



Michigan Aeronautics Commission Meeting Agenda

September 13, 2023 – 10:00 a.m.
Muskegon Conference Center
460 West Western Avenue
Muskegon, Michigan 49440
[Microsoft Teams Meeting Link](#)

I. OPENING REMARKS, ROLL CALL, and PLEDGE OF ALLEGIANCE

II. COMMISSION BUSINESS

A. Minutes of the July 19, 2023, Meeting

B. Request for Approval and Transfer of Appropriated Funds

Airport Sponsor Contracts

1. Padgham Field, Allegan (35D)
2. Atlanta Municipal Airport, Atlanta (Y93)
3. Huron County Memorial Airport, Bad Axe (BAX)
4. Fitch H Beach Municipal Airport, Charlotte (FPK)
5. Gerald R. Ford International Airport, Grand Rapids (GRR)
6. Hillsdale Municipal Airport, Hillsdale (JYM)
7. Capital Region International Airport, Lansing (LAN)
8. Ontonagon County Schuster Airport, Ontonagon (OGM)
9. Paul C. Miller Airport, Sparta (8D4)
10. Cherry Capital Airport, Traverse City (TVC)

Supplemental Transfers <15% of original transfer – No Action Required

1. Padgham Field, Allegan (35D)
2. Gratiot Community Airport, Alma (AMN)
3. Beaver Island Airport, Beaver Island (SJX)
4. Dowagiac Municipal Airport, Dowagiac (C91)
5. Dow Memorial Airport, Frankfort (FKS)
6. Griffith Field, Lakeview (13C)
7. Mason Jewett Field, Mason (TEW)
8. MBS International Airport, Saginaw (MBS)
9. Delta County Airport, Escanaba (ESC)

C. Airport Loan Program Request – Alissa VanHoof

1. South Haven Area Regional Airport, South Haven (LWA)

D. Presentation and Request for Approval of AWOS Contracts – Mikey Soper

1. Fitch H. Beach Airport, Charlotte (FPK) - 2023
2. Harry W. Browne Airport, Saginaw (HYX) - 2023
3. Wexford County Airport, Cadillac (CAD) - 2023
4. Marquette County Regional Airport, Gwinn (SAW) – 2023
5. Mackinac Island Airport, Mackinac Island (MCD) – TBD
6. Oscoda-Wurtsmith Airport, Oscoda (OSC) – TBD
7. Gratiot Community Airport, Alma (AMN) – TBD
8. Antrim County Airport, Bellaire (ACB) – TBD
9. Grosse Ile Municipal Airport, Grosse Ile (ONZ) – TBD
10. Mason Jewett Field, Mason (TEW) – TBD
11. Monroe Custer Airport, Monroe (TTF) – TBD
12. Kirsch Municipal Airport, Sturgis (IRS) – TBD
13. Huron County Memorial Airport, Bad Axe (BAX) – TBD
14. Branch County Memorial Airport, Coldwater (OEB) – TBD
15. Brooks Field, Marshall (RMY) – TBD
16. Luce County Airport, Newberry (ERY) – TBD
17. Roben-Hood Airport, Big Rapids (RQB) – TBD
18. Hillsdale Municipal Airport, Hillsdale (JYM) – TBD
19. Schoolcraft County Airport, Manistique (ISQ) – TBD
20. Mason County Airport, Ludington (LDM) – TBD
21. Mount Pleasant Community Airport (MOP) – TBD
22. Beaver Island Airport, Beaver Island (SJX) – TBD
23. Charlevoix Municipal Airport, Charlevoix (CVX) – TBD
24. Cheboygan County Airport, Cheboygan (SLH) – TBD
25. Harbor Springs Municipal Airport, Harbor Springs (MGN) – TBD
26. Toledo Suburban Airport, Lambertville (DUH) – TBD
27. Saint Clair County International Airport, Port Huron (PHN) – TBD
28. Tuscola Area Airport, Caro (CFS) – TBD
29. Dow Memorial Airport, Frankfort (FKS) – TBD
30. Owosso Community Airport, Owosso (RNP) – TBD
31. Presque Isle County Airport, Rogers City (PZQ) – TBD
32. South Haven Area Regional Airport, South Haven (LWA) – TBD
33. Oakland – Troy Airport, Troy (VLL) – TBD
34. Drummond Island Airport, Drummond Island (DRM) – TBD
35. Livingston County Spencer J Hardy Airport, Howell (OZW) – TBD
36. Dr Haines Three Rivers Municipal Airport, Three Rivers (HAI) – TBD
37. Fremont Municipal Airport, Fremont (FFX) – TBD

38. Jack Barstow Airport, Midland (IKW) – TBD
39. Ionia County Airport, Ionia (Y70) – TBD
40. Dupont Lapeer Airport, Lapeer (D95) – TBD
41. West Branch Community Airport, West Branch (Y31) – TBD

III. MAC DIRECTOR'S REPORT

IV. ELECTIONS

V. COMMITTEE APPOINTMENTS

VI. COMMISSIONER COMMENTS

VII. PUBLIC COMMENTS

VIII. CLOSING

MICHIGAN AERONAUTICS COMMISSION

DRAFT Minutes of Meeting

Lansing, Michigan

July 19, 2023

Pursuant to Section 31 of Act 327 of the Public Acts of 1945, the Commissioners of the Michigan Aeronautics Commission (MAC or Commission) met at the Marquette Sawyer Regional Airport, 125 G Avenue, Gwinn, Michigan on July 19, 2023.

COMMISSION MEMBERS PRESENT

Kelly Burris, Chair
Benjamin Carter, Commissioner
Rick Fiddler, Commissioner
Russ Kavalhuna, Commissioner
Patrick McCarty for Laura Mester, Designee MDOT
Kevin Jacobs, Designee MDNR
F/Lt Greg Setla, Designee MSP
Mike Trout, Director
Bryan Budds, Commission Advisor
Alicia Morrison, Commission Analyst

COMMISSION MEMBERS ABSENT

Dr. Brian Smith, Vice Chair
Brig. Gen. Bryan Teff, Designee MDMVA

I. OPENING REMARKS, ROLL CALL, and PLEDGE OF ALLEGIANCE

The July 19, 2023, MAC meeting was officially called to order by Chair Kelly Burris at 10:02 am.

Chair Burris welcomed all to the meeting and thanked all in attendance. She gave a special thanks to Aviator Cookies for providing meeting treats and to the Marquette Sawyer Regional Airport for hosting. She gave a brief history on pilot Kelly Johnson, aeronautical and systems engineer extraordinaire, from the Upper Peninsula.

Chair Burris then asked everyone to join in reciting the Pledge of Allegiance.

Chair Burris asked for a formal roll call. Roll call was taken by Alicia Morrison. It was announced seven (7) Commissioners were present for a quorum.

II. WELCOME PRESENTATION

Chair Burris welcomed Duane DuRay from Marquette Sawyer Regional Airport who gave a brief introduction to the airport and welcomed the Commission and guests.

III. COMMISSION BUSINESS

A. Minutes of the May 24, 2023, Meeting



Chair Burris asked if there were any revisions to the minutes of the meeting held on May 24, 2023. There were none. She entertained a motion to approve the minutes. The motion was moved by Commissioner Ben Carter and seconded by Commissioner Rick Fiddler to approve the minutes as presented. **All voted in favor. Chair Burris announced the motion is carried.**

B. Request for Approval and Transfer of Appropriated Funds

Chair Burris called on Jim Hartman, who then presented the transfers.

Airport Sponsor Contracts

1. Battle Creek Executive Airport at Kellogg Field (BTL), Battle Creek
2. Coleman A. Young Municipal Airport (DET), Detroit
3. Detroit Metropolitan Wayne County Airport (DTW), Detroit
4. Gaylord Regional Airport (GLR), Gaylord
5. Capital Regional International Airport (LAN), Lansing
6. Mason County Airport (LDM), Ludington
7. Mason County Airport (LDM), Ludington
8. Mason Jewett Field (TEW), Mason
9. Mount Pleasant Municipal Airport (MOP), Mount Pleasant
10. Oscoda-Wurtsmith Airport (OSC), Oscoda
11. Owosso Community Airport (RNP), Owosso
12. Oakland County Troy Airport (VLL), Troy
13. Romeo State Airport (D98), Romeo
14. West Branch Community Airport (Y31), West Branch

Supplemental Transfers >15% of Original Transfer

1. Mount Pleasant Municipal Airport (MOP), Mount Pleasant

Supplemental Transfers <15% of original transfer – No Action Required

1. Custer Airport (TTF), Monroe
2. Romeo State Airport (D98), Romeo

Chair Kevin Jacobs asked the definition of a taxi lane. Jim Hartman answered the lane between two hangars.

Commissioner Ben Carter asked about the Romeo approval since bids were just received. Bryan Budds noted the Romeo amount to be approved is a “Not to Exceed” amount and that bids received were well under this figure. The Commission will be updated with the exact final numbers at an upcoming meeting but wanted it on the agenda today so not to delay construction.

Chair Burris asked for a motion to approve the transfers as presented. The motion was moved by Commissioner Kevin Jacobs and seconded by Commissioner Greg Setla to approve the transfers as presented. **All voted in favor. Chair Burris announced the motion is carried.**



A complete list of contract descriptions can be viewed at www.michigan.gov/aero under the Commission tab.

IV. DIRECTORS REPORT

A. MAC Director's Report

Chair Burris called on Director Trout who presented his Director's Report.

Director Trout began by thanking Marquette Sawyer Regional Airport for hosting the Commission and for the aviation service they provide northern Michigan.

Director Trout congratulated Kelly Burris and Dr. Brian Smith on being reappointed to the Commission for terms expiring in May 2027.

Director Trout provided a legislative update highlighting HR3935 the Federal Aviation Administration (FAA) Reauthorization Bill which is being taken up in the Transportation & Infrastructure Committee this month. He also discussed state bills SB22 Airport Firearm Changes, HB4618 Airport Authority Funded Health Insurance Contribution, HB4610-4611 Tax Exemption on Certain Aviation Purchases, and SB447 Sustainable Aviation Fuel Credit.

Director Trout highlighted the state's \$81.7B Fiscal Year (FY) 2024 budget. This includes \$6.6B for Michigan Department of Transportation (MDOT). Office of Aeronautics (Aero) highlights include 48 FTE's (unchanged), \$281M for Airport Improvement Program (increased), \$5M for Air Service Program (substantial increase), \$2M for State/Local Program (substantial increase), and \$10M for Uncrewed Aerial System (UAS)/Advanced Aerial Mobility (AAM). He also noted a \$2M Department of Environment, Great Lakes, and Energy (EGLE) grant for ARFF equipment and disposal of PFAS contaminated equipment, and \$10M for Selfridge Air National Guard Base to improve and maintain infrastructure.

Director Trout further detailed the Air Service Program developed to stimulate economic activity and air service connectivity in Michigan. He noted FY 2024 funding is \$5M up from just \$50,000 in FY 2023. This is a one-time General Fund contribution meaning additional revenue streams will need to be explored for funding to continue at this level. Existing Air Service Program guidelines updated in 2021 will be used to guide this program. Funding categories are Aircraft Rescue and Firefighting Program Eligibility, Airport Awareness, Capital Improvement and Equipment, and Carrier Recruitment and Retention.

Director Trout next discussed the State/Local Program developed to provide airport development assistance to general aviation airports. Director Trout explained this is also a one-time General Fund contribution in the amount of \$2M, up from zero dollars in previous years. Possible uses for funding being



discussed include pavement maintenance and preservation or easily procured items.

Director Trout gave an update on Aero funding programs including CARES, CRSSA, ARPA, BIL and AIP, sharing statistics on how much was spent year-to-date on each and that Aero continues to process grants and reimbursements at a high level for all programs.

Tuscola Area Airport (CFS) in Caro was highlighted by Director Trout for their Runway 6/24 Rehab and PAPI Replacement Project. The project amount was \$1,364,992 and was completed by contractor Ace Saginaw Paving. Amanda Hopper, Paul Nicastri, and Paige Luft were all Aero Project Managers on the project, with the final inspection performed on June 6, 2023.

Director Trout provided current Excise Fuel Tax data.

Director Trout highlighted the newly formed Michigan Aviation Coalition group consisting of representatives from MDOT Aero, AOPA, MAAE, MBAA and NBAA. This group will be meeting quarterly to discuss and coordinate on state and national aviation issues, particularly legislation effecting aviation in Michigan.

Director Trout gave an update on happenings in the Office of Aeronautics: Mikey Soper recently taught an Airport Traversing 101 course for Aero staff; Aero continues to undergo a full audit by the Office of the Auditor General which is expected to wrap up in August; Ashley Lucas, Kelly Badra and Stephenie Whiting participated in GRR's triennial full-scale training exercise; and Aero has a Financial Analyst 12 posted through July 24. He also shared current year to date statistics for some of Aero's programs noting the high number of air space applications reviewed (4,723) and the number of business flight hours (147.5) which produced a total savings for the state of \$43,576.

Director Trout next discussed the Automated Weather Observation Systems (AWOS), which Aero received a \$3M one-time appropriation for FY23 to upgrade. Vendor selection for the new systems is in progress. Systems will be owned by the state and leased to locals in a 20-year contract. Meetings will be scheduled with sponsors to discuss site obstruction analysis and planning. As a side note, Director Trout gave kudos to Aero's Electronics Unit for consistently reporting zero (0) Non-Fed NAVAID outages in Michigan.

Director Trout then discussed notable news items including an updated list of Buy American Waivers was issued June 27; Polly Trottenberg was named Acting FAA Administrator; Brad Wieferich was named MDOT Director; Gregg Brunner was named MDOT Chief Operating Officer; Phil Roos was named EGLE Director; and Commissioner Kavalhuna was appointed to the Growing Michigan Together Council on Higher Education Workgroup as Chair. Director Trout also



noted upcoming events including Electric Aircraft Symposium July 22-23; FAA AirVenture OshKosh July 25-31; FAA Drone Symposium and AAM Summit August 1-3; Oakland County International Air Show and Open House August 6; National Aviation Day Celebration, August 19; NASAO Annual Convention September 9-13; and MAAE-MDOT Fall Airport Conference September 11-14. A full list of events, fly-ins and aviation happenings can be found at www.michigan.gov/aero.

Director Trout concluded by presenting former Aero employee Brian Rochon with the MAC Service Award. He read from the award, "For recognition of your years of service with the MDOT Office of Aeronautics. Your time serving as inspector and Upper Peninsula pilot impacted Michigan's aviation industry in many positive ways including providing flight service to state employees working in northern rural areas of Michigan. On behalf of the MAC and Aero, it is an honor to present you with this service award." Brian Rochon then spent a few minutes thanking the Commission and Director Trout for the recognition. Director Trout also presented Marquette Sawyer Regional Airport an award of appreciation for hosting the meeting.

V. COMMITTEE UPDATES

A. **MAC Aviation Career Pipeline Committee**

Chair Kelly Burris provided an update on the activities of the MAC Aviation Career Pipeline Committee, which met on Wednesday, July 19 directly preceding this meeting. She started by restating the Committee's purpose to promote aviation careers in Michigan, especially for women, minority, and under-represented populations; and to connect students with resources to assist in aviation career development. She noted the Committee had spent the past several months gathering information and data surrounding this initiative. She then discussed the Committee's next steps: To continue discovery efforts; to develop materials for legislative funding/appropriation requests; to create and share a "blueprint" for airports to connect with their communities in promoting aviation careers; and to foster relationships with schools and organizations to promote an aviation career pipeline in Michigan.

Commissioner Carter stated perhaps the Michigan Aviation Coalition could assist with MAC Aviation Career Pipeline Committee initiatives. He asked what the biggest barriers are for aviation workforce development. Chair Burris answered funding, and lack of information, representation and exposure to the industry and its job market.

B. **(Proposed) UAS/AAM Committee**

Bryan Budds, Deputy Director Office of Aeronautics, began with an overview of UAS and AAM initiatives highlighting that the FY 24 budget includes \$10M for UAS/AAM activities. He discussed Aero's two current research projects focusing on Multimodal Electric Charging Stations at airports and a UAS Communications



Mesh Test Deployment. Work on both projects is just beginning and is expected to continue through Summer 2024. He next discussed the UAS Beyond Visual Line of Sight (BVLOS) Corridor Feasibility Study and the steps for implementing successful drone infrastructure: 1. Regulations and Readiness, 2. Activation and Awareness, 3. Planning and Analysis, 4. Validation, 5. Replication, 6. Scalability. Bryan Budds then noted the next steps are to utilize the BVLOS Study to field infrastructure and operations in specific areas of Michigan; deploy aircraft electrification resources, continue collaboration with industry and policymakers to continue growth; and to stand up a MAC UAS-AAM Subcommittee.

Chair Burris asked if Aero had any partners in the education arena. Bryan Budds answered yes. Chair Burris asked if the research was inventing technology. Bryan Budds stated no, it was implementing current technology as infrastructure. He added the challenge is operating regulations set by the FAA.

Chair Burris requested this as a regular recurring item on the MAC agenda.

VI. PRESENTATIONS

A. Air Service and Economic Development

Duane DuRay, Director of Operations, Marquette Sawyer Regional Airport (KSAW) and Mary Myers, Marquette County Ambassadors, were welcomed by the Commission and thanked for hosting the meeting. Duane then proceeded with new happenings at KSAW. He noted the rebranding to Marquette Sawyer Regional Airport, the land use development that was occurring, continued tenant support of the airport by anchor businesses such as Envoy, Superior Extrusion, Argonics Engineered Polyurethane, and Able Medical. He then discussed the importance of air carrier growth and development. He noted both an air service study of passenger demand and true visitation estimates, along with air carrier incentive support are needed. He then discussed the continuing impacts of the nationwide pilot shortage, as well as air carrier routes exited since the 2020 pandemic. Both impact tourism, business expansion, employee, and business attractions, and add additional challenges to travelling in the upper peninsula (UP). He noted the challenges KSAW faces being the only non-Essential Air Service (EAS) airport in the UP and the discrepancy in subsidies. Mary Myers added the importance of the airport for the economy of the Marquette area. They ended by thanking the Commission for their support of the increase in Air Service Program dollars for FY24 and for bringing awareness to the needs of KSAW.

Commissioner Kavalhuna asked how many enplanements KSAW has versus other EAS airports in the region. Duane DuRay answered 50,000 annually for KSAW vs 25,000 average for others.

VII. COMMISSIONER COMMENTS



Commissioner Carter asked Director Trout if input was being sought on the State/Local Program. Director Trout answered yes, there would be discussions and a call for projects. Commissioner Carter also asked if there was an official charter for the Michigan Aviation Coalition which Director Trout discussed in his report. Director Trout answered not yet, it had not been established as an official committee at this point.

Commissioner Kavalhuna asked if there was clarity or guidance on how or when to spend the \$5M for the Air Service Program. Director Trout answered the current Air Service Guidelines that were updated in 2019 would be used as guidance.

Commissioner Kavalhuna then asked if there was a sunset date for using the funds. Commissioner Designee Patrick McCarthy answered because it was General Fund money, not federal, it would need to be used within three (3) years of appropriation. Commissioner Kavalhuna continued by asking if the MAC would act on the Air Service budget. Director Trout answered yes. Commissioner Kavalhuna then addressed Chair Burris suggesting discussion on the use of these funds. He recommended using air carrier incentives which were proven successful in the past. He questioned whether the current Air Service Guidelines would be sufficient and noted this is an opportunity for the Commission to provide input and make a difference. Director Trout stated Aero planned to have a recommendation to the MAC at the November 2023 meeting. Chair Burris suggested convening small groups to discuss ideas at the September 2023 meeting. Commissioner Designee Patrick McCarthy reminded the group that the funding was not accessible until October 1, 2023.

VIII. PUBLIC COMMENTS

Chair Burris asked if anyone would like to make a public comment. There were none.

IX. CLOSING

The next MAC meeting is scheduled for 10:00am on Wednesday, September 13, 2023, in Muskegon, Michigan, in conjunction with the Michigan Airport Conference.

Chair Burris thanked the Commissioners, Office of Aeronautics staff, and the public for their participation today, reminding everyone that information presented today could be found at www.michigan.gov/aero or by calling 517-335-9568.

The meeting was adjourned at 11:54 a.m.

Kelly Burris, Chair

Michael G. Trout, Director



MICHIGAN AERONAUTICS COMMISSION
September 13, 2023
REQUEST FOR APPROVAL AND TRANSFER OF APPROPRIATED
FUNDS UNDER THE AIRPORT DEVELOPMENT PROGRAM

Airport	Concept #	Project Description	Federal	State	Local	Total
Allegan Padgham Field	211562	Construct/Modify/Improve/Rehab Hangar-6 Unit T-Hangar-Design	\$55,000			\$55,000
Atlanta Atlanta Muni	213432	Acquire Land for Approaches-Rwy 5 (Parcel 17)- Land Acquisition	\$146,866			\$146,866
Bad Axe Huron County Memorial	219467	Acquire Easement for Approaches-Rwy 17 (parcel E27B) & Rwy 22 (parcels E7B & E36)- Land Acquisition	\$155,250	\$8,625	\$8,625	\$172,500
Charlotte Fitch H Beach	204749	Acquire Easement for Approaches-Rwy 21 (Parcels E17 & E18)-Land Acquisition	\$801,000	\$44,500	\$44,500	\$890,000
Grand Rapids Gerald R. Ford Intl	219369	Construct/Exp/Imp/Rehab Building-Concourse A Gate A3 expansion and widening -Construction	\$1,294,000	\$72,424	\$82,062	\$1,448,486
Hillsdale Hillsdale Muni	204809	Construct Terminal Bldg (standards)- Construction	\$2,500,000	\$65,789	\$506,567	\$3,072,356
Lansing Capital Region International	219331	Expand Apron-Cargo-Phases 2 & 3 (42,200 sq yds)-Constr Admin-Construction	\$823,818	\$45,768	\$45,768	\$915,354
Ontonagon Ontonagon County - Schuster Field	126244	Obstruction Marking/Lighting/Removal (Non- Hazard)-Runway 17-35 Phase 1-Construction	\$538,233	\$11,383	\$11,384	\$561,000
Sparta Paul C. Miller-Sparta	202075	Install Weather Reporting Equipment-AWOS-N/A	\$174,818	\$9,712	\$9,713	\$194,243
Traverse City Cherry Capital	219221	Acquire Passenger Lift Device-Replace 3 Passenger Boarding Bridges-Construction	\$5,225,000	\$143,529	\$372,735	\$5,741,264
Grand Total:			\$11,713,985	\$401,730	\$1,081,354	\$13,197,069



OFFICE MEMORANDUM

DATE: August 25, 2023
TO: Kelly Burris, Chairman
Michigan Aeronautics Commission
FROM: Mike Trout, Director
Michigan Aeronautics Commission
SUBJECT: Supplemental Transfer
Allegan Padgham Field (35D)
Allegan, Michigan
Item No. 002-3119
JN 217222

Pursuant to Guidance Document 10108 regarding Supplemental Transfers effective January 26, 2001, the following supplemental transfer to adjust the total transfer amount by 5.41% is approved as indicated.

The original description is presented as follows:

Rehabilitate Runway - Airfield Paint Marking JN 217222

Table with 5 columns: Category, Federal, State, Local, Total. Rows include Increase in Funds, Original Funds, and Total Transfer.

The adjustment in funds is supplemental to the original transfer approved by the Michigan Aeronautics Commission at its meeting of March 22, 2023.

Submitted by: E-SIGNED by ALISSA VANHOOF on 2023-08-29 15:54:49 EDT
Approved by: E-SIGNED by MICHAEL TROUT on 2023-08-29 15:58:18 EDT

cc: Alicia Morrison (original) Natalie Westrate
Betsy Steudle
Elyse Lower
Wendi Chen



OFFICE MEMORANDUM

DATE: August 16, 2023

TO: Kelly Burris, Chairman
Michigan Aeronautics Commission

FROM: Mike Trout, Director
Michigan Aeronautics Commission

SUBJECT: Supplemental Transfer
Alma – Gratiot Community Airport (AMN)
Alma, Michigan
Item No. 003-2322 #209586

Pursuant to Guidance Document 10108 regarding Supplemental Transfers effective January 26, 2001, the following supplemental transfer to adjust the total transfer amount by 0.00% is approved as indicated.

The original description is presented as follows:

Construct Fuel Farm - 100LL & Jet A (12,000 gallon tank capacity) JN 209586

	Federal	State	Local	Total
Increase in Funds	\$ 85,561	\$ 4,753	\$ (90,314)	\$ 0
Original Funds	\$ 633,334	\$ 16,667	\$ 174,925	\$ 824,926
Total Transfer	\$ 718,895	\$ 21,420	\$ 84,611	\$ 824,926

The adjustment in funds is supplemental to the original transfer approved by the Michigan Aeronautics Commission at its meeting of July 20, 2022.

Submitted by: E-SIGNED by ALISSA VANHOOF 2023-08-29 15:41:49 UTC
on 2023-08-29 15:41:49 EDT
 Manager, Airport Development Section Date

Approved by: E-SIGNED by MICHAEL TROUT 2023-08-29 16:01:28 UTC
on 2023-08-29 16:01:28 EDT
 Director, Michigan Aeronautics Commission Date

cc: Alicia Morrison (original) Natalie Westrate
 Betsy Steudle Elyse Lower
 Wendi Chen



OFFICE MEMORANDUM

DATE: August 3, 2023

TO: Kelly Burris, Chairman
Michigan Aeronautics Commission

FROM: Mike Trout, Director
Michigan Aeronautics Commission

SUBJECT: Supplemental Transfer
Beaver Island Airport
Beaver Island, Michigan

Pursuant to Guidance Document 10108 regarding Supplemental Transfers effective January 26, 2001, the following supplemental transfer to adjust the total transfer amount by 0.00% is approved as indicated.

The original description is presented as follows:

Obstruction Removal (Non-Hazard)-Rwy 27 (Parcels E7 and E8)-Construction

	Federal	State	Local	Total
Increase in Funds	\$ 9,076	\$ (4,538)	\$ (4,538)	\$ 0
Original Funds	\$ 81,684	\$ 4,538	\$ 4,538	\$ 90,760
Total Transfer	\$ 90,760	\$ 0	\$ 0	\$ 90,760

The adjustment in funds is supplemental to the original transfer approved by the Michigan Aeronautics Commission at its meeting of May 23, 2023. Removed FY 22 NPEs (90% federal participation) and replaced with unused FY 21 NPEs at 100% federal participation.

Submitted by: _____
Manager, Airport Development Section

_____ Date

Approved by: _____
Director, Michigan Aeronautics Commission

_____ Date

cc: Alicia Morrison (original) Natalie Westrate
Wendi Chen Laura Wise
Elyse Lower
Paige Luft



OFFICE MEMORANDUM

DATE: August 25, 2023

TO: Kelly Burris, Chairman
Michigan Aeronautics Commission

FROM: Mike Trout, Director
Michigan Aeronautics Commission

SUBJECT: Supplemental Transfer
Dowagiac Municipal Airport
Dowagiac, Michigan
Item No. 029-2521
JN 209507 & 218061

Pursuant to Guidance Document 10108 regarding Supplemental Transfers effective January 26, 2001, the following supplemental transfer to adjust the total transfer amount by 5.92% is approved as indicated.

The original description is presented as follows:

Seal Rwy Pavement Surface/Joints – Airfield Crack Sealing JN 209507
Rehabilitate Runway - Airfield Paint Marking JN 218061

	Federal	State	Local	Total
Increase in Funds	\$ 3,339	\$ 186	\$ 186	\$ 3,711
Original Funds	\$ 62,697	\$ 0	\$ 0	\$ 62,697
Total Transfer	\$ 66,036	\$ 186	\$ 186	\$ 66,408

The adjustment in funds is supplemental to the original transfer approved by the Michigan Aeronautics Commission at its meeting of March 22, 2023.

Submitted by:	<p style="text-align: center;">E-SIGNED by ALISSA VANHOOF on 2023-08-29 15:44:14 EDT</p>	<p>2023-08-29 15:44:14 UTC</p> <hr style="border: 0; border-top: 1px solid black;"/> <p>Date</p>
Approved by:	<p style="text-align: center;">E-SIGNED by MICHAEL TROUT on 2023-08-29 16:02:30 EDT</p>	<p>2023-08-29 16:02:30 UTC</p> <hr style="border: 0; border-top: 1px solid black;"/> <p>Date</p>
	<p>Manager, Airport Development Section</p> <p>Director, Michigan Aeronautics Commission</p>	

cc: Alicia Morrison (original) Natalie Westrate
Elyse Lower
Wendi Chen



OFFICE MEMORANDUM

DATE: August 8, 2023
TO: Kelly Burris, Chairman
Michigan Aeronautics Commission
FROM: Mike Trout, Director
Michigan Aeronautics Commission
SUBJECT: Supplemental Transfer JN 213733
Frankfort, Dow Memorial Airport
Frankfort, Michigan

Pursuant to Guidance Document 10108 regarding Supplemental Transfers effective January 26, 2001, the following supplemental transfer to adjust the total transfer amount by 0.277% is approved as indicated.

The original description is presented as follows:

Obstruction Marking/Lighting/Removal (Non-Hazard)-Rwy 33 (Parcels E16, E37, E45 & E46)-Construction

Table with 5 columns: Federal, State, Local, Total. Rows include Increase in Funds, Original Funds, and Total Transfer.

The adjustment in funds is for final balancing quantities for the job which is supplemental to the original transfer approved by the Michigan Aeronautics Commission at its meeting of September 14, 2022.

E-SIGNED by ALISSA VANHOOF
on 2023-08-16 11:01:53 EDT

Submitted by: Manager, Airport Development Section

Date

E-SIGNED by MICHAEL TROUT
on 2023-08-16 12:20:26 EDT

Approved by: Director, Michigan Aeronautics Commission

Date

- cc: Alicia Morrison (original) Sue Payne
Paul Nicastrì Natalie Westrate
Alissa Van Hoof Mike Trout



OFFICE MEMORANDUM

DATE: March 23, 2023
TO: Kelly Burris, Chairman
Michigan Aeronautics Commission
FROM: Mike Trout, Director
Michigan Aeronautics Commission
SUBJECT: Supplemental Transfer
Lakeview-Griffith Field
JN 215981
Lakeview, Michigan

Pursuant to Guidance Document 10108 regarding Supplemental Transfers effective January 26, 2001, the following supplemental transfer to adjust the total transfer amount by 0.00% is approved as indicated.

The original description is presented as follows:

Construct Taxilane (~367' x 25')

Table with 5 columns: Federal, State, Local, Total. Rows include Increase in Funds, Original Funds, and Total Transfer.

The adjustment in funds is supplemental to the original transfer approved by the Michigan Aeronautics Commission at its meeting of May 24, 2023.

Submitted by: E-SIGNED by ALISSA VANHOOF on 2023-08-29 15:40:53 EDT 2023-08-29 15:40:53 UTC
Manager, Airport Development Section Date
Approved by: E-SIGNED by MICHAEL TROUT on 2023-08-16 16:30:31 EDT 2023-08-16 16:30:31 UTC
Director, Michigan Aeronautics Commission Date

cc: Alicia Morrison (original) Sue Payne
Betsy Steudle
Wendi Chen



OFFICE MEMORANDUM

DATE: August 10, 2023

TO: Kelly Burris, Chairman
Michigan Aeronautics Commission

FROM: Mike Trout, Director
Michigan Aeronautics Commission

SUBJECT: Supplemental Transfer
Mason-Jewett Field
Mason, Michigan

Pursuant to Guidance Document 10108 regarding Supplemental Transfers effective January 26, 2001, the following supplemental transfer to adjust the total transfer amount by 0.00% is approved as indicated.

The original description is presented as follows:

Rehabilitate Taxiway - 1, 2, 4, 6 & 7 – Construction

	Federal	State	Local	Total
Increase in Funds	\$ 150,000	\$ 8,333	\$ (158,333)	\$ 0
Original Funds	\$ 410,646	\$ 4,295	\$ 423,610	\$ 838,551
Total Transfer	\$ 560,646	\$ 12,628	\$ 265,277	\$ 838,551

The adjustment in funds is supplemental to the original transfer approved by the Michigan Aeronautics Commission at its meeting of July 19, 2023. Added FY 22 NPEs (90% federal participation) and removed local share.

Submitted by: E-SIGNED by ALISSA VANHOOF 2023-08-11 08:40:23 UTC
on 2023-08-11 08:40:23 EDT
Manager, Airport Development Section Date

Approved by: E-SIGNED by MICHAEL TROUT 2023-08-14 10:01:14 UTC
on 2023-08-14 10:01:14 EDT
Director, Michigan Aeronautics Commission Date

cc: Alicia Morrison (original) Natalie Westrate
Wendi Chen Laura Wise
Elyse Lower
Paul Nicastrì



OFFICE MEMORANDUM

DATE: August 28, 2023
TO: Kelly Burris, Chairman
Michigan Aeronautics Commission
FROM: Mike Trout, Director
Michigan Aeronautics Commission
SUBJECT: Supplemental Transfer
MBS International Airport
Project #3-26-0083-5419
Additional Quantities Change Order

Pursuant to Guidance Document 10108 regarding Supplemental Transfers effective January 26, 2001, the following supplemental transfer to adjust the total transfer amount by less than 0.27% is approved as indicated below. Additional costs for FAA eligible items on the Taxiway Pavement and Lighting Project was approved by FAA.

The additional funds are needed to supplement the original transfer to match final project costs.

Table with 5 columns: Category, Federal, State, Local, Total. Rows include Increase in Funds, Original Funds, and Total Transfer.

The adjustment in funds is supplemental to the original transfer by the Michigan Aeronautics Commission at its July 11, 2019 meeting.

E-SIGNED by ALISSA VANHOOF

Submitted by: on 2023-08-30 15:07:47 EDT Date:

E-SIGNED by MICHAEL TROUT

Approved by: on 2023-08-31 08:07:57 EDT Date:

Cc: Alicia Morrison(original)
Betsy Steudle
Elyse Lower
Wendi Chen
Nikki Moore



OFFICE MEMORANDUM

DATE: August 28, 2023
TO: Kelly Burris, Chairman
Michigan Aeronautics Commission
FROM: Mike Trout, Director
Michigan Aeronautics Commission
SUBJECT: Supplemental Transfer
Escanaba, Delta County Airport
Project #3-26-0031-4219
ARFF Change Order

Pursuant to Guidance Document 10108 regarding Supplemental Transfers effective January 26, 2001, the following supplemental transfer to adjust the total transfer amount by 2.7% is approved as indicated below. Additional costs for FAA eligible equipment on the ARFF vehicle was approved by FAA.

The additional funds are needed to supplement the original transfer to match final project costs.

Table with 5 columns: Category, Federal, State, Local, Total. Rows include Increase in Funds, Original Funds, and Total Transfer.

The adjustment in funds is supplemental to the original transfer by the Michigan Aeronautics Commission at its July 11, 2019 meeting.

E-SIGNED by ALISSA VANHOOF

Submitted by: on 2023-08-30 15:07:00 EDT Date:

E-SIGNED by MICHAEL TROUT

Approved by: on 2023-08-31 08:07:22 EDT Date:

- Cc: Alicia Morrison(original)
Betsy Steudle
Elyse Lower
Wendi Chen
Nikki Moore



STATE OF MICHIGAN
MICHIGAN AERONAUTICS COMMISSION
LANSING



GRETCHEN WHITMER
GOVERNOR

DATE: September 13, 2023

TO: Kelly Burris, Chairperson
Michigan Aeronautics Commission

FROM: Mike Trout, Director
Michigan Aeronautics Commission

SUBJECT: South Haven Area Regional Airport, South Haven (LWA)
Airport Loan Request

Issue Statement

The sponsor for South Haven Area Regional Airport is requesting a loan of \$100,000 for land acquisition to remove primary runway obstructions.

Discussion

The South Haven Area Airport Authority (SHAAA) is working to negotiate easements with several property owners and have asked that SHAAA make payments in a manner that is not in line with the timing for receipt of state and federal funding. The SHAAA does not have a substantial fund balance that allows these costs to be fronted, as SHAAA is already incurring the consultant costs for the acquisition at approximately \$86,000. SHAAA is requesting this loan to bridge the gap between payments and reimbursements to maintain good relations with property owners to support these acquisitions.

If approved by Michigan Aeronautics Commission, the loan request will be forwarded to the Michigan Department of Treasury for determination that the Sponsor is in material compliance with the financial criteria necessary to receive this loan. The sponsor will have ten years to repay the loan and the 2023 calendar year interest rate is expected to remain at 2.6 percent.

Recommendation

It is recommended that the Michigan Aeronautics Commission approve the loan.

Mike Trout, AAE
Director
Michigan Aeronautics Commission

Kelly Burris, Chairperson • Dr. Brian Smith, Vice Chairperson
Benjamin Carter • Rick Fiddler • Russ Kavalhuna
Paul Ajegba • Maj. Gen. Paul Rogers • Daniel Eichinger • Col. Joseph Gasper
Mike Trout, Director, Michigan Aeronautics Commission



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

BRADLEY C. WIEFERICH
DIRECTOR

September 13, 2023

Kelly Burris, Chairperson
Michigan Aeronautics Commission
2700 Port Lansing Road
Lansing, Michigan 48906

Dear Kelly Burris,

SUBJECT: Automated Weather Observation System Lease and Maintenance Contracts

This month marks the first year of the Michigan Department of Transportation Office of Aeronautics' (MDOT AERO) re-investment in the Michigan Non-Federal Automated Weather Observation System (AWOS) network. After the Michigan Aeronautics Commission and MDOT AERO's work with the AWOS Task Force, and the financial support of the Legislature and Governor, we are finally ready to move forward with a renewed effort in making Michigan's AWOS network more robust and durable than ever.

MDOT AERO will establish a contract with the sponsor to set the responsibilities of each party for the shared maintenance and operation of an AWOS, Data Collection System, and Weather Briefing Service. Moving forward with the upgrade program, lease language is being added to the contract, making it all-encompassing in support of the Michigan Airport System Plan's All Weather Access Plan.

MDOT AERO is requesting MAC approval of AWOS leasing and maintenance contracts for the following airports, as they meet recommissioning standards:

1. Fitch H. Beach Airport, Charlotte (FPK) - 2023
2. Harry W. Browne Airport, Saginaw (HYX) - 2023
3. Wexford County Airport, Cadillac (CAD) - 2023
4. Marquette County Regional Airport, Gwinn (SAW) – 2023
5. Mackinac Island Airport, Mackinac Island (MCD) – TBD
6. Oscoda-Wurtsmith Airport, Oscoda (OSC) – TBD
7. Gratiot Community Airport, Alma (AMN) – TBD
8. Antrim County Airport, Bellaire (ACB) – TBD
9. Grosse Ile Municipal Airport, Grosse Ile (ONZ) – TBD
10. Mason Jewett Field, Mason (TEW) – TBD
11. Monroe Custer Airport, Monroe (TTF) – TBD
12. Kirsch Municipal Airport, Sturgis (IRS) – TBD
13. Huron County Memorial Airport, Bad Axe (BAX) – TBD
14. Branch County Memorial Airport, Coldwater (OEB) – TBD
15. Brooks Field, Marshall (RMY) – TBD

16. Luce County Airport, Newberry (ERY) – TBD
17. Roben-Hood Airport, Big Rapids (RQB) – TBD
18. Hillsdale Municipal Airport, Hillsdale (JYM) – TBD
19. Schoolcraft County Airport, Manistique (ISQ) – TBD
20. Mason County Airport, Ludington (LDM) – TBD
21. Mount Pleasant Community Airport (MOP) – TBD
22. Beaver Island Airport, Beaver Island (SJX) – TBD
23. Charlevoix Municipal Airport, Charlevoix (CVX) – TBD
24. Cheboygan County Airport, Cheboygan (SLH) – TBD
25. Harbor Springs Municipal Airport, Harbor Springs (MGN) – TBD
26. Toledo Suburban Airport, Lambertville (DUH) – TBD
27. Saint Clair County International Airport, Port Huron (PHN) – TBD
28. Tuscola Area Airport, Caro (CFS) – TBD
29. Dow Memorial Airport, Frankfort (FKS) – TBD
30. Owosso Community Airport, Owosso (RNP) – TBD
31. Presque Isle County Airport, Rogers City (PZQ) – TBD
32. South Haven Area Regional Airport, South Haven (LWA) – TBD
33. Oakland – Troy Airport, Troy (VLL) – TBD
34. Drummond Island Airport, Drummond Island (DRM) – TBD
35. Livingston County Spencer J Hardy Airport, Howell (OZW) – TBD
36. Dr Haines Three Rivers Municipal Airport, Three Rivers (HAI) – TBD
37. Fremont Municipal Airport, Fremont (FFX) – TBD
38. Jack Barstow Airport, Midland (IKW) – TBD
39. Ionia County Airport, Ionia (Y70) – TBD
40. Dupont Lapeer Airport, Lapeer (D95) – TBD
41. West Branch Community Airport, West Branch (Y31) – TBD

Please contact Mike Soper at SoperM1@michigan.gov or 517-335-9237 if you have any questions. Thank you for your time and consideration.

Sincerely,



Mike Trout, Director
Michigan Aeronautics Commission