

MiLogin Instructions

Lookup Your User ID &
Forgot Your Password



“Working to protect, preserve and promote the health and safety of the people of Michigan by listening, communicating and educating our providers, in order to effectively resolve issues and enable providers to find solutions within our industry. We are committed to establishing customer trust and value by providing a quality experience the first time, every time.”

-Provider Relations

Table of Contents



Lookup Your User ID



Forgot Your Password

Verification Methods

- Email
- Voice Call
- Text



Provider Resources

Lookup Your User ID

Instructions on how to
recover the MiLogin
account User ID.

Lookup Your User ID

- Open your web browser (e.g., Internet Explorer, Google Chrome, Mozilla Firefox, etc.).
- Enter <https://milogintp.Michigan.gov> into the search bar.
- Click the Lookup your user ID Link.

The screenshot displays the MiLogin for Business website. On the left, a dark blue banner features the Michigan state logo, the text "MiLogin for Business", and the heading "Michigan's one-stop login solution for business". Below this, a paragraph explains that MiLogin connects users to all State of Michigan business services through a single user ID. A teal arrow points from this text to the right. On the right side, the login page is shown, including a "Welcome to MiLogin for Business" message, input fields for "User ID" and "Password", a "Forgot your password?" link, and "Log In" and "Create an Account" buttons. A red box highlights a link labeled "Lookup your user ID" located next to the User ID input field. The footer contains "Copyright 2023 State of Michigan" and a "Policies" link.

Lookup Your User ID

- Enter the email address used to create the MiLogin account.
- Check the 'I'm not a Robot' checkmark.
- Click Next Step.

MiLogin for Business Help Contact Us

[< Back](#)

Lookup your user ID

[→](#)

Enter your email

Enter your email below to begin the user ID recovery process

Email

I'm not a robot

reCAPTCHA
Privacy - Terms

Next Step

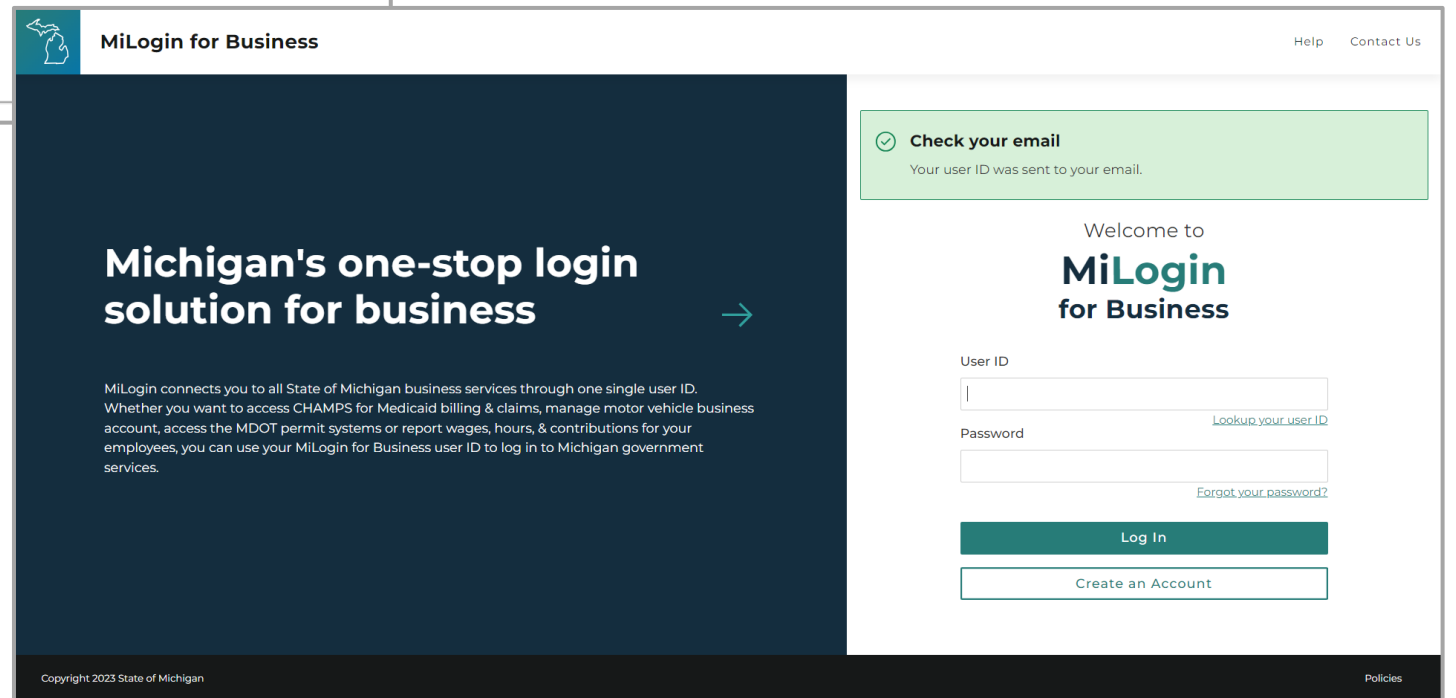
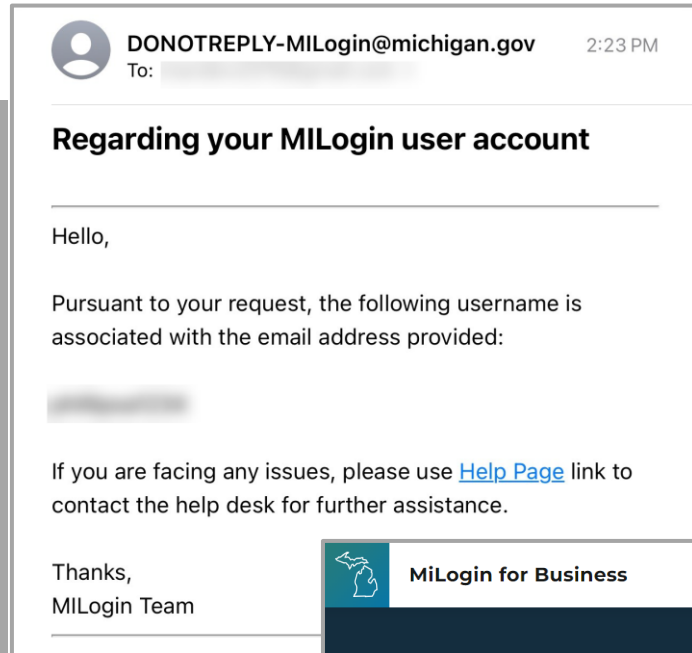
Having Trouble?

[I don't have an email >](#)

Copyright 2023 State of Michigan Policies

Lookup Your User ID

- An email message containing the User ID will be sent to the email address on file.



Lookup Your User ID

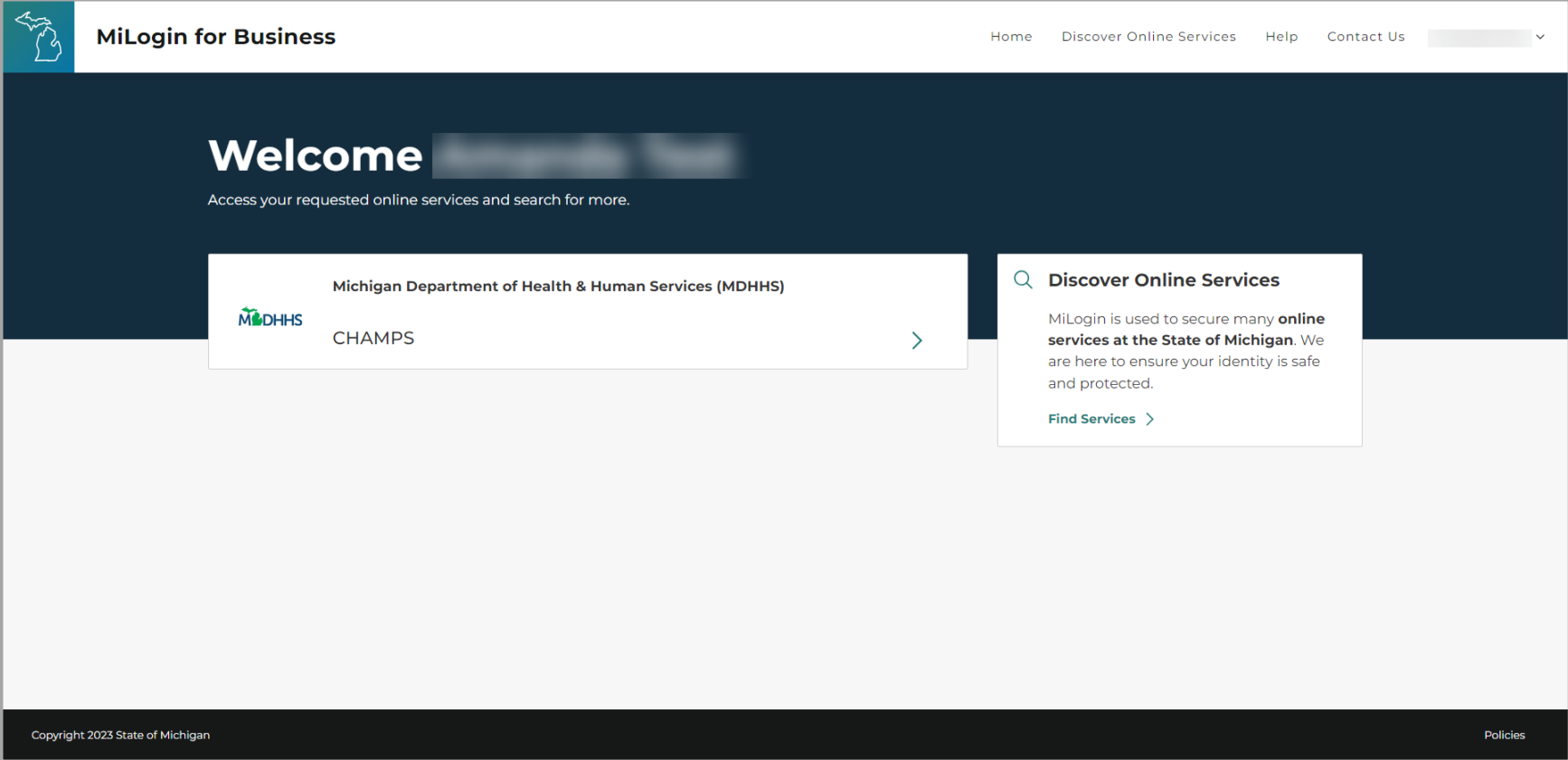
- Enter the User ID and Password.
- Click Login.

The screenshot displays the MiLogin for Business website. At the top left is the Michigan state logo and the text "MiLogin for Business". At the top right are links for "Help" and "Contact Us". A green notification box at the top right contains a checkmark icon and the text "Check your email" followed by "Your user ID was sent to your email." Below this, the main content area has a dark blue background on the left with the heading "Michigan's one-stop login solution for business" and a right-pointing arrow. Below the heading is a paragraph: "MiLogin connects you to all State of Michigan business services through one single user ID. Whether you want to access CHAMPS for Medicaid billing & claims, manage motor vehicle business account, access the MDOT permit systems or report wages, hours, & contributions for your employees, you can use your MiLogin for Business user ID to log in to Michigan government services." On the right side of the main content area, there is a white box with the heading "Welcome to MiLogin for Business". Below the heading are two input fields: "User ID" and "Password". A red arrow points to the User ID field, and another red arrow points to the Password field. Below the Password field is a "Forgot your password?" link. Below the input fields is a "Log In" button, which is highlighted with a red border. Below the "Log In" button is a "Create an Account" button. At the bottom left of the page is the text "Copyright 2023 State of Michigan" and at the bottom right is the text "Policies".

Lookup Your User ID

- Once logged into MiLogin you will be directed to the MiLogin Welcome Page.
 - The user's list of online services approved will be displayed, in this example CHAMPS is listed.

For steps on accessing CHAMPS review [slides 31-35](#).



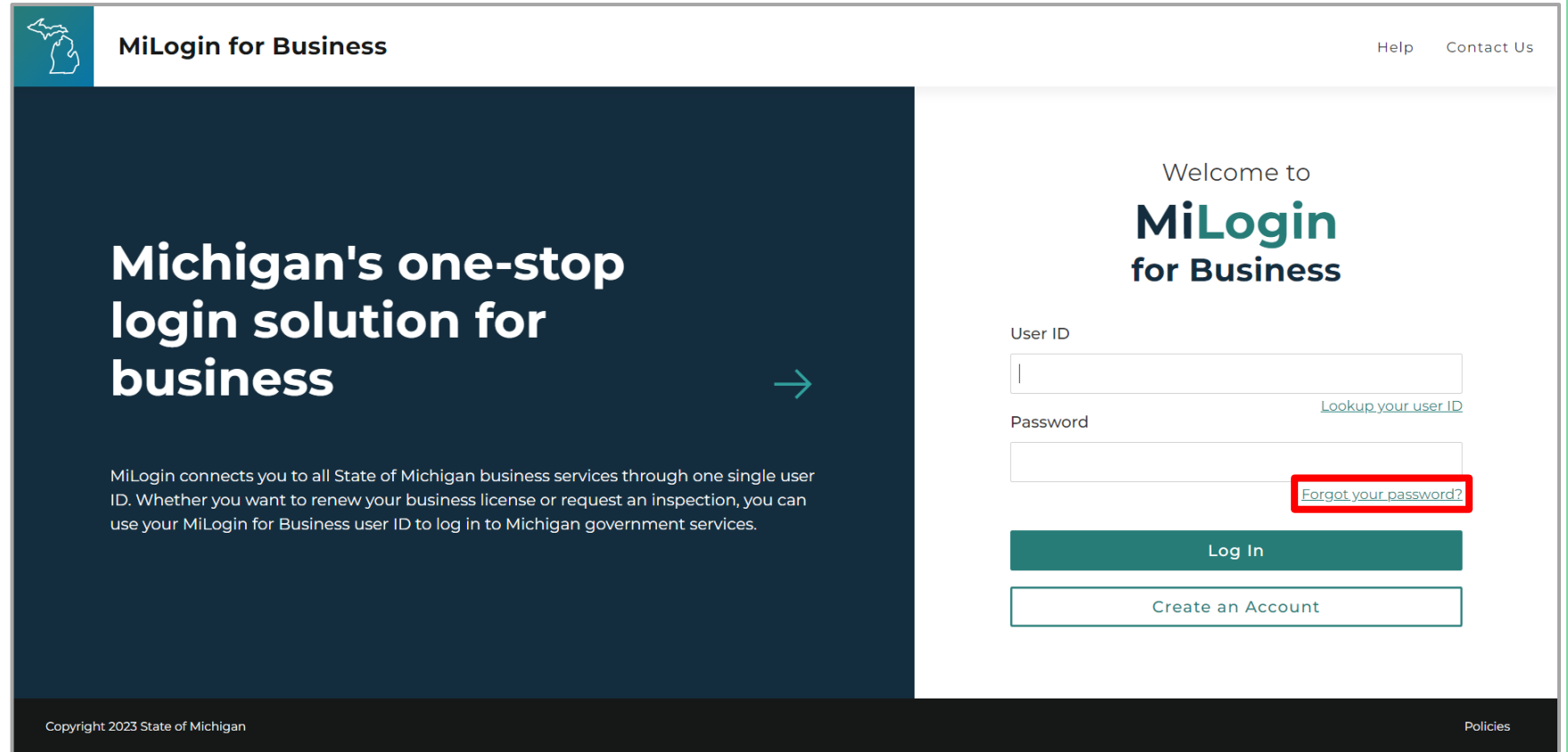
Forgot Your Password

Verification Methods

- Email
- Voice Call
- Text Message

Forgot Your Password

- Open your web browser (e.g., Internet Explorer, Google Chrome, Mozilla Firefox, etc.).
- Enter <https://milogintp.Michigan.gov> into the search bar.
- Enter the User ID.
- Click the Forgot your password? Link.



The screenshot shows the MiLogin for Business website. The header includes the Michigan state logo and the text "MiLogin for Business", with "Help" and "Contact Us" links on the right. The main content area is split into two columns. The left column has a dark blue background with the text "Michigan's one-stop login solution for business" and a teal arrow pointing right. Below this is a paragraph: "MiLogin connects you to all State of Michigan business services through one single user ID. Whether you want to renew your business license or request an inspection, you can use your MiLogin for Business user ID to log in to Michigan government services." The right column has a white background with the text "Welcome to MiLogin for Business". Below this are two input fields: "User ID" and "Password". A teal "Log In" button is below the password field, and a white "Create an Account" button is below the "Log In" button. A red box highlights the "Forgot your password?" link next to the password field. The footer contains "Copyright 2023 State of Michigan" on the left and "Policies" on the right.

Forgot Your Password

- Verify the user ID is listed.
- Check the 'I'm not a robot' checkmark.
- Click Next Step.

MiLogin for Business Help Contact Us

[< Back](#)

Step 1 of 4

User ID →

● ○ ○ ○

Enter your user ID

Please enter the information to start the password recovery process.

User ID

I'm not a robot

reCAPTCHA
Privacy - Terms

Next Step

Having Trouble?

[I forgot my user ID >](#)

Copyright 2023 State of Michigan Policies



Forgot Your Password

- Select the password recovery option by clicking the option hyperlink.

[← Previous Step](#)

Step 2 of 4

Verification method

○ ● ○ ○ →

Copyright 2023 State of Michigan [Policies](#)

Select a verification method

We need to make sure you're really you. Please select a verification method below to reset your password.

Email
You will receive a passcode to your email
m*****@gmail.com

Voice Call
You will receive a passcode via a voice call to your
work phone ending with [redacted]

Voice Call
You will receive a passcode via a voice call to your
mobile phone ending with [redacted]

Text Message
You will receive a passcode via a text message to
your **mobile phone** ending with [redacted]

Email

Instructions on how to use the email method to recover the MiLogin Password.

Forgot Your Password: Email

- Select the password recovery option by clicking the option hyperlink.
- After clicking on this link, users will receive a passcode via an email message in their email mailbox.
- Check your SPAM or junk folder if the email is not received.

MiLogin for Business Help Contact Us

[← Previous Step](#)

Step 2 of 4

Verification method

○ ● ○ ○ →

Select a verification method

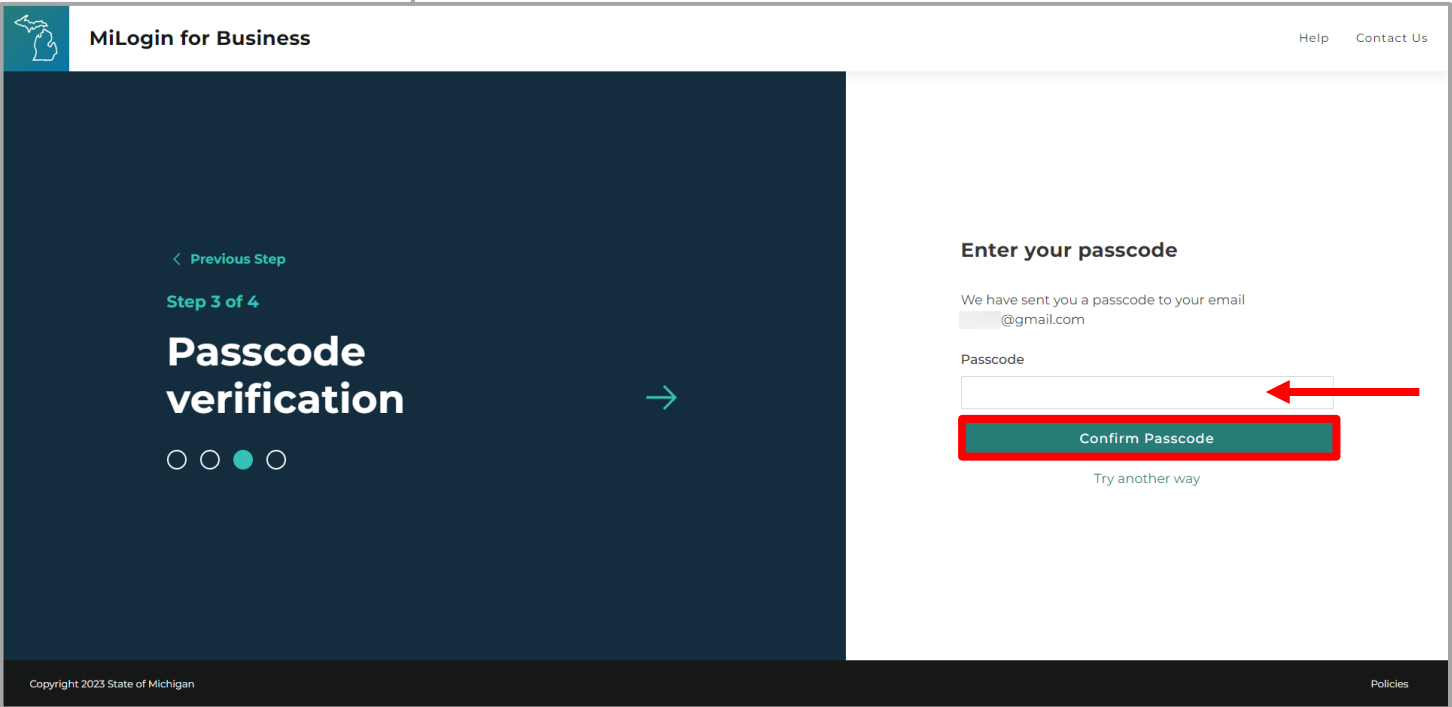
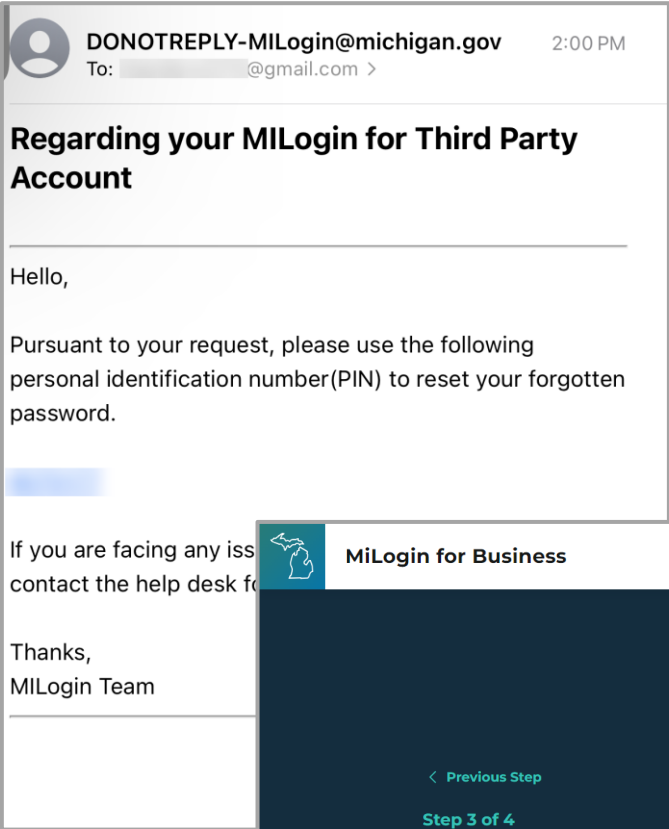
We need to make sure you're really you. Please select a verification method below to reset your password.

- Email**
You will receive a passcode to your email
m*****@gmail.com
- Voice Call**
You will receive a passcode via a voice call to your **work phone** ending with [redacted]
- Voice Call**
You will receive a passcode via a voice call to your **mobile phone** ending with [redacted]
- Text Message**
You will receive a passcode via a text message to your **mobile phone** ending with [redacted]

Copyright 2023 State of Michigan Policies

Forgot Your Password: Email

- An email will be sent to the email address on file with the passcode.
- Enter the passcode in the MiLogin screen.
- Click confirm passcode.



Forgot Your Password: Email

- Enter a New Password following the password guidelines.
- Enter the same password in the Confirm Password field.
- Click Reset Password.

MiLogin for Business Help Contact Us

[← Previous Step](#)

Step 4 of 4

Password update

○ ○ ○ ●

Create and confirm your password

Choose something secure, but also something you can remember.

Password Guidelines:

- ⚠ Must be at least 8 characters in length
- ⚠ Should not be based on your User ID
- ⚠ Must contain at least one upper and lower case letters, a number, and a symbol (@#\$!~&)
- ⚠ Confirm password must match new password

New Password

Confirm Password

Reset Password

Copyright 2023 State of Michigan Policies

Forgot Your Password: Email

- Enter the User ID and newly created Password.
- Click Login.

The screenshot displays the MiLogin for Business website interface. At the top left, there is a Michigan state logo and the text "MiLogin for Business". At the top right, there are links for "Help" and "Contact Us". A green success message box at the top right contains a checkmark icon and the text: "Success Your password has been successfully updated." Below this, the main content area features a dark blue background with the heading "Michigan's one-stop login solution for business" and a teal arrow pointing right. Underneath, a paragraph states: "MiLogin connects you to all State of Michigan business services through one single user ID. Whether you want to renew your business license or request an inspection, you can use your MiLogin for Business user ID to log in to Michigan government services." To the right of this text is a white login form. The form includes a "User ID" field with a red arrow pointing to it and a link "Lookup your user ID" below. Below that is a "Password" field with a red arrow pointing to it and a link "Forgot your password?" below. At the bottom of the form are two buttons: a teal "Log In" button with a red border, and a white "Create an Account" button with a teal border. The footer of the page contains "Copyright 2023 State of Michigan" on the left and "Policies" on the right.

Forgot Your Password: Email

- You will be directed to your MiLogin Home Page.
 - The user's list of online services approved will be displayed, in this example CHAMPS is listed.

For steps on accessing CHAMPS review [slides 31-35](#).

MiLogin for Business

Home Discover Online Services Help Contact Us

Welcome

Access your requested online services and search for more.

Michigan Department of Health & Human Services (MDHHS)
CHAMPS

Discover Online Services

MiLogin is used to secure many **online services at the State of Michigan**. We are here to ensure your identity is safe and protected.

[Find Services >](#)

Copyright 2023 State of Michigan Policies

Voice Call

Instructions on how to use the voice call method to recover the MiLogin Password.

Forgot Password Instructions: Voice Call

- This option will be displayed when a work number or mobile number is present in the user's profile.
- Select the password recovery option by clicking the Voice Call hyperlink.
- After clicking one of the options, users will receive a passcode via a voice call at their phone number of choice.

The screenshot shows the 'MiLogin for Business' interface. The top navigation bar includes the Michigan state logo, the text 'MiLogin for Business', and links for 'Help' and 'Contact Us'. The main content area is split into two panels. The left panel, on a dark blue background, features a '< Previous Step' link, 'Step 2 of 4', and the heading 'Verification method'. Below the heading are four circular progress indicators, with the second one filled in teal. A teal arrow points to the right. The right panel, on a white background, is titled 'Select a verification method' and contains the text: 'We need to make sure you're really you. Please select a verification method below to reset your password.' Three options are listed: 'Email' (with an envelope icon), 'Voice Call' (with a telephone handset icon), and 'Text Message' (with a speech bubble icon). The first 'Voice Call' option is highlighted with a red rectangular border. The second 'Voice Call' option is also highlighted with a red rectangular border. The 'Text Message' option is not highlighted. At the bottom of the page, there is a footer with 'Copyright 2023 State of Michigan' on the left and 'Policies' on the right.

Forgot Password Instructions: Voice Call

- Listen to the call and enter the Passcode.
- Click Confirm Passcode

MiLogin for Business

Help Contact Us

[← Previous Step](#)

Step 3 of 4

Passcode verification

○ ○ ● ○

→

Enter your passcode

We have sent you a passcode via a text message to your **mobile phone** ending with [REDACTED]

Passcode

8657 -

Confirm Passcode

[Try another way](#)

Copyright 2023 State of Michigan

Policies

Forgot Password Instructions: Voice Call

- Enter a New Password following the password guidelines.
- Enter the same password in the Confirm Password field.
- Click Reset Password.

MiLogin for Business Help Contact Us

[← Previous Step](#)

Step 4 of 4

Password update

○ ○ ○ ●

→

Create and confirm your password

Choose something secure, but also something you can remember.

Password Guidelines:

- ⚠ Must be at least 8 characters in length
- ⚠ Should not be based on your User ID
- ⚠ Must contain at least one upper and lower case letters, a number, and a symbol (@#~&)
- ⚠ Confirm password must match new password

New Password

Confirm Password

Reset Password

Copyright 2023 State of Michigan Policies

Forgot Password Instructions: Voice Call

- Enter the User ID and newly created Password.
- Click Login.

The screenshot displays the MiLogin for Business website interface. At the top left, there is a Michigan state logo and the text "MiLogin for Business". At the top right, there are links for "Help" and "Contact Us". The main content area is split into two sections. The left section has a dark blue background with the heading "Michigan's one-stop login solution for business" and a teal arrow pointing right. Below this heading is a paragraph: "MiLogin connects you to all State of Michigan business services through one single user ID. Whether you want to renew your business license or request an inspection, you can use your MiLogin for Business user ID to log in to Michigan government services." The right section has a white background and features a green success message box at the top: "Success Your password has been successfully updated." Below this is a "Welcome to MiLogin for Business" heading. The login form consists of two input fields: "User ID" and "Password". A red arrow points to the User ID field, and another red arrow points to the Password field. Below the Password field is a link that says "Forgot your password?". At the bottom of the form are two buttons: "Log In" (highlighted with a red border) and "Create an Account". The footer contains "Copyright 2023 State of Michigan" on the left and "Policies" on the right.

Forgot Password Instructions: Voice Call

- Once logged into MiLogin you will be directed to the MiLogin Welcome Page.
 - The user's list of online services approved will be displayed, in this example CHAMPS is listed.

For steps on accessing CHAMPS review [slides 31-35](#).

MiLogin for Business

Home Discover Online Services Help Contact Us

Welcome

Access your requested online services and search for more.

Michigan Department of Health & Human Services (MDHHS)
CHAMPS

Discover Online Services

MiLogin is used to secure many **online services at the State of Michigan**. We are here to ensure your identity is safe and protected.

[Find Services >](#)

Copyright 2023 State of Michigan Policies

Text Message

Instructions on how to use the text message method to recover the MiLogin Password.

Forgot Password Instructions: Text Message

- Select the password recovery option by clicking the option hyperlink.
- This option will be displayed when a mobile number is present in the user's profile.
- After clicking on this link, users will receive a passcode via a text message on their mobile device.

MiLogin for Business Help Contact Us

[← Previous Step](#)

Step 2 of 4

Verification method

○ ● ○ ○ →

Select a verification method

We need to make sure you're really you. Please select a verification method below to reset your password.

Email
You will receive a passcode to your email
m*****@gmail.com

Voice Call
You will receive a passcode via a voice call to your
work phone ending with [redacted]

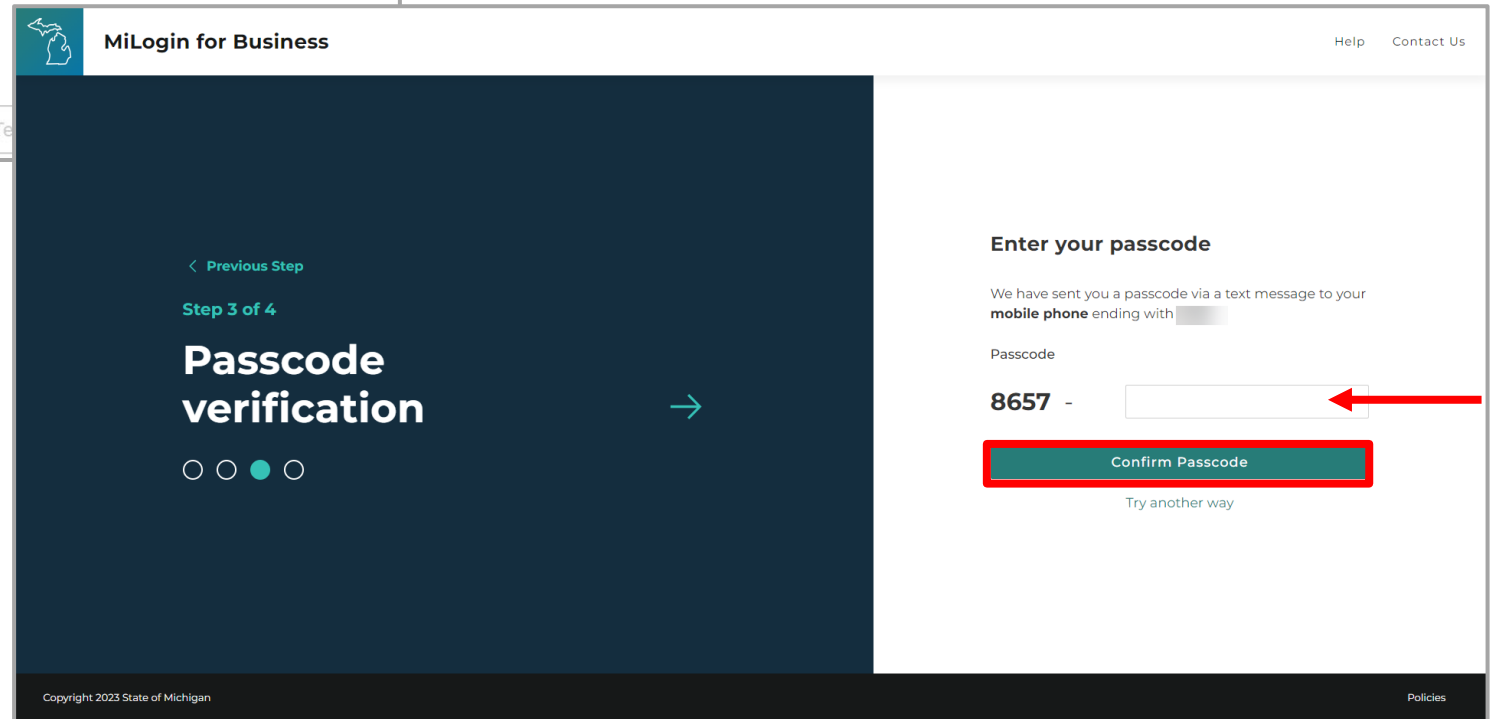
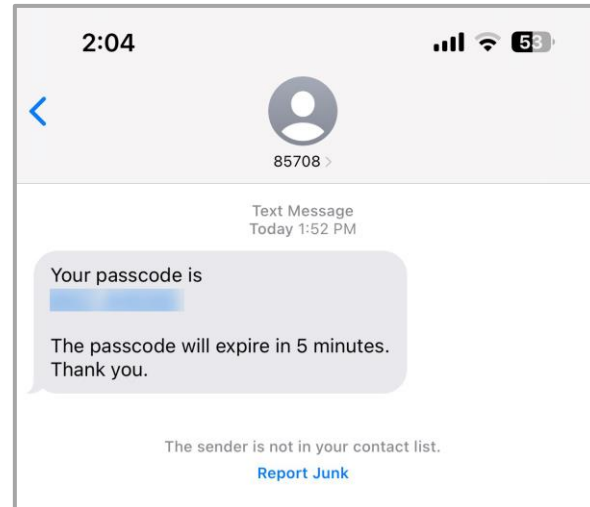
Voice Call
You will receive a passcode via a voice call to your
mobile phone ending with [redacted]

Text Message
You will receive a passcode via a text message to
your **mobile phone** ending with [redacted]

Copyright 2023 State of Michigan Policies

Forgot Password Instructions: Text Message

- Enter the passcode.
- Click confirm passcode.
- If users haven't received the passcode or are unable to verify the passcode, click on the "previous step" link to use a different option.



Forgot Password Instructions: Text Message

- Enter a New Password following the password guidelines.
- Enter the same password in the Confirm Password field.
- Click Reset Password.

MiLogin for Business Help Contact Us

[← Previous Step](#)

Step 4 of 4

Password update

○ ○ ○ ●

Create and confirm your password

Choose something secure, but also something you can remember.

Password Guidelines:

- ⚠ Must be at least 8 characters in length
- ⚠ Should not be based on your User ID
- ⚠ Must contain at least one upper and lower case letters, a number, and a symbol (@#\$!~&)
- ⚠ Confirm password must match new password

New Password

Confirm Password

Reset Password

Copyright 2023 State of Michigan Policies

Forgot Password Instructions: Text Message

- Enter the User ID and newly created Password.
- Click Login.

The screenshot displays the MiLogin for Business website interface. At the top left, there is a Michigan state logo and the text "MiLogin for Business". At the top right, there are links for "Help" and "Contact Us". The main content area is split into two sections. The left section has a dark blue background with the heading "Michigan's one-stop login solution for business" and a teal arrow pointing right. Below the heading, it states: "MiLogin connects you to all State of Michigan business services through one single user ID. Whether you want to renew your business license or request an inspection, you can use your MiLogin for Business user ID to log in to Michigan government services." The right section has a white background and features a green success message box: "Success Your password has been successfully updated." Below this, it says "Welcome to MiLogin for Business". There are two input fields: "User ID" and "Password". Red arrows point to the right side of each input field, with a blue link "Lookup your user ID" below the User ID field and a blue link "Forgot your password?" below the Password field. At the bottom of the form, there are two buttons: "Log In" (highlighted with a red border) and "Create an Account". The footer contains "Copyright 2023 State of Michigan" on the left and "Policies" on the right.

Forgot Password Instructions: Text Message

- Once logged into MiLogin you will be directed to the MiLogin Welcome Page.
 - The user's list of online services approved will be displayed, in this example CHAMPS is listed.

For steps on accessing CHAMPS review [slides 31-35](#).

MiLogin for Business

Home Discover Online Services Help Contact Us

Welcome

Access your requested online services and search for more.

Michigan Department of Health & Human Services (MDHHS)

MDHHS CHAMPS >

Discover Online Services

MiLogin is used to secure many **online services at the State of Michigan**. We are here to ensure your identity is safe and protected.

[Find Services >](#)

Copyright 2023 State of Michigan [Policies](#)

Accessing CHAMPS

After resetting your MiLogin Password or recovering your MiLogin User ID the following slides are steps to access CHAMPS.

Accessing CHAMPS

- Once logged into MiLogin you will be directed to the MiLogin Welcome Page.
- Currently approved applications will display.
- Click CHAMPS.

MiLogin for Business

Home Discover Online Services Help Contact Us

Welcome

Access your requested online services and search for more.

Michigan Department of Health & Human Services (MDHHS)

CHAMPS >

Discover Online Services

MiLogin is used to secure many **online services at the State of Michigan**. We are here to ensure your identity is safe and protected.

[Find Services >](#)

Copyright 2023 State of Michigan

Policies

Accessing CHAMPS

- Review the terms and conditions and check the 'I agree to the terms & conditions' checkbox.
- Click Launch service.

MiLogin for Business Home Discover Online Services Help Contact Us

[< Back to Home](#)

MDHHS

CHAMPS

(Community Health Automated Medicaid Processing System) is the Michigan Medicaid Management Information System (MMIS). It supports Medicaid provider enrollment and maintenance, beneficiary healthcare eligibility and enrollment, prior authorization, Home Help Electronic Service Verification (ESV), fee-for-service payments and managed care enrollments, payments, and encounters.

Please accept the Terms and Conditions to continue:

Terms & Conditions

The Michigan Department of Health & Human Services (MDHHS) computer information system (systems) are the property of the State Of Michigan and subject to state and federal laws, rules and regulations. The systems are intended for use only by authorized persons and only for official state business. Systems users are prohibited from using any assigned or entrusted access control mechanisms for any purposes other than those required to perform authorized data exchange with MDHHS. Logon IDs and passwords are never to be shared. Systems users must not disclose any confidential, restricted or sensitive data to unauthorized persons. Systems users will only access information on the systems for which they have authorization. Systems users will not use MDHHS systems for commercial or partisan political purposes. Following industry standards, systems users must securely maintain any

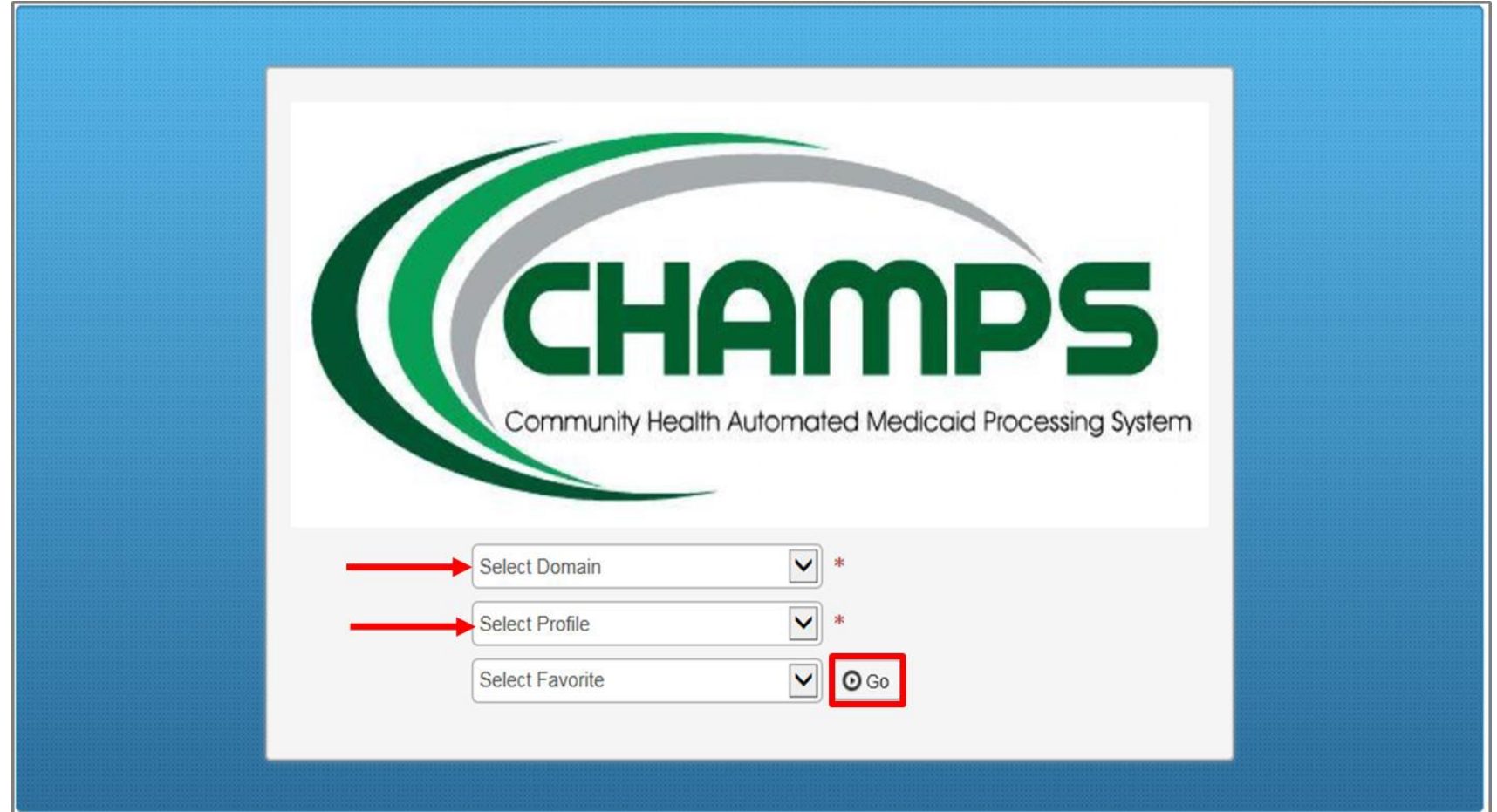
I agree to the Terms & Conditions

Launch service

Copyright 2023 State of Michigan Policies

Accessing CHAMPS

- Select the Billing NPI from the Domain dropdown.
- Select the appropriate profile (for example full access, limited access, provider enrollment, etc.).
- Click Go.
 - Please Note: If there are no Domain or Profile options to select from reference [Domain Administrator Functions](#) >> Adding Users/Assigning Profiles.



CHAMPS
Community Health Automated Medicaid Processing System

Select Domain *
Select Profile *
Select Favorite * Go

Accessing CHAMPS

- Once logged in you will be directed to the Provider Portal page.

The screenshot shows the CHAMPS Provider Portal interface. At the top, there is a navigation bar with the CHAMPS logo and several menu items: My Inbox, Provider, Claims, Member, and PA. Below this is a user profile section showing the last login time as 19 SEP, 2023 07:58 AM. To the right of the user profile are links for Note Pad, External Links, My Favorites, Print, and Help. The main content area is titled "Provider Portal" and contains a search bar for NPI and Name. Below the search bar is a "My Reminders" section with a filter by dropdown, a "Go" button, and "Save Filters" and "My Filters" buttons. A table with columns for Alert Type, Alert Message, Alert Date, Due Date, Read, and Tickler Modified Date is shown, with a message "No Records Found!" in red text. To the right of the reminders section is a "Calendar" widget showing the current date and time (14:36 on 19 September 2023, Tuesday) and a calendar grid for the month of September 2023.

Provider Resources



MDHHS website:

www.michigan.gov/medicaidproviders



**We continue to update our
Provider Resources:**

[CHAMPS Resources](#)

[Listserv Instructions](#)

[Provider Alerts](#)

[Medicaid Provider Training Sessions](#)



Provider Support:

ProviderSupport@Michigan.gov

1-800-292-2550



Thank you for participating in the Michigan Medicaid Program