

Designation Subcommittee Meeting Minutes  
Tuesday, November 12, 2024  
Bureau of Emergency Preparedness, EMS and Systems of Care

**Members:** Courtney Berry, Joseph Buck, Todd Chassee, Dawn Cloutier, Mark Kerschner, Christine McEachin, Benjamin Mosher, Sally Ossewaarde, Sujal Patel, Paula Rechner, Penny Stevens, Wayne VanderKolk, and Jon Walsh

**Staff and Guests:** Elizabeth Baty, Aaron Brown, Doug Burke, Ryan Chadderton, Tammy First, Theresa Jenkins, Mark Ladetto, Christine Laking, Devender Lali, Katelyn Schaible, Jennifer Strayer, Aubree Verlinde and Eileen Worden

**Call to order at 8:00 a.m.**

**Approval of Minutes:** The minutes from the September 3, 2024, meeting were approved.

**New Business:**

- There are 111 designated trauma hospitals, 4 virtual visits are scheduled through January, and 7 hospitals are in the queue awaiting initial verification visits.
- The 2025 Designation Subcommittee meeting schedule was sent out to the committee. All meetings will continue to be held via Zoom.

**Review of Designation Applications:** *The Designation Subcommittee reviewed and discussed the designation applications. The subcommittee voted on the designation recommendation for each facility listed below:*

Facility	Level	Status	Vote	Recused	Comments
Corewell Health William Beaumont University Hospital	I Adult/ II Peds	Designation Extension	13 Yes/0 No	N/A	Two-year extension
Corewell Health Lakeland Saint Joseph	III	Re-Designation	13 Yes/0 No	N/A	Three years
University of Michigan Health-West	II	Re-Designation	12 Yes/0 No	VanderKolk	One Year with documentation focused
Memorial Healthcare	IV	In-State Verification/ Designation	13 Yes/0 No	N/A	Level Change – One year with focused visit
Aspire Marlette Regional Hospital	IV	In-State Re-Verification/ Designation	13 Yes/0 No	N/A	Three years
Baraga County Memorial Hospital	IV	In-State Re-Verification/ Designation	13 Yes/0 No	N/A	One year with focused visit
Corewell Health Reed City	IV	In-State Re-Verification/ Designation	13 Yes/0 No	N/A	Three years
Munson Cadillac Hospital	IV	In-State Re-Verification/ Designation	13 Yes/0 No	N/A	Three years
OSF St. Francis Hospital	IV	In-State Re-Verification/ Designation	2 Yes/11 No	N/A	Motion for Three years did not carry. Motion for One year with focused review carried.
University of Michigan Health Sparrow Ionia	IV	In-State Re-Verification/ Designation	13 Yes/0 No	N/A	Three years

**Criteria Discussion:**

- Tammy and Theresa met with a smaller group of committee members and a few members of STAC to further refine some criteria as requested by the committee at the September meeting. The level III and IV criteria revisions were presented to the committee. A motion was made by Chris McEachin to approve the level III and IV criteria language and the motion was approved unanimously. Next steps: the level III and IV criteria will go to STAC in December and Tammy and Theresa will continue to refine the “additional information” and “measures of compliance” sections that go with the criteria, as well as all the other verification and designation documents to ensure the language is clear and reviewers have what they need to complete a review.

**Adjournment: 10:38 a.m.**

**Next Meeting: Tuesday, January 7, 2025, 8-10 a.m. via Zoom**