

**Michigan Infrastructure Council
Meeting Minutes
Q3 Meeting September 9, 2021**

**Meeting was held at
Michigan Department of Transportation Aeronautics Building
2700 Port Lansing Rd, Lansing, MI
and electronically using Microsoft Teams**

The meeting was called to order at 1:06 pm with a quorum established.

I. Welcome/Introductions

John Weiss, Chairperson, welcomed everyone present.

II. Attendance

Roll Call – Amber Hicks

Name	Present	Absent	Location	Name	Present	Absent	Location
John Weiss, Chairperson	X		In-Person	Eric Swanson, DTMB	X		Shiawassee County, MI
Kathleen Lomako, Vice-Chairperson	X		Wayne County, Livonia, MI	Jodi Gruner, MDARD		X	
Marco Bruzzano	X – left at 2pm		Washtenaw County, Ann Arbor, MI	Aaron Keatley, EGLE	X		Ionia County, MI
John Daly, III		X		Sharon Schafer, MDNR	X		Mecosta County, MI
Daniel Fredendall	X		Wayne County, MI	Laura Mester, MDOT		X	
Jon Kangas		X		Heather Frick, Treasury	X		In-person
Erin Kuhn	X		In-person	Ryan Laruwe, MPSC	X		Livingston County, Howell, MI
Palencia Mobley	X		Wayne County, Detroit, MI	Joanna Johnson, TAMC	X		Kalamazoo County, MI
David Wresinski	X		Mecosta County, MI	Sue McCormick, WAMC		X	

Support Staff Present:

Larry Steckelberg, Interim MIC Executive Director

Amber Hicks, Treasury/MIC

Public Present:

Jeff Parker, Consumers Energy

Paul McDonald, EGLE

Brian Clark, Khouri, Johnson & Leavitt

III. Approval of June 10, 2021, Meeting Minutes

Motion by Dan Fredendall to approve the June 10, 2021, meeting minutes
Seconded by Erin Kuhn
A roll call vote was held, and the motion was carried without dissent.

IV. Approval of the Agenda

Motion by Kathleen Lomako to approve the agenda
Seconded by Palencia Mobley
A roll call vote was held, and the motion was carried without dissent.

V. Public Comments

There were no public comments

VI. MIC Staffing Update/Review of Roles and Responsibilities Document

John Weiss and Kathleen Lomako presented the Council with the draft Roles and Responsibilities Document (MIC Governance) that was prepared in conjunction with Treasury staff and leadership. The document outlines the roles and responsibilities the Council and the roles and responsibilities of MIC staff, who are Treasury employees. There is an outline of the Council's committee structure. The document is a work in progress. For instance, Council members noted that, per legislation, the MIC does not make appointments to the TAMC. Council members indicated that a reporting structure would be helpful to understand staff roles, especially one with direct and dashed lines. Heather Frick indicated that Treasury will work on preparing a reporting structure graphic.

Larry Steckelberg has been appointed as Interim Executive Director following the resignation of Ninah Sasy. The Executive Director position is expected to be advertised within a month and there is an Analyst position to be filled.

VII. MIC Non-voting Member Update

John Weiss introduced Heather Frick, Director, Bureau of Local Government and School Services, who replaced Joyce Parker as the non-voting member representing Treasury.

VIII. AM Champions Program Update

Erin Kuhn and Larry Steckelberg provided an update. The program was completed at the end of June. 78 of the 81 participants completed the program and received a certificate of completion. There was a wide range of participants from various organizations across multiple regions of the State. The AM Champions Program has received a lot of positive feedback. It is anticipated that a new contract with the Canadian Network of Asset Managers (CNAM) will be in place by the end of September to continue the AM Champions Program for additional organizations.

IX. Nominations Committee

Dan Fredendall provided an update. The Committee met on August 17, 2021 to fill the vacancy on WAMC following the resignation of Scott House and to establish the schedule to address appointments to WAMC for the terms expiring on December 31, 2021.

Vacant Position Representing Michigan Municipal League: After reviewing the resumes of the two candidates presented from the Michigan Municipal League (MML) to replace Scott House, the Committee voted to recommend Timothy Zebell, City Engineer for the City of St. Joseph, MI. to fill the unexpired term T

Appointment of Timothy Zebell to the WAMC

Motion by Dan Fredendall to appoint Timothy Zebell to the WAMC to represent MML and to fill the remainder of the term expiring December 31, 2023.

Seconded by Dave Wresinski

A roll call vote was held, and the motion was carried without dissent.

Terms Expiring December 31, 2021: There are three WAMC terms expiring on December 31, 2021. These terms represent a water infrastructure association, a representative from the Michigan Association of County Drain Commissioners (MACDC), and a representative from the Michigan Association of Townships (MTA). MIC issued a public Call for Nominations for the open position and sent letters of request to the nominating organizations, MTA and MACDC. Responses are due November 15, 2021. The Nominations Committee will meet prior to the MIC Annual Meeting to prepare a slate of recommended nominees.

X. Portal Access Committee

Dan Fredendall provided an update on behalf of Jon Kangas. The Committee is continuing to work on updating the Project Portal documents. It is anticipated that there will be a revised policy and guidance document for the Council to approve at the December meeting.

XI. MIC Project Portal Update

Amber Hicks noted that the Portal is receiving positive feedback and new data sets will be loaded soon. It was decided to hold off on Version 2 until after the new fiscal year begins. John Weiss offered the assistance of the team at Grand Valley Metro Council to prep data sets for loading into the Portal.

XII. AM Readiness Assessment Scale Update

Erin Kuhn provided a brief update. There are no major updates currently. The AMRS was put on hold while the AM Champions Program was happening. Through the AM Champions Program and the AM in the AM Session, the Scale was given new visibility and the AMRS Subgroup will be meeting to discuss how to renew interest and get previous participants to complete the Scale again to gauge their progress.

XIII. Utility Service Areas Project Update

Ryan Laruwe provided an update. The project is proceeding and shapefiles are being collected from the utilities statewide. MPSC is assisting smaller utilities with creating/providing their data, as they do not always have the resources. The goal is a Q4 launch and the project is in the home stretch.

XIV. Annual Report Update

Amber Hicks provided an update. The report is in draft format and will be complete by the September 30 deadline. A draft will be sent to the Reports Subgroup for their review.

XV. Standing Reports

- Executive Director Report
 - Larry Steckelberg: The primary focus has been extending/establishing contracts. The consultant contract for the 30-year strategy is moving forward and we are on track to have things in place. A strategy and timeline are being established to staff the MIC.
- Transportation Asset Management Council (TAMC) Report
 - Joanna Johnson: TAMC held its strategic planning session in August. TAMC is working on defining what the TAMC will look like in 20 years. At the September TAMC meeting, the Culvert Training Guide was approved, and training programs are planned for the fall.
- Water Asset Management Council (WAMC) Report

- Aaron Keatley: The Annual Report is complete and sent out. WAMC has been going through the process of collecting their asset management plans. WAMC has been extensively discussing the long-term vision and mission of WAMC and the relationship with EGLE. There will be strategic discussions taking place in the future.
- Michigan Public Service Commission (MPSC) Report
 - Ryan Laruwe: There are four trends that MPSC is seeing in terms of filings at the Commission: broadband expansion, improving reliability and resiliency of infrastructure, early retirements of legacy coal units, and infrastructure upgrades necessary for electric vehicles.

XVI. Closing Remarks

Aaron Keatley: EGLE is continuing to work with the legislature to ensure that infrastructure money gets where it needs to and will be used to address critical infrastructure needs such as lead service lines.

Sharon Schafer: The Governor announced that the state parks will be getting \$250 million for improvements. There is a hope that coordination between MDNR and local utilities can be achieved as improvements are being designed and constructed.

John Weiss: Letters were drafted and sent to the state legislature to let them know that MIC is available and willing to provide a voice when it comes to policy development and infrastructure. John has been working with Senators to ensure that funding for the MIC is included in the FY2022 budget.

XVII. Adjournment

The meeting was adjourned at 2:42pm.

Next Meeting:

Q4/Annual Meeting – December 9, 2021

Location: TBD