



## MDOT Permit Gateway (MPG) Requests for Business or Individual Name Changes

Effective Date: March 5, 2025 (updated April 7, 2026)

Development Services Division  
Utility Coordination, Permits, & Agreements Section

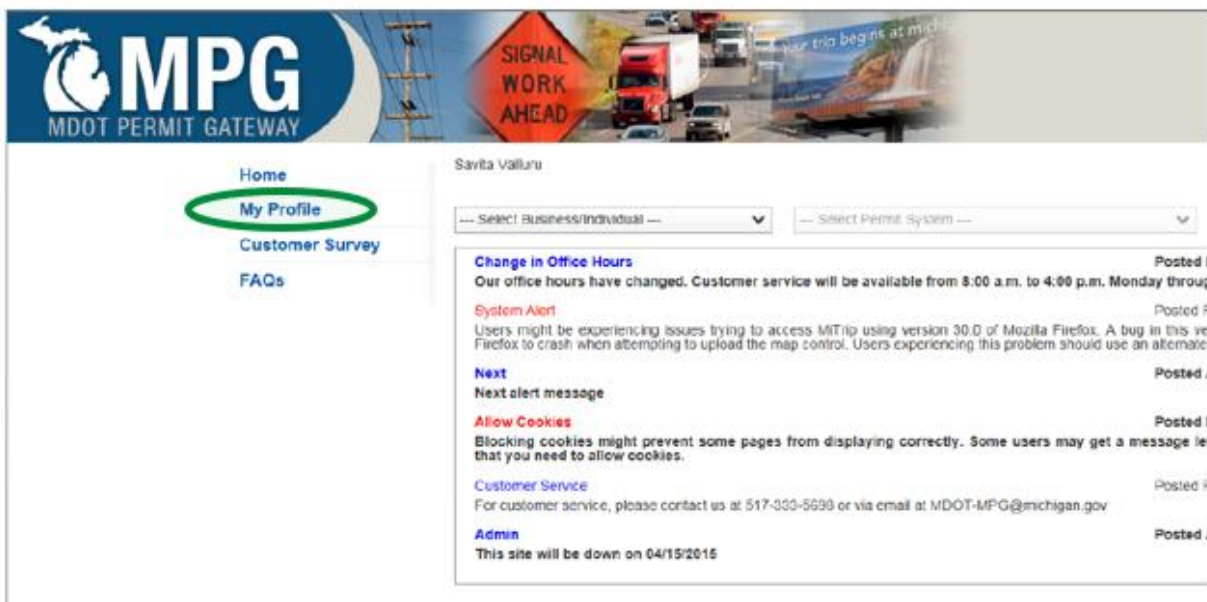
If you require assistance accessing this information or require it in an alternative format, contact the Michigan Department of Transportation's (MDOT) Americans with Disabilities Act (ADA) coordinator at [Michigan.gov/MDOT-ADA](https://Michigan.gov/MDOT-ADA).

## Purpose

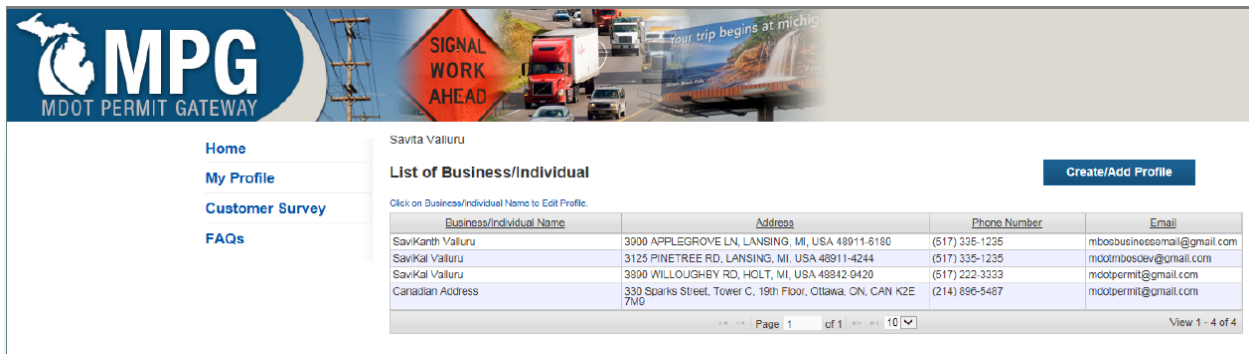
This guide will assist you with how to submit a name change request through MPG. Please note all request for name changes must be submitted through MPG for administrative approval prior to finalizing. To submit a request for name change through MPG.

## Steps

1. Login to you MPG account at the website <http://www.michigan.gov/mdotmpg>.
2. Click on “My Profile.”



3. Double click on the business you would like to update.



4. Click on "Change Name."

MPG  
MDOT PERMIT GATEWAY

Home  
My Profile  
Customer Survey  
FAQs

Savita Valluru [Receipts](#)

SaviKal Valluru (#94996)

Profile Details [Delegate Authority](#)

\* Required Fields

**Add/Edit Business/Individual**

\* Business/Individual Name [Change Name](#) \* Phone Number  
SaviKal Valluru (517) 222-3333

\* Address Line 1 Address Line 2  
3690 WILLOUGHBY RD

\* City \* Country \* State or Province \* Postal Code  
HOLT USA MI 48842-9420

\* Email \* Verify Email  
mdotpermit@gmail.com mdotpermit@gmail.com

Reset Cancel Save

5. The following screen will pop up. Make sure to enable pop ups on your web browser.

\* = Required

### MPG Business/Individual Name Change Request Form

Requested date:

\* Current Business/Individual Name:

\* New Business/Individual Name:

\* Name Change Authorized by:

\* Authorizer Phone Number:

\* Reason For Name Change:

\*Must be authorized by appropriate business personnel.

6. Complete the requested information and click "Submit."

\* = Required

### MPG Business/Individual Name Change Request Form

Requested date:

\* Current Business/Individual Name:

\* New Business/Individual Name:

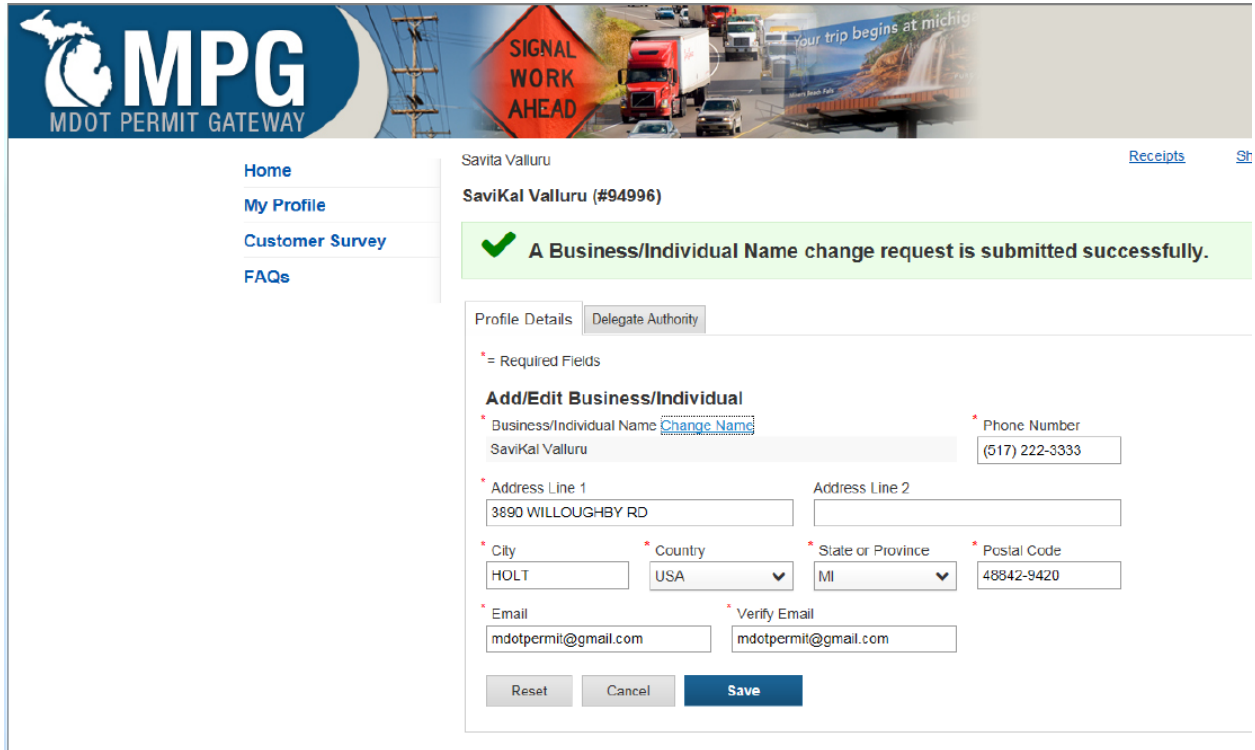
\* Name Change Authorized by:

\* Authorizer Phone Number:

\* Reason For Name Change:

\*Must be authorized by appropriate business personnel.

7. You will be returned to the following screen. Your name change request will be processed within 3-5 business days.



The screenshot shows the MPG MDOT Permit Gateway user interface. At the top, there is a banner with the MPG logo and a navigation menu on the left with links for Home, My Profile, Customer Survey, and FAQs. The user's name, Savita Valluru, is displayed at the top right, along with a link for Receipts. Below the user name, the profile name is SaviKal Valluru (#94996). A green notification box with a checkmark icon states: "A Business/Individual Name change request is submitted successfully." Below this, there are two tabs: Profile Details (selected) and Delegate Authority. A legend indicates that fields with an asterisk are required. The "Add/Edit Business/Individual" section contains the following fields: Business/Individual Name (SaviKal Valluru, with a "Change Name" link), Phone Number (517) 222-3333, Address Line 1 (3890 WILLOUGHBY RD), Address Line 2 (empty), City (HOLT), Country (USA), State or Province (MI), Postal Code (48842-9420), Email (mdotpermit@gmail.com), and Verify Email (mdotpermit@gmail.com). At the bottom of the form are buttons for Reset, Cancel, and Save.

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