

Establishment of New Landing Site - Notification Requirements

The Michigan Aeronautics Code requires any proponent of an airport, heliport, or landing area, whether publicly owned or privately owned, provide notice to the Michigan Aeronautics Commission prior to any use.

Airports, Heliports or Landing Facilities.

PRIVATE USE: Intended for the use of the owner and the owner's invitees. No commercial operations.

Submit:

1. FAA Form 7480-1
2. Diagram of the airport including adjacent property and any obstructions in the approach.
3. Map (U.S.G.S. quadrangle or Google Earth) showing location of the airport

PUBLIC USE: Intended for the use of the general public without having to obtain prior permission from the owner or manager. Public use airports are licensed by the Michigan Aeronautics Commission, published in the Michigan Airport Directory and on the Michigan Aeronautical Chart. Completed packet will be forwarded from our office to the FAA for airspace review.

Submit:

1. FAA Form 7480-1
2. Diagram/sketch of the landing site including adjacent property and any obstructions in the approach.
3. Map (U.S.G.S. quadrangle or Google Earth) showing location of the airport
4. Copy of legal property description.
5. Proposal describing planned development of services and facilities intended to serve the flying and non-flying public.
6. Local land use zoning map and master plan.
7. License application and appropriate fee.

Submit notification and required documentation to:

MDOT – Office of Aeronautics
2700 Port Lansing Road
Lansing, MI 48906-2160
ATTN: Michele Duncan
duncanm3@michigan.gov