

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

SMALL BUSINESS ENTERPRISE/DBE INDUSTRY FORUM 2

DATE: April 3, 2024

TIME: 3:00 – 5:30 pm

LOCATION: Detroit TSC, 1060 W. Fort St., Detroit MI, 48226

ATTENDEES: Firms, Contractors, City of Detroit Representatives, MDOT Staff, and HNTB Staff. 383 firms invited; 89 firms registered; 49 people/firms signed in. (See Appendix A: Meeting Attendees).

The second of four Disadvantaged Business Enterprise (DBE) Forums was held on April 3rd. The purpose of this meeting was to connect with small and disadvantaged businesses by providing project updates and learning about project DBE goals, the status of the Progressive Design-Build procurement, MDOT capacity assessments during the DBE Certification process, and its Mentor-Protégé Program. Attendees also participated in breakout sessions presented by MDOT staff to learn more about requirements for pre-qualifications for vendors, consultants, and contractors.

Leslie Love, from MDOT's project team, opened the meeting with a welcome and an overview of the agenda. Leslie then shared the new boulevard's purpose and need and the project equity focus. She also discussed the importance of public engagement and stakeholder outreach to this project due to MDOT's commitment to acknowledging the historic environmental justice of the original freeway construction. Leslie also explained the project timeline.

Jonathan Loree, from MDOT's project team, gave an overview of the project and its delivery method, specifically how the progressive design-build works and why it was implemented, along with the progressive design-build schedule. Jonathan discussed the two phases of the Progressive Design Build delivery model (See Appendix B: DBE Main Presentation).

Jonathan also presented on DBE and workforce development goals and objectives. Jonathan spoke about how MDOT is looking to conduct outreach programs to understand what small businesses need to participate in project delivery and build relationships with contractors in the future. Jonathan also discussed delivery and construction prequalification classifications.

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

“How to Obtain SBE/DBE Certification” was presented by Bianca Eugene and Crystal Griffin, MDOT staff, and was available to contractors and consultants. Bianca and Crystal also collected names of firms not currently certified to help become certified. “Certification and Prequalification Information for Construction” was presented by Theresa Myrick, MDOT staff, and was tailored more for contractors. There was a second breakout session, “Certification and Prequalification Information for Consultants, Vendors, and Suppliers,” which was presented by MDOT Staff Courtney Causie and Michael Meddaugh. [\(See Appendix C: DBE Breakout Session Presentations\).](#)

12 individuals responded to the survey and provided comments.

Topics that attendees would like more detail about:

- Benefits of becoming DBE certified
- Non-construction projects and the process
- Mentor framework
- Prevailing wage help

Information that attendees found most useful:

- Public engagement and communications plan
- Mentor protégé overview
- Supportive services for DBE

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

TABLE OF CONTENTS

Disadvantaged Business Enterprise Industry Forum 1.....	1
Appendix A: Meeting Attendees.....	4
Appendix B: DBE Main Presentation.....	6
Appendix C: DBE Breakout Session Presentations.....	25

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

APPENDIX A: MEETING ATTENDEES

Staff:

- Jonathon Loree, MDOT
- Leslie Love, MDOT
- Theresa Myrick, MDOT
- Bianca Eugene, MDOT
- Crystal Griffin, MDOT
- Michael Meddaugh, MDOT
- James Ranger, MDOT
- Steve Minton, MDOT
- Courtney Causie, MDOT
- Evan Forgacs, HNTB
- Kesha McKinney, HNTB
- Sasha Freeman, HNTB
- Aaliyah Greenhouse, HNTB

Attendees:

- Antonio Colley Jr., Colley Construction
- Ronald Stamps, Brass Ring Group
- David Sheffield, Sheff Traffic Management
- Kimle Nailer, Nail-Rite Construction Company Inc
- Robin Scales, Scales and Associates Inc
- Robert McKinney, RT Contracting
- Wayne Montour, Green Arrow Staffing
- Guy Ross, FS, LLC
- Andrew Andrade, A and 6 Construction
- Andrea Pride
- Martiz Williams, MLW Rocks, LCC
- Jon Kolbasa, Value Engineering
- Richard Buchanan, Buchanan Transport
- Rhonda Rowe, Rowe Trucking, LLC
- Susan Armstrong, Brendel's
- Cherise Gary, Certifications

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

- Anita Zavala, DHDC
- Rachael Hernandez, DHDC
- Brigida Villarreal, Eminent Contracting, LLC
- Eric Sanders, GCON Services
- Yolanda Buckles, NABWIC
- Marja Farrow, Farrow Group Inc
- Cesar Mireles, Eminent Contracting, LLC
- Milton Garcia, Gym Construction
- Jason Gapa
- Ryan Sheffield, Sheff Traffic Management
- Latricia Giddens, Phantom Specialty Construction
- Dyrris Marshall, Haynes Enterprise
- Herb Haynes, Haynes Enterprise
- Andre Brooks, Osborn Engineering
- Jason Cole, MMCA/NAMCE
- Fred Hart Sr., Makaveli Construction and Associates
- DuaSean Mitchell, Coopers Way Services
- Tatiana Grant-Sanders, 205D Partners, Inc
- Albert Simpson, DET
- Lovie Wilson, W3 Electric
- Jameela Simpson
- Bianca Graves, LEBS
- Julie Frazo, Brendel's Septic
- Ron Evans, Bright Ideas Consulting, LLC
- Sharon Crockett, MBDA
- Roy Obiora, Jacobs Gate Associates
- Angeles Cuevas, A and G Construction
- Thessel Wilson, W3 Electric
- Lleyana Jack Chezick, ES Jean Consulting Services
- Jose Garcia, Eminent Excavating, LLC
- Nisha P., AVRS Build Construction
- Bala Murthy
- Lashawna Manigault, DEGC

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

APPENDIX B: DBE MAIN PRESENTATION



I-375 RECONNECTING COMMUNITIES PROJECT

DISADVANTAGED BUSINESS ENTERPRISE INDUSTRY FORUM

April 3rd, 2024



AGENDA

1. Welcome and Introductions
2. Project Overview
3. Project Delivery Method
4. DBE and Workforce Development Program Goals and Objectives
5. How to obtain SBE/DBE Certification
6. Q&A
7. Breakout Sessions



2

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY



Club Harlem's "Shim Sham Shimmy" chorus



Daytime in the Valley

Night in the Valley



Club Congo



Club Plantation "The Orchestra"

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

PURPOSE AND NEED

TRANSPORTATION

- Address an infrastructure need and replace the outdated interchange design, deteriorated bridges, and roadways.
- Address existing and future transportation needs and roadway safety for all users.
- Improve connectivity to surrounding areas for both vehicular and nonmotorized users.
- Enhance access to enable future development and other placemaking opportunities

MDOT'S MISSION

- Serve and connect people, communities, and the economy through transportation.



5

PROJECT EQUITY FOCUS



Transportation
for All Modes



Small Business
Enterprise Program
and Workforce
Development



Community
Enhancement
Plan



Framework Plan



6

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

PUBLIC ENGAGEMENT AND STAKEHOLDER OUTREACH

How is the project team connecting with the community?

Public Meetings
and Community
Pop-up Events

Local Advisory
Committees

Government
Advisory
Committee

Project phone
number, website,
and online
comment forms

This input will also influence the overall design, the Community Enhancements Plan, Framework Plan, and Aesthetic Guidelines.



7

PROJECT FEATURES

Project Limits include:

- A. I-375 from the Detroit River to the I-75 Interchange
- B. I-75 from John R St. to Mack Ave
- C. Gratiot Ave. from St. Antoine to the Dequindre Cut
- D. Existing Gratiot Connector

Benefits:

- Strengthens existing and future transportation, multimodal mobility choices, and roadway safety.
- Improves connectivity.
- Enhanced access enables future development and other placemaking opportunities with official land use and long-term economic development plans.
- Address deteriorated infrastructure, including stormwater management capacity.



8

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

I-375 RECONNECTING COMMUNITIES PROJECT



This video begins at Mack Avenue going south on I-75 and highlights the new interchange configuration where the far right lane will be used to access the new boulevard, while you stay left to stay on I-75 South. The path follows the new boulevard down to the Detroit Riverfront.

PROJECT TIMELINE

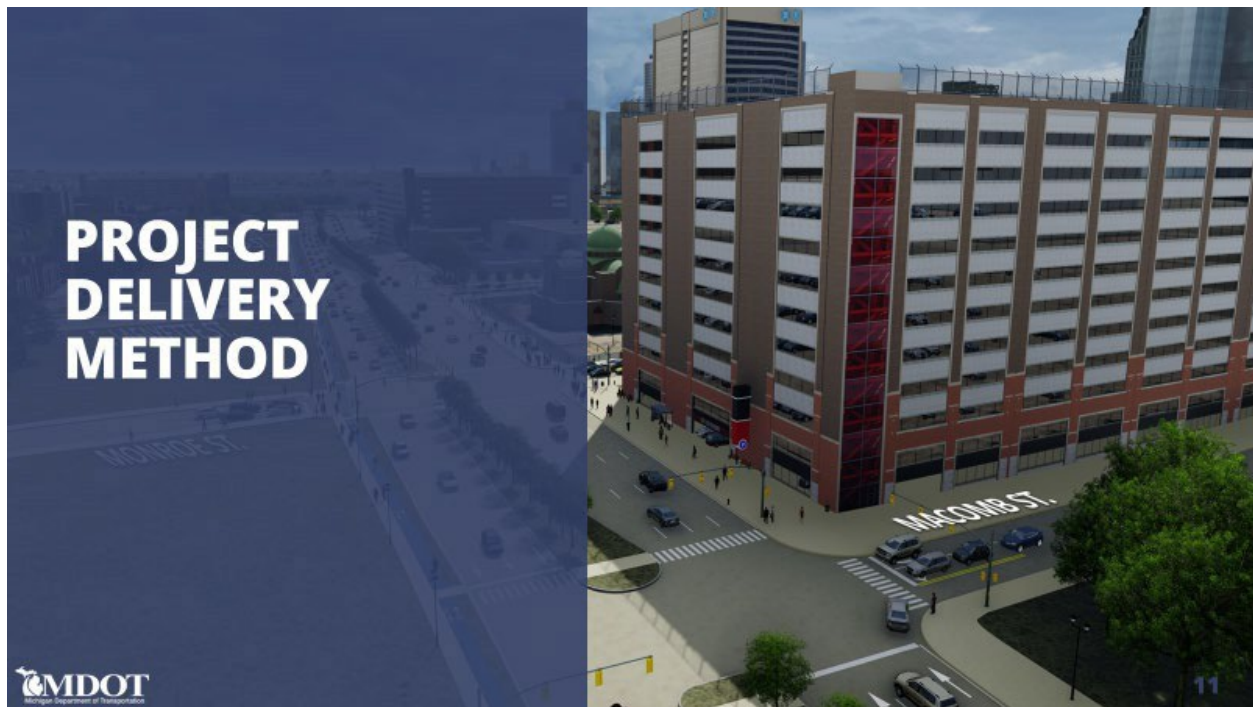


10

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY



PROGRESSIVE DESIGN-BUILD SCHEDULE



This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

DELIVERY METHOD INFLUENCERS



SCHEDULE

Support achievement of the target project schedule, including ground-breaking and completion



STAKEHOLDER INPUT

Incorporate stakeholder input and manage changes as the project develops



DESIGN & CONSTRUCTION INNOVATION

Support contractor input into design and construction approach, preserving the benefits of designer-contractor integration



TRAFFIC MANAGEMENT & WORK PACKAGING

Develop construction staging and packaging options to support efficient scheduling, mitigate interface risk, and manage traffic impacts during construction



BUSINESS & WORKFORCE DEVELOPMENT

Support maximum small and disadvantaged business participation and workforce development opportunities



13

PROJECT DELIVERY METHOD

Procurement and Delivery Process



MICHIGAN.GOV/I375

14

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

DBE AND WORKFORCE DEVELOPMENT GOALS AND OBJECTIVES



DISADVANTAGED BUSINESS ENTERPRISE AND WORKFORCE DEVELOPMENT PLANNING

Now - 2025

2025 - 2028

Goal

Engage minority-owned businesses and workforce in the execution of the pre-construction, construction, and post-construction services.

Pre-construction Activities

- Disadvantaged Business Enterprise Program
- Mentor/Protégé Program
- Labor Opportunity Enhancements
- Includes outreach and development of High School, College, and Apprenticeships.
- Construction contractor and labor preparation

Construction Activities

- Project packaging and phasing to maximize opportunities
- Construction contract provisions to incentivize social, environmental, and economic equity outcomes
- Existing local business considerations
- Workforce development to eliminate barriers within the industry

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

PROGRESSIVE DESIGN BUILD RFP REQUIREMENTS



Disadvantage Business Enterprise (DBE) Goals

- Validation: To be determined
 - Preconstruction: To be determined
 - Construction: To be determined based on advanced design and construction plans
- Objective is to maximize DBE firms in high-tier subcontracting positions.

On-the-Job Training Program

- Compliance with DOL's Mega Construction Project Program requirements



Key Personnel

- Project Manager
- Construction Manager
- Construction Quality Control Manager
- Design Manager
- Design Quality Control Manager
- Environmental Compliance Manager
- Lead Cost Estimator
- Lead Geotechnical Engineer
- Lead Hydraulics Engineer
- Lead Structures Engineer
- Lead Road Engineer
- Lead Traffic Engineer
- Lead Maintenance of Traffic Engineer
- Lead Utility Engineer
- Stakeholder Engagement Manager
- Equity Manager



DESIGN PREQUALIFICATION CLASSIFICATIONS NEEDED

MDOT Prequalification Description	NAICS Codes	DBE Certified Firms	Approximate Cost of Work Under Prequalification Classification
Design-Bridges	541330	4	\$3,000,000
Design-Bridges: Complex	541330	1	\$8,000,000
Design-Bridges: Load Rating	541330	2	\$800,000
Design-Roadway: Complex	541330	2	\$18,000,000
Design- Geotechnical: Advanced	541330, 541380	3	\$3,500,000
Design-Traffic: Capacity & Geometric Analysis	541320, 925120, 541611, 541330	2	\$3,500,000
Design-Traffic: ITS Design & System Manager	541330	1	\$1,000,000
Design-Traffic: Pavement Markings	237310, 541330, 541320, 925120, 541611, 237110, 541380, 541370	7	\$75,000
Design-Traffic: Safety Studies	541320, 925120, 541611, 541330	2	\$850,000
Design-Traffic: Signals	541320, 925120, 541611, 541330	2	\$750,000
Design-Traffic: Signing - Freeway	541330	1	\$150,000
Design-Traffic: Signing - Non-Freeway	541330	2	\$150,000



18

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

DESIGN PREQUALIFICATION CLASSIFICATIONS NEEDED CONT'D

MDOT Prequalification Description	NAICS Codes	DBE Certified Firms	Approximate Cost of Work Under Prequalification Classification
Design-Traffic: Work Zone Maintenance of Traffic	237310, 541330	4	\$2,500,000
Design-Traffic: Work Zone Mobility and Safety	541320, 925120, 541611, 541330	1	\$1,500,000
Design-Utilities: Municipal	541330	1	\$1,500,000
Design-Utilities: Pump Stations		NA	\$50,000
Design-Utilities: Roadway Lighting	541330	1	\$750,000
Design: Landscape Architecture		NA	\$800,000
Design- Hydraulics II	541330	2	\$5,000,000
Design-Traffic: Signal Operations - Complex	541320, 925120, 541611, 541330	2	\$500,000
Surveying: Hydraulics	237110, 541380, 541370, 541330, 237310	3	\$1,000,000
Surveying: Right of Way	237110, 541380, 541370, 541330, 237310	4	\$1,000,000
Surveying: Road Design	237110, 541380, 541370, 541330, 237310	4	\$1,500,000
Surveying: Structures	237110, 541380, 541370, 541330, 237310	3	\$1,500,000



19

CONSTRUCTION PREQUALIFICATION CLASSIFICATIONS NEEDED

MDOT Prequal Code	MDOT Prequalification Description	Applicable Sections of 202 Standard Specifications for Construction	NAICS Codes	DBE Certified Firms	Approximate Cost of Work Under Prequalification Classification
B	Concrete Pavement	602	237310, 238990, 238110	2	\$18,500,000
CB	Plant-Mix/Not Mix Asphalt/Bituminous Paving	501-504, 805, 806, 814	237310, 561730, 238990, 238910, 238190, 237990	5	\$1,650,000
EA	Grading/Drainage Structure/Aggregate Construction	203-209, 301-303, 306, 307, 401, 403, 404	238910, 237110, 238990, 237310, 561730, 562991, 237990, 238110, 238190, 238210, 238110, 238390, 238320, 238120, 484110, 484220	23	\$107,260,000
FA	Bridges and Special Structures	701, 706, 709, 717, 813	237110, 238910, 237310, 484110, 238390	3	\$91,900,000
FB	Structural Steel	707, 708	237990, 238120	2	\$6,800,000
FD	Pump Stations	405		NA	\$50,000
G	Building Moving/Demolition			5	\$20,700,000
H	Landscaping	815	111421, 561730, 238910, 237310, 237110, 238990	11	\$1,160,000
I	Seeding/Sodding/Turf Establishment	816, 818	562998, 237110, 238990, 237310, 561730, 238910, 562991, 111421, 238210, 484110, 238390, 484220	19	\$1,160,000
ITS	Intelligent Transportation Services		236210, 238210, 236220	1	\$9,700,000
J	Misc. Concrete Items	801-804	237110, 238990, 237310, 561730, 238910, 562991, 238110, 237990, 238190, 238390, 238320, 238120, 484110, 212230	25	\$7,600,000
K	Sewers/Watermains	402	237110, 238990, 237310, 238910, 562998, 562991, 237990, 484110, 238390, 484220, 237110, 484220, 238910, 238210, 236210, 236220	10	\$43,400,000
L	Electrical Construction	819, 820		4	\$11,000,000



20

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

CONSTRUCTION PREQUALIFICATION CLASSIFICATIONS NEEDED CONT'D

MDOT Prequal Code	MDOT Prequalification Description	Applicable Sections of 202 Standard Specifications for Construction	NAICS Codes	DBE Certified Firms	Approximate Cost of Work Under Prequalification Classification
N2	Clearing	202	237110, 238990, 237310, 238910, 561730, 484110, 238390, 238910, 484220	10	\$50,000
N3	Pavement Markings	811	238190, 238910, 424950, 444120, 423320, 493110, 423510, 423390, 423330	1	\$670,000
N4	Bridge Painting	715, 716		2	NA
N6	Permanent Signs	810	236210, 238210, 236220, 423610	1	\$2,800,000
N7	Waterproofing	710	237310, 484110, 238910, 238390, 238320	3	\$58,000
N92C	Roadway-Erosion Control Structures	208		2	\$1,160,000
N93A	Pavements-Cold Milling	822		3	\$1,650,000
N93C	Pavements - Concrete Sawing	603.03		3	\$90,000
N93D	Pavements - Grinding and Grooving	603.03		NA	\$90,000
N94A	Drainage-Sewer Cleanout	402.03		1	\$430,000
N94B	Drainage-Sewer Inspection	402.03		2	\$430,000
N95C	Foundations-Pile Driving	705		NA	\$17,150,000
N95D	Foundations-Sheet Piling	704		NA	\$22,200,000



21

CONSTRUCTION PREQUALIFICATION CLASSIFICATIONS NEEDED CONT'D

MDOT Prequal Code	MDOT Prequalification Description	Applicable Sections of 202 Standard Specifications for Construction	NAICS Codes	DBE Certified Firms	Approximate Cost of Work Under Prequalification Classification
N96L	General-Guardrail	807		3	\$210,000
N96M	General-Fences	808		4	\$225,000
QB4	Media/Marketing Video Services			2	\$440,000
RC	Road Construction Cleanup			1	\$440,000
RD	Temporary Traffic Control			NA	\$27,900,000
RF	Traffic Regulator			1	\$1,400,000
RJ	Trucking heavy construction materials			68	\$7,980,000
TG	Electrical Materials Supplier			5	\$2,700,000
TH	Fence Supplier			1	\$56,000
TI	Aggregates Supplier			15	\$2,900,000
TJ	Guard Rail & Related Products Supplier			2	\$52,000



22

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

OTHER POTENTIAL SERVICES

Towing/Auto Maintenance	Cleaning Services	Trucking and Hauling
Sanitation Services (port-o-potties)	Sanitation Services (dumpsters and trash)	Video Inspections (pre and post construction)
Material Suppliers	Material Manufacturers	Site and aerial photography



23

HOW TO OBTAIN SBE/DBE CERTIFICATION



This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

DO I QUALIFY?



Is your business:

- Qualified as a small business as defined by the U.S. Small Business Administration (SBA)?
- Owned and controlled by a socially and economically disadvantaged individual?
- Economically disadvantaged business?
- Viable, independent for-profit business?

FOUR CERTIFICATION STANDARDS



Business Size



Social & Economic Disadvantage



Ownership



Control

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

AM I CONSIDERED A SMALL BUSINESS?

TWO STANDARDS MUST BE MET.

The SBA's size standards are based on economic activity and industry through the North American Industry Classification System (NAICS). Therefore, each NAICS code has a size standard requirement that is averaged over a 3-year period.

To be considered a small business according to the USDOT, the 3-year average gross receipts must not exceed \$30.9 million.



27

AM I SOCIALLY DISADVANTAGED AND WHAT DOES THAT MEAN?

As per 49 CFR 26.5 and 26.67 citizens and lawfully admitted permanent residents of the United States who are members of the following groups are presumed to be socially disadvantaged:

- African Americans
- Hispanic Americans
- Native Americans
- Asian-Pacific Americans
- Subcontinent Asian Americans
- Women



28

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

AM I ECONOMICALLY DISADVANTAGED?

The socially disadvantaged owner's personal net worth (PNW) must not exceed \$1.32 million

The applicant firm's 3-year gross average receipts must not exceed \$30.9 million



29

AM I INDEPENDENT? WHO HAS CONTROL?

The socially and economically disadvantaged owner must have operational control, managerial control and be independent of other firms.

- The disadvantaged owner must have sufficient expertise and authority.
- The disadvantaged owner must have control over the day -to-day operations of the firm.
- The firm must not be dependent on other firms for viability.



30

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

MDOT CERTIFICATION PROCESS



Received completed applications are assigned to an investigator. The clock begins.*

**MDOT has up to 90 days from the date of receipt of a COMPLETED application to make a determination. However, there could be an extension process if deemed necessary by the Compliance Team.*



This investigator will review the **COMPLETED** application packet and schedule an onsite review.



To ensure your application is completed, **PLEASE REVIEW THE CHECKLIST** on the last page of the DBE application. For Prequal, make sure **Form 0166A** is completed and included with application.



31

ONSITE



The onsite usually consists of:



Review of the business location, pictures taken



Review of equipment and vehicles, pictures taken



Interview of the owner(s) and management



Onsite questionnaire to be completed by all executives of the business



32

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

WHAT HAPPENS ONCE I'M CERTIFIED?

- Your business is added to the MUCP database.
- Upon the completion of the Prequal process (not including truckers or suppliers), your business is qualified to bid on upcoming MDOT projects and take advantage of those dollars allocated for certified DBEs.
- **STAY CERTIFIED!!**



33

NEXT STEPS

If you are interested in working on this project:

1. [Become Certified with MDOT as a DBE firm](#)
2. [Apply for Protégé Status](#) if you want to participate in the Design
3. Inquire with MDOT on the Prequalification Process
4. Schedule an Assessment with MDOT Office of Business

Crystal Smith, Outreach and Support Services Analyst

SmithC147@michigan.gov (517) 648-6540



34

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY



This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

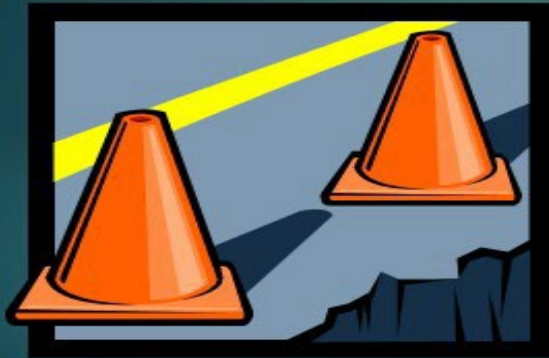


This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

APPENDIX C: DBE BREAKOUT SESSION PRESENTATION



MDOT Construction Prequalification

APPLICATION PROCESS
AND INFORMATION

► PRESENTED BY: THERESA MYRICK
CONSTRUCTION PREQUALIFICATION
ANALYST

New Contractors: FAQs

Is prequalification required for MDOT jobs?

Yes! Whether working as a prime contractor or a sub-contractor, you must be prequalified to work on any MDOT jobs.

When can I apply for prequalification?

A first-time applicant can apply for prequalification at anytime; applications and financials must be as of the company's opening balance date (if company is newly created) or most recent fiscal year end.

How long does the application process take?

A contractor applying for the first time can expect the application review to take up to two to three weeks, on average. This allows for references to be contacted and the application and all corresponding documentation to be reviewed.

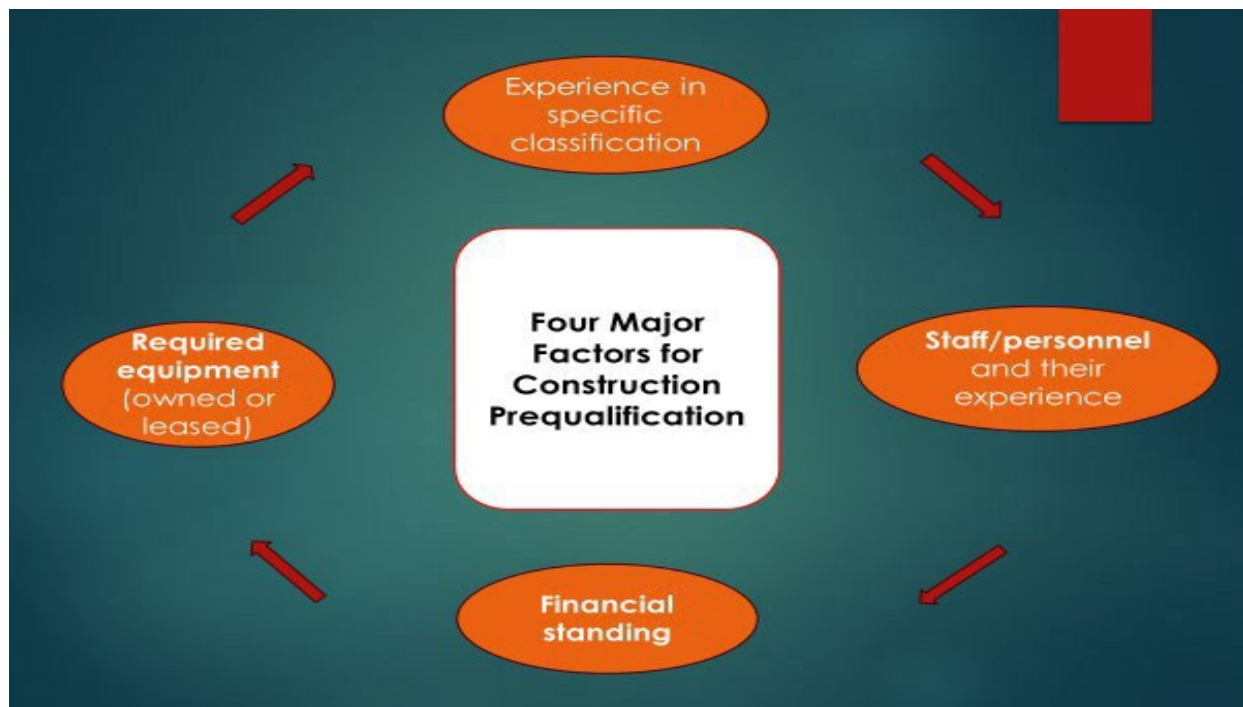
What if there are errors in my application or missing information?

We will reach out during the review process if any additional information or corrections are needed.

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY



WORK CLASSIFICATIONS		N9 CLASSIFICATIONS	
B. Concrete Pavement Construction of Portland cement Concrete base and surface course.	I. Seeding and Sodding	The classification codes shown in parentheses following some N9 classifications below are considered to already include that particular N9 classification. If you are prequalified in the classification in parentheses, please do not request that particular N9 classification. (For example, if you are prequalified in Fa, do not request N9-1A, Bridge Deck Repair.)	
Ba. Concrete Pavement Patching and Widening.	J. Miscellaneous Concrete Items Construction of concrete curb and gutter, sidewalk, barrier wall, driveways, and other incidental construction.		
Ca. Chip Seals	K. Sewers and Watermains		
Cb. Plant-Mixed Hot Mix Asphalt/Bituminous Paving.	Ka. Tunneling and Jacking	1. BRIDGE	4. DRAINAGE
Ea. Grading, Drainage Structures, and Aggregate Construction.	L. Electrical Construction (Master & Electrical License required)	N9-1A. Bridge Deck Repair (Fa) N9-1B. Bridge Railing Replacement (Fa) N9-1C. Concrete Structure Repair (Fa) N9-1D. Concrete Bridge Railing (Fa) N9-1E. Structural Crack Repair N9-1F. Hydrodemolition N9-1G. Bridge Painting/Limited	N9-4A. Sewer Cleanout N9-4B. Sewer Inspection
Fa. Bridges and Special Structures. Construction of masonry, fabricated steel, prestressed concrete beam, or timber bridges, large culverts and grade separations, special structures and other incidental construction.	N2. Clearing	2. ROADWAY (GRADE)	5. FOUNDATIONS
Fb. Structural Steel Erecting structural steel, prestressed concrete beams and placing reinforcing steel on bridges and grade separations and other incidental structures.	N3. Pavement Marking	N9-2B. Edge Drain (Ea) N9-2C. Erosion Control Structures N9-2D. Crushing and Shaping	N9-5A. Augered Piling(Fa) N9-5B. Caisson Drilling N9-5C. Pile Driving (Fa) N9-5D. Sheet Piling (Fa) N9-5E. Drilled Shaft/Complex N9-5F. Micropiles (Special Provisions)
Fd. Pump stations Construction of pump stations and other incidental structures.	N4. Bridge Painting (SPC Certification required/QP1 & QP2)	3. PAVEMENTS	6. GENERAL
G. Building Moving and Demolition Building moving, demolition and other incidental construction.	N5. Railroad Track Construction	N9-3A. Cold Milling N9-3B. Rubblizing Concrete Pavement (B.Ba) N9-3C. Concrete Sawing N9-3D. Grinding and Grooving N9-3E. Overhead Cosek Fill N9-3F. Joint or Crack Fill (B.Ba) N9-3G. Joint Repair (Detail 7 & B) N9-3H. Slurry Seal N9-3I. Microsurfacing	N9-6C. Paving Resteel (Fa, Fb) N9-6E. Rail Salvage N9-6F. Railroad Signals N9-6G. Raised Pavement Markers N9-6K. Attenuators N9-6L. Guardrail N9-6M. Fences N9-6N. Paving Brick
H. Landscaping Contracts involving ornamentation of roadsides and parks and other incidental construction.	N6. Permanent Signs N7. Waterproofing ITS. Intelligent Transportation System (Master & Electrical License required) Install Intelligent Transportation Systems (ITS) including, but not limited to: Surveillance, Vehicle Detection, and Traveler Information Systems; Communications and Network Infrastructure; Video Compression Equipment; Road Weather Information Systems (RWIS); Power Systems; and Auxiliary ITS Devices.		

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

**Construction Prequalification
Equipment Guideline for Work Classifications**

Below is an example of the equipment you should have available to perform specific work classifications. A lease/rental agreement will be requested if your company does not own the required equipment.

Equipment Used for Various Classifications							
Backhoe	Crane	Dozer	Excavator	Grader	Loader	Rollers	Scrapers (puls)
Ea-Fa-Fd-G-J-K-N6	Ea-Fa-Fd-G-Ka-N6	Ea-Fa-Fd-G-H-N2	Ea-Fa-Fd-G-J-K-Ka	Ea	Ea-Fa-Fd-G-J-K-Ka-N6	Ea	Ea

Equipment Necessary for Specific Classifications					
B Concrete Paving	Ba Concrete Patching	Ca Chip Seal	Cb HMA Bituminous Pavement	Fa Bridges & Special Structures	J Misc. Concrete Curb-Gutter-Sidewalks
Major paving equipment (slip-form)	Compaction equipment	Chip spreader	Roller & pneumatic vibratory	Pile & pneumatic hammer	Paver-curb & gutter slip-form
Concrete delivery trucks	Drilling machine (dowel bars)	Power brooms	Paver	Compaction equipment	Compaction equipment
	Forms	Distributor	Trucks	Forms	Forms
	Scrood (self-powered)	Pneumatic roller	Distributor	Compactor	
	Concrete saw			Scrood	

N - Special Contracts				
N3 Pavement Marking	N4 Bridge Painting	N5 Railroad Track	N6 Signs Cantilever/Truss	N7 Waterproofing
Pavement marking machines	Dust collectors Air compressors	Ballast regulator	Cherry picker	Shotcrete applicator
Supply trucks	Hygiene facilities (showers)	Ballast tamper	Auger	Asphalt heater/spreader
Cones	Sand blasting outfit	Spoke pulpers	Post driver	Air compressor
	Scaffolding - tarps paint sprayers	Spiker (automatic)	Post hole digger	

H - Landscaping	I - Seeding and Sodding/Turf Establishment
Auger, Backhoe, Disc, Dozer, Drag, Excavator, Tree spade, Water Tank, Truck	Disc, Drag, Hydrosower, Mulcher, Tractor, Track

First-Time Applicants

Required Information for Prequalification



- 1313 Construction Prequalification Application with financials
- Reference Form (5107)
- IRS Form W-9
- Articles of Incorporation (for a C or S-corporation) or organization
- Certificate of Assumed Name (for a sole-proprietor)
- Certificate of Authority to Do Business in Michigan (for out-of-state contractors) is required before a contract can be awarded
- Copy of equipment rental agreement or lease (if needed)

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

MEETING NOTES SUMMARY

PDF 1313 (07/21) Page 2 of 21

***** VERIFICATION CHECK LIST *****
Please review before submitting prequalification application.

☐ **1st time applicants only**

- o **W-9** (call 517-373-4111 to confirm if W-9 was previously submitted)
- o **Articles of Incorporation or Articles of Organization**
- o **Sole Proprietorship** – if doing business in a name other than the proprietor, a **Certificate of Assumed Name** is required. This document may be obtained from the local township office.
- o Electronic Bidding required for those bidding as a prime contractor
- o If incorporated outside of Michigan, a **Certificate of Authority to do Business in Michigan** is required before a contract can be awarded. To apply for a certificate, contact the Michigan Department of **Licensing and Regulatory Affairs (DLRA)** at 517-241-6470. Once obtained, submit certificate to MDOTPrequal@Michigan.gov.
- o **Reference Form 5107** (if not a 1st time applicant but adding new classifications)

☐ Maintain application in page number order throughout.

☐ **Review "Administrative Rules Governing the Prequalification of Construction Contractors"** as amended on December 4, 2009, prior to submission of application.

☐ Fully complete front cover through page 24.

☐ **Pages 22-24:** Only original signatures of person(s) authorized to execute contracts will be accepted. Printed or typed names and signatures **MUST MATCH EXACTLY**.

☐ **For prequalification over \$2,000,000** – include CPA Audited Financial Statement OR

☐ **For prequalification up to \$2,000,000** – include CPA Compiled or Reviewed Financial Statement OR Bank Statement and Account Receivable Verification forms.

- o **Bank Statement Verification** – If a CPA audit, compilation, or review is **not** submitted, complete the top section and submit the form to your bank for verification before submitting your application. *
- o **Account Receivable Verification** – If a CPA audit, compilation, or review, is **not** submitted, complete the top half of the form and submit to debtors for amounts owed over \$500 before submitting your application. *

* Unverified amounts will be deducted from your assets.

☐ **Equipment Appraisal (Optional):** Select a company from the [List of Acceptable Appraisal Firms](#). An appraisal is good for two years (second year requires CPA certification of changes). The equipment must be appraised as of your fiscal year end.

☐ If your application is received on or before the current expiration date, your financial rating will stay in effect until the renewal application has been processed. A high volume of applications is received in early spring and creates a backlog for processing.

☐ **Accommodation Access:** If you need this information in an alternate format such as large print, braille or audio tape or require another type of accommodation, contact TDDI TTY through the Michigan Relay Center 800-449-3777.

☐ For questions, please contact Theresa Myrick at ThMyrick@Michigan.gov or Pauline Bouck at PBouck@Michigan.gov.

Web site: Contractors Service Center

[illegible]

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

Types of financial statements (one of the following is required for prequalification)

- ❑ **CPA Audited Financial Statements (or)**
 - Required for prequalification in excess of \$2 million
- ❑ **CPA “Reviewed” or “Compiled” Financials (or)**
 - Required for prequalification up to \$2 million
- ❑ **Bank Statement Verification Form and/or Account Receivable Verification Forms** to verify company assets (found on MDOT website); necessary only if an audit, review, or compilation is not submitted
 - Required for prequalification up to \$2 million

How is my prequalification rating determined?

- * Net Working Capital
(current assets less current liabilities)
- * Depreciation Expense
(current year depreciation of equipment multiplied by factor of 1.5)
- * Equipment Value
(Net Book Value of owned equipment less long-term debt owed on that equipment)

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

Electronic Submittal of Construction Prequalification Applications

Effective Sept. 1, 2020, all MDOT Construction Prequalification applications (Form 1313/1313EZ) and required documentation must be submitted via **e-Proposal** available at MILogin.

<https://milogintp.michigan.gov/eai/tplogin/authenticate?URL=/uiscure/tpselfservice/>

- This includes:

- * First-time applications for new contractors or
- * Contractors who are renewing their prequalification or
- * Contractors whose prequalification with MDOT has expired

- All submittals must include the following:

- * **Fully completed application**
 - 1313 Confidential Construction Prequalification Application
 - 1313EZ Confidential Prequalification Renewal Application (may be used two renewals)
- * **Financials**
- * **Required licenses if necessary (electrical construction/bridge painting)**

Michigan Department
of Transportation
1213 (07/21)

Page 1 of 24

MDOT USE ONLY

<input type="checkbox"/> New	<input type="checkbox"/> DBE
<input type="checkbox"/> W-9 Received	
<input type="checkbox"/> Continuous	
<input type="checkbox"/> Late Expired	
Date Received	
Contractor Code	

CONFIDENTIAL

CONSTRUCTION PREQUALIFICATION APPLICATION

(This information is required by P.A. 170 of 1933 to certify eligibility for bidding on projects)

**As of Fiscal Year End
(MM/DD/YY)**

Instructions: Each item must be answered. Whenever a particular item does not apply, write "none" or "n/a" (not applicable). Please type or print legibly in dark ink when preparing the application. If additional space is needed, attach a separate sheet, maintaining application in page order throughout.

Legal Company Name (Bidder): _____

Mailing Address: _____

Shipping Address (if different): _____

City: _____ State: _____ Zip Code + 4: _____

Company Telephone Number: _____ Company Fax Number: _____

Company's Website Address: _____

Contact/Person Who Completed Application: _____

Contact Email Address: _____

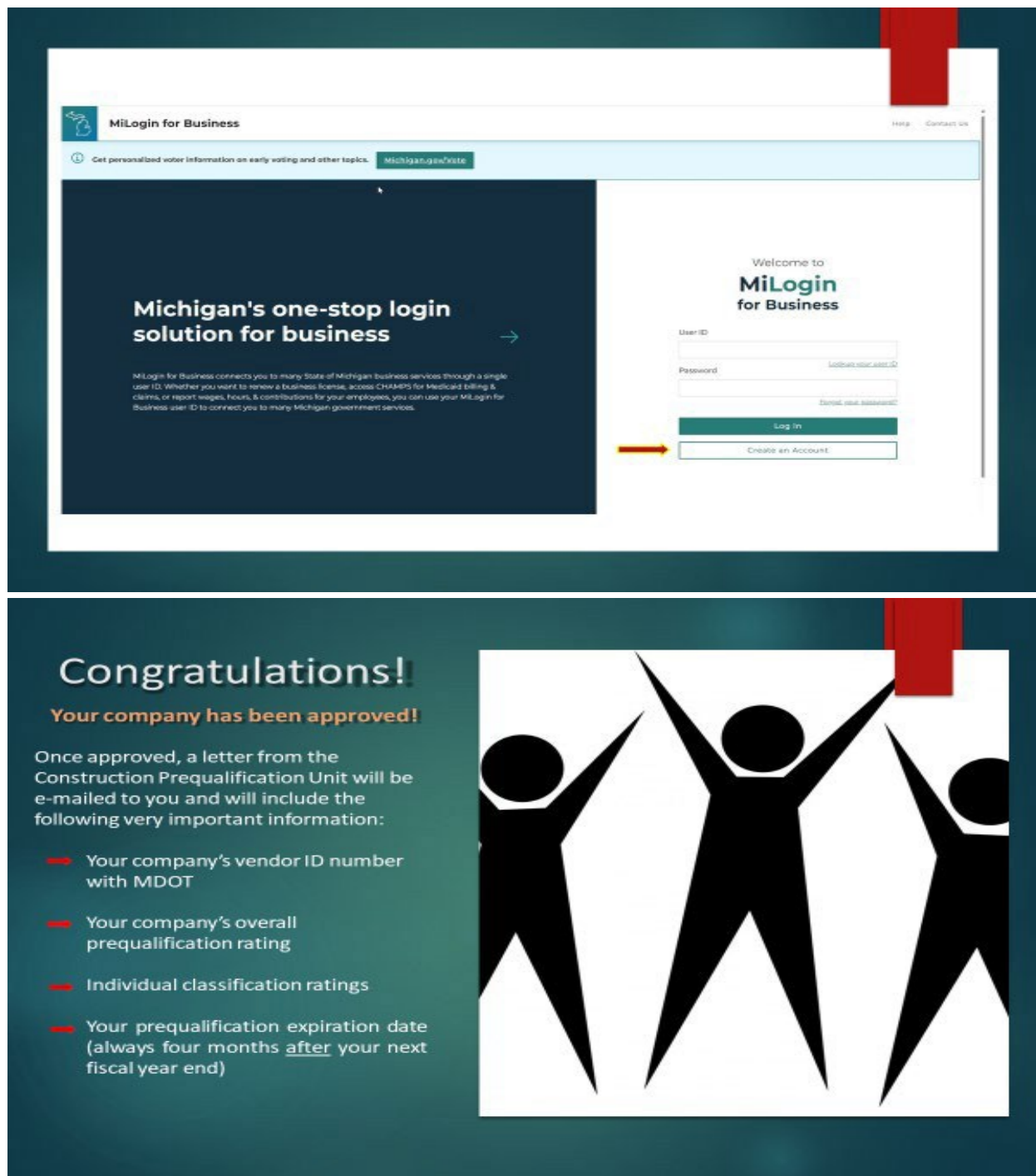
(This e-mail address must be for a company employee and will be used for Awards AND Prequalification communication.)

Submit the fully-completed application through the Construction Prequalification Section of MDOT's e-Proposal site available at [MILogin for Third Party](#). Click [here](#) for video instructions.

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY



The image displays two screenshots from a presentation. The top screenshot shows the 'MiLogin for Business' website. The header includes the Michigan state logo and the text 'MiLogin for Business'. A navigation bar contains a clock icon and the text 'Get personalized voter information on early voting and other topics.' followed by a 'Michigan.gov/Vote' button. The main content area is split: the left side has a dark blue background with the text 'Michigan's one-stop login solution for business' and a right-pointing arrow, with a smaller paragraph below; the right side has a white background with the text 'Welcome to MiLogin for Business' and a login form with fields for 'User ID' and 'Password', a 'Log In' button, and a 'Create an Account' button. A red arrow points from the 'Log In' button to the 'Create an Account' button. The bottom screenshot has a dark green background. On the left, it says 'Congratulations!' in large white text, followed by 'Your company has been approved!' in orange. Below this, it states 'Once approved, a letter from the Construction Prequalification Unit will be e-mailed to you and will include the following very important information:' followed by a list of four items, each preceded by a red arrow: 'Your company's vendor ID number with MDOT', 'Your company's overall prequalification rating', 'Individual classification ratings', and 'Your prequalification expiration date (always four months after your next fiscal year end)'. On the right side of the bottom screenshot is a graphic of three black stylized human figures with their arms raised, holding a red ribbon that extends from the top right corner.

MiLogin for Business

Get personalized voter information on early voting and other topics. [Michigan.gov/Vote](#)

Michigan's one-stop login solution for business

MiLogin for Business connects you to many State of Michigan business services through a single user ID. Whether you want to renew a business license, access CHAMPS for Medicaid billing & claims, or report wages, hours, & contributions for your employees, you can use your MiLogin for Business user ID to connect you to many Michigan government services.

Welcome to **MiLogin for Business**

User ID:

Password: [Forgot your user ID?](#)

[Forgot your password?](#)

Log In

[Create an Account](#)

Congratulations!

Your company has been approved!

Once approved, a letter from the Construction Prequalification Unit will be e-mailed to you and will include the following very important information:

- ➔ Your company's vendor ID number with MDOT
- ➔ Your company's overall prequalification rating
- ➔ Individual classification ratings
- ➔ Your prequalification expiration date (always four months after your next fiscal year end)

This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.

I-375 RECONNECTING COMMUNITIES PROJECT

MEETING NOTES SUMMARY

Due dates for submitting an MDOT Construction Prequalification application:



- ❑ Newly created companies may use their "Opening Balance" date
- ❑ **Renewals:** Within four months of fiscal year-end (example: April 30 due date for calendar year ending in Dec. 31)
- ❑ Prequalification is valid for one year if the overall financial rating is under \$10 million
- ❑ If financial rating exceeds \$10 million, prequalification is valid for two years
- ❑ *A 60-day extension may be requested for renewals if request is submitted prior to prequalification expiration date*

Contact Information

General questions:

MDOTPrequal@Michigan.gov

Construction Prequalification Analyst

Theresa Myrick

517-243-8267

MyrickT@Michigan.gov

Construction Prequalification Technician

Paula Bouck

517-275-7519

BouckP@michigan.gov



This meeting summary is the understanding of items discussed, decisions reached and proposed actions. Please contact MDOT-I-375Corridor@michigan.gov if there are changes or additions within five working days. If no changes or additions are received, this will be considered an accurate account of the meeting.