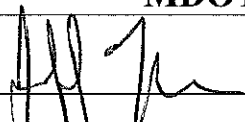


Michigan Department of Transportation
Office of Passenger Transportation
PRE-AWARD AUDITS
Attachment A-1:
Method of Procurement Decision Matrix

SMALL PURCHASE (Lowest Quote)	
Amount \$3,000 to less than \$100,000	
Multiple sources	
SEALED BID (IFB)	
Multiple sources	
Complete and adequate specifications or description	
Selection can be made on basis of price	
Suitable for firm, fixed price	
No discussion with bidders needed after receipt of offers	
COMPETITIVE PROPOSALS (RFP)	
Multiple sources	X
Discussion needed with bidders after receipt of offers	X
Fixed price can be set after discussion	X
SOLE SOURCE	
Custom item	
Only one source	
Public urgency/emergency	
Competition is inadequate after public solicitation	
MDOT approval	

Signature/Date: _____

 10/12/18

Item being procured: Full-size Vans

Project Authorization: N/A

**Michigan Department of Transportation
Office of Passenger Transportation
PRE-AWARD AUDITS
ATTACHMENT A-2
CHECKLIST**

Contract #	171-190000000220	Vehicle Description	Full-size Vans
Dealer	Hoekstra Transportation	Manufacturer	MobiltyTRANS
Contract Term	12/1/18 – 11/30/20	Contract Admin. (MDOT or Agency)	Jeff Turner

Pre-Award Audit

	Item	Completion Date	Initials
1	Analysis of Manufacturer's list of component and subcomponent parts.	10/12/18	JT
2	Buy America Certification	10/12/18	JT
3	Bid Specification Certification of manufacturer's capability to produce vehicle as bid and that the vehicle proposed is same as the vehicle in the specifications.	10/12/18	JT
4	Federal Motor Vehicle Safety Standard's certification or its inapplicability.	10/12/18	JT

To be completed by transit agency

Michigan Department of Transportation
Office of Passenger Transportation
PRE-AWARD AUDITS
ATTACHMENT A-3
BUY AMERICA CERTIFICATION
Pre-Award

In Accordance with the "Buy America" regulations adopted by the Federal Transit Administration on January 9, 1991, I certify that the vehicles proposed to be delivered under this contract are in compliance with the requirements of section 165(b)(3), of the Surface Transportation Assistance Act of 1982, as amended, and the regulations of 49 CFR 661.11.

Date	10/12/18
Vehicle Description	Full-size Vans
Manufacturer	MobilityTRANS
Contract Administrator Name	Jeff Turner
Position Title	Vehicle Procurement Analyst

	<u>U.S.</u>	<u>Foreign</u>	<u>Total Cost</u>	<u>U.S.</u>	<u>Foreign</u>
Chassis	69.60%	34.40%	\$29,205	\$20,327	\$8,878
Seats, folding	88.30%	11.70%	\$1,092	\$1,092	
Seat, fixed	93.70%	6.30%	\$242	\$242	
Lift	68%	32%	\$2,518	\$2,518	
Tiedowns	79%	21%	\$556	\$556	
Hi Idle Module	86.50%	13.50%	\$51	\$51	
Lift Interlock	100%		\$97	\$97	
Running Boards	100%		\$376	\$376	
Assist Poles and handles	60%	40%	\$97		\$97
Floor Covering		100%	\$225		\$225
Other minor materials with origin not checked. i.e. Nuts, bolts plywood, etc.		100%	\$225		\$225
		<u>NET</u>	\$34,684	\$25,249	\$9,425
	<u>NET U.S. Content</u>			72.90%	

Chassis content counted at cost multiplied by the percentage of U.S. content. Other components exceeding

Michigan Department of Transportation
Office of Passenger Transportation
PRE-AWARD AUDITS
ATTACHMENT A-6
BID SPECIFICATION AUDIT CERTIFICATION
Pre-Award


I have reviewed the information provided to me by the manufacturer concerning the vehicles to be purchased. I certify that the vehicles proposed to be delivered under this contract are the same vehicles described in the bid specifications used for this solicitation.

In addition, I have also received information that assures me that the manufacturer has the capability to produce the specified product.

Date	10/12/18
Vehicle Description	Full-size Vans
Manufacturer	MobilityTRANS
Contract Administrator Name	Jeff Turner
Position Title	Vehicle Procurement Analyst

PRE-AWARD PURCHASER'S REQUIREMENTS CERTIFICATION

As required by Title 49 of the CFR, Part 663 – Subpart B, Michigan Department of Transportation
(Recipient)
certifies that the vehicles to be purchased, Full-size Vans from
(Number and Description of Vehicles)
MobilityTRANS, are the same product described in the recipient's
(Manufacturer)
solicitation specification and that the proposed manufacturer is a responsible manufacturer with the capability
to produce vehicles that meet the specifications.

RECIPIENT REPRESENTATIVE Jeff Turner	TITLE Vehicle Procurement Analyst
SIGNATURE <i>(Recipient Representative)</i> 	DATE 11/27/18