

Local Agency Program Information Advisory

LAP 2022-04
September 26, 2022

From Ryan Doyle and Bruce Kadzban, Interim Local Agency Program Managers

Sub-Recipient Pre-Award Self-Compliance Checklist

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This advisory is superseded by any subsequent revisions to the references listed in this index.

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In 2021, a Federal Highway Administration process review was completed which identified a need for increased compliance with administering federal funds directly to a Local Agency (subrecipient).

In order to improve adherence to Subrecipient Monitoring and Management ([2 CFR 200.332](#)), MDOT Local Agency Programs (LAP) has created [MDOT Form #2665](#) and its accompanying guidance page.

Effective October 1, 2022, any local agency wanting to use federal funds for Early Preliminary Engineering (EPE), Preliminary Engineering (PE), Construction Engineering (CE), Force Account (FA), or Operations (OPS) will be required to submit the #2665 Form when submitting the Program Application.

Please refer to the accompanying guidance page of the form for assistance.

Please contact Ryan Doyle (DoyleR3@Michigan.gov) with questions or for more information.