



## Frequently Asked Questions for Millionaire Party Events

### **Becoming a Qualified Organization**

***Q: How do I know whether my organization needs to become qualified to host a Millionaire Party event?***

**A:** To hold a Millionaire Party event, an organization must be qualified. If your organization has never conducted a licensed Millionaire Party event or has not conducted a licensed Millionaire Party event during the past five or more years, please refer to the [qualifications process](#) on the Michigan Gaming Control Board's website. At times, the Executive Director of the Michigan Gaming Control Board (MGCB) may require an already qualified organization to submit updated documentation to maintain qualification status.

***Q: What types of organizations may become qualified with the Board?***

**A:** An organization may be eligible to become qualified if it is a bona fide religious, educational, service, senior citizens, fraternal or veterans' organization operating without profit to its members. Additionally, it must either have existed continuously as an organization for a period of five years or is exempt from taxation under section 501(c) of the Internal Revenue code.

***Q: What category of organization would my group fall under?***

**A:** The definition of the organization type is displayed at the bottom of the requirements page of each application type. Please review the definition when choosing which application to submit to ensure it applies to the organization.

Some examples of organizations qualified with the MGCB are:

- **Religious** – churches
- **Educational** – schools, including public, private and charter

- **Service** – Kiwanis Club, Lions Club, Rotary Club, YMCA
- **Service (Local Civic)** – sports clubs, school groups, animal rescues
- **Fraternal** – Eagles, Shriners, K of C, Moose, F & AM, Elks
- **Veterans** – VFW, AMVETS, American Legion, 40 et 8 Voiture
- **Senior Citizens** – organizations with at least 15 members over the age of 60 that exist for the mutual support and advancement of the causes of elderly or retired persons

***Q: How does my organization become a qualified organization with the MGCB?***

**A:** Organizations must complete a [Millionaire Party Qualification Form](#) and provide required documents including but not limited to bylaws, Articles of Incorporation, bank statements, financial documents and Internal Revenue Service tax exempt status. In addition, a meeting between the organization’s officers and a representative of the Executive Director is generally required.

**Note:** Please allow a minimum of 10 days processing time after all requested documents have been received. You must be a qualified organization prior to applying for a Millionaire Party event license. Please note that if additional information or follow-up is needed during the review, the decision may exceed this timeframe.

***Q: Is there a fee to become a qualified organization?***

**A:** No, there is no fee to become a qualified organization. However, a license fee is charged for holding a licensed Millionaire Party event.

**Millionaire Party Event Application**

***Q: How does my organization apply for a Millionaire Party event?***

**A:** If you recently completed the qualification process, you will receive notice from the MGCB indicating the qualification review is complete and your organization is now considered a qualified organization. To apply for a Millionaire Party event, a qualified organization must complete and submit an event application via the Millionaire Party (MP) portal a minimum of six weeks before the proposed event date. Submission is complete once payment (\$50 per event day) has been made in the MP portal and a confirmation number is received. A link to the MP portal may be found on the MGCB website [here](#).

**Q: How many licensed Millionaire Party events can my organization host annually?**

**A:** A qualified organization may receive up to four Millionaire Party licenses per calendar year. Each license may be issued for up to four consecutive days per event and costs \$50 per day. For example, if you elect to have a four-day event, your license fee will be \$200.

**Q: Where can I hold my Millionaire Party event?**

**A:** The Millionaire Party event can be held at your organization's own location, or your organization may choose to rent a facility to hold your Millionaire Party event. The Millionaire Party event location must be indicated on your Millionaire Party Event Application for approval.

**Q: How can I see the status of my Millionaire Party Event Application?**

**A:** You may check the [Millionaire Party License Application Status](#) on our website for a current status of your application. A link to this tool also may be found on the MGCB Millionaire Party [home page](#). The application tabs in the MP portal also display an event's application status. A licensed Millionaire Party event will be displayed on the Licensed tab in the MP portal.

## **Event Staffing/Equipment**

**Q: Who can work/assist at the licensed Millionaire Party event?**

**A:** A qualified organization must have at least two bona fide members present at the licensed Millionaire Party event at all times. This does not include a bona fide member who might be acting as a dealer. If fewer than two bona fide members are not present during the licensed Millionaire Party event, the MGCB must be notified immediately, and the qualified organization may be required to stop conducting the licensed Millionaire Party event.

The qualified organization must designate at least one of the two bona fide members as the chairperson of the licensed millionaire party event. All workers must be listed on Attachment A of the Millionaire Party Event Application.

**Q: What equipment can be used when conducting a licensed Millionaire Party event?**

**A:** A qualified organization must only conduct a licensed Millionaire Party event with equipment that it owns, rents from another qualified organization under a rental

agreement approved by the MGCB or purchases or rents from a licensed supplier. Only authorized equipment may be used at a licensed Millionaire Party event.

***Q: Who can be chairperson at the licensed Millionaire Party event?***

**A:** The chairperson must be a bona fide member of the qualified organization for at least six months, over the age of 18, and serve as a millionaire party chairperson for only one qualified organization in a calendar year. If your qualified organization is a school, the chairperson must be a staff member. If your qualified organization is a directorship, only a Board Member may be a chairperson. See [Millionaire Party Rule 304](#) for chairperson qualifications and duties.

***Q: Can a Millionaire Party event license be transferred or assigned to a different organization/person?***

**A:** No. A Millionaire Party event license cannot be transferred or assigned to a different organization/person.

***Q: Is there an age requirement to work at a licensed Millionaire Party event?***

**A:** Millionaire Party event workers must be 18 years of age or older. Anyone participating in the Millionaire Party event, including players, must be 18 years of age or older.

***Q: Who can be a dealer at the licensed Millionaire Party event?***

**A:** A qualified organization may have its own bona fide members serve as dealers at a licensed Millionaire Party event, or it may hire dealers from a licensed supplier. If you use your own members as dealers, the Millionaire Party Event Application must include a list of the dealers who will work at the proposed Millionaire Party event. An individual not listed as a dealer on the Millionaire Party Event Application must not act as a dealer at a licensed Millionaire Party event. The Millionaire Party Event Application may be denied if a dealer has ever been convicted of, forfeited bond upon a charge of, or pled guilty to the following:

- (a) A felony
- (b) A gambling offense
- (c) Criminal fraud
- (d) Forgery
- (e) Larceny
- (f) Filing a false report with a governmental agency

## **Changes: Event Changes, Cancellations, and Organizational Changes**

### ***Q: How do I request a change for my Millionaire Party event?***

**A:** No less than 20 days before the proposed event start date, a change in the location, supplier and event date and/or time may be requested by selecting the Edit button of the event in the MP portal. Workers may be added to an event in the MP portal up until the day before the event starts. See the [Millionaire Party Portal Guide](#) on our website for more information.

### ***Q: How do I cancel my Millionaire Party event?***

**A:** If a Millionaire Party event is cancelled, a qualified organization must notify the MGCB at least 10-days **prior** to the event start date. In the MP portal, from the “Pending MGCB Decision” tab, click the “Withdrawal” button for the event or from the “Licensed tab”, click the “Cancel” button. This may be done in the MP portal up to two days before the Millionaire Party event begins. Alternatively, an email may be sent to [millionaireparty@michigan.gov](mailto:millionaireparty@michigan.gov) with the details of the Millionaire Party event cancellation.

In all cases when the Millionaire Party event license has already been issued, you must return the original license by mail. If a Millionaire Party application is cancelled or denied, the MGCB may retain a portion of the original statutory fee submitted to cover processing costs.

### ***Q: If the principal officer of the qualified organization changes, should the MGCB be notified?***

**A:** Yes. Please complete a [Qualified Organization Information Change form](#) found on our website or on the “Organization Profile” tab in MP portal to update the information. Each principal officer must review the [Millionaire Party Guide for Qualified Organizations \(Charities\)](#) and sign a Certificate of Completion. Submit these completed forms to the MGCB via mail, email or fax. Please do not upload them to MP portal.

### ***Q: How does the organization update the MGCB on changes such as our address, officers or by-laws?***

**A:** Complete the [Qualified Organization Information Change form](#) to update organization information. If changes or updates have occurred on the qualified organization’s legal documents (e.g., by-laws or Articles of Incorporation), please submit a copy of the updated documents to the MGCB. Submit these to the MGCB via mail, email or fax. Please do not upload them to the MP portal.

## **General Information**

### ***Q: How can I stay informed about Millionaire Party events?***

**A:** You can stay informed by checking the MGCB website for the latest news and updated forms and by subscribing to [MGCB Millionaire Party emails](#).

### **Q: Can a qualified organization spend more than 45% of the gross profits from a licensed Millionaire Party event to pay expenses incurred in connection with the Millionaire Party event?**

**A:** No. A qualified organization cannot spend more than 45% of the gross profits from a licensed Millionaire Party event to pay expenses incurred in connection with the Millionaire Party event.

### **Q: Is the qualified organization accountable for all cash, prizes, imitation money or chips at a licensed Millionaire Party event?**

**A:** Yes. A qualified organization is accountable for all cash, prizes, imitation money and chips at a licensed Millionaire Party event. The entire net proceeds of a licensed Millionaire Party event must be used for the lawful purpose of the qualified organization.

### ***Q: How do I file a complaint regarding the conduct of a licensed Millionaire Party event?***

**A:** A complaint or tip may be submitted to the MGCB by completing the fields at the bottom of this webpage: [MGCB website](#), emailing [MiGamblingTip@michigan.gov](mailto:MiGamblingTip@michigan.gov) or by calling 888-314-2682. Please complete your complaint with as much information as possible, including the qualified organization's name, license number, date and location of the Millionaire Party event and a written explanation of the misconduct. You also may send your complaint to the MGCB via mail to:

Michigan Gaming Control Board  
Office of the Executive Director  
3062 W. Grand Boulevard Suite L-700  
Detroit, MI 48202-6062

**Note:** If you want your name to remain confidential, please indicate this on your request. (Email notifications are not anonymous.)

To report suspicious or illegal gambling-related activity anonymously, call 888-314-2682. You also may visit the [MGCB website](#) for more information.