Michigan Department of Transportation
RESEARCH
Administration

Research Advisory

"Promoting innovative research for economic benefit and improved quality of life"

Changes to the Submittal of Consultant Proposals

As part of a continuous effort to streamline the electronic submittal process and maximize efficiencies, on June 29,2020, the Michigan Department of Transportation (MDOT) began utilizing the e-Proposal web site for the advertisement of Request for Proposals (RFPs), and the mandatory submittal of all consultant proposals, in response to MDOT's RFPs.

Consultants and universities must have a MILogin account to view RFPs and to begin submitting proposals via e-Proposal. Please follow the links and instructions below to create a MILogin account, access the MDOT e-Proposal site using MILogin, and upload proposals in e-Proposal.

- [Link to sign up for and access a MILogin account](#)
- How to create a MILogin account (see instructions below)
- [How to upload a proposal in e-Proposal](#)

If you have any questions, please contact Research Administration at MDOT-Research@michigan.gov

August 13, 2020

Phone:
517.636.4555
Web site:
www.michigan.gov/mdotresearch
E-mail:
mdot-research@michigan.gov

Instructions for Accessing the MDOT e-Proposal System using MILogin

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Overview   MDOT e-Proposal is available free of charge to registered users for obtaining MDOT project proposals, plans and addenda for advertised projects.

This document includes creating a MILOGIN account, requesting access to MDOT's e-Proposal system, as well as navigating MDOT e-Proposal, adding account to Plan holders list, and submitting Notice to Bidder (NTB) Inquiries.
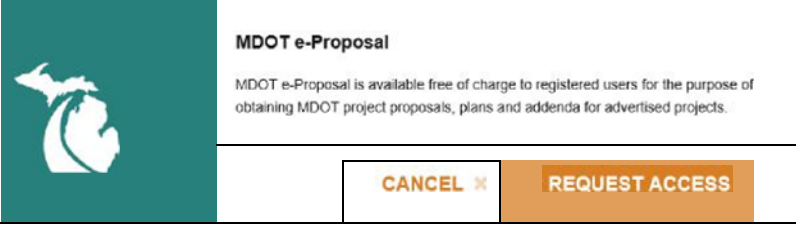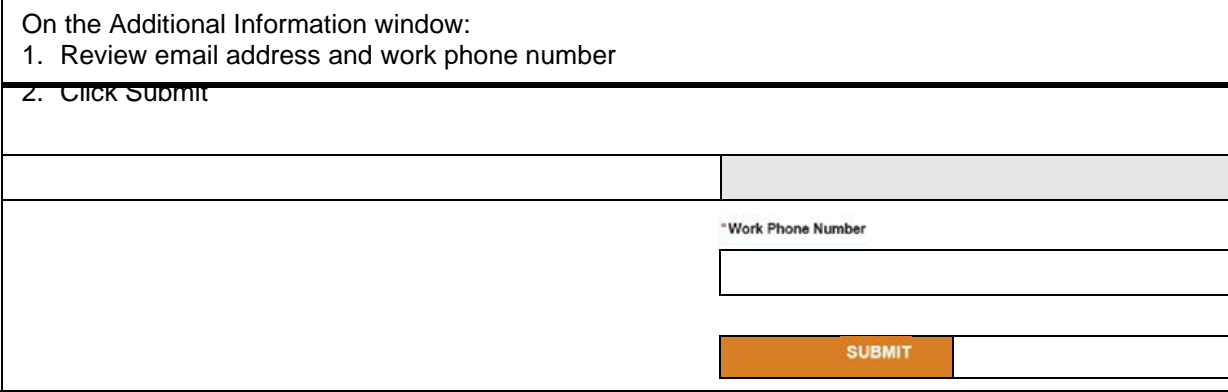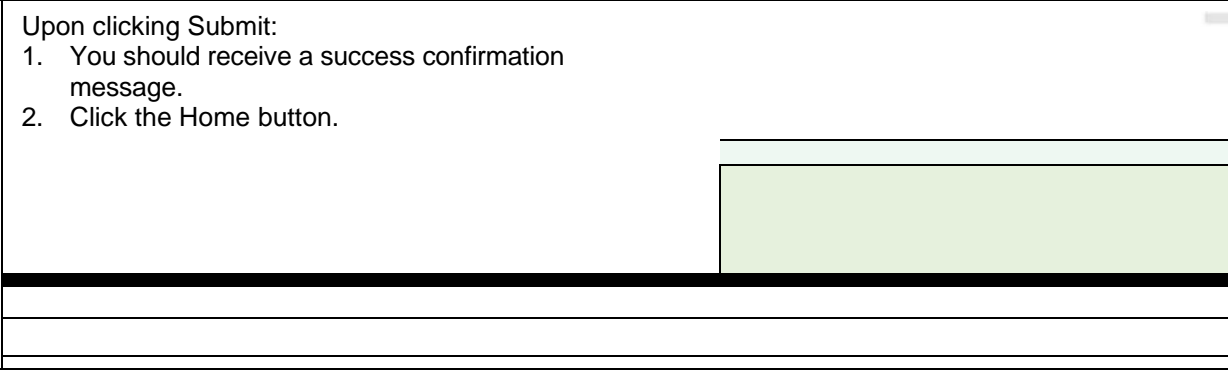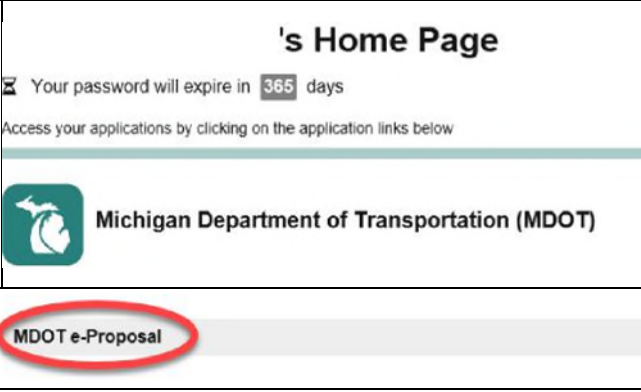
If you have any questions on the e-Proposal site itself, please feel free to contact: MDOT-eProposal@Michigan.gov.

Create MILogin   Use the following procedure to create a MILogin account:
account   *If you already have a MILogin account, please proceed to step 6.

Step	Action
1	Go to the State of Michigan's MILogin website: Third Party users: MILogin for Third Party State of Michigan users: https://miloginworker.michigan.gov
2	Click the **Sign Up** button.
3	A Create Your Account window page will open. 1. Fill out all the required fields as well as read and agree to the terms and conditions. 2. Click Next once all required fields have been entered.

Step	Action
4	1. Create a user id and password in the Security Setup window.
	2. Select a Security Option. 3. Click **Create Account** was complete.
5	Upon account creation, you should receive a success confirmation message.
6	Click the Login button and proceed to login using the user id and password created in step 4.
7	1. Your home page should open. 2. Click on the Request Access link.
8	In the Request Access's Window: 1. Search Application enter: MDOT e-Proposal 2. Click on Magnifying Glass 3. MDOT e-Proposal will appear near the bottom of the window.
	4. Click on MDOT e-Proposal

MDOT e-Proposal

Step	Action
9	On the MDOT e-Proposal window, click Request Access **MDOT e-Proposal** MDOT e-Proposal is available free of charge to registered users for the purpose of obtaining MDOT project proposals, plans and addenda for advertised projects. CANCEL ✕ REQUEST ACCESS
10	On the Additional Information window: 1. Review email address and work phone number 2. Click Submit *Work Phone Number SUBMIT
11	Upon clicking Submit: 1. You should receive a success confirmation message. 2. Click the Home button.
12	You will be directed back to your home page and MDOT e-Proposal should be listed. 's Home Page ⌛ Your password will expire in 365 days Access your applications by clicking on the application links below Michigan Department of Transportation (MDOT) MDOT e-Proposal
12b	If you click on the link prior to September 7, 2017 you will receive the following message: **MDOT eProposal** **Warning!** This site is currently under construction. Please continue using the existing site: http://mdotcf.state.mi.us/public/eprop
13	If you click on the link on or after September 7, 2017 you will be directed to MDOT e- Proposal's Disclaimer page.