



First Time Electronic Check Payments for MDOT Permit Gateway (MPG) Shopping Cart

Effective Date: March 5, 2025 (updated April 7, 2026)

Development Services Division
Utility Coordination, Permits, & Agreements Section

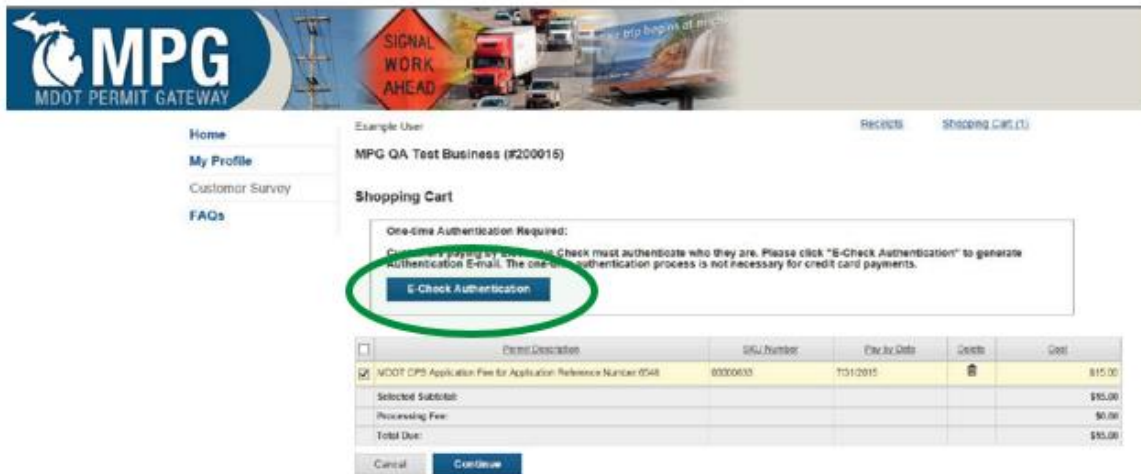
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Purpose

Once you have completed your permit application in IHAP, CPS or MiTRIP you will be directed to pay for the permits in your Shopping Cart in MPG. The first time you pay with an electronic check in MPG you must authenticate your email address using the following steps.

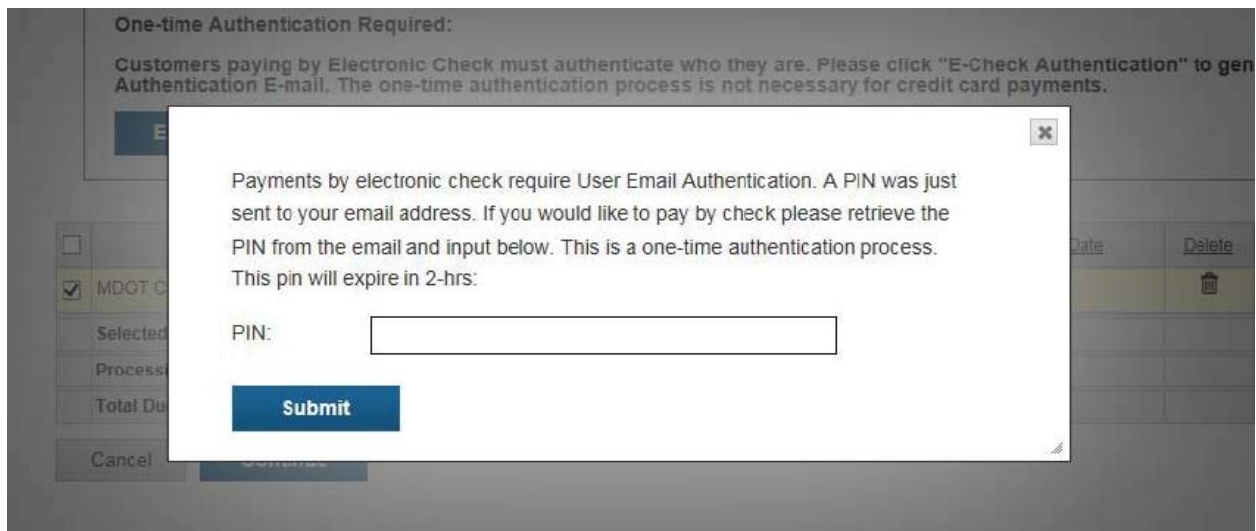
Steps

1. Click on "E-Check Authentication."

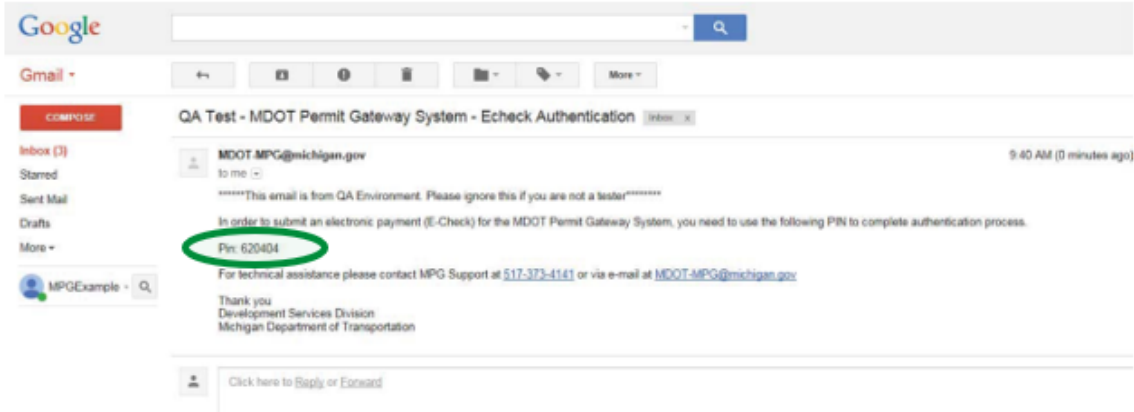


2. The following window will pop-up to indicate that a PIN was sent to your e-mail.

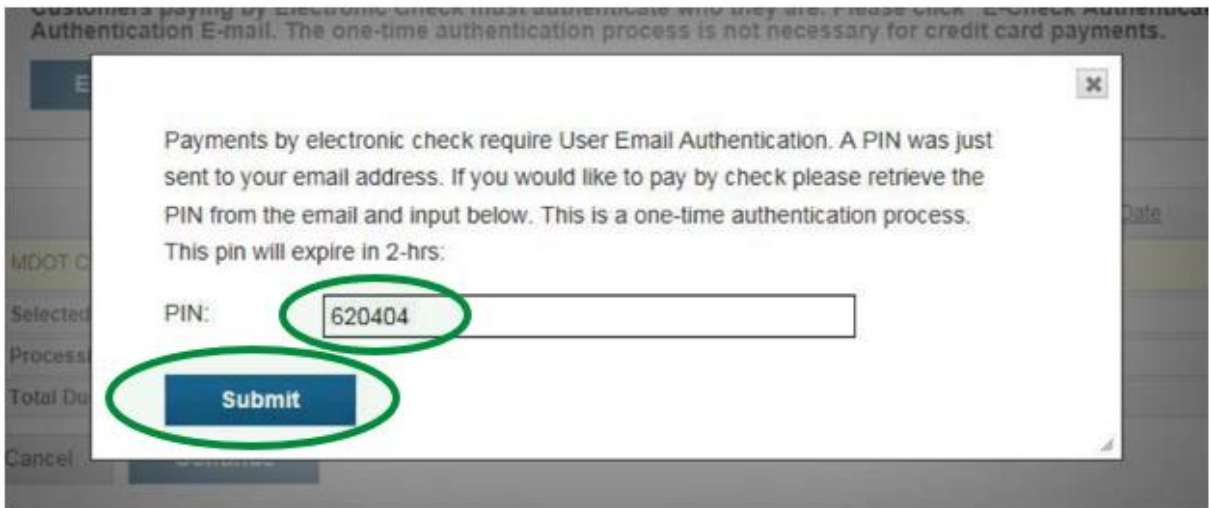
Note: Be sure to have your pop-ups enabled in your web browser.



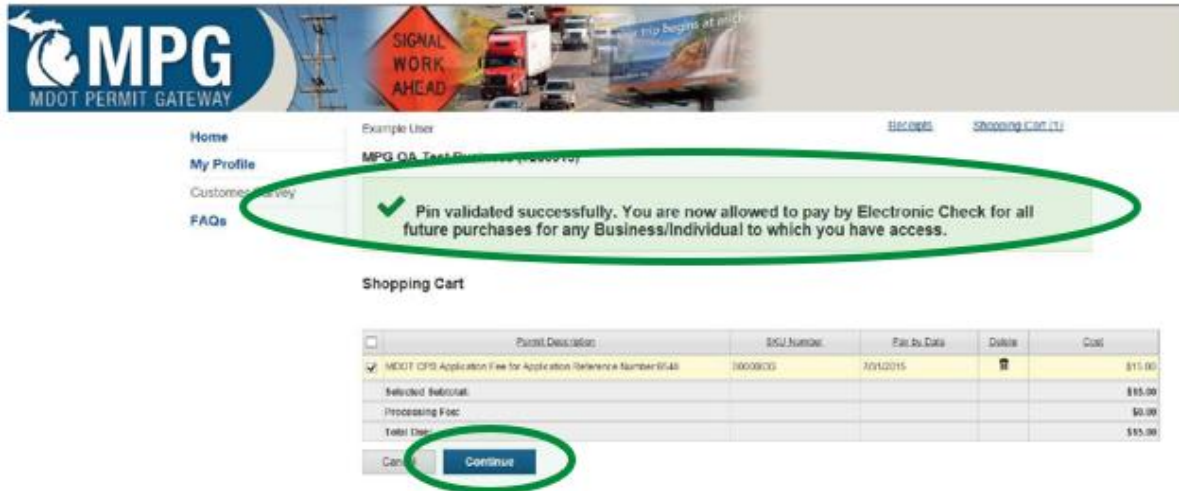
3. Open a new browser window and go to the email you have registered with MPG to obtain the email with the authentication PIN.



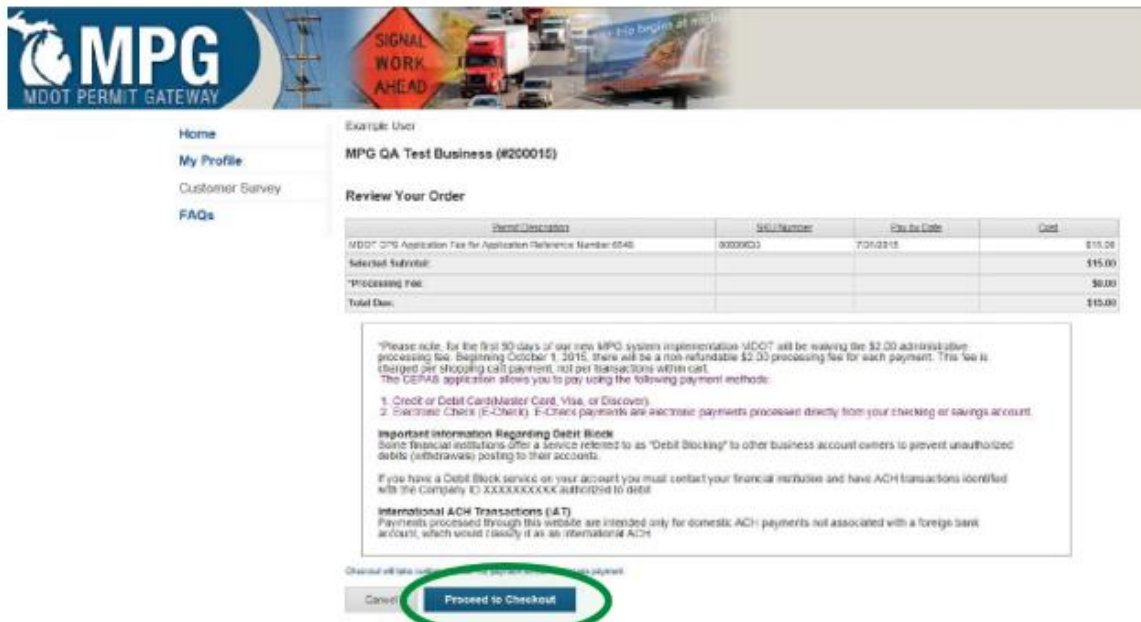
4. Enter the PIN into the box, click "Submit."



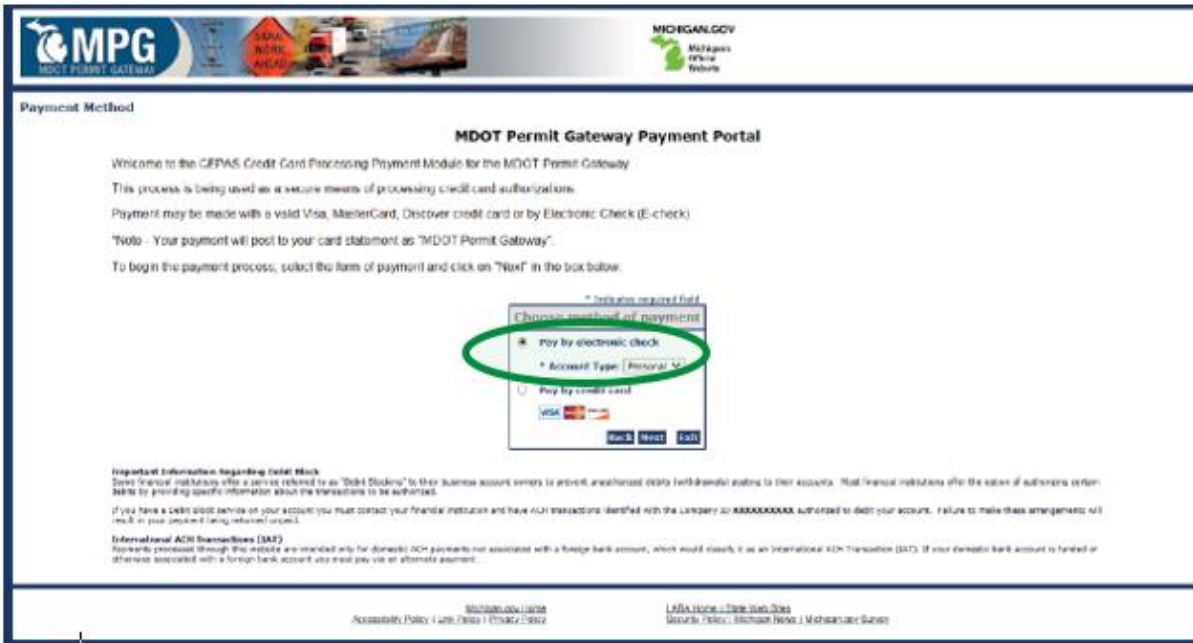
5. You will receive confirmation that the PIN validation was successful, this is a one-time process and you will not have to validate your e-mail for future purchases. Click “Continue” to proceed with your electronic check payment.



6. Review your order and the “Important Notices” box and Click “Proceed to Checkout.”



7. Select the “Pay by Electronic Check” button and in the drop down if it is a “Personal” or “Business” account.



MPG
MDOT PERMIT GATEWAY

MICHIGAN.GOV
Michigan
Online
Website

Payment Method

MDOT Permit Gateway Payment Portal

Welcome to the CEPAS Credit Card Processing Payment Module for the MDOT Permit Gateway.
This process is being used as a secure means of processing credit card authorizations.
Payment may be made with a valid Visa, MasterCard, Discover credit card or by Electronic Check (E-check).
*Note - Your payment will post to your card statement as "MDOT Permit Gateway".
To begin the payment process, select the form of payment and click on "Next" in the box below.

Choose method of payment

Pay by electronic check

Pay by credit card

* Account Type: Personal

Back Next Exit

Important Information Regarding Credit Block
Some financial institutions offer a service referred to as "Credit Blocking" to their business account owners to prevent unauthorized debit (with-authorization) status to their accounts. Most financial institutions offer the option of authorizing certain debits by providing specific information about the transactions to be authorized.
If you have a credit block service on your account you must contact your financial institution and have ACH transactions identified with the Company ID:XXXXXXXXX authorized to debit your account. Failure to make these arrangements will result in your payment being returned unpaid.

International ACH Transactions (IAT)
Payments processed through this module are intended only for domestic ACH payments not associated with a foreign bank account, which would classify it as an International ACH Transaction (IAT). If your domestic bank account is funded or otherwise associated with a foreign bank account you must pay via an alternate payment.

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8. Input you Name and Address information, followed by your payment information, Click "Next".



Payment Information

MDOT Permit Gateway Payment Portal

Enter information in the required fields below, then select the "NEXT" button to continue the payment process.

* Indicates required field




Billing Address	
*First Name:	<input type="text" value="John"/>
M.I.:	<input type="text"/>
*Last Name:	<input type="text" value="Doe"/>
*Street Line 1:	<input type="text" value="1234 Happy Trails"/>
Street Line 2:	<input type="text"/>
*City:	<input type="text" value="Lansing"/>
*State:	<input type="text" value="Michigan"/>
*Zip:	<input type="text" value="48911"/>
*Country:	<input type="text" value="UNITED STATES"/>
*Phone:	<input type="text" value="517-555-5555"/>
*E-Mail:	<input type="text" value="MPGexampleuser@gmail.com"/>

Payment Details	
*Payment Amount:	15.00 USD
Payment Date:	<input type="text" value="07/01/2015"/>
<small>Your account will be debited in 1 to 3 days from the date identified. If your payment date falls on a non-banking day your payment will be executed on the next available banking day. Current date payments received 4:00 PM MT will be executed on the next valid banking day.</small>	

Payment Method	
*Name On Account:	<input type="text" value="John Doe"/>
*Account Number:	<input type="text" value="123456789"/> What's This?
*Re-Type Account Number:	<input type="text" value="123456789"/>
*Routing Number:	<input type="text" value="121000358"/> What's This?
*Account Type:	<input checked="" type="radio"/> Checking <input type="radio"/> Savings

[Back](#) [Next](#) [Exit](#)

9. A confirmation page will come up, review the information and Click "Pay Now."

		
Payment Review		
MDOT Permit Gateway Payment Portal		
To confirm your payment information, click on "Pay Now" in the box below.		
Address		
Billing Address: John Doe 1234 Happy Trails Lansing, MI 48911 (517) 555-5555 MPGexampleuser@gmail.com		
Payment Method		
Electronic Check Checking x6789 121000358		
Payment Amount		
Amount: 15.00 USD		
Total: 15.00 USD		
By clicking PAY NOW, I authorize my payment to be processed as an electronic funds transfer or draft drawn from my account. If the payment is returned unpaid, I authorize you or your service provider to collect the payment and my state's return item fee by electronic funds transfer(s) or draft(s) drawn from my account.		
If this payment is from a corporate account, I make these authorizations as an authorized corporate representative and agree that the entity will be bound by the NACHA Operating Rules. To exit without authorizing, click EXIT.		
Back Pay Now Exit		
<small>Michigan.gov Home Accessibility Policy Link Policy Privacy Policy</small>		
<small>LARA Home State Web Sites Security Policy Michigan News Michigan.gov Buy</small>		

10. You will receive a message that the payment was successful.



11. Click "Home" to return to your Home Page.



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