



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

GRETCHEN WHITMER
GOVERNOR

BRADLEY C. WIEFERICH, P.E.
DIRECTOR

October 13, 2023

To: Baron's Bus Line, Greyhound Lines, Indian Trails, Inc., and Miller Transportation, Inc.; Public Transit Agencies; Michigan Tribal Governments

Subject: FY 2025 Application Instructions for Intercity Bus Program Administered by Office of Passenger Transportation (OPT)

The [FY 2025 Application Instructions for Intercity Bus Program](#) is now available on our website at: [Public Transportation \(michigan.gov\)](#), [Annual Application for Funding \(michigan.gov\)](#).

The FY 2025 application modules in PTMS should be available on October 17, 2023.

Major changes between the FY 2024 application instructions and the FY 2025 instructions include:

Application Due Date Changed to Feb. 1, 2024.

Application Requirements, 4. Required Forms and Related Requirements

- Section 5333(b) Labor Warranty Form 3093: the “**Note**” has been changed from “Do not include school bus transportation providers and their unions on the Section 5333(b) Labor Warranty form.” to “Do not include school bus transportation providers, private transportation providers such as taxi, Uber, Lyft, etc. and their unions on the Section 5333(b) Labor Warranty form.”

Agencies with access to PTMS must submit their Annual Application using PTMS on the website. Both PTMS and the PTMS Help Guide can be accessed on the OPT website, at [Public Transportation \(michigan.gov\)](#), under PTMS. The PTMS Help Guide is also available within PTMS. All application forms are accessible in PTMS.

We encourage you to read the instructions to help you understand the application requirements and process. If you have any questions or comments regarding the application instructions and process, please contact your OPT Intercity Bus project manager.

If you do not know who your project manager is, please contact [Michelle Wieferich](#), Executive Administrative Assistant or at 517-335-2560.

Sincerely,

Jean Ruestman, Administrator
Office of Passenger Transportation