

## Casino Employees/Occupational Licenses

Michigan law requires many casino employees and employees of companies that supply goods and services to casinos to be licensed by the MGCB. **You must first apply to the casino's or the supplier's Human Resources Department. The MGCB will not process an occupational license application without a written statement that the casino/supplier has or intends to hire you.**

If you are hired or the casino/supplier company extends you an employment offer, you must complete an occupational license application for submission to the MGCB. The casino/supplier will have more information regarding application procedures.

Upon receipt of the application and fee, the MGCB will conduct a background investigation of each applicant and determine whether an occupational license will be issued. Background investigations may take several weeks depending on the license level and complexity of the investigation. Your application must be accompanied by an application fee (see chart below).

## Temporary Occupational License

The MGCB may issue a temporary occupational license if a preliminary review of the application and a computerized criminal history check do not indicate any discrepancies that could result in denial. Temporary licenses are valid from the date of issue until an occupational license is granted. The MGCB may renew a temporary license if no disqualifying information is revealed during the investigation.

## Denial

The MGCB will deny an occupational license if you have:

- Any felony conviction less than 10 years old (5 years if applying for a management position)
- A misdemeanor conviction involving gaming, theft, dishonesty, or fraud less than 5 years old.

You also may be denied a license if the MGCB determines you are not suitable due to your integrity, moral character, or reputation.

## Casino Occupational License Levels

Type of License	Job Examples	Non-Refundable Application Fee	License Fee
Level 1	<b>Casino managers/supervisors of:</b> <ul style="list-style-type: none"><li>• Accountants, cashiers, fiscal staff</li><li>• Casino entertainment, food and beverage service, games, hotel, human resources, restaurant</li><li>• Slot machine/bill changer repair and maintenance</li><li>• Surveillance/security investigations</li><li>• Table games</li></ul> <b>Some supplier employees</b> <b>Supplier managers/supervisors of:</b> <ul style="list-style-type: none"><li>• Slot machine/bill changer repair and maintenance staff</li><li>• Anyone required to hold a Level One License</li></ul>	\$500	\$250

<b>Level 2</b>	<b>Casino staff:</b> <ul style="list-style-type: none"> <li>• Accountants and financial controllers</li> <li>• Card dealers and table game workers</li> <li>• Cashiers</li> <li>• Computer data input staff and technicians</li> <li>• Casino gaming marketing/promotion staff</li> <li>• Money changers</li> <li>• Money transfer workers</li> <li>• Security guards (work in restricted areas or provide physical security in the casino)</li> <li>• Slot machine technicians and repair staff</li> </ul> <b>Supplier staff:</b> <ul style="list-style-type: none"> <li>• Slot machine repair/maintenance</li> <li>• Closed-circuit TV repair or maintenance</li> <li>• Computer hardware maintenance</li> </ul>	\$100	\$100
<b>Level 3</b>	<b>Casino or supplier staff:</b> <ul style="list-style-type: none"> <li>• Gaming area housekeepers</li> <li>• Non-gaming maintenance staff in casino area</li> <li>• Waiters/waitresses in casino area</li> <li>• Bartending staff in casino area</li> </ul>	\$50	\$50

### Some Jobs Don't Require a License

Casino employees who don't work where gaming is conducted nor with money, chips, or tokens generally are not licensed.

Examples:

Coat-check staff Cooks General laborers General office staff Groundskeepers Housekeeping / maintenance staff	Parking lot attendants Public Relations staff Receptionists Sales clerks Telephone operators Wait staff
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### Minimum Age

To work, you must be:

- 21 years old in any gaming function
- 18 years old in any non-gaming function