

PROJECT MANAGER APPROVAL	SUPERVISOR / MANAGER APPROVAL	PAYMENT COORDINATOR APPROVAL
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HOEKSTRA TRANSPORTATION

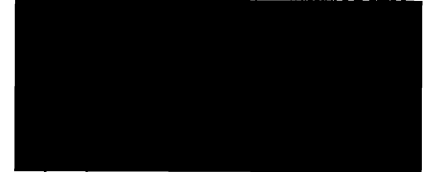
HOEKSTRA TRANSPORTATION, INC.
3741 ROGER B. CHAFFEE BLVD.
GRAND RAPIDS, MI 49548
Phone: (616) 245-7440 FAX: (616) 245-7726

Invoice No. V101002249
Date 5/14/2020
Customer ID [REDACTED]
Sales Person BOLIN, STEVEN

BILL TO



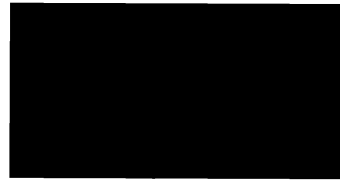
DELIVER TO



DATE	SALE TYPE	DELIVERY DATE	INVOICE DATE	SALESPERSON	TERMS	CUSTOMER REFERENCE
5/14/2020	VRET	5/15/2020	5/15/2020	STEVEN	VAR	LETTER

UNIT(S) FOR SALE

UNITID	YR - MAKE - MODEL	SERIAL NUMBER / ITEM DESCRIPTION	PRICE
114915	2020 - ELDORADO - BUS	1FD4E4FS8KDC68734	84,755.22
		Vehicle - Price	84,755.22
		BASE 10+2 W/ LIFT FED/STATE: \$64,650.70 LOCAL: \$0.00	
		OPTIONS	
		A/C ROOFTOP SYSTEM FED/STATE: \$6,750.00 LOCAL: \$0.00	
		AUX AIR HEATER FED/STATE: \$3,050.00 LOCAL: \$0.00	
		PAINT FULL BODY DIFF FED/STATE: \$1,400.00 LOCAL: \$0.00	
		TWO WAY RADIO PREP FED/STATE: \$210.00 LOCAL: \$0.00	
		AM/FM RADIO W/ SPKRS FED/STATE: \$350.00 LOCAL: \$0.00	
		RAISED FLOOR FED/STATE: \$600.00 LOCAL: \$0.00	
		6 CAMERA VIDEO SYS FED/STATE: \$4,700.00 LOCAL: \$0.00	
		DVR SYS UPGRADE FED/STATE: \$700.00 LOCAL: \$0.00	
		STEER SPARE TIRE FED/STATE: \$350.00 LOCAL: \$0.00	
		DRIVE SPARE TIRE FED/STATE: \$350.00 LOCAL: \$0.00	
		LOW BAND GROUND PLANE FED/STATE: \$0.00 LOCAL: \$500.00	
		TOTAL OPTION PRICE FED/STATE: \$19,604.52 LOCAL: \$500.00	
		TOTAL BUS PRICE FED/STATE: \$84,255.22 LOCAL: \$500.00	
		*	
		PAYMENT IS DUE 45 DAYS FROM DELIVERY OF BUS. IF PAYMENT IS NOT RECEIVED IN THAT TIME FRAME. INTEREST WILL BE CHARGED BEGINNING ON THE 46TH DAY.	
			84,755.22



No.16085

Date: 5.29.20

Name: [Redacted]
Address: [Redacted]
Contact: [Redacted] Phone: [Redacted]

QUANTITY	DESCRIPTION	AMOUNT
1	20' BUS VINYL'S	457.20
	#214	
1	Instal	105.-
By signing below customer agrees to pay balance in full.		SUBTOTAL 562.20
		TAX exempt
		CC SERVICE FEE 3%
		TOTAL 562.20
		DEPOSIT
		BALANCE 562.20

Michigan Department of State Application for Title and Registration Statement of Vehicle Sale

Purchase Date _____ Stock Number 114915
Delivery Date _____ Base MSRP _____

Dealer: **HOEKSTRA TRANSPORTATION, INC**
Street Address: **3741 ROGER B CHAFFEE BLVD**
City: **GRAND RAPIDS**
County: **KENT** State: **MI** ZIP Code: **49548**
Dealer License Number **A-2520** Sales Tax License Number **38-3590325** Phone Number **(616) 245-7440**
Vehicle Sold: ☒ New ☐ Used ☐ Demo Trade-In ☐ Yes ☒ No
Trade-In Year _____ Trade-In Make _____ Vehicle Identification Number (VIN) _____

Vehicle Registration to Transfer Plate
Expires 15 Days After Delivery Date
Plate Transferred From: _____ Year _____ Make _____
Vehicle Identification Number (VIN): _____ Plate Number: _____ Temp. Expiration Date: _____

Vehicle History and Title Brand Disclosure
☐ Police Vehicle ☐ Vehicle Has Been Flood Damaged
☐ Municipal Vehicle ☐ Salvage Title Was Previously Issued
☐ Taxi ☐

Odometer Mileage Disclosure
The odometer mileage reading must match the mileage reading disclosed to the purchaser on the title or mileage statement.
_____ No Tenths ☐ Actual Mileage ☐ Exempt
☐ Not Actual Mileage

Dealer Installed Accessories When Optional to Purchaser:
TAX EXEMPT # [REDACTED] STATUTORY EXEMPTION FOR UNITS OF LOCAL GOVERNMENT.
Remarks:
TITLE ONLY - NO REGISTRATION - CUSTOMER'S REQUEST. VEHICLE DELIVERED ON DEALER PLATE.
Recreation Passport? ☐ Yes ☐ No Purchaser or Lessee's Initials: _____

I certify this vehicle was delivered to the named purchaser or lessee on the delivery date indicated above, all information on this form is accurate and the vehicle is subject only to the secured interest listed on this form. I certify the dealership will apply for title and registration in the purchaser's name within 15 days of the delivery date.
X _____ **AGENT**
Signature of Dealer's Agent Title
LEITA L. HARRISON
Printed Name of Dealer's Agent

For Department Use Only

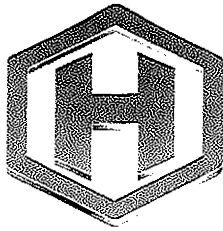
Plate Number	Plate Expiration Date: Month _____ Day _____ Year _____		Months	<input type="checkbox"/> New Plate <input type="checkbox"/> Renewal <input type="checkbox"/> Transfer
Year 2020	Make ELDORADO	Body Style BUS-M	Plate Code 3	County Code 20
Vehicle Identification Number (VIN) 1FDFE4FS8KDC68734		Fee Category or Weight 7850	License Plate Fee	
Driver's License or PID Number of All Owners or Lessees 1) COMPANY 3) _____			Title Fee 16.00	
2) _____ County of Residence [REDACTED]			Title Late Fee	
Complete Names and Address of All Owners or Lessor [REDACTED]			Sales Tax	
			Plate Transfer Fee	
Complete Names and Address of All Lessees			Total - Transfer to Line 5 16.00	
			Full Rights to Survivor <input type="checkbox"/> Yes <input type="checkbox"/> No	
Michigan No-Fault Insurance Company			Policy or Binder Number	
Secured Interest: STATE OF MI DEPT OF TRANS Street Address: 425 W. OTTAWA ST City, State, ZIP: LANSING, MI 48909			Lien Filing Date: ELT UID: Mail Title Upon Lien Release <input type="checkbox"/>	
1. Purchase Price of Vehicle (Including Freight & Accessories)			84,775.22	
2. Other Taxable Charges (Documentary, Service, Temp. Reg. Fees, etc.)				
3. Trade-in Sales Tax Credit				
4. Total Taxable Price (Line 1 + Line 2 - Line 3)			84,775.22	
5. Sales Tax + Plate Fee + Title Fee (From Total Above)			16.00	
6. Non-Taxable Charges (Labor, Service Contract, etc.)				
7. Total Delivered Price (Line 1 + Line 2 + Line 5 + Line 6)			84,791.22	
8. Cash on Deposit				
9. Cash Due on Delivery				
10. Trade-In			\$ _____	
11. Minus Lien			\$ _____	
12. Total Down Payment				
13. Unpaid Balance to be Financed				
14. Insurance Premium Charge*				
15. Total Amount of Finance Contract				
*Warning: This Insurance is not PL/PD No-Fault Insurance required by Michigan law.				
<input type="checkbox"/> Credit Life Insurance		<input type="checkbox"/> Health & Accident Insurance		
<input type="checkbox"/> Gap or Waiver		<input type="checkbox"/>		
15-Day Temporary Registration Number			Temporary Fee Charged <input type="checkbox"/> Yes <input type="checkbox"/> No	
Printed Name of Person Issuing Temporary Registration				

Purchaser Warning: Do Not Sign a Blank Form

I am purchasing or leasing this vehicle and am applying for a Michigan certificate of title and registration or, if the lessee, applying for a registration. I certify that my driver's license is not suspended, revoked, or denied as a repeat offender and I am eligible to purchase or register this vehicle. I further certify that if a tax exemption is shown above it is valid.

X _____ **X** _____
Purchaser or Lessor's Signature Date Co-Purchaser's Signature Date
X _____ **X** _____
Lessee's Signature Date Co-Lessee's Signature Date

Purchasers Note: If vehicle title is not received within 30 days, contact the Department of State Information Center at 888-767-6424.



HOEKSTRA TRANSPORTATION

New Unit Delivery Form

Customer: [REDACTED] Stock #: 114915

Deliver To: [REDACTED]

Make: ELDORADO VIN #: KDC68734
Model: _____ Body #: B3790
Unit #: 114915 Order #: _____

THIS UNIT HAS BEEN INSPECTED AND RECEIVED IN GOOD CONDITION UNLESS
OTHERWISE NOTED: _____

Pre-Delivery Checklist:
(To be completed by driver before delivery)

Interior Clean/Free of Debris:	<u>✓</u>
Exterior Clean/Free of Debris:	<u>✓</u>
Free of Dents/Scratches:	<u>✓</u>
Safety Equip Installed:	<u>✓</u>
Black Folder/Mfg Ppwk Incl:	<u>✓</u>

Driver: [REDACTED] From: GR // Troy
Beg. Mileage: 359
End Mileage: 524 Total Miles: 165

Received By: [REDACTED] Date: 5-15-20

Payment Received: _____



VEHICLE ORDER FORM - HOEKSTRA TRANSPORTATION

Small Class II Composite Bus Only

158"(min) Wheelbase (21-23 ft) 176" Wheelbase (24-25 ft)

7 year / 200,000 miles

Instructions: (1) Complete sections I & II. (2) For sections III and IV, simply type in the quantity and the form will automatically calculate costs. (3) For section V (local options), type in the quantity, item descriptions, and unit prices as the form will automatically calculate costs. (4) Sign and date the form in section VII. (5) Submit completed and signed form to the vendor. (6) Once new bus is received and accepted, a copy of this completed form shall be submitted to MDOT with payment request (see MIDEAL Purchasing Program Guidelines).

I Contact Information							
Transit Agency Name:							
Contact Name:							
Phone Number:							
E-mail:							
FORD FIN CODE							
TAX ID #							
II Funding, Contract and Vehicle Information							
Program		Vehicle Base Color		GRAY	Color Code		FLNA 9841
Agency Contract No.		Vehicle Color Top					
State Vehicle Contract No.		071B7700125		Striping Color			
Vendor Name		Hoekstra Transportation, Inc.		Striping Width			
Body Manufacturer		EIDorado National, Inc.		Seating Color		Viny: <input checked="" type="checkbox"/> Tan <input type="checkbox"/> Gray <input type="checkbox"/> Blue Fabric: <input type="checkbox"/> Heather Grey <input type="checkbox"/> Slate Blue	
Chassis/ Manufacturer		Ford (Gas Only - No GM Diesel Available)		Flooring		<input type="checkbox"/> Tan <input checked="" type="checkbox"/> Gray	
III Base Vehicle Floor Plans							
	Qty	Description	Price Each	Total Price	Low Bidder Price	Federal/State Share	Local Share
		Vinyl Seat Covers 158" (min) Wheelbase (21-23 ft) 176" Wheelbase (24-25 ft)					
A		18 passenger without lift	\$57,992.84	\$0.00	\$57,992.84	\$0.00	\$0.00
B		10 + 1 passenger with lift	\$62,293.94	\$0.00	\$62,293.94	\$0.00	\$0.00
C		8 + 2 passenger with lift	\$63,265.67	\$0.00	\$63,265.67	\$0.00	\$0.00
D		4 + 2 passenger with lift	\$64,486.97	\$0.00	\$64,486.97	\$0.00	\$0.00
E		22 passenger without lift	\$57,641.50	\$0.00	\$57,641.50	\$0.00	\$0.00
F		6 + 2 passenger with lift	\$64,651.58	\$0.00	\$64,651.58	\$0.00	\$0.00
G	1	10 + 2 passenger with lift	\$64,650.70	\$64,650.70	\$64,650.70	\$64,650.70	\$0.00
H		4 + 2 passenger with lift	\$66,886.21	\$0.00	\$66,886.21	\$0.00	\$0.00
		Fabric Seat Covers 158" (min) Wheelbase (21-23 ft) 176" Wheelbase (24-25 ft)					
I		18 passenger without lift	\$58,470.74	\$0.00	\$58,470.74	\$0.00	\$0.00
J		10 + 1 passenger with lift	\$62,612.54	\$0.00	\$62,612.54	\$0.00	\$0.00
K		8 + 2 passenger with lift	\$63,584.27	\$0.00	\$63,584.27	\$0.00	\$0.00
L		4 + 2 passenger with lift	\$64,911.77	\$0.00	\$64,911.77	\$0.00	\$0.00
M		22 passenger without lift	\$58,225.60	\$0.00	\$58,225.60	\$0.00	\$0.00
N		6 + 2 passenger with lift	\$65,076.38	\$0.00	\$65,076.38	\$0.00	\$0.00
O		10 + 2 passenger with lift	\$65,022.40	\$0.00	\$65,022.40	\$0.00	\$0.00
P		4 + 2 passenger with lift	\$67,364.11	\$0.00	\$67,364.11	\$0.00	\$0.00
Total	1		Base Vehicle Totals	\$64,650.70		\$64,650.70	\$0.00
IV Contract Options							


#110

	Qty	Contract Options	Price Each	Total Price	Low Bidder	Federal/State	Local Share
					Price	Share	
1		Air Conditioning – Split System (rooftop)	\$4,069.58	\$0.00	\$4,069.58	\$0.00	\$0.00
2		Air Conditioning - Tie-In System (skirt)	\$2,655.00	\$0.00	\$2,655.00	\$0.00	\$0.00
3	1	Air Conditioning - Rooftop System	\$7,168.50	\$7,168.50	\$7,168.50	\$7,168.50	\$0.00
4		Auxiliary Coolant Heater	\$1,741.68	\$0.00	\$1,741.68	\$0.00	\$0.00
5	1	Auxiliary Air Heater	\$3,239.10	\$3,239.10	\$3,239.10	\$3,239.10	\$0.00
6		Destination Sign - Roller Curtain	\$2,230.20	\$0.00	\$2,230.20	\$0.00	\$0.00
7		Destination Signs – LED	\$3,717.00	\$0.00	\$3,717.00	\$0.00	\$0.00
8		Entrance Stepwell Heater	\$318.60	\$0.00	\$318.60	\$0.00	\$0.00
9		Driver Side Running Board	\$318.60	\$0.00	\$318.60	\$0.00	\$0.00
10		Donation box (in lieu of standard farebox – deduct)	-\$902.70	\$0.00	-\$902.70	\$0.00	\$0.00
11		Propane - Roush Dedicated LPG 40 Gallon	\$16,992.00	\$0.00	\$16,992.00	\$0.00	\$0.00
12		Propane - Roush Dedicated LPG 64 Gallon	\$20,178.00	\$0.00	\$20,178.00	\$0.00	\$0.00
13		CNG - Westport Dedicated CNG	\$26,550.00	\$0.00	\$26,550.00	\$0.00	\$0.00
14		Power Seat Base (Driver)	\$424.80	\$0.00	\$424.80	\$0.00	\$0.00
15		Farebox Electrical Prep Only (less standard farebox- deduct)	-\$1,189.44	\$0.00	-\$1,189.44	\$0.00	\$0.00
16		Limited Slip Differential	\$318.60	\$0.00	\$318.60	\$0.00	\$0.00
17		Paint - One stripe	\$477.90	\$0.00	\$477.90	\$0.00	\$0.00
18		Paint - Roof second color	\$106.20	\$0.00	\$106.20	\$0.00	\$0.00
19	1	Paint - Different Full body	\$1,486.80	\$1,486.80	\$1,486.80	\$1,486.80	\$0.00
20		Reflective Vinyl Belt Stripes	\$531.00	\$0.00	\$531.00	\$0.00	\$0.00
21		Lift – Type I, 800# (in lieu of standard - deduct) - Braun	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22		Lift – Type II, 800# – Powered outer barrier (in lieu of standard) - Braun	-\$212.40	\$0.00	\$212.40	\$0.00	\$0.00
23		Lift - Folding Platform (in lieu of standard lift)	-\$212.40	\$0.00	-\$212.40	\$0.00	\$0.00
24		Alternate Standard Lift Manufacturer - Ricon	\$531.00	\$0.00	\$531.00	\$0.00	\$0.00
25		Wheelchair Single Point Securement System (in lieu of one standard L-Track position)	\$265.50	\$0.00	\$265.50	\$0.00	\$0.00
26		Additional Wheelchair Position – L Track System	\$637.20	\$0.00	\$637.20	\$0.00	\$0.00
27		Additional Wheelchair Position – Single Point System	\$722.16	\$0.00	\$722.16	\$0.00	\$0.00
28	1	Two-way radio prep package	\$223.02	\$223.02	\$223.02	\$223.02	\$0.00
29	1	Radio - AM/FM stereo system w/ four speakers	\$371.70	\$371.70	\$371.70	\$371.70	\$0.00
30		Public Address (PA) System Only w/ two speakers	\$371.70	\$0.00	\$371.70	\$0.00	\$0.00
31		Radio – AM/FM/PA System w/ four speakers	\$531.00	\$0.00	\$531.00	\$0.00	\$0.00
32		Radio – Speaker only (additional)	\$106.20	\$0.00	\$106.20	\$0.00	\$0.00
33		Manual Entrance Door	\$106.20	\$0.00	\$106.20	\$0.00	\$0.00
34		Rear Emergency Exit Window in lieu of Standard Rear Door	-\$955.80	\$0.00	-\$955.80	\$0.00	\$0.00
35	1	Raised Flooring (No Wheel Wells)	\$637.20	\$637.20	\$637.20	\$637.20	\$0.00
36		Rubber Flooring (In lieu of standard ALTRO flooring)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
37		Passenger Activated Stop Request System	\$1,274.40	\$0.00	\$1,274.40	\$0.00	\$0.00
38		Back-up Sensor System	\$849.60	\$0.00	\$849.60	\$0.00	\$0.00
39		Video Surveillance – Two Camera System	\$1,593.00	\$0.00	\$1,593.00	\$0.00	\$0.00
40		Video Surveillance - Four Camera System	\$2,973.60	\$0.00	\$2,973.60	\$0.00	\$0.00
41	1	Video Surveillance - Six Camera System	\$4,991.40	\$4,991.40	\$4,991.40	\$4,991.40	\$0.00
42	1	Video Surveillance - DVR System Upgrade	\$743.40	\$743.40	\$743.40	\$743.40	\$0.00
43		Video Surveillance – Extra Interior Cameras	\$531.00	\$0.00	\$531.00	\$0.00	\$0.00
44		Video Surveillance – Extra Exterior Cameras	\$531.00	\$0.00	\$531.00	\$0.00	\$0.00
45		Video Surveillance Preparation Package (for future setup of video system)	\$796.50	\$0.00	\$796.50	\$0.00	\$0.00
46	1	Spare Tire - Steer Axle - Only one spare tire per bus will be funded by MDOT	\$371.70	\$371.70	\$371.70	\$371.70	\$0.00

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S	47	1	Spare Tire - Drive Axle - Only one spare tire per bus will be funded by MDOT	\$371.70	\$371.70	\$371.70	\$371.70	\$0.00
	48		Interior Mirror	\$63.72	\$0.00	\$63.72	\$0.00	\$0.00
	49		Deduct Standard Ceiling Handrails	-\$212.40	\$0.00	-\$212.40	\$0.00	\$0.00
	Seating is standard in base vehicle floor plan. Only use options below to modify floor plan.							
	50		Seating - Forward Facing Standard Double Seat - Vinyl	\$477.90	\$0.00	\$477.90	\$0.00	\$0.00
	51		Seating - Forward Facing Standard Double Seat - Fabric	\$531.00	\$0.00	\$531.00	\$0.00	\$0.00
	52		Seating - Forward Facing Standard Double Seat - Vinyl (Deduct)	-\$477.90	\$0.00	-\$477.90	\$0.00	\$0.00
	53		Seating - Forward Facing Standard Double Seat - Fabric (Deduct)	-\$531.00	\$0.00	-\$531.00	\$0.00	\$0.00
	54		Seating - Forward Facing Double Fold-A-Way - Vinyl	\$759.33	\$0.00	\$759.33	\$0.00	\$0.00
	55		Seating - Forward Facing Double Fold-A-Way - Fabric	\$812.43	\$0.00	\$812.43	\$0.00	\$0.00
56		Seating - Forward Facing Double Fold-A-Way - Vinyl (Deduct)	-\$759.33	\$0.00	-\$759.33	\$0.00	\$0.00	
57		Seating - Forward Facing Double Fold-A-Way - Fabric (Deduct)	-\$812.43	\$0.00	-\$812.43	\$0.00	\$0.00	
58		Seating - Single Flip-up - Vinyl	\$361.08	\$0.00	\$361.08	\$0.00	\$0.00	
59		Seating - Single Flip-up - Fabric	\$387.63	\$0.00	\$387.63	\$0.00	\$0.00	
60		Seating - Double Flip-up - Vinyl	\$536.31	\$0.00	\$536.31	\$0.00	\$0.00	
61		Seating - Double Flip-up - Fabric	\$589.41	\$0.00	\$589.41	\$0.00	\$0.00	
62		Seating - Double w/Single Integrated Child Seat (ICS) - Vinyl	\$1,083.24	\$0.00	\$1,083.24	\$0.00	\$0.00	
63		Seating - Double w/Single Integrated Child Seat (ICS) - Fabric	\$1,136.34	\$0.00	\$1,136.34	\$0.00	\$0.00	
64		Seating - Double w/Single Integrated Child Seat (ICS) - Vinyl (Deduct)	-\$1,083.24	\$0.00	\$1,083.24	\$0.00	\$0.00	
65		Seating - Double w/Single Integrated Child Seat (ICS) - Fabric (Deduct)	-\$1,136.34	\$0.00	\$1,136.34	\$0.00	\$0.00	
66		Seating - Double w/Double Integrated Child Seat (ICS) - Vinyl	\$1,593.00	\$0.00	\$1,593.00	\$0.00	\$0.00	
67		Seating - Double w/Double Integrated Child Seat (ICS) - Fabric	\$1,646.10	\$0.00	\$1,646.10	\$0.00	\$0.00	
68		Seating - Rear five place passenger - Vinyl	\$265.50	\$0.00	\$265.50	\$0.00	\$0.00	
69		Seating - Rear five place passenger - Fabric	\$318.60	\$0.00	\$318.60	\$0.00	\$0.00	
			Contract Options Total	\$19,604.52		\$19,604.52	\$0.00	
			Base + Contract Option Subtotal	\$84,255.22		\$84,255.22	\$0.00	
V	Non-Specified Local Options (Paid 100% Locally)							
Options		Qty	Enter Item Description Below	Enter Unit Price Below	Total Price	Local Share		
	1	1	Crawford Special Ground Plan	\$500.00	\$500.00	\$500.00		
	2				\$0.00	\$0.00		
	3				\$0.00	\$0.00		
	4				\$0.00	\$0.00		
	Local Options Subtotal				\$500.00	\$500.00		
	Total (Base + Contract Options + Local Options)				\$84,755.22	\$500.00		
	Optional: Administrative Fee			Not to exceed: \$847.55				
	Grand Total				\$84,755.22	\$500.00		
	VI	Comments						

VII	Authorization			
	Authorized Signature:		Date:	4/3/19

Class II Small Bus Inspection/Road Test Checklist

Agency: [REDACTED]	VIN# 1FJFEYF38KDC6734	Local #
Dealer/Manufacturer: HOEKSTRA TRANSPORTATION		MDOT Contract #: 071B7700125
Body Company: EL DORADO	Chassis Company: FORD	Chassis Year: 2020
Verify Seating: 14	Verify Bus Options:	

CHASSIS	Verify	EXTERIOR	Verify	Mobility Aid	Verify
Alternator (200 amp min.)	OEM	Mirror, Front Cross View, 8" Convex	OK	ADA Interlock	OK
Axle, Front 4,600 lb. min.	5000	Left & Right, Rear View 70sq/in. viewing	OK	Lift Circuit Breaker	OK
Axle, Rear 9,450 lb. min.	9600	Convex 2 - 3" dia min to side mirrors	OK	Lift (Braun/Ricon)	BRAN
GVWR 14,200 lb. min.	14500	Steps, Entrance, Stainless		Door Height	
Brakes, Power/Hyd Disc	OEM	1st, 12 in. maximum from ground	4 1/2"	68" min.	72 3/4"
Cooling System	OEM	2nd/3rd 9.5" high, maximum	9 3/8"	Width, 34" min.	34
Engine	Gas	Tread Depth 9" maximum	10 1/4"	Length, 54" min.	54
Fast Idle, manual switch	OK	Wipers	OK	Power Up, Hyd	OK
Fuel Tank, 40 gallon min.	OEM	Windshield washers	OK	Gravity Down	OK
Shock Absorbers, HD	OEM	INTERIOR	Verify	Manual Override	OK
Springs, HD-rear MorRyde	MorRyde	Aisle, 16" min.	19	Instr. Labels-Lift/Dr	OK
Steering, Til/Power	OK	Antenna Access	2	Securement Area	OK
Undercoating	OK	Color Scheme - Seats	TAN	54" spacing min.	54
Wheelbase 158" min.	176	Cloth	N/A	Tie downs	OK
Wheels, 16.0 x 6.0 min.	OK	Vinyl	TAN	OTHER EQUIPMENT	
SAFETY EQUIPMENT	Verify	Fare Box, m-4 standard	DIAMOND		
Emergency Exit Markings	OK	Headroom at center, 76" min.	75		
Doors, Windows	OK	Interior Mirror, 6 x 8" convex	6 x 9		
Web Cutter	OK	Roof Hatch, (1) 23" x 23" min.	23 x 23		
Fire Extinguisher, 6lb., 2A-10BC	OK	Seats, Freedman	OK		
Triangles, 1 container of 3	OK	Fold Up	2		
EXTERIOR	Verify	Spacing, 27", min. KTOH	33		
Rear Bumper	OK	Single width, 17.5" min.	17.5		
Color Scheme	Silver	Double width, 35" min.	35		
Entry, Door		Seatbelts	OK		
Height, 76" min	82	Stanchions, yellow	OK		
Width, 30" min	33	Modesty Panels, padded	OK		
Rear Emergency Door 129sq/in. min.	OK				
Rear Emergency Window	N/A				
Fender Flare	OK				
Mud Flaps	OK				

FLUID LEVELS		Verify	Lights		Verify
Battery eye	OK		Back-Up	OK	
Brake Fluid	OK		Brake	OK	
Engine Oil	OK		Dash	OK	
Power Steering Oil	OK		Entrance (overhead)	X	
Radiator	OK		Entrance (stepwell)	OK	
Trans. Oil (Eng. running)	OK		Fare Box	OK	
Windshield Washer	OK		Flashers, 4-way	OK	
EQUIPMENT CONTROLS		Verify	GENERAL		Verify
A/C Condenser Fans	OK		Headlights - High Beam	OK	
Front Air Conditioner/Evaporation	OK		Headlight - Low Beam	OK	
Rear Air Conditioner/Evaporation	OK		Parking Brake	OK	
Alarm - Backup	OK		Passenger - Interior	OK	
Alarm - Rear Door Locked	OK		Running Lights	OK	
Alarm - Rear Door Open	OK		Tail	OK	
Defroster	OK		Turn Signal - Front	OK	
Door Opener	OK		Turn Signal - Rear	OK	
Driver Fans	OK		Controls Labeled	OK	
Engine Fast Idle	OK		Doors & Windows	OK	
Heater, Front and Rear	OK		Road Test	OK	
Switches, Master	OK		Interior & Stanchion Padding	OK	
Windshield Wipers/Delay	OK		Emergency Exit - Rear Door/widow	OK	
Windshield Washers	OK		Scratches, Overspray, Dents, Rust	OK	
INFORMATION FURNISHED WITH EACH VEHICLE			Comments: Missing Water test & Alignment sheet Map Light WAS NOT Secured to the Ceiling, Entry light NOT hooked up to pigtails Box missing for Door Control Wiring		
	Verify				
Bus Owners Instructions	OK				
Chassis Invoice	OK				
Maintenance Schedules	OK				
Instruction Manuals	OK				
Proof - Front End Alignment	MISSING				
Repair & Parts Manual	1st bus for each agency				
Warranties	OK				
Wiring Diagrams	OK				
GAUGES (non glare, needle type)					
	Verify				
Engine Temperature Gauge	OK				
Engine Oil Pressure Gauge	OK				
Fuel Gauge	OK				
Speedometer	OK		INSPECTOR: [REDACTED]		
Volt Meter	OK		Date: 5-15-20		

Michigan Department of Transportation
Office of Passenger Transportation
PRE-AWARD POST-DELIVERY AUDITS

Attachment A-1:
Method of Procurement Decision Matrix

SMALL PURCHASE (Lowest Quote)	
Amount \$3,000 to less than \$100,000	
Multiple sources	
SEALED BID (IFB)	
Multiple sources	
Complete and adequate specifications or description	
Selection can be made on basis of price	
Suitable for firm, fixed price	
No discussion with bidders needed after receipt of offers	
COMPETITIVE PROPOSALS (RFP)	X
Multiple sources	X
Discussion needed with bidders after receipt of offers	X
Fixed price can be set after discussion	X
SOLE SOURCE	
Custom item	
Only one source	
Public urgency/emergency	
Competition is inadequate after public solicitation	
MDOT approval	

Signature/Date: _____

Item being procured: Small Class I – FRP Bus

Project Authorization: N/A

**Michigan Department of Transportation
Office of Passenger Transportation
PRE-AWARD POST-DELIVERY AUDITS
ATTACHMENT A-2
CHECKLIST**

Contract #	071B7700125	Vehicle Description	Small Class I - FRP Bus
Dealer	Hoekstra Transportation	Manufacturer	Eldorado
Contract Term	4/1/17 - 3/31/19	Contract Admin. (MDOT or Agency)	Jeff Turner

Pre-Award Audit

	Item	Completion Date	Initials
1	Analysis of Manufacturer's list of component and subcomponent parts.	12/5/16	JT
2	Buy America Certification	12/5/16	JT
3	Bid Specification Certification of manufacturer's capability to produce vehicle as bid and that the vehicle proposed is same as the vehicle in the specifications.	12/5/16	JT
4	Federal Motor Vehicle Safety Standard's certification or its inapplicability.	12/5/16	JT

To be completed by transit agency

Post Delivery Audit

	Item	Completion Date	Initials
1	Buy America Certification stating regulations are still being met.	5/15/20	
2	Bid Certification		
2.1	Vehicle sight inspection (Attach inspection report)	5/15/20	
2.2	Vehicle road test (Attach test)	5/15/20	
2.3	Were there 11 or more vehicles purchased? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
2.4	If yes, obtain Inspectors report	-	-
2.5	Certification vehicle meets bid specifications	5/15/20	
2.5	Federal Motor Vehicle Safety Standard's certification	5/15/20	

To be completed by transit agency

**Michigan Department of Transportation
Office of Passenger Transportation
PRE-AWARD POST-DELIVERY AUDITS
ATTACHMENT A-3
BUY AMERICA CERTIFICATION
Pre-Award**

In Accordance with the "Buy America" regulations adopted by the Federal Transit Administration on January 9, 1991, I certify that the vehicles proposed to be delivered under this contract are in compliance with the requirements of section 165(b)(3), of the Surface Transportation Assistance Act of 1982, as amended, and the regulations of 49 CFR 661.11.

Date	12/5/16
Vehicle Description	Small Class I - FRP Bus
Manufacturer	Eldorado
Contract Administrator Name	Jeff Turner
Position Title	Vehicle Analyst

**Michigan Department of Transportation
Office of Passenger Transportation
PRE-AWARD AUDITS
ATTACHMENT A-4
BUY AMERICA PRE-AWARD AUDIT
Component Parts**

	Component	Supplier/Manufacturer	Address	Country of Origin	Cost or % of Domestic Origin
1	SEE ATTACHED				
2					
3					
4					
5					
6					
7					
8					
9					
10					

Vendor: Hoekstra Transportation

Vendor's Signature: _____

PLEASE MAKE ADDITIONAL COPIES IF NECESSARY

Revised 2/24/2020

**Michigan Department of Transportation
Office of Passenger Transportation
PRE-AWARD AUDITS
ATTACHMENT A-5
BUY AMERICA PRE-AWARD AUDIT
Sub-component Parts**

	Subcomponent	Supplier/Manufacturer	Address	Country of Origin	Cost or % of Domestic Origin
1	SEE ATTACHED				
2					
3					
4					
5					
6					
7					
8					
9					
10					

Vendor: Hoekstra Transportation

Vendor's Signature: _____

PLEASE MAKE ADDITIONAL COPIES IF NECESSARY

Revised 2/24/2020

**BIDDER'S CERTIFICATION
BUY AMERICA**

PRE - AWARD AUDIT

**ELDORADO AEROTECH 240
FOR
MDOT**

Pursuant to 49 CFR Part 661, no funds shall be obligated under Federal Mass Transit Act of 1964, as amended or the Surface Transportation Assistance Act of 1982, as amended, unless steel and a manufactured product used in such products are produced in the United States.

COMPONENT	MANUFACTURER	COUNTRY OF ORIGIN	PERCENTAGE OF TOTAL VEHICLE COST
*Chassis	Ford Motor Co	US	44.6567%
*Base Body	ElDorado	US	22.1147%
*Alternator	N/A		0.0000%
and electronic systems			0.0000%
Fast Idle	LGS Group	US	0.6731%
Engine Shut-Down	N/A		0.0000%
Battery System	N/A		0.0000%
*Air conditioning			0.0000%
compressor assemblies	Ford Motor Co	Incl'd in Chassis Price	0.0000%
*Air conditioning			0.0000%
evaporator/condenser			0.0000%
assemblies	N/A		0.0000%
*Heating systems	ProAir, LLC	US	0.6308%
*Passenger seats	Freedman Seating	US	3.6431%
*Flip Seats	Freedman Seating	US	1.4231%
*Driver's seat assemblies	Freedman Seating	US	0.3060%
*Entrance Door			0.0000%
assemblies	ElDorado	US	0.1423%
Lift Door	ElDorado	US	1.4231%
Exit Door	N/A		0.0000%
*Door control assemblies	A & M Systems	US	0.7766%
*Front and rear bumper	Ford Motor Co	Incl'd in Chassis Price	0.0000%
assemblies	Romeo Rim	US	0.7471%
*Suspension	MOR/ryde	US	1.1627%
*Lift Assembly	The Braun Corporation	US	5.5856%
*Restraints	Q'Strainl	US	1.3519%
*Hatch	SMI	US	0.4838%
*Back-up System	N/A		0.0000%
TOTAL			84.9096%

The following is a description of the actual location of the final assembly point including a description of the activities that will take place at the final assembly point and the cost of final assembly:

The actual location of the final assembly point shall be: 1655 Wall Street, Salina, KS 67401

Description and activities are as follows:

Cab-chassis is modified to receive the vehicle body
Brake Retarder Installed
Steel sub-frame is fabricated and attached to chassis
Flooring is installed on the sub-frame
Body is attached to chassis sub-frame and floor
Windows are installed
Doors are installed
Electrical wiring harness is installed
Interior paneling and equipment finished out
Air conditioning installed
Lift installed and tested
Seats installed
Tie-downs installed
Final finish functions performed:

Exterior paint and markings applied
Quality control and final testing performed
Vehicle readied for shipment

COST OF FINAL ASSEMBLY

\$10,604.00

Upon written request to the Federal Transit Administration, the Contractor may request a waiver of the above provision. Such a waiver may be granted if FTA determines that:

- A. Their application would be inconsistent with public interest.
- B. Such matters and products are not produced in the United States in sufficient and reasonably available quantities and of satisfactory quality.
- C. In the case of the procurement of bus or other rolling stock (including train control equipment, communication equipment and traction power equipment) under the Federal Mass Transit Act of 1964, as amended, that (a) the cost of all components which are produced in the United States is more than 60 percent of the cost of components of the bus or equipment described in this paragraph, and (b) final assembly of the bus or equipment described in this paragraph has taken place in the United States.
- D. The inclusion of domestic material will increase the cost of the overall project contract by more than 25 percent in the case of projects for the acquisition of rolling stock and 25 percent in the cost of all other projects. For purposes of this section in calculating costs, labor costs involved in final assembly shall not be included in the calculations.

The bidder certifies that it complies with the Buy America requirements of Section 165 (b) (3) of the Surface Transportation Assistance Act of 1982, as amended, and the regulations set forth in 49 CFR Part 661.11.

By:
Title
Manufacturer:
Date:

Darrin Hendrixson
ElDorado Brand Manager
ElDorado
November 11, 2016

**Michigan Department of Transportation
Office of Passenger Transportation
PRE-AWARD POST-DELIVERY AUDITS
ATTACHMENT A-6
BID SPECIFICATION AUDIT CERTIFICATION
Pre-Award**

I have reviewed the information provided to me by the manufacturer concerning the vehicles to be purchased. I certify that the vehicles proposed to be delivered under this contract are the same vehicles described in the bid specifications used for this solicitation.

In addition, I have also received information that assures me that the manufacturer has the capability to produce the specified product.

Date	12/5/16
Vehicle Description	Small Class I - FRP Bus
Manufacturer	Eldorado
Contract Administrator Name	Jeff Turner
Position Title	Vehicle Analyst

ATTACHMENT A-7
FMVSS COMPLIANCE CERTIFICATION
Pre-award

Print Name	[REDACTED]
Recipient Authorized Signature	[REDACTED]
Position Title	Executive Director
Date	05/15/2019

Revised 2/24/2020

**Michigan Department of Transportation
Office of Passenger Transportation
POST-DELIVERY AUDITS
ATTACHMENT A-8
CHECKLIST**

Contract #	071B77000125	Vehicle Description	Small Bus
Dealer	Hoekstra Transportation	Manufacturer	Ford/Eldorado
Contract Term	4/1/2017-3/31/2020	Contract Admin. (MDOT or Agency)	Jeff Turner, MDOT

Post Delivery Audit

	Item	Completion Date	Initials
1	Total cost of vehicles purchased in this order: \$ 221,172.22 If less than \$150,000, skip to #2 below. Do not complete or submit Attachments A10-12		
1.1	Buy America Certification stating regulations are still being met, if required*	5/15/20	
2	Bid Certification		
2.1	Vehicle inspection	5/15/20	
2.2	Vehicle road test	5/15/20	
2.3	Were there 11 or more vehicles purchased? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
2.4	If yes obtain Inspectors report		
2.5	Certification vehicle meets bid specifications	5/15/20	
2.6	Federal Motor Vehicle Safety Standard's certification	5/15/20	

To be completed by transit agency

*Procurements over \$100,000, increasing to \$150,000 for grants awarded December 26, 2014 or later

**Michigan Department of Transportation
Office of Passenger Transportation
POST-DELIVERY AUDITS
ATTACHMENT A-9
FEDERAL MOTOR VEHICLE SAFETY STANDARDS CERTIFICATIONS**

Check one that applies:

- ☒ The vehicles proposed under this contract are subject to the Federal Motor Vehicle Safety Standards (FMVSS) issued by the National Highway Traffic Safety Administration (NHTSA) in part 571 of this title.
- ☐ The vehicles proposed under this contract are not subject to the Federal Motor Vehicle Safety Standards (FMVSS) issued by the National Highway Traffic Safety Administration (NHTSA) in part 571 of this title.

As required by Title 49 of the CFR, Part 663 – Subpart D, I have received a copy of the manufacturer's self-certification information concerning these vehicles compliance with relevant Federal Motor Vehicle Safety Standards. I have had this certification in my possession at both the pre-award and post-delivery stages of the procurement.

Vehicle Description	SMALL BUS
Dealer	HOEKSTRA TRANSPORTATION
Manufacturer	FORD/ELDORADO
Recipient Contact Name	[REDACTED]
Position Title	Executive Director
Recipient Authorized Signature	[REDACTED]
Date	5/15/20

To be completed by transit agency

Vendor to provide Post-delivery FMVSS Certification



FMVSS CERTIFICATION

EIDorado, as a final-stage manufacturer of incomplete motor vehicles, hereby certifies that EIDorado buses are manufactured in compliance with all Federal Motor Vehicle Safety Standards (FMVSS) as required in Parts 567 and 568 of Title 49, Code of Federal Regulations.

Part 568 of title 49, Code of Federal Regulations require the incomplete vehicle manufacturer to specify the Gross Vehicle Weight Rating (GVWR) of the total.

The above regulations require, among other things, that each complete motor vehicle have a permanently affixed label certifying that such vehicle conformed to all applicable FMVSS on the stated date of manufacture.

All vehicles completed by EIDorado have affixed the required certification labels when the vehicle leaves the assembly plant. This certification label on a completed vehicle specifies the Gross Vehicle Weight Rating (GVWR) of the total vehicle as required.



Rusty Ryff
Sales Manager

May 15, 2020

Date

**Michigan Department of Transportation
Office of Passenger Transportation
POST-DELIVERY AUDITS
ATTACHMENT A-10
BUY AMERICA CERTIFICATION
Post-delivery**

As required by 49 CFR part 663 – Subpart C, [REDACTED] (the recipient) is satisfied that the vehicles to be received, One (1) small duty light duty (the number and description of vehicles) from Hoeckstra Transportation (the manufacturer), meet the requirements of 49 U.S.C. 5323(j), as amended. The recipient ☒, or its appointed auditor ☐ _____ (the auditor – not the manufacturer or its agent), has reviewed documentation provided by the manufacturer, which lists (1) the actual component and subcomponent parts of the vehicles identified by the manufacturer, country of origin, and cost; and (2) the actual location of the final assembly point for the vehicles, including a description of the activities that took place at the final assembly point and the cost of final assembly.

Print Name	[REDACTED]
Recipient Authorized Signature	[REDACTED]
Position Title	<u>Executive Director</u>
Date	<u>5/15/20</u>

To be completed by transit agency

Michigan Department of Transportation
Office of Passenger Transportation
POST-DELIVERY AUDITS

ATTACHMENT A-11
BUY AMERICA POST-DELIVERY AUDIT
Component Parts

	Component	Supplier/Manufacturer	Address	Country of Origin	Cost or % of Domestic Origin
1					
2					
3	**SEE ATTACHED FOR POST BUY AMERICA				
4					
5					
6					
7					
8					
9					
10					

Vendor:

Vendor's Signature: Kadi Davis

PLEASE MAKE ADDITIONAL COPIES IF NECESSARY

Completed by vendor – vendor can provide actual domestic content worksheet

Revised 2/26/2020

Michigan Department of Transportation
Office of Passenger Transportation
POST-DELIVERY AUDITS

ATTACHMENT A-12
BUY AMERICA POST-DELIVERY AUDIT
Sub-component Parts

	Subcomponent	Supplier/Manufacturer	Address	Country of Origin	Cost or % of Domestic Origin
1					
2					
3	**SEE ATTACHED FOR POST BUY AMERICA				
4					
5					
6					
7					
8					
9					
10					

Vendor:

Vendor's Signature: Kadi Davis

PLEASE MAKE ADDITIONAL COPIES IF NECESSARY

Completed by vendor – vendor can provide actual domestic content worksheet

Revised 2/26/2020

**BIDDER'S CERTIFICATION
BUY AMERICA**

POST AWARD AUDIT

**EIDorado Aerotech 240
FOR
MDOT- [REDACTED]
B3790
1FDDE4FS8KDC68734**

Pursuant to 49 CFR Part 661, no funds shall be obligated under Federal Mass Transit Act of 1964, as amended or the Surface Transportation Assistance Act of 1982, as amended, unless steel and a manufactured product used in such products are produced in the United States.

COMPONENT	MANUFACTURER	COUNTRY OF ORIGIN	PERCENTAGE OF TOTAL VEHICLE COST
*Chassis	Ford Motor Co	US	40.6626%
*Base Body	EIDorado National (Kansas), Inc.	US	9.9480%
*Alternator	N/A		0.0000%
and electronic systems			0.0000%
Fast Idle	LGS Group	US	0.6056%
Engine Shut-Down	N/A		0.0000%
Battery System	N/A		0.0000%
*Air conditioning			0.0000%
compressor assemblies	Ford Motor Co	Incl'd in Chassis Price	0.0000%
*Air conditioning			0.0000%
evaporator/condenser			0.0000%
assemblies	American Cooling Technology	US	2.8519%
*Heating systems	ProAir, LLC	US	0.4776%
*Passenger seats	Freedman Seating	US	3.2776%
*Flip Seats	Freedman Seating	US	1.1267%
*Driver's seat assemblies	Ford Motor Co	US	0.2753%
*Entrance Door			0.0000%
assemblies	EIDorado National (Kansas), Inc.	US	0.1280%
Lift Door	EIDorado National (Kansas), Inc.	US	1.4083%
Exit Door	EIDorado National (Kansas), Inc.	US	0.9986%
*Door control assemblies	A & M Systems	US	1.1984%
*Front and rear bumper	N/A		0.0000%
assemblies	Romeo RIM	US	0.6722%
*Suspension	MOR/ryde	US	1.0370%
*Lift Assembly	BraunAbility	US	5.0252%
*Restraints	Q'Straint	US	1.2803%
*Hatch	Safefleet Solutions	US	0.4353%
*Mirror	Rosco	US	0.8386%
*Destination Signs	N/A		0.0000%
*Battery Tray	N/A		0.0000%
*Fiberglass	A 1 Fiberglass	US	1.4724%
*Fare Box	Diamond Manufacturing	US	1.5428%
TOTAL			75.2623%

The following is a description of the actual location of the final assembly point including a description of the activities that will take place at the final assembly point and the cost of final assembly:

The actual location of the final assembly point shall be: 1655 Wall Street, Salina, KS 67401

Description and activities are as follows:

Cab-chassis is modified to receive the vehicle body
Brake Retarder Installed
Steel sub-frame is fabricated and attached to chassis
Flooring is installed on the sub-frame
Body is attached to chassis sub-frame and floor
Windows are installed
Doors are installed
Electrical wiring harness is installed
Interior paneling and equipment finished out
Air conditioning installed
Lift installed and tested
Seats installed
Tie-downs installed
Final finish functions performed:

Exterior paint and markings applied
Quality control and final testing performed
Vehicle readied for shipment

COST OF FINAL ASSEMBLY

\$19,321.69

Upon written request to the Federal Transit Administration, the Contractor may request a waiver of the above provision. Such a waiver may be granted if FTA determines that:

- A. Their application would be inconsistent with public interest.
- B. Such matters and products are not produced in the United States in sufficient and reasonably available quantities and of satisfactory quality.
- C. In the case of the procurement of bus or other rolling stock (including train control equipment, communication equipment and traction power equipment) under the Federal Mass Transit Act of 1964, as amended, that (a) the cost of all components which are produced in the United States is more than 60 percent of the cost of components of the bus or equipment described in this paragraph, and (b) final assembly of the bus or equipment described in this paragraph has taken place in the United States.
- D. The inclusion of domestic material will increase the cost of the overall project contract by more than 25 percent in the case of projects for the acquisition of rolling stock and 25 percent in the cost of all other projects. For purposes of this section in calculating costs, labor costs involved in final assembly shall not be included in the calculations.

The bidder certifies that it complies with the Buy America requirements of Section 165 (b) (3) of the Surface Transportation Assistance Act of 1982, as amended, and the regulations set forth in 49 CFR Part 661.11.

By:
Title
Manufacturer:
Date:

Rusty Ryff
Sales Coordinator
EIDorado National (Kansas), Inc.
May 15, 2020

Michigan Department of Transportation
Office of Passenger Transportation
POST-DELIVERY AUDITS

ATTACHMENT A-13
BID SPECIFICATION AUDIT CERTIFICATION
Post-Delivery

I have road tested and visually inspected the vehicle purchased. I certify that the vehicle delivered under this contract meets the contract specifications used for this solicitation.

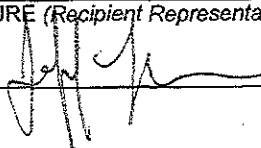
- ☒ There were fewer than eleven vehicles procured under this purchase.
- ☐ There were eleven or more vehicles procured under this purchase. A copy of the inspector's report is attached.

Vehicle Description	SMALL BUS
Dealer	HOEKSTRA TRANSPORTATION
Manufacturer	FORD/ELDORADO
Recipient Contact Name	[REDACTED]
Position Title	Executive Director
Recipient Authorized Signature	[REDACTED]
Date	5/15/20

To be completed by transit agency

PRE-AWARD PURCHASER'S REQUIREMENTS CERTIFICATION

As required by Title 49 of the CFR, Part 663 – Subpart B, Michigan Department of Transportation
(Recipient)
certifies that the vehicles to be purchased, Small Class-I FRP Bus from
(Number and Description of Vehicles)
Eldorado, are the same product described in the recipient's
(Manufacturer)
solicitation specification and that the proposed manufacturer is a responsible manufacturer with the capability
to produce vehicles that meet the specifications.

RECIPIENT REPRESENTATIVE	TITLE
Jeff Turner	Vehicle Analyst
SIGNATURE (Recipient Representative)	DATE
	12/05/16

POST-DELIVERY PURCHASER'S REQUIREMENTS CERTIFICATION

As required by Title 49 of the CFR, Part 663 – Subpart C, after visually inspecting and road testing the contract vehicles,

_____ certifies that the vehicles,
(Recipient)
One (1) Light Duty Cutaway Bus from Hoekstra Transportation,
(Number and Description of Vehicles) (Manufacturer)

meet the contract specifications.

RECIPIENT REPRESENTATIVE _____	TITLE Executive Director
SIGNATURE (Recipient Representative) _____	DATE 05/15/20

POST-DELIVERY FMVSS COMPLIANCE CERTIFICATION

As required by Title 49 of the CFR, Part 663 – Subpart D, _____ certifies that
(Recipient)
it received, at the post-delivery stage, a copy of, _____'s
(Manufacturer)
self-certification information stating that the buses, _____, comply
(Number and Description of Buses)
with the relevant Federal Motor Vehicle Safety Standards issued by the National Highway Traffic Safety
Administration in Title 49 CFR, Part 571.

RECIPIENT REPRESENTATIVE _____	TITLE Executive Director
SIGNATURE (Recipient Representative) _____	DATE 05/15/20

**VEHICLE PURCHASE
SPECIFICATION CERTIFICATION**

2015-7

PURPOSE AND USE

This form must be completed for every State vehicle contract or local purchase to certify the vehicle procurement complies with the specifications as originally solicited. Form shall be submitted to MDOT with a State Vehicle Purchasing Program payment request or a third-party contract approval request.

PURCHASE PROGRAM

☒ State Vehicle Purchasing Program ☐ Local Purchase

PURCHASE SOURCE (LOCAL PURCHASE ONLY)

☐ Agency Solicitation ☐ Joint Procurement/Consortium ☐ Piggyback ☐ Other

ALL PURCHASES

ORDERING AGENCY NAME

CONTRACT NO. (If applicable)
071B7700125

MDOT/AGENCY CONTRACT NO.
2017-0040 / P6

TYPE OF VEHICLE

Light Duty Cutaway

CONTRACT HOLDER/LEAD PROCURING AGENCY (i.e., State of Michigan, ABC Transit, etc.)

State of Michigan

VENDER/DEALER NAME

Kwikstra Transportation

CERTIFICATION (select one)

☒ I certify the vehicle specifications have not changed or altered from the original solicitation.

☐ I certify changes/alternations, made outside of the original solicitation, are based on Federal requirements/regulations, required by the State of Michigan, a manufacturer's safety update/recall, or because a component has been discontinued and is no longer available. Changes/alternations include but are not limited to powertrain, emissions equipment, safety equipment, vehicle standards, etc. Attached are documentation supporting the change/alternation and solicitation or contract clause language referencing changes.

AGENCY REPRESENTATIVE (Print) [REDACTED]	AGENCY REPRESENTATIVE SIGNATURE [REDACTED]	DATE 5/15/20
VENDOR REPRESENTATIVE NAME (Print) Kadi Davis	VENDOR REPRESENTATIVE SIGNATURE Kadi Davis	DATE 5/15/2020

WRITTEN RECORD OF PROCUREMENT HISTORY
CHECKLIST
(TO BE USED FOR ALL PROCUREMENT)
Retain this form in your procurement file

Your procurement file is your "diary" explaining how you procured an item/service and the rationale for all decisions. In addition to the items below, it should retain any supporting documentation, including notes or explanations regarding determinations or decisions made.

Micro-Purchase

- ☐ Evidence of availability of funds (signed project authorization)
- ☐ Required internal approvals for award (signed project authorization)
- ☐ Davis Bacon federal contract clause, if applicable*
- ☐ Fair and Reasonable Price Determination, including supporting documentation (copies of ads, quotes, etc.)

Small Purchase

- ☐ Written purchase request or other pre-solicitation documents
- ☐ Evidence of availability of funds (signed project authorization)
- ☐ Required internal approvals for award (signed project authorization)
- ☐ Method of Procurement Decision Matrix
- ☐ Solicitation, including specifications. The solicitation must include a clear and accurate description of the recipient's technical requirements. If applicable, evidence of publication (copy of published ad, website screenshot, etc.)
- ☐ If under \$25,000, Certification Of Compliance With Federal Contract Clauses if applicable, including applicable clauses*
- ☐ If \$25,000 or greater, third-party contract including applicable Federal contract clauses*
- ☐ Independent Cost Estimate, including supporting documentation (copies of ads, price lists, prior purchase orders, etc.)
- ☐ Quotations
- ☐ Fewer Than Three Offers Received Evaluation, if applicable. Include copies of any written communication.
- ☐ Price Analysis or Cost Analysis, including supporting documentation

Invitation for Bid (IFB)

- ☐ Evidence of availability of funds (signed project authorization)
- ☐ Required internal approvals for award (signed project authorization)
- ☐ Method of Procurement Decision Matrix
- ☐ Work scope/specifications. The solicitation must include a clear and accurate description of the recipient's technical requirements
- ☐ Invitation for bid, which includes date and time bid will be publicly opened
- ☐ Independent Cost Estimate, including supporting documentation (copies of ads, price lists, prior purchase orders, etc.)
- ☐ Advertisement and Solicitation, including evidence of publication
- ☐ Notice from MDOT: IFB approved/proceed with Bid
- ☐ Fewer Than Three Offers Received Evaluation, if applicable. Include copies of any written communication
- ☐ Price Analysis or Cost Analysis, including supporting documentation
- ☐ Responsibility Determination, including supporting documentation
- ☐ Bid Opening
- ☐ Third-party contract including applicable Federal clauses*
- ☐ Notice of award
- ☐ Notice to unsuccessful bidders and record of any debriefing
- ☐ Record of any protest
- ☐ Bid, Performance, Payment or other bond documents, if applicable
- ☐ Required insurance documents, if applicable
- ☐ Notice to proceed

Request for Proposals (RFP)

- ☐ Evidence of availability of funds (signed project authorization)
- ☐ Required internal approvals for award (signed project authorization)
- ☐ Method of Procurement Decision Matrix
- ☐ Work scope/specifications. The solicitation must include a clear and accurate description of the recipient's technical requirements
- ☐ Request for proposal, including evaluation criteria listed in order of importance
- ☐ Independent Cost Estimate, including supporting documentation (copies of ads, price lists, prior purchase orders, etc.)
- ☐ Advertisement and Solicitation, including evidence of publication
- ☐ Notice from MDOT: RFP approved/proceed with solicitation
- ☐ Fewer Than Three Offers Received Evaluation, if applicable. Include copies of any written communication
- ☐ Price Analysis or Cost Analysis, including supporting documentation
- ☐ Responsibility Determination, including supporting documentation

- ☐ Proposal Tabulation, including supporting documentation
- ☐ Third-party contract including applicable Federal contract clauses*
- ☐ Notice of award
- ☐ Notice to unsuccessful bidders and record of any debriefing
- ☐ Record of any protest
- ☐ Bid, Performance, Payment or other bond documents, if applicable
- ☐ Required insurance documents, if applicable
- ☐ Notice to proceed

State Extended Contracts for Buses (Bid by MDOT)

- ☒ Evidence of availability of funds (signed project authorization)
- ☒ Required internal approvals for award (signed project authorization)
- ☒ Method of Procurement Decision Matrix
- ☒ Verify project authorization Item description is for the correct type of revenue vehicle and chassis length
- ☐ If Local Purchase was specified in annual application, request authorization to change to MDOT OPT's purchase from your project manager
- ☒ Price Analysis for State Extended Purchases
- ☒ Review current Guidelines for State Extended Purchasing Program (vehicles) Checklist for Purchase available on MDOT OPT's website
- ☒ Place order and proceed following the Guidelines for State Extended Purchasing Program (vehicles)
- ☒ For vehicle purchases, ensure the Vehicle Purchase Specification Certification is completed

*If it is a construction project over \$2,000, copies of certified payrolls should be reviewed and obtained in compliance with the Davis - Bacon Act.

SIGNATURE 	TITLE Executive Director	DATE 05/15/20
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METHOD OF PROCUREMENT DECISION MATRIX
(To be used for all procurements except micropurchases)

As required by Federal Transit Administration Circular FTA C 4220.1F Third Party Contracting Guidance, Rev. 4, March 18, 2013, and all subsequent editions, as available on FTA's website, www.fta.dot.gov

AGENCY

ITEMS BEING PROCURED
Light Duty Cutaway Bus

PROJECT AUTHORIZATION
2017-0040/P6

SMALL PURCHASE (Lowest Quote)

Amount < \$250,000 (threshold for grants awarded before 12/26/14 remains \$100,000)

Multiple sources

Price is the only determining factor in award

SEALED BID (IFB)

Any dollar amount

Multiple sources

Complete and adequate specifications or description

Selection can be made on basis of price alone

Suitable for firm, fixed price

No discussion with bidders needed after receipt of offers

COMPETITIVE PROPOSALS (RFP)

Any dollar amount

Multiple sources

Selection based on price and other criteria

Discussion needed with bidders after receipt of offers

Fixed price can be set after discussion

ARCHITECTURAL AND ENGINEERING (QUALIFICATION BASED)

Multiple sources

A & E services that lead to construction

SOLE SOURCE

Custom item

Only one source

Public urgency/emergency

Competition is inadequate after public solicitation

MDOT approval

STATE EXTENDED CONTRACT / PIGGYBACK PURCHASE

X

SIGNATURE

DATE
08/15/19

**PRICE ANALYSIS FOR STATE VEHICLE PURCHASING
PROGRAM PURCHASES**

As required by Federal Transit Administration Circular FTA C 4220.1F Third Party Contracting Guidance, Rev. 4, March 18, 2013, and all subsequent editions, as available on FTA's website, www.fta.dot.gov.

TRANSIT AGENCY

ITEM BEING PROCURED

Light Duty Cutaway Bus

PROJECT AUTHORIZATION

2017-0040/P6

Please describe how you determined the State Vehicle Purchasing Program contract price was Fair and Reasonable:

- ☐ Compared the quoted prices received for the same type of item.
- ☐ Compared the price to the price paid recently for the same type of item from a different contract. Previous purchase date for similar item: _____.
- ☐ Published advertisement. (Copies of ads should be retained in your procurement file).
- ☐ Item is a standard commercial item sold in the open marketplace.
- ☒ Purchase was made from an existing blanket purchase agreement for which competition was obtained.
- ☐ Other (Please describe): _____

SIGNATURE

TITLE
Executive Director

DATE
08/15/19

FAIR AND REASONABLE PRICE DETERMINATION

(To be used for micropurchases)

As required by Federal Transit Administration Circular FTA C 4220.1F Third Party Contracting Guidance, Rev. 4, March 18, 2013, and all subsequent editions, as available on FTA's website, www.fta.dot.gov.

AGENCY

ITEM BEING PROCURED
Bus decals

PROJECT AUTHORIZATION
2017-0040/P6

Micropurchases (\$10,000 or less) do not require more than one price or quote, but grantees must certify that the price paid is fair and reasonable.

Please describe how you determined the price was Fair and Reasonable:

- ☐ Compared the quoted prices received for the same type of item.
- ☐ Compared the quoted price to the price paid recently for the same type of item Previous purchase date for similar item _____
- ☐ Published advertisement that shows regular and sale prices. (Copies of ads should be retained in your procurement file.)
- ☒ Item is a standard commercial item sold in the open marketplace.
- ☐ Purchase was made from an existing blanket purchase agreement for which competition was obtained.
- ☐ Analysis of price components against current published standards, such as labor rate, cost per unit, etc.
- ☐ Other, (please describe) _____

SIGNATURE

TITLE

DATE

Executive Director

05/01/20