

# **MBCIS**

# **Michigan Breast and Cervical Information System**

## **Access Instructions**

July 2023

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## MDHHS Systems Use Notification

The Michigan Department of Health and Human Services' (MDHHS) computer information systems are the property of the State of Michigan and subject to state and federal laws, rules, and regulations. The systems are intended for use only by authorized persons and only for official state business.

Systems users are prohibited from using any assigned or entrusted access control mechanisms for any purposes other than those required to perform authorized data exchange with MDHHS. Logon IDs and passwords are never to be shared. Systems users must not disclose any confidential, restricted, or sensitive data to unauthorized persons. Systems users will only access information on the systems for which they have authorization. Systems users will not use MDHHS systems for commercial or partisan political purposes.

Following industry standards, systems users must securely maintain any protected health information (PHI) downloaded, printed, or removed in any format from the systems. When no longer needed, this information must be destroyed in an appropriate manner specific to the format type.

By accessing information provided by the Michigan Department of Health and Human Services computer information systems, I acknowledge and agree to abide by all governing privacy and security terms, conditions, policies, and restrictions for each authorized application.

### Contact Information

BC3NP – [BC3NP@michigan.gov](mailto:BC3NP@michigan.gov)

WISEWOMAN – [MDHHS-MiWISEWOMAN@michigan.gov](mailto:MDHHS-MiWISEWOMAN@michigan.gov)

State of Michigan IT Department  
(877) 932-6424

## Registration to MILogin

**Note:** If you already have a MILogin account used for MICR or CHAMPS, you may skip this step.

To access MBCIS via the Internet, a user must **register** with the State of Michigan. After the registration process is complete, the user will have a User ID and Password. These will be used to access MBCIS from that point on.

User's must open their web browser and go to [MILogin](https://milogintp.michigan.gov). (https://milogintp.michigan.gov)

Select the **Create New Account** button from the MILogin home page.

**Users must register for a MILogin User ID before you can request access to MBCIS.**

Home Help MI.gov

**MILogin**  
for Third Party

Login to your account

\* = Required Fields

\*User ID

\*Password

Login

[Forgot your User ID?](#)

[Forgot your password?](#)

[Need Help?](#)

**i** If you have accessed applications using Single Sign On (SSO) that have now migrated to the MILogin portal, please use your SSO user ID and password here rather than creating a new account.

Don't have an account? [Create New Account](#)

## User Agreement Form

Each staff person applying for access to MBCIS must sign a User Agreement Form and check all appropriate boxes. A manager's signature is required.

[MBCIS User Agreement Form](http://www.michigan.gov/bc3np) (<http://www.michigan.gov/bc3np>)

## Request Access to MBCIS

Users will be directed to the MILogin for Third Party page after they have entered a valid user ID and password.

Users can select Request Access from this page.

Home Help Logout MI.gov

**MILogin**  
for Third Party

Home Page [Need Help?](#)

Your password will expire in 365 days.

Manage your account

[Request Access](#) [Update Profile](#)

[Change Password](#) [Update Security Q&A](#)

### Access your applications

You do not have access to any application. You can request access by clicking on 'Request Access' button above.



## Request Access

### Request access guidelines:

1. Search for an application with a keyword or select an agency to view its applications
2. Choose an application
3. Confirm your application and click 'Request Access' to proceed

### Step 1: Search for an application



OR

### Step 1: Select an agency to view its applications

Michigan Department of Health & Human Services

Michigan Department of Transportation

Licensing and Regulatory Affairs

Michigan Department of State

Center for Educational Performance and Information

DTMB, Center for Shared Solutions

Michigan Department of Natural Resources

Michigan Department of Treasury

### Step 2: Applications - Showing applications for 'Michigan Department of Health & Human Services'

MIDR Federation\_UAT

**Michigan Breast and Cervical Cancer Control System**

Michigan Disease Surveillance System

Michigan Statistical Information System

Michigan Syndromic Surveillance System

### Step 3: Click on 'Request Access' button to proceed

#### Michigan Breast and Cervical Cancer Control System

The Michigan Breast and Cervical Cancer Control Information System (MBCIS) collects clinical and claims data for three CDC funded direct service programs. The system is used specifically for the tracking and quality improvement requirements set out by CDC for the Breast and Cervical Cancer Control and Navigation Program (BCCCNP), Michigan Colorectal Cancer Early Detection Program (MCRCEDP) and the Well Integrated Screening and Evaluation for Women Across the Nation (WISEWOMAN). Access to MBCIS is restricted to staff associated with these direct service programs due to sensitivity of data.

**Request Access**

[Home](#) [Help](#) [Logout](#) 



## MI Login

for Third Party

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### Request Access

**\* = Required Fields**

Please confirm the name of the application to be requested before proceeding. By clicking on 'I Accept' you agree to the Terms & Conditions of this application.

App Name: **Michigan Breast and Cervical Cancer Control System**

**Terms & Conditions**

The Michigan Department of Health and Human Services (MDHHS) computer information systems (systems) are the property of the State Of Michigan and subject to state and federal laws, rules and regulations. The systems are intended for use only by authorized persons and only for official state business. Systems users are prohibited from using any assigned or entrusted access control mechanisms for any purposes other than those required to perform authorized data exchange with MDHHS. Logon IDs and passwords are never to be shared. Systems users must not disclose any confidential, restricted or sensitive data to unauthorized persons. Systems users will only access information on the systems for which they have authorization. Systems users will not use MDHHS systems for commercial or partisan political purposes. Following industry standards, systems users must securely maintain any information downloaded, printed, or removed in any format from the systems. When no longer needed, this information must be destroyed in an appropriate manner specific to the format type. All users of the systems give their expressed consent to the monitoring of their activities on the systems. If such monitoring reveals possible evidence of unauthorized or criminal activity, the evidence may be provided to administrative or law enforcement officials for disciplinary action and/or prosecution. By accessing information provided by the Michigan Department of Health and Human Services computer information systems and clicking on the button below, I acknowledge and agree to abide by all governing privacy and security terms, conditions, policies and restrictions for each authorized application.

I Accept

Cancel

Note: Click 'Cancel' to go back to your homepage.

[Return to home page](#)

[MI Login Home](#)[Michigan.gov Home](#)[Policies](#)[Contact Us](#)

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Users are presented with the MBCIS application Request for Access page. Users are presented with their current Work Phone number. If it has not been collected yet, users enter their work phone number. The user's current e-mail address is also displayed.

Click on the **Submit** button.

Home Help Logout MI.gov

**MILogin**  
for Third Party

Request Access

\* = Required Fields

This application requires following attributes:

\*Email Address  
MBCIS\_User1@HealthDept.org

\*Work Phone Number  
517-555-1212

Submit Clear

[Return to home page](#)

[MILogin Home](#) [Michigan.gov Home](#) [Policies](#) [Contact Us](#)

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Users will receive a confirmation screen telling them that the data has successfully been submitted and the application (MBCIS) will be on your home page when it has been processed/approved.

Click on the **Return to home page** link.

Home Help Logout MI.gov

**MILogin**  
for Third Party

Request Access

The request for your access has been successfully submitted.

You will see the updated list of application(s) on your home page once it is processed.

[Return to home page](#)

**Both the MILogin Application and the User Agreement Form must be completed before access to MBCIS will be granted.**