

Designation Subcommittee Meeting Minutes  
Tuesday, September 3, 2024  
Bureau of Emergency Preparedness, EMS and Systems of Care

**Members:** Courtney Berry, Joseph Buck, Todd Chassee, Dawn Cloutier, Debbie Falkenberg, Mark Kerschner, Christine McEachin, Benjamin Mosher, Sally Ossewaarde, Sujal Patel, Paula Rechner, Penny Stevens, Wayne VanderKolk, and Jon Walsh

**Staff and Guests:** Helen Berghoef, Aaron Brown, Doug Burke, Ryan Chadderton, Tammy First, Theresa Jenkins, Lyn Nelson, Katelyn Schaible, Jennifer Strayer, and Eileen Worden

**Call to order at 8:00 a.m.**

**Approval of Minutes:** The minutes from the July 2, 2024, meeting were approved.

**New Business:**

- There are 111 designated trauma hospitals, 8 virtual visits are scheduled through October, and 9 hospitals are in the queue awaiting initial verification visits.

**Review of Designation Applications:** *The Designation Subcommittee reviewed and discussed the designation applications. The subcommittee voted on the designation recommendation for each facility listed below:*

Facility	Level	Status	Vote	Recused	Comments
Trinity Health Ann Arbor Hospital	I	Designation Extension	14 Yes/0 No	N/A	Two-year extension
Munson Medical Center	II	Re-Designation	14 Yes/0 No	N/A	Three years
MyMichigan Medical Center Sault	IV	In-State Re-Verification/ Designation	13 Yes/0 No	Rechner	Level Change - Three years
McLaren Bay Region	III	In-State Re-Verification/ Designation	14 Yes/0 No	N/A	One year with focused visit
Munson Healthcare Charlevoix Hospital	IV	In-State Re-Verification/ Designation	14 Yes/0 No	N/A	Three years

**Criteria Discussion:**

- The level III and IV criteria revisions were presented to the committee with comments/questions from stakeholders added. The committee was not able to get through all the criteria in the allotted time, therefore no vote was taken. Tammy and Theresa will work with a smaller group to further refine the criteria that generated the most discussion. The criteria will come back to the Designation Subcommittee in November for a vote.

**Adjournment: 10:02 a.m.**

**Next Meeting: Tuesday, November 13, 2024, 8-10 a.m. via Zoom**