



Michigan  
Infrastructure  
Council

• INVEST • EDUCATE •  
**ANNUAL  
MEETING**  
• PRIORITIZE •

**2024**

STATE OF MICHIGAN  
OPERATIONS CENTER

Palencia Mobley, P.E. – Chair  
Kathleen Lomako – Vice Chair  
Erin Kuhn – Vice Chair  
Marco Bruzzano



Doug Matthews  
Beverly Watts  
Charles Marshall  
Dr. John Daly III

## **Michigan Infrastructure Council Annual Meeting**

December 20, 2024

Michigan Department of Treasury Operations Center  
7285 Parsons Dr, Dimondale, MI 48821

### **AGENDA**

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Agenda
5. Approval of Proposed Minutes from the Q3 Meeting, September 05, 2024  
(Attachment 1)
6. Old Business
7. New Business
  1. Appointment of Water Asset Management Council Members [Resolution 2024-08] (Attachment 2)
  2. Review of Bylaws (Attachment 3)
  3. MIC FY25 Meeting Schedule [Resolution 2024-09] (Attachment 4)
  4. Election of Officers
8. Roundtable Discussion
9. Next Meeting Date
  1. March 06, 2025
10. Adjournment

## **Michigan Infrastructure Council Q3 Meeting**

September 5, 2024

Michigan Department of Treasury Operations Center  
7285 Parsons Dr, Dimondale, MI 48821

### **Meeting Minutes**

1. **Call to Order**
  1. Chairperson, Palencia Mobley, P.E. called the meeting to order at 1:08 p.m.
2. **Roll Call**
  1. Let the record show that eight (8) voting members and six (6) non-voting members were present. A quorum was established.
3. **Public Comment**
  1. No Public Comment.
4. **Approval of Agenda**
  1. Motion to amend the agenda to include Resolution 2024-07 – “Resolution Approving MIC Member Research and Advising” in the new business and approve the agenda.
    1. Motion made by Erin Kuhn.
    2. Motion supported by Kathleen Lomako.
    3. Motion carried without dissent to amend agenda to include Resolution 2024-07 and approve the agenda
5. **Approval of Proposed Minutes from the meeting held on June 21, 2024**
  1. Motion to approve 2024 MIC Q2 Meeting Minutes.
    1. Motion made by Charles Marshall.
    2. Motion supported by Doug Matthews.
    3. Motion carried without dissent.
6. **MIC Program Committee Updates**
  1. Chairperson Palencia Mobley P.E. asked members to refer to written reports located in the quarterly meeting packet - attachment 3.
7. **Integrated Infrastructure Conference**
  1. Emilee Madison, MIC Departmental Analyst provided a conference report to the Council.
  2. MIC membership expressed positive feedback concerning the Integrated Infrastructure Conference. MIC/TAMC/WAMC Leadership will decide on conference planning next steps at their next meeting.
8. **MIC Committee Updates**
  1. Ryan Laruwe reported committee responsibilities and updates to the Council.
    1. Administration – A focus area will be proactive MIC appointments. The conference planning and other joint council efforts will be housed here. Also, governance will be handled through this group, with activities such as bylaws review and formalizing an onboarding process.
    2. Nominations – No changes from original purpose.

3. Communications – As the MIC updates former materials (one-pagers, brochures, etc.) this committee will provide expertise to form messages that land well with the public and are comprehensive.
  4. Asset Management Education – MIC will expand beyond the AM Champions and AMRS programs. This group will work to oversee this expansion. Some programs include the elected officials training and the citizens guide to expand education efforts to new audiences.
  5. Rates, Funding, and Finance – One area of committee focus will be on rates education to locals and educating citizens on this as well.
    1. Kathleen Lomako – Stated this will be a very complicated topic and need to make sure we are educating people on the funding of systems as well.
    2. Ryan Laruwe – Announced that we are currently working with Jan Beecher at the MSU Institute of Public Utilities to help us brainstorm what this might look like, and that this effort will also continue under this committee.
  6. Climate Adaptation & Resilience – Committee will spearhead the NexGen Highways initiative through the Great Plains Institute. This will be a good opportunity to bring together stakeholders including the MPSC and MDOT. Lastly, staff are working on the Direct Pay Tax Credits through the MIO partnership and this effort will continue through this committee.
  7. Emerging Tech & Systems – MiDIG will be housed within this committee, but it will also include other systems and programs we pursue. Another initiative out of this group will be the free ATOM software pilot that will be managed through this committee. The committee will work to identify communities to be selected for this pilot and aim to align this pilot program with helping communities with compliance. Lastly, he stated that the RICH hubs will have oversight through this committee.
9. **MIC Staff Updates**
1. Ryan Laruwe provided a staff update report to the Council (full report is in attachment 4)
    1. Legislative reporting requirements – Ryan stated that while we have always only done one annual report, we can split it into two reports per our legislation, a fiscal year workplan report to the legislature and then an annual report on the state of Asset Management. He stated that this year we are going to submit the September workplan to the legislature and then have the Annual Report be put out in the end of this year. The Annual Report will be shown to the council at the annual meeting in November and published the end of the year.
10. **Old Business**
1. No old business
11. **New Business**
1. Memorandum of Understanding – SEMCOG [Resolution 2024-05].
    1. Motion to approve the resolution made by John Daly III, PhD.
    2. Motion supported by Beverly Watts.
    3. Roll Call Vote: The Council approved Resolution 2024-05 as presented without dissent.

2. Legislative Report for Fiscal Year 2024 [Resolution 2024-06]
    1. Motioned to consider the resolution made by Beverly Watts.
    2. Motion supported by Kathleen Lomako
    3. Discussion
      1. Erin Kuhn inquired if Resolution 2024-06 is the final workplan budget we voted on in the past.
        1. Ryan Laruwe stated Resolution 2024-06 is an estimated workplan for the next three years that do not yet have final numbers, these will come from RFPs.
    4. Amendments to Resolution 2024-06 suggested by Council members:
      1. Charles Marshall & Palencia Mobley P.E. both stated that there are some errors in the budget numbers.
      2. Marco Bruzzano stated we should add the word “training” after elected officials.
      3. Ryan Laruwe stated these edits will be made following the meeting before getting submitted to the legislature.
    5. Motion to approve Resolution 2024-06 with the suggested amendments made by Beverly Watts
    6. Motion supported by Kathleen Lomako
    7. Roll Call Vote: The Council approved Resolution 2024-06 with amendments without dissent.
  3. Resolution Approving MIC Member Research and Advising [Resolution 2024-07]
    1. Motioned to consider the resolution by Kathleen Lomako
    2. Motion supported by Beverly Watts
    3. Discussion
      1. John Daly III gave background on the training program and the costs associated with it.
      2. Ryan Laruwe stated that one important part of the Michigan Infrastructure Act legislation is informing and advising the legislature on infrastructure related topics. After the completion of training programs, we are asking that the council member who participated create a module for our learning platform.
    4. Motion to vote on the resolution made by Kathleen Lomako
    5. Motion supported by Beverly Watts.
    6. Roll Call Vote: The Council approved Resolution 2024-07 as presented without dissent. Noted for the record, John Daly III, PhD abstained from the vote due to his conflict of interest.
12. **Council Reports**
1. Water Asset Management Council
    1. No WAMC members were present for meeting. See attached written report in the Q3 packet.
  2. Transportation Asset Management Council
    1. Joanna Johnson stated that TAMC now has a 2.3 million budget with a \$500,000 increase. At their September meeting they allocated an additional \$75,000 for new culvert data collection and approved a Culvert Data Collection Award. They also finalized and approved their internal process on public act 325 on the

compliance due dates of the TAMPs. Joanna also announced that Michigan Technological University has a new course called Civil Asset Management that is a 2024 fall semester course that is potentially the first in the country.

13. **Roundtable Discussion**

1. None

14. **Next Meeting Date**

1. November 21, 2024

15. **Adjournment**

1. Motion by Erin Kuhn to adjourn the meeting.
2. Motion supported by Doug Matthews.
3. The motion passed, the meeting was adjourned at 2:53pm.

**Roll Call:**

**Present**

- Chairperson Palencia Mobley P.E.
- Co-Vice Chair Kathleen Lomako
- Co-Vice Chair Erin Kuhn
- Beverly Watts
- Charles Marshall
- Doug Matthews
- Marco Bruzzano
- John Daly III, PhD
- Joanna Johnson
- Charyl Kirkland
- Jonathan Mallek
- Daniel Lord
- Eric Swanson
- Todd White

**Absent**

- Sue McCormick
- Aaron Keatley
- Jessica Thomas (virtual attendance)

**Guests**

- Ryan Laruwe
- Emilee Madison
- Nathan Hamilton

**MIC Resolution 2024-05 (Approving Funding for Southeast Michigan Council of Governments Regional Infrastructure Coordination Hub) Roll Call:**

- Palencia Mobley, P.E. – Yes
- Erin Kuhn – Yes
- Kathleen Lomako – Yes
- Marco Bruzzano – Yes

Palencia Mobley, P.E. – Chair  
Kathleen Lomako – Vice Chair  
Erin Kuhn – Vice Chair  
Marco Bruzzano



Doug Matthews  
Beverly Watts  
Charles Marshall  
Dr. John Daly III

- John Daly III, PhD – Yes
- Beverly Watts – Yes
- Charles Marshall – Yes
- Doug Matthews – Yes

**MIC Resolution 2024-06 (Approving Michigan Infrastructure Council Legislative Report for Fiscal Year 2024) Roll Call:**

- Palencia Mobley, P.E. – Yes
- Erin Kuhn – Yes
- Kathleen Lomako – Yes
- Marco Bruzzano – Yes
- John Daly III, PhD – Yes
- Beverly Watts – Yes
- Charles Marshall – Yes
- Doug Matthews – Yes

**MIC Resolution 2024-07 (Approving MIC Council Member Research and Advising) Roll Call:**

- Palencia Mobley, P.E. – Yes
- Erin Kuhn – Yes
- Kathleen Lomako – Yes
- Marco Bruzzano – Yes
- John Daly III, PhD – Abstained
- Beverly Watts – Yes
- Charles Marshall – Yes
- Doug Matthews – Yes

## **RESOLUTION 2024 – 08**

### **Recommendations for Appointments to the Water Asset Management Council**

**WHEREAS**, Public Act 323 of 2018, the Michigan Infrastructure Council Act (the “Act”), establishes the Michigan Infrastructure Council (the “Council”) within the Michigan Department of Treasury;

**WHEREAS**, Public Act 324 of 2018 Section 5002, requires the Council to make appointments to the Water Asset Management Council (WAMC) which is housed within the Council.

**WHEREAS**, the Council’s bylaws outline the process by which the Committee will solicit interest in open positions on the WAMC and provide recommendations to the Council for approving new WAMC board members.

**WHEREAS**, the Nominations Committee met on November 18, 2024, to review candidates that had submitted applications during the public call for candidates for the member representing an authority and member representing a water association, and the candidates provided for consideration from the Michigan Association of Counties.

**THEREFORE**, be it resolved by the Council, based on the recommendation by the Nominations Committee, as follows:

1. The Council appoints Cameron Van Wyngarden as the WAMC Member representing Michigan Townships Association (MTA) for a term starting 1/1/25 and ending 12/31/27
2. The Council appoints Brian Vilmont as the WAMC Member representing a water association for a term starting 1/1/25 and ending 12/31/27
3. The Council appoints Carrie Ricker Cox as the WAMC Member representing the Michigan Association Drain Commissioners for a term starting 1/1/25 and ending 12/31/27
4. The Council appoints Jaime Fleming to fill the vacant position for a WAMC Member representing the Michigan Municipal League (MML) for a term starting 12/20/2024 and ending 12/31/26
5. This Resolution shall have immediate effect.



**\*Please note there are no proposed changes\***

## **Bylaws of the Michigan Infrastructure Council**

Reviewed on December 20, 2024

### **1. Purpose.**

The Michigan Infrastructure Council (MIC/the council) will bring together local utility and infrastructure owners, regional representatives, finance and policy experts, and state departments to coordinate infrastructure goals, safeguard investments, and endeavor to provide efficiencies to the overall infrastructure planning process to minimize the duplication of efforts.

The statutory responsibilities of the Michigan Infrastructure Council are as established in P.A. 323 of 2018, P.A. 324 of 2018 and P.A. 325 of 2018.

### **2. Membership, Chairperson and Other Officers.**

1. **Voting Members.** The council shall consist of nine appointed voting members in accordance with P.A. 323 of 2018. The voting members shall be appointed as follows
  1. Five by the Governor
  2. One by the Senate Majority Leader
  3. One by the Speaker of the House
  4. One by the Senate Minority Leader
  5. One by the House Minority Leader
2. **Nonvoting Members.** The council shall consist of nine nonvoting members in accordance with P.A. 323 of 2018.
  1. The chairperson of the Water Asset Management Council (WAMC) or his or her designee
  2. The chairperson of the Transportation Asset Management Council (TAMC) or his or her designee
  3. The director of the Department of Agriculture and Rural Development or his or her designee
  4. The director of the Department of Environmental Quality or his or her designee
  5. The director of the Department of Natural Resources or his or her designee
  6. The director of the Department of Technology, Management, and Budget or his

or her designee

7. The director of the State Transportation Department or his or her designee
  8. The State Treasurer or his or her designee
  9. The chairperson of the Michigan Public Service Commission or his or her designee
3. **Chairperson and Other Officers.** Per P.A. 323 of 2018, the council shall elect a chairperson from among its members. The council may elect other officers as it considers appropriate.
1. **Eligibility:** All voting members of the council are eligible to be Chairperson, Vice-Chairperson, or other officers.
  2. **Election of Officers:** Elections for Chairperson, Vice-Chairperson, and other officers shall be held at the Annual Meeting of the MIC or as needed to fill a vacant officer position. Election shall be by a majority vote of the attending voting MIC members at a meeting where a quorum is present.
  3. **Term of Office:** All officers' terms of office shall be for a one-year term, except as needed to fill a vacancy for the balance of the term. Officers may be reelected to additional terms by the MIC. Terms may be consecutive.
  4. **Responsibility and Dismissal:** It is the responsibility of the Chairperson and in the absence of the Chairperson, it is the responsibility of the Vice-Chairperson to chair scheduled MIC meetings, publicly represent the MIC, and speak on its behalf. If the Chairperson or the Vice-Chairperson fails to meet this responsibility, the voting membership of the MIC may dismiss the Chairperson or Vice-Chairperson by majority vote.

### 3. **Subsidiary Bodies.**

In carrying out its duties and responsibilities, the MIC may establish and abolish committees and subject matter expertise (SME) groups as it considers appropriate.

1. **Committees:** MIC committees may be comprised of voting and nonvoting MIC members, as selected by the Chairperson. Member assignments may be reviewed and changed by the MIC Chairperson as necessary during the Chairperson's term of office. Each committee shall be chaired by a voting member of the MIC. Any committee may include for support, technical, or other reasons, non-MIC members as advisory participants on the committees.
  1. **Nominations Committee:** The committee will develop and manage the evaluation and nomination process for WAMC members per Article 7. b. of these Bylaws and P.A. 324 of 2018.
    1. **Responsibilities:**
      1. Advise the council on matters pertaining to WAMC Appointments

2. Propose a slate of nominees to fill the expiring WAMC terms to the full council for consideration and vote.
  3. Propose a nominee to fill a vacancy of an unexpired term to the full council for consideration and vote.
2. **Membership.** The committee shall be comprised of five (5) members as appointed below and all five members shall have a vote on the committee for the actions of the committee.
    1. A minimum of two, but not more than three voting members of the council. One of the voting members shall be appointed as Chairperson of the Committee
    2. A minimum of two, but not more than three nonvoting members of the council, one of which shall be the WAMC Chairperson or his/her designee. The designee does not have to be a current member of WAMC but is not eligible to be nominated for the WAMC.
    3. If the vacancy under consideration is the WAMC Chairperson's appointment, the WAMC Chairperson shall recuse himself/herself as a member of the committee and the MIC Chairperson shall appoint a WAMC designee for the committee.
  2. **Subject Matter Expertise (SME) Groups:** MIC SME groups may be comprised of voting and nonvoting MIC members, as selected by the Chairperson. Furthermore, any SME group may include for support, technical, or other reasons, non-MIC members as advisory participants in the SME group. Member assignments may be reviewed and changed by the MIC Chairperson as necessary during the Chairperson's term in office.

#### 4. Meetings.

Per P.A. 323 of 2018, "the MIC shall meet at least quarterly, or more frequently at the call of the Chairperson or if requested by 3 or more members." Council meeting schedules are established by January 1 for the following annual year. The established schedules shall be made available to the public no later than the first meeting of the calendar year in compliance with the Open Meetings Act, 1976 P.A. 267, MCL 15.261 to 15.275.

1. **Organization of Meetings.** The Chairperson shall preside at all MIC meetings. In his/her absence, the Vice-Chairperson shall preside at such meeting. In the absence of both the Chairperson and Vice-Chairperson, the Chairperson shall designate another member of the MIC to preside over such meeting. If the Chairperson fails to designate such member, a voting member of the MIC shall be selected by a majority of the voting members in attendance at such meeting, and that member shall preside over the meeting.
2. **Annual Meeting.** The MIC shall designate one meeting as the Annual Meeting. The Annual Meeting shall be held no later than December 15 of that year, beginning in 2019 and reoccurring every year thereafter. The order of business at the Annual Meeting shall

include:

1. Roll Call
  2. Public Comment
  3. Approval of Agenda
  4. Approval of Minutes
  5. Election of Officers
  6. Appointment of Water Asset Management Council Members
  7. Review of Bylaws
  8. Confirmation of Meeting Schedule for the Calendar Year
  9. Conduct Other Council Business as Provided in Meeting Notice
3. **Other Meetings.** The Chairperson or the Chairperson’s designee shall develop the agenda for the meeting.
  4. **Attendance.** Voting and nonvoting members of the MIC shall attend MIC meetings in person, unless the member’s absence is due to military duty.
  5. **Public Comment.** Each scheduled MIC meeting shall include a forum for Public Comments, whereby members of the general public may address the council. Each speaker shall register to speak and be granted 3 minutes to address the council. The Chairperson may extend the speaking time, in a consistent manner, across all registered speakers.

#### 5. **Quorum and Voting.**

Per the Michigan Open Meetings Act, 1976 P.A. 267, MCL 15.261 to 15.275, a “meeting” is the convening of a public body at which quorum is present for the purpose of deliberating toward or rendering a decision of a public policy. Per P.A. 323 of 2018, a quorum as it pertains to the MIC shall be defined as, “a majority of the voting members of the Michigan Infrastructure Council and a majority of the nonvoting members of the Michigan Infrastructure Council.”

Per P.A. 323 of 2018, “an affirmative vote of the majority of the voting members of the Michigan Infrastructure Council is required for official action of the Michigan Infrastructure Council.”

#### 6. **Freedom of Information Act.**

Per P.A. 323 of 2018, “A writing created by the Michigan Infrastructure Council in the performance of an official function is subject to the freedom of information act, 1976 P.A. 442, MCL 15.231 to 15.246.”

#### 7. **Council Duties.**

1. **Council Responsibilities.** The council shall carry out the duties assigned in P.A. 323 of 2018, Section 4 by delivering the work plans, reports, and recommendations as required.

1. Within 180 days of the first meeting, the MIC shall develop a three (3) year work plan and strategy.
2. Within three (3) years of the effective date of P.A. 323 of 2018, the MIC shall begin the second phase to develop predictive analytics, a public dashboard and produce a 30-year integrated infrastructure investment and management strategy for the State of Michigan.
2. Water Asset Management Council Appointments. Per P.A. 324 of 2018, the MIC shall appoint members to the Water Asset Management Council (WAMC) in accordance with the WAMC membership requirements of P.A. 324 of 2018.
  1. For WAMC appointments from the four associations: i. Michigan Municipal League, ii. Michigan Townships Association, iii. Michigan Association of Counties, and iv. Michigan Association of Drain Commissioners:
    1. MIC will request nominations from the association(s) by September 1 of the expiration year.
    2. Nominations shall be submitted to the MIC Nominations Committee by November 15 of the expiration year.
    3. WAMC appointments will be made at the Annual Meeting.
  2. For WAMC appointments representing the four non-association positions: i. regional drinking water, wastewater, or storm water authority, ii. water infrastructure association, iii. drinking water, wastewater, or storm water asset management experience, and iv. a region:
    1. MIC will publicly request nominations for the open position(s) by September 1 of the expiration year.
    2. Nominations shall be submitted to the MIC Nominations Committee by November 1 of the expiration year.
    3. WAMC appointments will be made at the Annual Meeting.
  3. For filling the vacancy of an unexpired term, per P.A. 324 of 2018, “A vacancy on the water asset management council shall be filled in the same manner as the original appointment.”
    1. MIC will request nominations from the affected association(s) and/or for the open position(s) no more than thirty (30) days from the vacancy.
    2. Nominations shall be submitted to the MIC Nominations Committee within forty- five (45) days of the official request by MIC.
    3. WAMC appointments to fill vacancies shall be made at the next scheduled MIC meeting or at a special meeting by the request of the Nominations Committee within thirty (30) days of nominations.
    4. A vacancy shall be filled within one hundred twenty (120) days.

3. Transportation Asset Management Council Appointments. TAMC appointments will take place in accordance with P.A. 325 of 2018
4. Removal of Members of the Water Asset Management Council and Transportation Asset Management Council. Per P.A. 324 of 2018 and P.A. 325 of 2018, the MIC may remove members of the WAMC or TAMC in accordance with the respective public act.
  1. Per P.A. 324 of 2018, “A member of the Water Asset Management Council may be removed for incompetence, dereliction of duty, malfeasance during his or her tenure in office, or any other cause considered appropriate by the Michigan Infrastructure Council.”
  2. Per P.A. 325 of 2018, “A member of the Transportation Asset Management Council may be removed for incompetence, dereliction of duty, malfeasance during his or her tenure in office, or any other cause considered appropriate by the Michigan Infrastructure Council.”
  3. The MIC shall consult with the respective council before removing a member of that council.

#### **8. Staffing.**

Per P.A. 323 of 2018, “the Departments of Agriculture and Rural Development; Environmental Quality; Natural Resources; Technology, Management, and Budget; Transportation; and Treasury shall provide qualified administrative and technical staff to the Michigan Infrastructure Council.” Furthermore, “the Department of Technology, Management, and Budget shall serve as the central data storage agency for the statewide database provided for this act.”

#### **9. Bylaw Adoption and Amendments.**

An affirmative vote of the majority of the voting members of the MIC is required to adopt and amend the MIC bylaws. Proposed amendments, in final form, must be distributed to the members at least ten (10) business days prior to having them on the MIC agenda as an action item.

## **RESOLUTION 2024 – 09**

### **Michigan Infrastructure Council Fiscal Year 2025 Meeting Schedule**

**WHEREAS**, the Michigan Infrastructure Council (the “Council”) proposes a meeting schedule for Fiscal Year 2025 (FY25) at its Annual meeting on December 20, 2024.

**THEREFORE**, the Council approves the following:

**Section 1. Meeting Schedule.** All meetings will be held in-person at the State of Michigan Operation Center in Dimondale Michigan. The FY25 meeting schedule is hereby proposed as follows:

1. Q1: Thursday, March 06, 2025
2. Q2: Thursday, June 05, 2025
3. Q3: Thursday, September 04, 2025
4. Annual Meeting (Q4): Thursday, November 20, 2025

**Section 2. Public Notice.** The Council shall provide timely public notice of the meeting schedule through its website, email list, and any other appropriate channels.

**Section 3. Effective Date.** This Resolution shall take effect upon its passage.