

Guide – Applying VIP Bid Incentive on Selected VIP Pilot Project

On the OJT VIP tab of the electronic bid, the prime contractor:

- 1) Fills in the Prime Contractor Bid Incentive (enter “0” if no incentive to achieve a green check which indicates a completed section with no errors)
- 2) Answers Yes or No to the question “Will OJT VIP subcontractors be designated for this bid?”
 - a. If the answer is yes, they must fill in the Sub Work Type, Subcontractor Name, Subcontract Percent of Work, and Subcontractor Bid Incentive Fields
 - b. Must select either Yes or No to achieve a green checkmark.
- 3) Fills in the “TOTAL BID INCENTIVE (prime + subcontractor bid incentives) NOT TO EXCEED \$500,000.00”

2% Complete

OJT VIP

The maximum OJT VIP bid incentive on this contract is the advertised net classification required multiplied by \$50.00, not to exceed \$500,000.00.

To determine the low bidder, the Department will compare the bids on the basis of the total bid amounts (the sum of lump sum amounts, the products of the estimated quantities and unit prices, and allowable bid incentive(s) from the Department's OJT VIP).

Allowable bid incentive(s) will be applied by the Department after bids are received, and will then be included in the As-Checked bid results. For a discrepancy between the calculated total and the total shown in the bid, the Department will use the unit prices entered in the bid and correct the errors found in the calculations.

Failure to comply with the requirements of the OJT VIP guidance document may result in the penalties listed in the On-the-Job Training Voluntary Incentive Program guidance document.

Prime Contractor Bid Incentive: \$

VIP DESIGNATED SUBCONTRACTORS

Bid incentives will be allowed for major subcontractors performing 25% or more of the awarded contract amount who meet all requirements of the OJT VIP Program. All other subcontractors will not be considered for purposes of the bid analysis. The maximum total bid incentive capped for each contract will be the advertised net classification required multiplied by \$50.00, not to exceed \$500,000.00 on any individual contract.

If the bidder chooses to submit a Designated VIP subcontractor with this electronic bid, indicate the work type(s) and company name(s) of the prequalified OJT VIP subcontractor(s) who will perform the designated work type(s) for the bidder in the spaces provided below.

Will OJT VIP subcontractors be designated for this bid? Yes No

SUB WORK TYPE
 Subcontractor Name

Subcontract Percent of Work (2 place decimal): %

Subcontractor Bid Incentive:
\$

Additional OJT VIP Subcontract:

SUB WORK TYPE
 Subcontractor Name

Subcontract Percent of Work (2 place decimal): %

Subcontractor Bid Incentive:
\$

TOTAL BID INCENTIVE (prime + subcontractor bid incentives) NOT TO EXCEED \$500,000.00:
\$