

State Trauma Advisory Subcommittee  
February 1, 2022  
Bureau of EMS, Trauma & Preparedness  
Lansing, MI

**Attendees:** Kelly Burns, Sarah Hughes, Dr. Gaby Iskander, Amy Koestner, Dr. Chris Milligan, Dr. Ryan Reece, Kevin Wilkinson, Dr. Wayne Vanderkolk

**Absent:** Dr. Howard Klausner, Brad Simons

**Guests:** Helen Berghoef, Aaron Brown, Doug Burke, Tammy First, Deb Detoro-Fisher, Jill Jean, Theresa Jenkins, Denise Kapnick, Lyn Nelson, Jennifer Strayer, Eileen Worden

**Call Order:** 9:01 a.m.

*Note: Meeting held to introduce and orient 2022-2025 appointed STAC members. No deliberations or considerations were entertained. Members were advised that topics of concern would not be discussed, draft minute approval and the vote for a Chair of STAC for 2022 deferred until the April 5, 2022, meeting.*

**Welcome, Roll call, Introductions:** Eileen welcomed the newly appointed STAC, roll was held, each STAC member introduced themselves, including a brief description of their background.

**Old Business:**

- ❖ **Open Meetings Act (OMA)** Eileen reported on ongoing discussions with Office of Legal Affairs and further considerations related to the OMA. To recap, STAC is described as an advisory body to the Michigan Department of Health and Human Services. As outlined in the OMA, advisory bodies are generally not included in the OMA. However, PA 580 clearly states that STAC will follow the OMA (Section 20917(a)4. Prior to the pandemic the OMA was silent regarding meeting attendance electronically. Provisions about attending meetings that meet OMA criteria electronically lapsed December 31, 2021. The current pandemic requires meeting considerations that include environmental controls such as social distancing space, safety protocols, identifying meeting spaces that can accommodate these essentials is continuing.
- ❖ **Role of STAC:** STAC provides input on policy, advice on priority setting, informs the department on local and national issues and ongoing initiatives. As trauma system subject matter experts provide insights and advice based the development and maintenance of the system
- ❖ **2022 Schedule and Meeting Materials:** Eileen stated that STAC usually meets the first Tuesday of every other month. Meeting materials are sent out the week before the meeting. A quorum for STAC consists of six members. Eileen noted there is an email inbox available and monitored by Section staff for the public to contact STAC members.  
This meeting's materials include the list of current STAC members, pertinent EMS Emergency COVID protocols, the draft meeting schedule, the Regional Annual reports and the State of Michigan Trauma System Statical Summary Report prepared by MTQIP.
- ❖ **Reports:** Eileen outlined the types of reports STAC is usually provided and may comment on including Regional Quarterly reports which outline progress on work plan objectives and initiatives, the fourth Quarterly Report is the Annual report which gives an overview of the progress made the past year. The Pillar reports describes the ongoing initiatives that address the State of Michigan Trauma System Strategic Plan (2018-2023). Other reports include the

annual State of Michigan Trauma System report, Trauma System Development grant report, and the upcoming State of Michigan Injury Prevention Plan.

- ❖ **Data Report:** Jill reported the bi-annual patient registry user maintenance process has been completed, still waiting for response from 25% of the facilities who were contacted. Many changes made within the system to ensure data security with multiple facility employee turnover.  
Jill also reported there are a few facilities that have been uploading or entering incomplete or partial data submissions. A monthly case volume report has been created to monitor closely to track and trend facility progress and will report to STAC.
  
- ❖ **Verification/Designation:**
  - **2022 Schedule:** Currently eight (8) in-state virtual verification visits have been scheduled through May. To address the backlog, thirty-five (35) more virtual visits will need to be conducted through December 31, 2022.
  - **Designation Committee:** The Designation Subcommittee will be meeting on May 3, 2022 to review and discuss the site reports and ACS designation applications that have been received up to that point.
  - **Office Hours:** Tammy and Theresa held virtual office hours sessions on the virtual verification visit process in December and January. The concept has been well received. More office hour sessions will be offered this year on a quarterly basis.
  - **Designation Status Request:** A request was received from an in-state verified Level III to have a change in status to a level IV. The hospital was due for a re-verification visit this year, so the request moved them up a little on the schedule. A process for hospitals wanting to change levels may be explored.
  
- ❖ **Initiatives:**
  - **State Trauma Injury Prevention Plan:** The plan has been developed and is currently with leadership for approval to publish.
  - **Blue Ribbon Trauma Funding Committee:** Plans are ongoing to convene a large group of stakeholders to consider and provide input regarding funding for the trauma system. The current funding legislation (Crime Victims Services) will sunset September 30, 2022. Director Hertel will be inviting partners and stakeholders including STAC and additional trauma subject matter experts to participate in the discussion. Funding directives for trauma remain distinct from that of Systems of Care.
  - **MTQIP Michigan Trauma System Report-RAB:** The Bureau of EMS, Trauma and Preparedness are in the process of contracting with MTQIP to continue the Risk Adjusted Benchmarking with Level III trauma facilities for 2023. Trending reports and COVID impacts are being considered.
  - **Rehab project:** The Rehabilitation Environmental Scan the Center for Clinical Data Management and Translational Research at MPHI is conducting is continuing. An interim report is expected to be presented to STAC this summer.
  - **Systems of Care subcommittees:** Subcommittees have been formed to consider drafting Administrative Rule language reflecting the recommendations outlined in the White Paper. The groups will convene beginning this month according to service lines and consider the same foundational areas as trauma (verification/designation, interfacility/transfer, data, triage/destination, system integration/PI/Education).

**The next STAC meeting is Tuesday, April 5, 2022, from 9-11 a.m. meeting location TBD.**  
There will be time set aside on the agenda at that time for a discussion of any of the items presented today.