



STATE OF MICHIGAN  
DEPARTMENT OF TRANSPORTATION  
LANSING

GRETCHEN WHITMER  
GOVERNOR

BRADLEY C. WIEFERICH, P.E.  
DIRECTOR

October 11, 2024

To: Baron's Bus Line, Greyhound Lines, Indian Trails, Inc., and Miller Transportation, Inc.; Public Transit Agencies; Michigan Tribal Governments

Subject: FY 2026 Application Instructions for Intercity Bus Program Administered by Office of Passenger Transportation (OPT)

The [FY 2026 Application Instructions for Intercity Bus Program](#) is now available on our website at: [Public Transportation \(michigan.gov\)](#), [Annual Application for Funding \(michigan.gov\)](#).

Major changes between the FY 2026 application instructions and the FY 2025 instructions include:

**Application Due Date has been changed to Feb. 1, 2025.**

### Application Review Process

"45 days" has been changed to "60 days" in this statement: OPT will provide notification, comments or recommendations to the applicant within 60 days after an application is received.

### Application Requirements

#### 2. Updating Vehicle, Facility, and Equipment Inventories

- 1) This [wording](#) has been added: "Verify that all current revenue vehicles are listed and that all disposed vehicles have been removed from the list [by submitting vehicle disposal request forms and a photocopy of the title to your Intercity Bus Program Project Manager](#). Update number of spare vehicles and vehicles required for peak service. [Justification for revising peak number must be submitted to your Intercity Bus Program Project Manager](#). The vehicle spare ratio rate will be automatically updated accordingly."

#### 4. Required Forms and Related Requirements

- 5333(b) Labor Warranty Form 3093: The "**Note**" has been changed from "Do not include school bus transportation providers, private transportation providers such as taxi, Uber, Lyft, etc. and their unions on the Section 5333(b) Labor Warranty form." to "Only include public transportation providers receiving FTA funds."

- ADA Complaint Information Form 3175: The last sentence has been added:

“Action Requested: Complete and save the form in PTMS. Ensure that compliance reviews by either MDOT or FTA are shown on the submitted form.”

### **Additional Requirements**

- Proof of public notice: this statement has been added: “Please reference the website for the published public notice requirements: [Michigan Legislature - Section 691.1051.](#)”

### **Other Updates:**

Appendix B

[Replacement Schedule for Capital Items \(Effective Oct. 1, 2025\)](#)

Appendix C

[Metropolitan Planning Organizations \(MPOs\) and Contacts](#)

Agencies with access to PTMS must submit their Annual Application using PTMS on the website. Both PTMS and the PTMS Help Guide can be accessed on the OPT website, at [Public Transportation \(michigan.gov\)](#), under PTMS. The PTMS Help Guide is also available within PTMS. All application forms are accessible in PTMS.

The complete FY 2026 Annual Application Module should be available in PTMS on October 22.

We encourage you to read the instructions to help you understand the application requirements and process. If you have any questions or comments regarding the application instructions and process, please contact your OPT Intercity Bus project manager.

If you do not know who your project manager is, please contact [Michelle Wieferich](#), Executive Administrative Assistant or at 517-335-2560.

Sincerely,

Jean Ruestman, Administrator  
Office of Passenger Transportation