

Designation Subcommittee Meeting Minutes  
Tuesday, July 11, 2023  
Bureau of EMS, Trauma and Preparedness

**Attendees:** Courtney Berry, Joseph Buck, Todd Chassee, Dawn Cloutier, Debbie Falkenberg, Mark Kerschner, Christine McEachin, Benjamin Mosher, Sujal Patel, Paula Rechner, Penny Stevens, Wayne Vanderkolk, and Chris Wagner

**Staff:** Helen Berghoef, Aaron Brown, Doug Burke, Ryan Chadderton, Deb Detro-Fisher, Tammy First, Theresa Jenkins, Jill Jean, Jennifer Monaghan, Lyn Nelson, Katelyn Schaible, Jennifer Strayer, Aubree Verlinde, and Eileen Worden

**Call to order at 8:00 a.m.**

**Approval of Minutes:** The minutes from the May 2, 2023, meeting were approved.

**New Business:**

- There are 104 designated trauma hospitals, 6 virtual visits are scheduled through September 2023. 12 hospitals are in the queue awaiting initial verification visits.
- Currently, hospitals will provide the 10 most recent charts in the reporting period for the 5 required categories (deaths, transfers, activations, admits to non-surgeon, and high ISS admits) in the Chart Review Selection template for the reviewers to select the charts. A suggested revision is to have hospitals provide 10 charts from any date in the reporting period for the required 5 categories. There was discussion and the committee agreed to trial the revised chart selection process.
- Currently, imaging reports are not a required component for hospitals to include in the uploaded charts for virtual visits. The committee agreed the imaging reports would give a better picture of injuries. The radiologist imaging reports from the first 24 hours will be added as a component to be included in charts.

**Review of Designation Applications:** The Designation Subcommittee reviewed and discussed the designation applications. The subcommittee voted on the designation recommendation for each facility listed below:

Facility	Level	Status	Vote	Recused	Comments
Ascension Borgess Hospital	II	Re-Designation	13 Yes/0 No	N/A	Three years
Children's Hospital of Michigan	I – Peds	Re-Designation	13 Yes/0 No	N/A	Three years
Corewell Health Farmington Hills	II	Re-Designation	13 Yes/0 No	N/A	Three years
Henry Ford Hospital	I	Re-Designation	13 Yes/0 No	N/A	Three years
Henry Ford Macomb Hospital	II	Re-Designation	12 Yes/0 No	McEachin	Three years
McLaren Macomb Hospital	II	Re-Designation	13 Yes/0 No	N/A	Three years
Corewell Health South Watervliet Hospital	IV	In-State Re-Verification/ Designation Extension	13 Yes/ 0 No	N/A	Two-year extension
Sparrow Clinton Hospital	IV	In-State Re-Verification/ Designation Extension	11 Yes/0 No	Mosher/Stevens	Two-year extension
Corewell Health Ludington Hospital	IV	In-State Re-Verification/ Designation	13 Yes/0 No	N/A	Three years
Helen Newberry Joy Hospital	IV	In-State Re-Verification/ Designation	13 Yes/0 No	N/A	Three years
Munson Healthcare Grayling Hospital	IV	In-State Re-Verification/ Designation	13 Yes/0 No	N/A	Three years
Sparrow Carson Hospital	IV	In-State Re- Verification/Designation	11 Yes/0 No	Mosher/Stevens	Three years

**Adjournment: 8:38 a.m.**

**Next Meeting: Tuesday, September 5, 2023, 8-10 a.m. via Zoom**