and discuss how to obtain and maintain their test counselor certification. Instructors will demonstrate how to use HIV testing devices, and participants will demonstrate test device competencies during the training.

Intended Audience: Employees and/or volunteers providing HIV CTR services are required to complete this course, in order to receive test counselor certification. (If you were fully certified prior to January 1, 2025, you are not required to take CTR Module 4.)

Pre-requisites: Successful completion of CTR Modules 1, 2, and 3. Failure to do so may result in denial of course registration.

Participation Requirements: Training participants are required to arrive on time and attend the entire training. Please allow adequate time to park and locate the training room. Do not plan to arrive late or leave early. Late arrival is considered fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the training and will result in a no-call/no-show for training attendance; supervisors will be notified.

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Continuing Education in the areas of Nursing, Social Work, and Community Health Work have been applied for; more information will be available upon attendance.

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Training Date & Time

Thursday, June 26, 2025 (9:00am – 4:00pm)

Registration Deadline

Wednesday, June 11, 2025

Location

Detroit (Exact location will be provided once registration has been confirmed.)

Registration for CTR Module 4 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

[Return to Calendar](#)

CTR Module 4: HIV Prevention and Test Device Competencies

Counseling, Testing, & Referrals (CTR) Training Module 4 is a one-day, **in-person** course. Participants will go through an overview of HIV testing, learn more about the dual rapid testing algorithm, and cover test result reporting in Aphirm and other required documentation. Participants will learn about quality assurance, as it relates to HIV testing, and discuss how to obtain and maintain their test counselor certification. Instructors will demonstrate how to use HIV testing devices, and participants will demonstrate test device competencies during the training.

Intended Audience: Employees and/or volunteers providing HIV CTR services are required to complete this course, in order to receive test counselor certification. (If you were fully certified prior to January 1, 2025, you are not required to take CTR Module 4.)

Pre-requisites: Successful completion of CTR Modules 1, 2, and 3. Failure to do so may result in denial of course registration.

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Training Date & Time

Thursday, July 24, 2025 (9:00am – 4:00pm)

Registration Deadline

Wednesday, July 9, 2025

Location

Lansing (Exact location will be provided once registration has been confirmed.)

Registration for CTR Module 4 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

[Return to Calendar](#)

CTR Module 4: HIV Prevention and Test Device Competencies

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Intended Audience: Employees and/or volunteers providing HIV CTR services are required to complete this course, in order to receive test counselor certification. (If you were fully certified prior to January 1, 2025, you are not required to take CTR Module 4.)

Pre-requisites: Successful completion of CTR Modules 1, 2, and 3. Failure to do so may result in denial of course registration.

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Training Date & Time

Thursday, August 21, 2025 (9:00am – 4:00pm)

Registration Deadline

Wednesday, August 6, 2025

Location

Detroit (Exact location will be provided once registration has been confirmed.)

Registration for CTR Module 4 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

[Return to Calendar](#)

CTR Module 4: HIV Prevention and Test Device Competencies

Counseling, Testing, & Referrals (CTR) Training Module 4 is a one-day, **in-person** course. Participants will go through an overview of HIV testing, learn more about the dual rapid testing algorithm, and cover test result reporting in Aphirm and other required documentation. Participants will learn about quality assurance, as it relates to HIV testing, and discuss how to obtain and maintain their test counselor certification. Instructors will demonstrate how to use HIV testing devices, and participants will demonstrate test device competencies during the training.

Intended Audience: Employees and/or volunteers providing HIV CTR services are required to complete this course, in order to receive test counselor certification. (If you were fully certified prior to January 1, 2025, you are not required to take CTR Module 4.)

Pre-requisites: Successful completion of CTR Modules 1, 2, and 3. Failure to do so may result in denial of course registration.

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Continuing Education in the areas of Nursing, Social Work, and Community Health Work have been applied for; more information will be available upon attendance.

NOTE: If a participant does not complete CTR Modules 1, 2, 3, and 4 within one year from the date on the CTR Module 1 certificate, the individual must restart the series.

Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Date & Time

Thursday, September 18, 2025 (9:00am – 4:00pm)

Registration Deadline

Wednesday, September 3, 2025

Location

Lansing (Exact location will be provided once registration has been confirmed.)

Registration for CTR Module 4 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

[Return to Calendar](#)

CTR Module 4: HIV Prevention and Test Device Competencies

Counseling, Testing, & Referrals (CTR) Training Module 4 is a one-day, **in-person** course. Participants will go through an overview of HIV testing, learn more about the dual rapid testing algorithm, and cover test result reporting in Aphirm and other required documentation. Participants will learn about quality assurance, as it relates to HIV testing, and discuss how to obtain and maintain their test counselor certification. Instructors will demonstrate how to use HIV testing devices, and participants will demonstrate test device competencies during the training.

Intended Audience: Employees and/or volunteers providing HIV CTR services are required to complete this course, in order to receive test counselor certification. (If you were fully certified prior to January 1, 2025, you are not required to take CTR Module 4.)

Pre-requisites: Successful completion of CTR Modules 1, 2, and 3. Failure to do so may result in denial of course registration.

Participation Requirements: Training participants are required to arrive on time and attend the entire training. Please allow adequate time to park and locate the training room. Do not plan to arrive late or leave early. Late arrival is considered fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the training and will result in a no-call/no-show for training attendance; supervisors will be notified.

Full participation, full attendance, and depending on the training, completion of device competencies and/or a score of 80% or greater on any quizzes or exams, are required for successful completion of the course. If you do not complete all requirements, you may be required to re-take the training.

Competency Requirements: Participants will need to collect a fingerstick blood sample from themselves or a willing participant during the competency portion of the training. Test devices and personal protective equipment (PPE) will be provided by MDHHS. Devices will be disposed of prior to resulting to avoid unintentional disclosure of status. Participants must complete HIV test device competencies during the training. There is no written examination. If you do not complete the test device competencies, you will be required to re-take the Module.

Continuing Education in the areas of Nursing, Social Work, and Community Health Work have been applied for; more information will be available upon attendance.

NOTE: If a participant does not complete CTR Modules 1, 2, 3, and 4 within one year from the date on the CTR Module 1 certificate, the individual must restart the series.

Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Date & Time

Thursday, October 23, 2025 (9:00am – 4:00pm)

Registration Deadline

Wednesday, October 8, 2025

Location

Detroit (Exact location will be provided once registration has been confirmed.)

Registration for CTR Module 4 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

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CTR Module 4: HIV Prevention and Test Device Competencies

Counseling, Testing, & Referrals (CTR) Training Module 4 is a one-day, **in-person** course. Participants will go through an overview of HIV testing, learn more about the dual rapid testing algorithm, and cover test result reporting in Aphirm and other required documentation. Participants will learn about quality assurance, as it relates to HIV testing, and discuss how to obtain and maintain their test counselor certification. Instructors will demonstrate how to use HIV testing devices, and participants will demonstrate test device competencies during the training.

Intended Audience: Employees and/or volunteers providing HIV CTR services are required to complete this course, in order to receive test counselor certification. (If you were fully certified prior to January 1, 2025, you are not required to take CTR Module 4.)

Pre-requisites: Successful completion of CTR Modules 1, 2, and 3. Failure to do so may result in denial of course registration.

Participation Requirements: Training participants are required to arrive on time and attend the entire training. Please allow adequate time to park and locate the training room. Do not plan to arrive late or leave early. Late arrival is considered fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the training and will result in a no-call/no-show for training attendance; supervisors will be notified.

Full participation, full attendance, and depending on the training, completion of device competencies and/or a score of 80% or greater on any quizzes or exams, are required for successful completion of the course. If you do not complete all requirements, you may be required to re-take the training.

Competency Requirements: Participants will need to collect a fingerstick blood sample from themselves or a willing participant during the competency portion of the training. Test devices and personal protective equipment (PPE) will be provided by MDHHS. Devices will be disposed of prior to resulting to avoid unintentional disclosure of status. Participants must complete HIV test device competencies during the training. There is no written examination. If you do not complete the test device competencies, you will be required to re-take the Module.

Continuing Education in the areas of Nursing, Social Work, and Community Health Work have been applied for; more information will be available upon attendance.

NOTE: If a participant does not complete CTR Modules 1, 2, 3, and 4 within one year from the date on the CTR Module 1 certificate, the individual must restart the series.

Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Date & Time

Thursday, November 20, 2025 (9:00am – 4:00pm)

Registration Deadline

Wednesday, November 5, 2025

Location

Lansing (Exact location will be provided once registration has been confirmed.)

Registration for CTR Module 4 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

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2025 Case Management (CM) Part 1 Trainings

All courses are free of charge, but registration is required.

CM Part 1: Fundamentals of HIV Case Management & Medication Adherence

The case management training curriculum consists of two parts. This registration is for **Case Management Training Part 1: Fundamentals of HIV Case Management and Medication Adherence**. Case managers need to complete **BOTH** Case Management parts to be fully certified in medical case management by MDHHS. Part 1 will focus on the State of Michigan Standards of Care for Medical Case Managers to ensure the quality and consistency of delivering HIV services across the State of Michigan. It will also cover the impact of adherence and resistance on the clinical management of HIV and introduce adherence counseling techniques. This training will include interactive components, such as discussions, activities, and an examination.

Intended Audience: Medical Case Managers that are newly hired (<1 year since hire) and direct supervisors of Medical Case Managers.

Pre-requisites: Successful completion of CTR Modules 1 & 2 ([available on-demand](#)) within one year of the CM training date. Certificates for both courses are required to be uploaded during registration for CM Part 1. Failure to do so may result in denial of course registration.

Participation Requirements: Training participants are required to log into the virtual platform on time, attend the entire training, and have microphone and camera access. Lack of working camera and microphone will result in the need to register for a future training where access to camera and microphone is available. Log-in begins ten (10) minutes prior to the training start time. Attendance log-in and out times will be monitored. Do not plan to arrive late, leave early, or participate in client meetings during training. Late arrival is considered logging into the training fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the virtual training and will result in a no-call/no-show for training attendance; supervisors will be notified.

Full participation, full attendance, and depending on the training, completion of device competencies and/or a score of 80% or greater on any quizzes or exams, are required for successful completion of the course. If you do not complete all requirements, you will be required to re-take the course.

Exam Requirement: Participants must complete an online exam at the conclusion of the class. The exam must be completed by 11:59pm the same day. A score of 80% or greater is required for successful completion. If you receive a score of lower than 80%, you will be required to re-take the course.

Continuing Education in the areas of Nursing, Social Work, and Community Health Work have been applied for; more information will be available upon attendance.

Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Dates & Times

Wednesday & Thursday, March 12-13, 2025 (9:00am – 1:00pm)

Registration Deadline

Tuesday, February 25, 2025

Registration for CM Part 1 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

CM Part 2 is available on-demand. [Click here](#) for more information.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

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CM Part 1: Fundamentals of HIV Case Management & Medication Adherence

The case management training curriculum consists of two parts. This registration is for **Case Management Training Part 1: Fundamentals of HIV Case Management and Medication Adherence**. Case managers need to complete **BOTH** Case Management parts to be fully certified in medical case management by MDHHS. Part 1 will focus on the State of Michigan Standards of Care for Medical Case Managers to ensure the quality and consistency of delivering HIV services across the State of Michigan. It will also cover the impact of adherence and resistance on the clinical management of HIV and introduce adherence counseling techniques. This training will include interactive components, such as discussions, activities, and an examination.

Intended Audience: Medical Case Managers that are newly hired (<1 year since hire) and direct supervisors of Medical Case Managers.

Pre-requisites: Successful completion of CTR Modules 1 & 2 ([available on-demand](#)) within one year of the CM training date. Certificates for both courses are required to be uploaded during registration for CM Part 1. Failure to do so may result in denial of course registration.

Participation Requirements: Training participants are required to log into the virtual platform on time, attend the entire training, and have microphone and camera access. Lack of working camera and microphone will result in the need to register for a future training where access to camera and microphone is available. Log-in begins ten (10) minutes prior to the training start time. Attendance log-in and out times will be monitored. Do not plan to arrive late, leave early, or participate in client meetings during training. Late arrival is considered logging into the training fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the virtual training and will result in a no-call/no-show for training attendance; supervisors will be notified.

Full participation, full attendance, and depending on the training, completion of device competencies and/or a score of 80% or greater on any quizzes or exams, are required for successful completion of the course. If you do not complete all requirements, you will be required to re-take the course.

Exam Requirement: Participants must complete an online exam at the conclusion of the class. The exam must be completed by 11:59pm the same day. A score of 80% or greater is required for successful completion. If you receive a score of lower than 80%, you will be required to re-take the course.

Continuing Education in the areas of Nursing, Social Work, and Community Health Work have been applied for; more information will be available upon attendance.

Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Dates & Times

Wednesday & Thursday, June 11-12, 2025 (9:00am – 1:00pm)

Registration Deadline

Tuesday, May 27, 2025

Registration for CM Part 1 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

CM Part 2 is available on-demand. [Click here](#) for more information.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

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CM Part 1: Fundamentals of HIV Case Management & Medication Adherence

The case management training curriculum consists of two parts. This registration is for **Case Management Training Part 1: Fundamentals of HIV Case Management and Medication Adherence**. Case managers need to complete **BOTH** Case Management parts to be fully certified in medical case management by MDHHS. Part 1 will focus on the State of Michigan Standards of Care for Medical Case Managers to ensure the quality and consistency of delivering HIV services across the State of Michigan. It will also cover the impact of adherence and resistance on the clinical management of HIV and introduce adherence counseling techniques. This training will include interactive components, such as discussions, activities, and an examination.

Intended Audience: Medical Case Managers that are newly hired (<1 year since hire) and direct supervisors of Medical Case Managers.

Pre-requisites: Successful completion of CTR Modules 1 & 2 ([available on-demand](#)) within one year of the CM training date. Certificates for both courses are required to be uploaded during registration for CM Part 1. Failure to do so may result in denial of course registration.

Participation Requirements: Training participants are required to log into the virtual platform on time, attend the entire training, and have microphone and camera access. Lack of working camera and microphone will result in the need to register for a future training where access to camera and microphone is available. Log-in begins ten (10) minutes prior to the training start time. Attendance log-in and out times will be monitored. Do not plan to arrive late, leave early, or participate in client meetings during training. Late arrival is considered logging into the training fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the virtual training and will result in a no-call/no-show for training attendance; supervisors will be notified.

Full participation, full attendance, and depending on the training, completion of device competencies and/or a score of 80% or greater on any quizzes or exams, are required for successful completion of the course. If you do not complete all requirements, you will be required to re-take the course.

Exam Requirement: Participants must complete an online exam at the conclusion of the class. The exam must be completed by 11:59pm the same day. A score of 80% or greater is required for successful completion. If you receive a score of lower than 80%, you will be required to re-take the course.

Continuing Education in the areas of Nursing, Social Work, and Community Health Work have been applied for; more information will be available upon attendance.

Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Dates & Times

Wednesday & Thursday, October 15-16, 2025 (9:00am – 1:00pm)

Registration Deadline

Tuesday, September 30, 2025

Registration for CM Part 1 must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

CM Part 2 is available on-demand. [Click here](#) for more information.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

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2025 Partner Services (PS) Certification Trainings

All courses are free of charge, but registration is required.

Partner Services (PS) Certification Training

The two-day virtual Partner Services (PS) Certification Training for Local Health Departments is designed to familiarize staff with several strategies to control and prevent the spread of HIV and other STDs. Utilizing the update “Recommendations for Conducting Integrated Partner Services for HIV/STD Prevention”, participants will learn about program policy and practices for conducting PS activities. Emphasis will be placed on techniques for working with individuals diagnosed with HIV and other STDs to identify their at-risk partners, so prevention counseling, testing, and referral services can be provided. In addition, participants will learn skills to enhance partner services delivery.

Intended Audience: This course is required for all HIV Test Counselors who are employed in a local health department and who are designated to conduct PS field investigation activities.

Pre-requisites: Successful completion of CTR Modules 1, 2, and 3 prior to registering for this course.

Participation Requirements: To encourage full participation, virtual activities and various speakers will be on hand to increase knowledge of partner services delivery.

Training participants are required to log into the virtual platform on time, attend the entire training, and have microphone and camera access. **Lack of working camera and microphone will result in the need to register for a future training where access to camera and microphone is available.** Log-in begins ten (10) minutes prior to the training start time. Attendance log-in and out times will be monitored. Do not plan to arrive late, leave early, or participate in client meetings during training. Late arrival is considered logging into the training fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the virtual training and will result in a no-call/no-show for training attendance; supervisors will be notified.

Full participation, full attendance, and depending on the training, completion of device competencies and/or a score of 80% or greater on any quizzes or exams, are required for successful completion of the course. If you do not complete all requirements, you may be required to re-take the training.

Exam Requirement: Participants must complete an online exam at the conclusion of the class. A score of 80% or greater is required for successful completion. If you receive a score of lower than 80%, you will be required to retake the course.

Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Dates & Times

Wednesday & Thursday, April 2-3, 2025 (8:30am – 2:30pm)

Registration Deadline

Tuesday, March 18, 2025

Registration for PS Certification must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

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Partner Services (PS) Certification Training

The two-day virtual Partner Services (PS) Certification Training for Local Health Departments is designed to familiarize staff with several strategies to control and prevent the spread of HIV and other STDs. Utilizing the update “Recommendations for Conducting Integrated Partner Services for HIV/STD Prevention”, participants will learn about program policy and practices for conducting PS activities. Emphasis will be placed on techniques for working with individuals diagnosed with HIV and other STDs to identify their at-risk partners, so prevention counseling, testing, and referral services can be provided. In addition, participants will learn skills to enhance partner services delivery.

Intended Audience: This course is required for all HIV Test Counselors who are employed in a local health department and who are designated to conduct PS field investigation activities.

Pre-requisites: Successful completion of CTR Modules 1, 2, and 3 prior to registering for this course.

Participation Requirements: To encourage full participation, virtual activities and various speakers will be on hand to increase knowledge of partner services delivery.

Training participants are required to log into the virtual platform on time, attend the entire training, and have microphone and camera access. **Lack of working camera and microphone will result in the need to register for a future training where access to camera and microphone is available.** Log-in begins ten (10) minutes prior to the training start time. Attendance log-in and out times will be monitored. Do not plan to arrive late, leave early, or participate in client meetings during training. Late arrival is considered logging into the training fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the virtual training and will result in a no-call/no-show for training attendance; supervisors will be notified.

Full participation, full attendance, and depending on the training, completion of device competencies and/or a score of 80% or greater on any quizzes or exams, are required for successful completion of the course. If you do not complete all requirements, you may be required to re-take the training.

Exam Requirement: Participants must complete an online exam at the conclusion of the class. A score of 80% or greater is required for successful completion. If you receive a score of lower than 80%, you will be required to retake the course.

Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Dates & Times

Wednesday & Thursday, July 16-17, 2025 (8:30am – 2:30pm)

Registration Deadline

Tuesday, July 1, 2025

Registration for PS Certification must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

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Partner Services (PS) Certification Training

The two-day virtual Partner Services (PS) Certification Training for Local Health Departments is designed to familiarize staff with several strategies to control and prevent the spread of HIV and other STDs. Utilizing the update “Recommendations for Conducting Integrated Partner Services for HIV/STD Prevention”, participants will learn about program policy and practices for conducting PS activities. Emphasis will be placed on techniques for working with individuals diagnosed with HIV and other STDs to identify their at-risk partners, so prevention counseling, testing, and referral services can be provided. In addition, participants will learn skills to enhance partner services delivery.

Intended Audience: This course is required for all HIV Test Counselors who are employed in a local health department and who are designated to conduct PS field investigation activities.

Pre-requisites: Successful completion of CTR Modules 1, 2, and 3 prior to registering for this course.

Participation Requirements: To encourage full participation, virtual activities and various speakers will be on hand to increase knowledge of partner services delivery.

Training participants are required to log into the virtual platform on time, attend the entire training, and have microphone and camera access. **Lack of working camera and microphone will result in the need to register for a future training where access to camera and microphone is available.** Log-in begins ten (10) minutes prior to the training start time. Attendance log-in and out times will be monitored. Do not plan to arrive late, leave early, or participate in client meetings during training. Late arrival is considered logging into the training fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the virtual training and will result in a no-call/no-show for training attendance; supervisors will be notified.

Full participation, full attendance, and depending on the training, completion of device competencies and/or a score of 80% or greater on any quizzes or exams, are required for successful completion of the course. If you do not complete all requirements, you may be required to re-take the training.

Exam Requirement: Participants must complete an online exam at the conclusion of the class. A score of 80% or greater is required for successful completion. If you receive a score of lower than 80%, you will be required to retake the course.

Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Dates & Times

Wednesday & Thursday, October 1-2, 2025 (8:30am – 2:30pm)

Registration Deadline

Tuesday, September 16, 2025

Registration for PS Certification must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

Trainings occur throughout the year. Please check the [calendar](#) for other dates.

All courses are free of charge, but registration is required.

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2025 Additional Trainings

All courses are free of charge, but registration is required.

2025 Michigan PrEP Series Round Table: Black Women and PrEP

In this session of the Michigan PrEP Series, we will host a multigenerational panel discussion with Black women who are currently taking PrEP. This panel will include conversations on ways to increase Black Women's engagement with PrEP, how to educate them on PrEP, ways to keep them involved in their sexual health and the importance of advocating for themselves. Black women continue to be disproportionately impacted by HIV, accounting for 54% of new HIV infections in U.S. women, despite making up less than 15% of the female population. Among Black women, 91% of new HIV infections were attributed to heterosexual contact. The HIV infection rate among Black women was the highest compared to women of all other races and ethnicities. A recent CDC study found that Black transgender women accounted for 62% of HIV infections among transgender women with HIV living in seven major U.S. cities. Black women are also underserved by prevention methods such as PrEP relative to their need. Among all PrEP users in the U.S. in 2021, 92% were male and only 8% were female, even though women comprised 18% of new HIV diagnoses. These numbers indicate that there is still much work to be done to educate both providers and Black women on the benefits of PrEP.

Intended Audience: All interested persons are welcome to apply to attend update training courses. Applicants who are employed and/or volunteering at a State-funded agency may receive priority for course placement.

Pre-requisites: None.

Participation Requirements: Training participants are required to log into the virtual platform on time and plan to attend the entire training. Log-in begins ten (10) minutes prior to the training start time. Attendance log-in and out times will be monitored. Do not plan to arrive late, leave early, or participate in client meetings during training. Late arrival is considered logging into the training fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the virtual training and will result in a no-call/no-show for training attendance; supervisors will be notified

Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Date & Time

Wednesday, February 26, 2025 (10:00am – 12:00pm)

Registration will open on Wednesday, January 15, 2025.

Registration Deadline

Wednesday, February 12, 2025

Registration for this training must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

All courses are free of charge, but registration is required.

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2025 Implicit Bias Primer Training

In this half-day, virtual, introductory training, participants explore the foundational concepts of implicit bias and learn about promising practices and tools to lessen the impact of implicit bias to provide more inclusive and equitable services and programs to Michigan families.

Intended Audience: All interested persons are welcome to apply to attend update training courses. Applicants who are employed and/or volunteering at a State-funded agency may receive priority for course placement.

Participation Requirements: Training participants are required to log into the virtual platform on time, attend the entire training, and have microphone and camera access. Log-in begins ten (10) minutes prior to the training start time. Attendance log-in and out times will be monitored. Do not plan to arrive late, leave early, or participate in client meetings during training. Late arrival is considered logging into the training fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the virtual training and will result in a no-call/no-show for training attendance; supervisors will be notified.

Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Date & Time

Wednesday, March 26, 2025 (9:00am – 1:00pm)

Registration Deadline

Tuesday, March 11, 2025

Registration will open on Wednesday, February 12, 2025.

Registration for this training must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

All courses are free of charge, but registration is required.

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2025 Michigan PrEP Series Round Table: PrEP and 18 to 21

In this session of the Michigan PrEP Series, we will host a panel discussion with individuals between the age of 18 to 21 years of age who are currently on PrEP. This panel of individuals will discuss the importance of HIV Prevention, sexual health, importance of sex education, and why self advocacy is important to them. According to the CDC, lack of condom usage and substance misuse among adolescents and young adults can lead to an increased exposure of HIV and other STIs. Lastly, LGBTQIA+ youth have an increased chance of exposure behaviors and experiences of violence that may lead to HIV acquisition. These statistics indicate the need for these discussions to encourage PrEP use among young adults.

Intended Audience: All interested persons are welcome to apply to attend update training courses. Applicants who are employed and/or volunteering at a State-funded agency may receive priority for course placement.

Pre-requisites: None.

Participation Requirements: Training participants are required to log into the virtual platform on time and plan to attend the entire training. Log-in begins ten (10) minutes prior to the training start time. Attendance log-in and out times will be monitored. Do not plan to arrive late, leave early, or participate in client meetings during training. Late arrival is considered logging into the training fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the virtual training and will result in a no-call/no-show for training attendance; supervisors will be notified

Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Date & Time

Wednesday, April 16, 2025 (10:00am – 12:00pm)

Registration Deadline

Wednesday, April 2, 2025

Registration will open on Wednesday, March 5, 2025.

Registration for this training must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

All courses are free of charge, but registration is required.

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2025 Implicit Bias Part 2 Training

In this half-day, virtual, intermediate training, participants will build on foundational concepts of implicit bias. (This training is open to all, but it is primarily offered to those who have attended intro implicit bias training or have basic knowledge of implicit bias concepts.) Participants will begin to practice tools to lessen the impact of implicit bias to provide more inclusive and equitable services and programs to Michigan families.

Intended Audience: All interested persons are welcome to apply to attend update training courses. Applicants who are employed and/or volunteering at a State-funded agency may receive priority for course placement.

Participation Requirements: Training participants are required to log into the virtual platform on time, attend the entire training, and have microphone and camera access. Log-in begins ten (10) minutes prior to the training start time. Attendance log-in and out times will be monitored. Do not plan to arrive late, leave early, or participate in client meetings during training. Late arrival is considered logging into the training fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the virtual training and will result in a no-call/no-show for training attendance; supervisors will be notified.

Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Date & Time

Wednesday, July 30, 2025 (9:00am – 1:00pm)

Registration Deadline

Tuesday, July 15, 2025

Registration will open on Wednesday, June 18, 2025.

Registration for this training must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

All courses are free of charge, but registration is required.

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2025 Intersectionality of Race and Health Training

In this half-day, virtual training, participants will begin to explore the important intersection of race and how it intersects with health. Many times, race and health are discussed separately, but this training dives into the important interconnected nature of social categorizations, such as race, class, and gender, as they apply to a given individual or group, regarded as creating overlapping and interdependent systems of discrimination or disadvantage. Participants will explore these topics and their impact on the health of Michigan's populations of color.

Intended Audience: All interested persons are welcome to apply to attend update training courses. Applicants who are employed and/or volunteering at a State-funded agency may receive priority for course placement.

Participation Requirements: Training participants are required to log into the virtual platform on time, attend the entire training, and have microphone and camera access. Log-in begins ten (10) minutes prior to the training start time. Attendance log-in and out times will be monitored. Do not plan to arrive late, leave early, or participate in client meetings during training. Late arrival is considered logging into the training fifteen (15) minutes after the start of the training. Late arrivals will not be permitted to enter the virtual training and will result in a no-call/no-show for training attendance; supervisors will be notified.

Cancellation Policy: Cancellations or modifications must be made no later than two (2) business days prior to the training date. Applicants who are unable to attend any trainings for which they are registered must contact the Training Unit at MDHHS-BHSPtraining@michigan.gov. Failure to do so will classify the participant as a no-call/no-show and may result in lost priority when registering for future trainings.

Training Date & Time

Wednesday, October 29, 2025 (9:00am – 1:00pm)

Registration Deadline

Tuesday, October 14, 2025

Registration will open on Wednesday, September 17, 2025.

Registration for this training must be done through SHOARS. [Click here](#) for more information on accessing SHOARS.

All courses are free of charge, but registration is required.

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