Michigan Infrastructure Council

QUARTERLY MEETING

Michigan Infrastructure Council

Q1-2025

STATE OF MICHIGAN
OPERATIONS CENTER
MARCH 06, 2025

Palencia Mobley, P.E. – Chair
Kathleen Lomako – Vice Chair
Erin Kuhn – Vice Chair
Marco Bruzzano

Michigan Infrastructure Council

Doug Matthews
Roger Blake
Charles Marshall
Dr. John Daly III

First Quarter Meeting

March 6, 2025, from 1:00pm – 3:00pm
Michigan Department of Treasury Operations Center
7285 Parsons Dr, Dimondale, MI 48821

AGENDA

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Agenda
5. Approval of Proposed Minutes from the Q4 Meeting, December 20, 2024 (attachment 1)
6. Guest Speakers
    1. Elective Pay Primer and Program Updates from Cassie Rowlands of the Michigan Infrastructure Office Technical Assistance Center (attachment 2)
    2. Right of Way Amendment Initiative Introduction from Randy Satterfield of the NextGen Highways and the Great Plains Institute (attachment 3)
7. MIC Committee Updates (Attachments 4-10)
8. MIC Staff Updates (Attachment 11)
9. Old Business
10. New Business
    1. Bylaws Review (attachment 12)
    2. Resolution Amending FY-2025 Workplan [Resolution 2025-01] (Attachment 13)
    3. Resolution Honoring Beverly Watt's Service with the Michigan Infrastructure Council [Resolution 2025-02] (attachment 14)
11. Council Updates
    1. Water Asset Management Council
    2. Transportation Asset Management Council
12. Roundtable Discussion
13. Next Meeting Date
    1. June 05, 2025
14. Adjournment

Attachment #1- Proposed 2024 Annual Meeting Minutes

Michigan Infrastructure Council Annual Meeting

December 20, 2024
Michigan Department of Treasury Operations Center
7285 Parsons Dr, Dimondale, MI 48821

Meeting Minutes

1. Call to Order
    1. Chairperson, Palencia Mobley, P.E. called the meeting to order at 10:06am
2. Roll Call
    1. Let the record show that six (6) voting members and seven (7) non-voting members were present. A quorum was established.
3. Public Comment
    1. None
4. Approval of the agenda
    1. No discussion or amendments proposed
    2. Motion to approve the agenda
        1. Motion made by Kathleen Lomako
        2. Supported by Beverly Watts
        3. Motion carried without dissent to approve the agenda
5. Approval of Prior Meeting Minutes
    1. No proposed edits
    2. Motion to approve 2024 Q3 MIC Meeting Minutes
        1. Motion made by Erin Kuhn
        2. Supported by Charles Marshall
        3. Motion carried without dissent
6. Old Business
    1. None at this time
7. New Business
    1. Appointment of Water Asset Management Council Members [Resolution 2024-08]
        1. Motion to Consider the Resolution
            1. Motion made by Beverly Watts
            2. Supported by Doug Matthews
        2. Discussion
            1. Ryan Laruwe spoke on behalf of the nominations committee and the proposed nominations.
        3. Motion to vote on the resolution
            1. Motion made by Beverly Watts
            2. Supported by Doug Matthews
        4. Roll Call Vote
            1. Approved the resolution without dissent

2. Review of Bylaws
    1. Motion to Consider the Review of the Bylaws
        1. Motion made by Kathleen Lomako
        2. Supported by Charles Marshall
    2. No Discussion
    3. Motion to vote on the Bylaws
        1. Motion made by Kathleen Lomako
        2. Supported by Charles Marshall
    4. Roll Call Vote
        1. Approved the bylaws without dissent
3. MIC FY25 Meeting Schedule [Resolution 2024-09]
    1. Motion to Consider the Resolution
        1. Made by Beverly Watts
        2. Supported by Erin Kuhn
    2. Discussion
        1. Nathan Hamilton asked if the council would prefer 10:00am – 12:00pm or 1:00pm – 3:00pm
        2. The council members presented some time conflicts they have and agreed that 1:00pm – 3:00pm is the best times for them
    3. Motion to approve the resolution
        1. Made by Beverly Watts
        2. Supported by Erin Kuhn
    4. Roll Call Vote
        1. Approved the resolution without dissent
4. Election of Officers
    1. Chair Election
        1. Nominations
            1. Palencia Mobley, P.E.
                1. Nominated by Beverly Watts
                2. Seconded by Erin Kuhn
                3. Palencia Mobley, P.E. accepted the nomination
            2. No other nominations for Chair
        2. Discussion
            1. Palencia Mobley, P.E. spoke on her nomination for Chair and thanked the staff and council on their work this past year
        3. Election
            1. Kathleen Lomako moved to approved the nomination by vote of consensus
                1. Supported by multiple

2. The council re-elected Palencia Mobley, P.E. to serve as Chair of the Michigan Infrastructure Council from 1/1/25 – 12/31/25 without dissent

2. Vice Chair
    1. Nominations
        1. Erin Kuhn
            1. Nominated by Kathleen Lomako
            2. Supported by Palencia Mobley, P.E.
            3. Erin Kuhn accepted the nomination
        2. Kathleen Lomako
            1. Nominated by Erin Kuhn
            2. Supported by Palencia Mobley, P.E.
            3. Kathleen Lomako accepted the nomination
    2. Discussion
        1. No discussion
    3. Election
        1. Palencia Mobley, P.E. motioned to approved the Vice Chair nominees as a slate
        2. Charles Marshall supported the motion
        3. The motion carried, Erin Kuhn and Kathleen Lomako were re-elected as Co-Vice Chairs of the Michigan Infrastructure Council from 1/1/25 – 12/31/25 without dissent

8. Roundtable Discussion
    1. Annual Report
        1. Ryan Laruwe discussed the report and the year's progress
        2. Kathleen Lomako commented on the progress report Ryan Laruwe sent to the council and thanked him for the reflection of our success this year
    2. 2025-2026 Priorities
        1. Palencia Mobley, P.E. spoke on the importance of getting MIC out for 2025
    3. Interns
        1. Emilee Madison and Ryan Laruwe spoke on the interns starting in 2025
    4. AM Champion's RFP
        1. Erin Kuhn asked for an update on the AM Champions RFP
            1. Ryan Laruwe spoke on the migration of the AM Champions data into an internal learning management system (LMS) and the goal to build off an existing state contract with Cornerstone.

2. Nathan Hamilton stated that the LMS needs to be secured prior to putting the RFP out and it is anticipated to go out prior to the Q1 meeting of 2025.

9. Next Meeting Date
    1. March 6, 2025, at 1:00pm
10. Adjournment
    1. Motion by Beverly Watts to approve meeting adjournment
        1. Motion supported by Doug Matthews and Kathleen Lomako
    2. Meeting adjourned at 10:36am

Roll Call:

Present

- Chairperson, Palencia Mobley P.E.
- Co-Vice Chair, Kathleen Lomako
- Co-Vice Chair, Erin Kuhn
- Beverly Watts
- Charles Marshall
- Doug Matthews
- Bradley Sharlow – TAMC Alternate Designee
- Charyl Kirkland
- Jonathan Mallek
- Daniel Lord
- Ulrika Zay – DTMB Alternate Designee
- Eric Mullen – MDOT Alternate Designee
- Kevin Smith

Absent

- Sue McCormick
- Marco Bruzzano
- John Daly III

Guests

- Ryan Laruwe
- Emilee Madison
- Nathan Hamilton
- Aaron Keatley – Virtual Participation

MIC Resolution 2024-08 Appointment of Water Asset Management Council Members Roll Call:

- Palencia Mobley, P.E. – Yes
- Erin Kuhn – Yes
- Kathleen Lomako – Yes

- Beverly Watts – Yes
- Charles Marshall – Yes
- Doug Matthews – Yes

Review of Bylaws Roll Call:

- Palencia Mobley, P.E. – Yes
- Erin Kuhn – Yes
- Kathleen Lomako – Yes
- Beverly Watts – Yes
- Charles Marshall – Yes
- Doug Matthews – Yes

MIC Resolution 2024-09 FY25 Meeting Schedule Roll Call:

- Palencia Mobley, P.E. – Yes
- Erin Kuhn – Yes
- Kathleen Lomako – Yes
- Beverly Watts – Yes
- Charles Marshall – Yes
- Doug Matthews – Yes

Attachment #2 – Elective Pay Attachments

https://www.michigan.gov/whitmer/-/media/Project/Websites/Whitmer/Documents/MIO-TAC/Elective-Pay/Direct-Pay-101-re-do-(4).pdf?rev=9a89dd87a73d431ebdc4adfeccb29657

Elective Pay To-Do List

So you've learned about Elective Pay. What now?

Follow these concrete steps and you'll be well on your way to receiving your payment.

- [x] **Create an Elective Pay team.**
  Identify a few members of your organization who will help your organization receive its payment. This will include individuals from the finance/budget, legal, facilities, sustainability, transportation, and/or procurement teams.
- [ ] **Determine if your organization has ever filed a tax return.**
  If your organization has filed a tax return in the past, then past filings will determine your tax year.
- [ ] **Choose your tax year.**
  If your organization has not filed a tax return, determine if your organization wants to file on a fiscal year or calendar year basis. Consider when eligible projects were placed in service.
- [ ] **Find out your Employer Identification Number (EIN).**
  An organization usually has one EIN and all projects will be filed under that single EIN. If your organization does not have an EIN, it can apply for one on the IRS website.
- [ ] **Align completed projects with tax credits.**
  Assess whether your completed projects qualify for the relevant tax credits, any bonus credits, prevailing wage & apprenticeship requirements, etc. Working with a tax professional can be helpful in determining your eligible project costs, tax credit value, documentation requirements, etc.
- [ ] **Gather project data.**
  Pull together a list of all clean energy projects placed in service in the relevant tax year. Use this template from Lawyers for Good Government (L4GG) as a guide to which datapoints you will need when filing for the Investment or Production Tax Credits, for example. Use this L4GG template when filing for the Clean Vehicle Credit.
- [ ] **Complete pre-filing registration on the IRS website.**
  Follow the steps in the IRS's Pre-Filing Registration User Guide to register your projects with the IRS. The IRS recommends doing so 120 days before filing your return, to ensure enough time to receive a registration number for each project.
- [ ] **File your return with the IRS.**
  Once all projects have been placed in service and requirements met, file your organization's tax return using the registration numbers received after pre-filing.

MICHIGAN INFRASTRUCTURE OFFICE

https://www.michigan.gov/whitmer/-/media/Project/Websites/Whitmer/Documents/MIO-TAC/Elective-Pay/MIO-Elective-Pay-To-Do-List.pdf?rev=16c0880172ce4d0c84ecce48a292641b

Attachment #3 – Right of Way Amendment Attachments

NEXTGEN HIGHWAYS

FACT SHEET

November 2022

Keys to Siting and Building Transmission in Highway Rights-of-Way

Historically, there has not been a significant amount of electric transmission sited and built within highway rights-of-way (ROW) in the United States (U.S.). In some states, the law prohibits placing electric infrastructure in highway ROW. In other states, Department of Transportation (DOT) policies or rules do not allow for the placement of transmission lines within the ROW.

Wisconsin, however, has permitted and built hundreds of miles of electric transmission in highway ROW. Wisconsin state law not only allows siting transmission in the highway ROW, but it is also encouraged. Highway ROW comes second in the prioritized list of options for siting electric transmission.

Every state has its own process for planning, permitting, and building infrastructure. States considering co-locating infrastructure may need to review their procedures and make adjustments to enable an increased level of coordination as well as joint approvals. Below are a few high-level considerations for state policymakers, utilities, transmission developers, and state DOTs.

Establish statutory authority

States considering co-location of longitudinal communications or transmission infrastructure in the highway ROW may need to establish statutory authority for these uses if such authority does not already exist.

In some states, co-location in the ROW will require a legislative change. Legislative obstacles vary from state to state. In Kentucky, example, utility facilities are generally not permitted to be installed longitudinally within the ROW of the interstate or other fully controlled access highways. Arkansas has a similar prohibition specifying that Longitudinal utility facilities are not permitted inside the limits of access control of a fully controlled access highway.

In other states, where the statutes are silent on the topic of siting transmission in the highway ROW, changing legislation or regulations to explicitly encourage the relevant agencies to adopt the practice could be helpful.

Wisconsin disallowed co-location until 2003, when the legislature passed Wisconsin Act 89 establishing the following priorities for the siting of new electric transmission facilities:

1. Existing utility corridors

2. Highway and railroad corridors
3. Recreational trails
4. New corridors

The law allows utilities to locate their facilities along and across highway ROW with the written consent of the Wisconsin DOT (WisDOT). WisDOT's Utility Accommodation Policy specifically notes that electric transmission facilities may be located in the interstate and freeway ROW with specified exceptions.

Two other notable examples are Maine, which passed a law designating energy corridors for the development of transmission and other energy infrastructure along specific highway and pipeline rights-of-way, and New Hampshire, which passed a law that simultaneously authorized energy infrastructure development, designated energy infrastructure corridors and required the department of transportation to update and revise its utility accommodation manual.

Establish shared goals and priorities

State DOTs and utilities share a common purpose to provide essential services to the public. Both entities value the safety, reliability, and efficiency of the services they provide. To further the examination of co-locating infrastructure, it would be useful for DOTs and utilities to begin a dialogue by identifying common ground between them: service to the public.

States are now grappling with the challenges posed by the coming electrification of transportation and the task of building a charging infrastructure. Engaging in discussions about shared values, objectives and priorities will help each better understand the other and contribute to a fuller review of the opportunities for collocating infrastructure.

Increase interagency coordination and building trust

In Wisconsin, a Cooperative Agreement between the Public Service Commission of Wisconsin (PSCW) and WisDOT provides the necessary ground rules for the collaboration, beginning with the acknowledgement that co-location is allowed under state law. The agreement defines the planning process, coordination between the parties, and a process for resolving differences.

A key factor contributing to the efficient, cost effective, and successful siting of transmission infrastructure in highway ROW in Wisconsin is the trusting, collaborative relationship between the utilities and DOT.

In Wisconsin, when considering highway ROW for a potential transmission project, the transmission utility engages the DOT early in the process, prior to any public meetings. The two organizations discuss:

- Project concept
- Potential alignments with highways
- Project timing
- WisDOT utility permitting and accommodation requirements

As Wisconsin has found, communicating early and often about potential projects is critical to project success.

Furthermore, when proposing a transmission line route utilizing DOT ROW, the utility must provide a Constructability Report as part of the application to the PSCW. The utility drafts and submits the Report to the DOT for review and comment prior to submitting its transmission line application to the PSCW. The Report typically includes a discussion of construction practices, traffic management plans, maintenance plans, and roles and responsibilities of the utility as well as the DOT.

Consider sharing costs

One of the potential barriers to co-location is the cost burden for relocating utilities. In Minnesota, MnDOT is responsible for all utility relocation costs located in the interstate ROW.

The Minnesota DOT does not currently charge permit fees or utility license fees for use of its ROW. As a result, co-location poses a financial concern for the DOT, especially for projects with expensive infrastructure (e.g., electric transmission).

Conversely, in Wisconsin the utility is responsible for the cost of moving their facilities if they are within the highway ROW. In addition, the utility has to pay a license fee to the DOT in addition to fees for trees removed as a result of project construction. States may want to consider WisDOT's approach.

Sources

- Utilities & Rail Guidance Manual (Kentucky)
- Utility Accommodation Policy (Arkansas)

About NextGen Highways

The NextGen Highways is a collaborative initiative promoting the use of highways and other existing rights-of-way as infrastructure corridors where electric and communications infrastructure are strategically and safely co-located in existing highway right-of-way. Learn more at http://www.NextGenHighways.org

FACT SHEET

November 2022

NEXTGEN HIGHWAYS

Overview of Federal and State Policy on Siting Energy and Communications Infrastructure in Highway Right-of-Way

As state policymakers plan for investments in transportation, energy, and communications infrastructure, they do so with the knowledge that the demands on all types of infrastructure are rapidly changing.

Significant federal funding has been allocated to infrastructure in both the Investment in Infrastructure and Jobs Act (IIJA) and the Inflation Reduction Act (IRA). This funding represents an opportunity to coordinate planning across agencies to maximize the benefits of these investments.

The overview of state and federal policies below provides a snapshot of new policies that aim to promote coordinated, cost-effective, and sustainable infrastructure investments.

Current federal law

Current law provides two regulatory pathways for siting energy, alternative fueling, electrical transmission and distribution, and broadband projects in a Federal-aid highway right-of-way (ROW):

1. a project can either be given a "utility accommodation" or
2. receive approval as an "alternative use" of the highway ROW.

FHWA preference is for states to use of the state Department of Transportation (DOT) utility accommodation policy.

Laws and regulations pertaining to use of the highway right-of- way

Federal laws and FHWA regulations contained in 23 U.S.C. 109, 111, 116, and 123 and 23 CFR

parts 1, 635, 645, and 710 regulate the accommodation, relocation, and reimbursement of utilities located within the highway ROW.

- 23 U.S. Code § 109 - Standards
- 23 U.S. Code § 111 - Occupancy or use of right-of-way for non highway purposes
- 23 U.S. Code § 116 - Maintenance
- 23 U.S. Code § 123 - Rights-of-way
- 23 CFR § 645.211 - State transportation department accommodation policy requirements
- 23 CFR § 645.215(a) - Approvals
- 23 CFR §710.403 - Management - Subpart D-Real Property Management (alternative uses)
- 23 CFR §710.405 - ROW Use Agreements

FHWA guidance on alternative uses of the ROW

On April 27, 2021 the FHWA released a memorandum titled *State DOTs Leveraging Alternative Uses of the Highway Right-of-Way Guidance*. The Guidance clarified that state DOTs can leverage the highway ROW for "pressing public needs relating to climate change, equitable communications, renewable energy generation, electrical transmission and distribution projects, broadband projects, vegetation management, inductive charging in travel lanes, alternative fueling facilities, and other appropriate uses.…"

Renewable energy, alternative fueling, electrical transmission and distribution, and broadband projects, termed "Clean Energy and Connectivity" (CEC) projects can be accommodated in the ROW of a Federal-aid highway as a 'utility' or approved as 'alternate uses of the highway ROW.' The Federal definition of utility is broad. To accommodate a CEC project as a utility under 23 CFR 645, the project must meet the state's definition of what constitutes a utility. If the project meets the utility definition, then the permitting process should be addressed in the state DOT Utility Accommodation Manual (UAM).

A CEC project that does not meet the state's definition of a utility, may still use highway ROW, under 23 CFR 710, if the project qualifies under the alternative use provision. The FHWA must determine that "such occupancy, use, or reservation is in the public interest and will not impair the highway or interfere with the free and safe flow of traffic."

In 2021 the FHWA released a memorandum titled *Policy on Using Bipartisan Infrastructure Law Resources to Build a Better America*. Projects specifically identified that align with the Bipartisan Infrastructure Law–or IIJA–include those that, "future-proof our transportation infrastructure by accommodating new and emerging technologies like electric vehicle charging stations, renewable energy generation, and broadband deployment in transportation rights-of-way."

State laws and policies are changing

State laws and regulations regarding alternative uses of the highway ROW are also changing. Wisconsin has placed more than 800 miles of electric transmission within and along state and interstate ROW over the last 20 years. Maine and New Hampshire have also made changes to open their ROW to other uses.

- In 2003 Wisconsin passed Act 89 establishing existing highway ROW as a priority siting corridor for new transmission lines, second only to existing transmission corridors. Wisconsin law allows utilities to locate facilities along and across highway ROW with the written consent of the DOT.
- In 2010 Maine passed LD 1786 (An Act Regarding Energy Infrastructure Development) designating energy corridors for the development of transmission and other energy infrastructure along specific highway and pipeline rights-of-way.
- In 2016 New Hampshire passed HB 626 that simultaneously authorized energy infrastructure development, designated energy infrastructure corridors and required the department of transportation to update and revise its utility accommodation manual.

Sources

- Policy on Using Bipartisan Infrastructure Law Resources to Build a Better America
- State DOTs Leveraging Alternative Uses of the Highway Right-of-Way Guidance
- § 710.405 ROW use agreements

Upcoming Transmission Build out In Michigan. MISO Tranche 2 ($2.3 billion by 2032)

Attachment #4 – AM Tech Committee Updates

DATE: March 06, 2025

TO: MIC Members

FROM: Ryan Laruwe, Executive Director

SUBJECT: Asset Management Technology and Systems Committee

AM Tech Committee Updates

The AM Tech committee last met on November 13th and is looking to meet in the beginning of Q2 2025. Following the replacement of Beverly Watts on the council, there is an opening on the committee. Staff are working with the Chair to identify new members and a chair for the committee. If council members have questions about the committee they can reach out to Ryan Laruwe or Emilee Madison, the staff liaisons for the group.

MiDIG

The MIC is working with ATOM AI to create training videos for the MDIG application. These training videos will be housed on the MIC website. The GIS Intern, Chris Mayes has been working to refine the onboarding process for portal applicants and identifying areas that need attention to streamline the process for both staff and applicants.

MiDIG Integrations

The MIC recently finalized a data sharing agreement with MDOT Planning to integrate the 5-Year Statewide Transportation Investment Plan (STIP) into the MIC Project Portal. With the data sharing agreement in place, the MIC will work with ATOM AI (MIDIG Vendor) and MDOT to create an API connection to the portal. Due to an ongoing backlog of work within MDOT, this integration is planned to start in March and likely to wrap up in April.

We are currently working with Marco and his team at DTE to integrate capital improvement plans for DTE's electric and natural gas businesses into the Project Portal. Staff held a kickoff meeting with DTE the week of February 17.

ATOM-AI Maintenance Management Software Pilots

As part of our MIC Project Portal contract, ATOM-AI is offering free pilots for their asset management software solutions ATOM. The MIC has partnered with the City of Sault St. Marie and the Village of Brooklyn as part of this pilot with project kick-offs occurring in February. The pilot's success criteria focus on enabling communities to being able to digitize and map existing asset inventories, integrating existing work order systems and forms, and tracking asset conditions.

Attachment #5 – AM Education Committee Updates

DATE: March 06, 2025

TO: MIC Members

FROM: Erin Kuhn, Committee Chair

SUBJECT: Asset Management Education and Training Committee

AM Education Committee Updates

MIC Community Learning Center

In late 2024, MIC began the transition of our AM Champions Program from a vendor hosted learning platform, to the State's online training platform, Cornerstone LMS. The transition to the Cornerstone system will provide the MIC staff the necessary administrative and oversight functions to meet the Treasury security standards while providing the ability to develop and integrate new training modules internally moving forward. The AM Champions curriculum will be transferred to the new platform starting in March/April with plans to launch Cohort 8 this summer. After the AM Champions integration, Staff is planning on developing and integrating the following training modules in 2025:

- Asset Management for Elected Officials and Key Decision Makers
- Introduction to Rate Making and Utility Accounting

- Climate Resilience in Asset Management Planning

Asset Management Champions and Elected Officials Lead Trainer Request for Proposals

The MIC contract with the Canadian Network of Asset Managers (CNAM) for asset management (AM) training services ended in October 2024. This contract, which had been in place for five years supported the development of the Asset Management Readiness Scale (AMRS) and the AM Champions Program based on the AMRS tool. With the CNAM contract expired, the MIC is taking the opportunity to revise, enhance, and expand its approach to asset management training. We have officially released the Request for Proposals (RFP) for asset management training services with the support of the DTMB procurement team. This new RFP will not only ensure the continuation of the valuable AM Champions program but also expand training offerings lead by subject matter experts in asset management to address a critical need identified in the 30-Year Integrated Infrastructure Strategy: training for elected officials and key decision-makers. The RFP was released in February and will conclude in March. RFP responses will be reviewed by staff and the AM Education Committee chairperson with the goal of having a new contract in place by May.

Integrated Infrastructure Conference (IIC) 2026

Conference planning is also under the purview of the AM Education Committee. On February 18, the IIC Planning Committee held its first planning session. The minutes from this meeting, which are included in the next attachment, provide detailed information on the conference's decision-making process thus far. The planning committee is currently working to secure a suitable venue in Southeast Michigan that meets our needs. A final budget recommendation will be presented to the MIC during the quarterly meeting.

Attachment #6 – IIC 2026 Planning Subcommittee

Integrated Infrastructure Conference
2026 Planning Subcommittee
February 13, 2025
Meeting Minutes

- Introductions
- Roles & Expectations
- Planning Process
    - Frequency of Meetings
        - *Committee Meets Third Tuesday of the month at 10:00am*
    - Conference Planner
        - Discussion on hiring an event planner to help
- Scoping
    - Attendee Number Goal
        - 300 was decided as the target
        - Discussion
            - Goal to get more locals (dependent on time of the year)
            - Last time the conference was more transportation heavy, so depending on asset class representation it could be a lot more attendees
            - Was success last time, so no less than 230 participants as a target

- Location is in SE Michigan near airport as well to help w numbers, larger draw because of location too
- If we are choosing a location less located in the middle of the state, it can pull less from across the state
- Could check with EGLE to see how many people attended the 2017 event (Cobo/Huntington)
- SEMCOG has lists from their general conferences they hold, easily get around 300 for those

- Timeframe
  - Duration Options
    - Between two options
      - Day and a half
      - Day & half with an optional tour on second half of day with a box lunch
      - Discussion
        - Many people could drop off if we do a morning tour, would need to have something following the tour that brings people back so more will sign up for it, or have the tour include lunch
        - Would need to limit spots & RSVP for food off site, either box lunch on tour bus or if able, at the site that has been chosen
    - Discussion
      - If we are being strategic with asset class tracks, then we will be able to cover the various subjects better
      - More days, more venue rent & meal costs
  - Days of the Week
    - T/W
      - Many councils meet Mondays nights (heavier concentration of meetings), so traveling next day did not work – may want to stay away from Tuesday to accommodate the travel
      - Commissions/planning groups meet on Tuesdays as well
    - W/TH (1st choice)
      - Minimizes disruptions during a work week
    - TH/F (2nd Choice)
      - Minimizes disruptions during a work week
      - A lot of road commissions are off on Fridays, or state works flexing on Fridays
      - Can cost more

- Additional Opportunities
  - Networking reception – group is open to idea
    - Cost dependent, but open
    - Could have it sponsored/off site
    - Needs to be tied into our purpose
  - Site visit – group is open to idea
    - Needs to be tied into our purpose
    - Michigan train station, collaborative infrastructure projects, Gordie Howe Bridge, integrated projects would be best
  - Vendors – open either way (ask venues about space options, but not leaning one way or another yet)
    - Nice for financial support, but they want time/attention bc they are paying for access, they don't want to be treated as a sideshow, holding a vendor time eats up content time
    - If the vendors have a purpose of bringing something to the table, then it is useful/important to have them there
    - Could have vendors there but they support a meal (could be a second half of day 2 thing)
    - Offer a timeslot they pay to give a demo/presentation during a break or something, in between sessions
- Breakout Sessions Options
  - How many options for each time slot?
    - Dependent on the organization of subject matter
    - Group decided a minimum of 2 additional breakout rooms outside large room, ideal would be 3 additional breakout rooms in addition to large room

- Venue
  - Type of Venue – group is ok with hotel venue
    - Nice to have a conference at a hotel (especially in a more densely populated city)
  - Time & Place
    - Target for Q3/Q4 2026 in Detroit
      - Will need to compare to schedules with large venues downtown (Little Caesars, Ford Field…)
      - May want to avoid downtown because of attendance & parking, competing with other events
      - Eastbound lanes of the Walter P. Reuther Freeway will close between Lahser Road in Southfield and I-75 in Royal Oak starting March 1; this closure will last until late 2027 as part of the final

phase of the sweeping "Restore the Reuther" project. – will impact some of the metro areas including royal oak and Southfield
        - Commitment to holding next conference in northern MI
    - Venue Leads Discussion & Places they enjoyed
        - Kelly sending over list from SEMCOG past conferences, Cynthia has shared a list as well
        - If anyone has any other leads email Emilee
    - What secondary locations in Southeast Michigan would people be willing to consider?
        - TAMC is working to decide if they want a conference this year – they will update the group with the location if they do choose to have one in 2025
        - Suburban Detroit/Metro Detroit
            - Group is fine with this, will be dependent on pricing/parking
- Next Meeting on March 18th, will discuss
    - Theme
    - Registration cost
    - Program (Number of breakout session)
- Action Items
    - Nathan – revisit & discuss the Conference Planner (RFP) Plan
    - Committee will review email with tentative budget & give opinions/approvals
        - $35-40k last year, looking for same this coming conference (more if including a conference planner)
            - Palencia – closer to $50-$75k dependent on our chosen location, can offset this with registration costs and sponsorships
    - Meeting to discuss with MDOT the budget specifics – Emilee/Nathan will send out an invite
    - Nathan will confirm with Council leadership their opinions on sponsorships & hosting joint seminar in conjunction with the conference again
    - Emilee will schedule the reoccurring the meetings
    - Kelly sharing the conference venue list from SEMCOG
        - Volunteers to call venues: Emilee, Nathan, Beth, Cynthia
        - Emilee will send out an email with the scoping information needed for calling the venues & create a spreadsheet to track & compare options
        - Group will decide on venue at next meeting or via email

Palencia Mobley, P.E. – Chair
Kathleen Lomako – Vice Chair
Erin Kuhn – Vice Chair
Marco Bruzzano

Michigan Infrastructure Council

Doug Matthews
Roger Blake
Charles Marshall
Dr. John Daly III

Attachment #7 – RFF Committee Updates

DATE: March 06, 2025

TO: MIC Members

FROM: Kathleen Lomako, Committee Chair

SUBJECT: Rates, Funding, and Finance Committee

RFF Committee Updates

As MIC stated in our 30-Year Integrated Infrastructure Strategy a robust system for pricing and revenue generation is fundamental to sound asset management practices.
Implementing effective rate structures requires knowledgeable infrastructure administrators and policy makers.

To accomplish this our committee's first task is developing educational offerings and materials. The Rates, Funding, and Finance (RFF) Committee has begun work developing an introduction to ratemaking course and other educational materials on rates in partnership with Michigan State University (MSU). In tandem with the development of these programs, the group is working to enhance their internal knowledge of subjects by seeking out experts to speak with the group and other educational resources to share with the group.

The RFF committee met with the MSU Team on January 7th to go over introductions and get an understanding of the desired scope for the intro course. Following this meeting, staff reconnected with MSU to draft a survey to collect opinions from the group to integrate into the curriculum outline formulation. After collecting responses, staff shared the results with the team from MSU to utilize during the outline creation. Alongside this, the MIC Executive Director, Ryan Laruwe, has been working with MSU as well to develop a statement of work to allocate dollars

to the program. Built into this would be the opportunity for additional shortform virtual content that could be utilized in the learning platform that the AM Champions program is hosted on.

The RFF committee will meet on the morning of March 6th, prior to the 2025 Q1 MIC meeting to discuss progress on this initiative and explore other educational opportunities for the group to pursue.

I would like to thank Chairperson Palencia Mobley, P.E. for appointing me as chair of the RFF committee. After WAMC Leadership changes and subsequent MIC nonvoting member changes, Sue McCormick has agreed to remain a part of the group as a subject matter expert. I look forward to leading the committee and would like to thank all the group members for their time. If you have any questions about the committee, you can reach out to myself or Emilee Madison, the staff liaison for the group.

Attachment #8 – CAR Committee Updates

DATE: March 06, 2025

TO: MIC Members

FROM: Doug Matthews, Committee Chair

SUBJECT: Climate Adaptation and Resilience Committee

CAR Committee Updates

The Climate Adaptation and Resilience (CAR) Committee has met a few times since the MIC 2024 Annual Meeting to finalize its strategic planning process and begin to work on initiatives for the year.

Strategic Planning

With administrative support from the Michigan Department of Treasury's lean process improvement section, Jackson Mahnke assisted the group with planning sessions and collected data post meetings. Outcomes of this work include an expertise matrix that outlined the groups knowledge base, potential areas to pull in subject matter experts based on matrix gaps, a purpose and vision statement for the committee, and priorities the members have for the committee's scope.

- **Purpose Statement** - To provide tools, resources and knowledge that will advance practices for planning and developing infrastructure that is resilient and adaptive to the impacts of changing weather patterns and extreme weather events.
- **Vision Statement** - Policies, practices and investments to support resilient infrastructure will be widely adopted at the state and local level, mitigating risk to communities and reducing the financial and human impacts of changing weather over time.
- **Scope of Committee**

1. Research and Data Collection
2. Risk Assessments
3. Outreach and Public Awareness
4. Education
5. Legislative Advocacy
6. Funding

- **Committee Name Change** – The group feels that the committees name should be amended. At the next meeting they hold, new potential group names will be discussed and presented to the MIC Chairperson to make the final decision.

Elective (Direct) Pay Program

In partnership with the MIC, the Technical Assistance Center in MIO launched the **Elective (Direct) Pay Program** with multiple office hour **webinars** and resources in December 2025 - see their website for more resources. This program provides federal tax preparation services to communities and non-profits that install clean energy technologies (solar, EV chargers, electric vehicles, methane digesters, etc.) that qualify for direct pay tax credits under the Inflation Reduction Act (IRA). Eligible entities can receive cash rebates from the federal government ranging from 6% to 70%, depending on qualifying criteria.

In the initial application window for 2024 projects, the program selected five local governments applications—Marquette Township, Ishpeming Township, Sands Township, and Munising Township and City of East Lansing—to support with their tax credit applications. Additional communities may be selected based on funding availability.

The MIC plans to leverage this program to advance the Lean and Green Infrastructure Actions outlined in the 30-Year Integrated Infrastructure Strategy. Cassie Rowlands, the program contractor for the Elective Pay Program has volunteered to speak with the Council during our Q1 meeting to field questions on the program and give updates on the communities selected.

Right of Way (ROW) Amendment Project

Staff from the MIC met with staff from MDOT, MI-HI, and the Michigan Department of Education to discuss the current ROW policy for broadband and possible ways to amend current policies to help with the implementation of BEAD projects. Also, opportunities to utilize MiDIG for permitting and BEAD project mapping were discussed.

After successful preliminary conversations internal to State of Michigan Agencies, MIC Executive Director, Ryan Laruwe reconnected with the Great Plains Institute on the initiative they served on a panel for at the Integrated Infrastructure Conference. Staff from the MIC discussed what a partnership would look like moving forward an amendment to enable the ability for electric transmission providers to consider placing high voltage transmission lines in the interstate right of way and amendments to remove barriers for broadband providers to better utilize the Right of Way in preparation for the BEAD program rollout. Having developed a successful coalition in Minnesota, the Great Plains Institute in partnership with NextGen Highways has offered to support similar efforts within Michigan in partnership with the MIC.

Randy Satterfield, of NextGen Highways, has been asked to be a guest speaker at the MIC Q1 meeting to discuss how this initiative could be implemented in Michigan and seek the support of the full council in its efforts. Following the council's support of this program, the committee will meet in Q2 to introduce themselves to NextGen Highways and begin the process.

Attachment #9 - Communications Committee Updates

DATE: March 06, 2025

TO: MIC Members

FROM: Nathan Hamilton, Program Manager

SUBJECT: Communications Committee

Communications Committee Updates

The Communications Committee met on February 26. Please see meeting minutes following the written update.

30-Year Integrated Infrastructure Strategy Release and Outreach

After two years of development and refinement, the MIC has released its inaugural 30-Year Integrated Infrastructure Strategy. The finalized Strategy is now downloadable on the MIC website, and the MIC is actively working on a complimentary case study website to highlight statewide leaders and partners in our initiatives and track progress with our priority actions. To increase awareness and thank those who participated in its development, the MIC is working to schedule statewide Asset Management Workshops with support from our regional partners. These outreach events will be held throughout the summer across the state. They will focus on outlining the next steps for implementing the strategy actions and providing program updates and accomplishments since our last regional outreach in 2018/2019 when the MIC was first created.

2025 Communications Strategy

Since the approval of the MIC and MIO MOU, the strategic communications firm Moment Strategies has worked diligently and effectively to support the MIC in developing and executing communication plans and strategies. These efforts aim to raise awareness of asset management in the state, educate stakeholders, and enhance MIC messaging and branding. Moment Strategies has also worked with MIC staff to develop the communication priorities for 2025. The priorities include a focus on increasing awareness of the MIC and fostering support for the 30-year integrated infrastructure strategy, as well as the items below.

- Highlight AM Champions
    - Finalize AM Champions video
    - Develop AM Champions success stories
    - Launch AM Champions for elected officials
- Develop consistent social media content for LinkedIn
- Send quarterly newsletters
- Create informational videos about key programs and initiatives
- Pitch trade publications
- Draft op-ed for Infrastructure Week (May 12-16)
- Provide an update on MiDIG
- Promote TAMC conference

MIC Communications Committee

Meeting Minutes

Date: Wednesday, February 26, 2025

Time: 10:00 AM – 11:00 AM

Attendees: Palencia Mobley, P.E., Erin Kuhn, Aaron Keatley

Absent: Marco Bruzzano

Guest: Rachel Felice, Moment Strategies

MIC Staff: Nathan Hamilton, Adam Frost

1. Moment Strategies Presentation
    a. In 2024, goals were met to reintroduce the MIC to target audiences and increased awareness highlighting topics and people that are important to MIC activities. Rebranding included brand and logo guides, highlighting Palencia Mobley, P.E., promoting AM Champions program, informing legislators and local leaders, designing videos on various aspects of the MIC, and media coverage.

   b. 2025 goals include communicating value to the public and stakeholders to highlight stories and impact of MIC programs. This includes assisting in social media content, quarterly newsletters, informational videos, conferences, and reaching out to associated partners (MML, MTA, SEMCOG, etc.).
   c. Ensure committee members are updated on information (news releases and updates).
2. **Decide** MIC Communications Subcommittee Roles and Responsibilities
   a. MIC Staff
      i. Schedule meetings, develop agendas, minutes, facilitate discussion, manage communication contracts, propose recommendations to the committee, etc.
   b. Committee
      i. Oversee and addresses topics that relate to committee members in terms of press releases.
      ii. Provide reports at quarterly meetings
      iii. To serve as an advisory role but will also provide support to meet MIC operational needs (i.e. speaking engagements)
3. **Discuss** MIC Communication Subcommittee Goals
   a. 30-Year Integrated Infrastructure Strategy Outreach
      i. Present information at various conferences. Promote AM Champions at conferences (when applicable).
4. **Discuss** Bylaws
   a. MIC staff will review bylaws to see if there is a need to add clarifying language concerning publicly representing the MIC.
5. **Decide** MIC Communications Chairperson
   a. MIC staff will contact Marco Bruzzano to see if he is willing to serve as chair for communications.
6. **Decide** MIC Communications meeting cadence
   a. Committee decided to meet quarterly at the end of the month prior to quarterly meetings.

Palencia Mobley, P.E. – Chair
Kathleen Lomako – Vice Chair
Erin Kuhn – Vice Chair
Marco Bruzzano

Michigan Infrastructure Council

Doug Matthews
Roger Blake
Charles Marshall
Dr. John Daly III

Attachment #10 – Overview of Committees

MIC Q4 Committee Updates

COMMITTEE	STAFF LEAD	MIC MEMBERS	NEXT MEETING	CURRENT PROJECTS & UPDATES	EVENTS
Administration (ADMIN)	Nathan	Erin Kuhn, Kathleen Lomako, Palencia Mobley, Ryan Buck & Cameron Van Wyngarden	April 03, 2025	• Legislative Outreach on 30-Year • Discussing an Open Meetings Exception Request • Alignment of Strategic Planning	-
Nominations (NOMS)	Emilee	John Daly III, Kevin Smith, Charyl Kirkland, & Cameron Van Wyngarden	TBD - End of Q2	• Pending Bylaw Approval, Group will work on the Call for Nominations that will go out in August at their next meeting	-
Communications (COMS)	Nathan	Marco Bruzzano, Aaron Keatley, Palencia Mobley, & Erin Kuhn	TBD - End of May	• Selected members will represent the MIC at 2025 conferences • Conference Planning Subcommittee: Securing a Venue	-
AM Education (AM Ed)	Nathan	Erin Kuhn, Todd White, & Palencia Mobley	March 07, 2025	• AM Education chairperson will serve on the Joint Evaluation Committee to review MIC Education and training RFP's	-
Rates, Funding, & Finance (RFF)	Emilee	Kathleen Lomako, Palencia Mobley, Marco Bruzzano, & John Daly III	March 06, 2025	• Curriculum Development for the Intro to Ratemaking Course in partnership with MSU • Issue Scoping and Research	-
Climate Adaptation & Resilience (CAR)	Emilee	Doug Matthews, Chuck Marshall, Jonathan Mallek, Dan Lord, & John Daly III	TBD – Q2	• Strategic Planning • Beginning Right of Way Project in Partnership with NextGen Highways/Great Plains Institute	-
AM Systems and Tech (AM Tech)	Ryan	Eric Swanson, Todd White, & Palencia Mobley	TBD – Q2	• Identifying Communities for ATOM-AI Pilot • Progressing on MDOT & DTE Integrations into MiDIG	-

Palencia Mobley, P.E. – Chair
Kathleen Lomako – Vice Chair
Erin Kuhn – Vice Chair
Marco Bruzzano

Michigan Infrastructure Council

Doug Matthews
Roger Blake
Charles Marshall
Dr. John Daly III

Attachment #11 – Staff Update

Michigan Infrastructure Council
Staff Updates
Q1 2025

Administrative Updates

Appointments Update: On February 10, the Governor made three appointments to the MIC. Congratulations to Marco Bruzzano and Erin Kuhn on their re-appointments to the Council. Welcome to the MIC, Roger Blake, CEO of Merit Networks and 21st Century Infrastructure Commission alumnus. There is currently one vacancy remaining within the voting membership (House Minority Leader - Ranjeev Puri), Staff is working with his office to identify and fill the vacancy.

MIC Internships: In early January the MIC welcomed two interns to the team, Christopher Mayes and Adam Frost. As we look to expand our programming in 2025 and begin the implementation of the 30-Year Integrated Infrastructure Strategy, we are excited to have support from Christopher and Adam. Christopher will be mainly focused on supporting the build out and operations of the MIC Project Portal, while Adam will work closely with Emilee and Nathan on our education programs and communications strategies. The internship program runs through April 2025.

Small Towns and Rural Development Conference (June 9-11, 2025): In late 2024, the MIC Staff submitted an abstract for a presentation on the MIC 30-Year Integrated Infrastructure Strategy at the Small Towns and Rural Development Conference at Crystal Mountain Resort. Staff was informed in January that the abstract had been selected by the conference steering committee. Staff will be working with MIC leadership to develop the slide deck for the presentation.

WAMC Strategic Planning – Public Sector Consultants (PSC): In 2024, the MIC provided funding for WAMC to develop a strategic plan for the Council that outlines priority actions and objectives for the Council. MIC staff participated in 2 workshops in Lansing supporting its development and helping to align actions with the MIC's 30-Year Integrated Infrastructure Strategy. The plan is near finalization and will be circulated to MIC members for comment and feedback prior to final publication.

Joint Programing

Michigan Infrastructure Office (MIO) Technical Assistance Center (TAC) - Asset Management Readiness Workshops: Since 2024, the MIC has partnered with the MIO TAC to provide entities that were unable to receive grant awards from the TAC opportunities to improve future grant applications through asset management. With the support of Rawlins Infrastructure Consulting, interested parties are offered in-person AMRS workshops and facilitated cross-department asset management discussions on the importance of asset management. Since its

inception, the MIC has provided 4 community workshops (Allegan County Road Commission, Huron County Road Commission, City of Rochester Hills, and City of Sault St. Marie). MIC staff is currently scheduling 2025 workshops statewide with the City of Traverse City, City of Manton, and the City of Wakefield.

External Stakeholder Meetings

Michigan High Speed Internet Office (MI-HI): In January, MI-HI received final approval of eligible locations for the BEAD program from the National Telecommunications and Information Agency (NTIA). Eligible locations are available on the following **map.** In addition, MIHI began accepting **BEAD program applications** on Jan. 9 and the application period will remain open until April 9, 2025. Once awards are granted for the program, the MI-HI and MIC will collaborate to integrate broadband construction maps from grant awardees into the MIC Project Portal as part of the grant requirements. Local governments and private infrastructure owners using the Portal will have the ability to review construction plans in their area and coordinate construction activities with broadband providers where possible.

EGLE Office of Climate and Energy: In February, we met with Dr. Joy Wang the program director of Michigan's Solar for All (SFA) program. SFA is a $156M grant received by EGLE to accelerate the deployment of rooftop solar, community solar, and energy storage, provide resources for home upgrades like roof repairs that enable households to host rooftop solar, and partner with the Department of Labor and Economic Opportunity to invest in workforce development in targeted communities.

Asset Leadership Network (ALN) – Webinar with MIC: On February 13th the MIC Executive Director was asked to participate in the Asset Leadership Networks Th@3 program to discuss the recent release of the 30-Year Integrated Infrastructure Strategy. The program was held in partnership with the Institute of Asset Management (IAM) and showcases asset management projects worldwide.

Michigan Association of Regions (MAR) – Regional Infrastructure Coordination Hubs (RICH): The MIC Staff has been working with MAR regions to expand the RICH Hubs action plan of the 30-Year Integrated Infrastructure Strategy. After discussing the project at their December meeting, MAR has begun developing projects for consideration by the MIC. Once a final list of proposed projects is provided, the MIC will begin executing memorandums of understanding (MOU) with the regions to support initiatives.

Michigan Municipal Service Agency (MMSA): MIC Staff met with MMSA Director Samantha Harkins to discuss opportunities to streamline asset management service contracts for municipal governments using the MMSA. The MMSA can exercise the common powers, privileges, and authority of the parties to engage in cooperative activities with other public agencies including contracting activities. The MMSA is looking to launch a "Civic Marketplace" which will seek to streamline procurement processes for local governments across the nation providing access to services, software and tools through standardized contracts and bulk purchasing agreements. Contracting was identified as a significant barrier to technology adoption at small municipalities during the development of the 30-Year Strategy. A similar system has been implemented in **Texas and can be viewed here.**

Attachment #12 – Bylaws Review

Michigan Infrastructure Council

Bylaws

** proposed amendments highlighted in yellow **

ARTICLE 1. Adoption of Bylaws

The Michigan Infrastructure Council adopts these Bylaws to govern its organization and operations pursuant to the Michigan Infrastructure Council Act, ("the Act") Act No. 323 of 2018.

ARTICLE 2. Purpose

The Michigan Infrastructure Council (MIC/the council) will bring together local utility and infrastructure owners, regional representatives, finance and policy experts, and state departments to coordinate infrastructure goals, safeguard investments, and endeavor to provide efficiencies to the overall infrastructure planning process to minimize the duplication of efforts.

The statutory responsibilities of the Michigan Infrastructure Council are as established in P.A. 323 of 2018, P.A. 324 of 2018 and P.A. 325 of 2018.

ARTICLE 3. Council Member Terms

The members of the Council, their terms of office, and the method of selecting the members shall be as set forth in Sections 3 (1) and (2) of the Act. Appointed members of the Council serve at the pleasure of, and may be removed by, their respective appointing officials.

ARTICLE 4. Membership, Chairperson and Other Officers

Section 4.1 - Voting Members

The council shall consist of nine appointed voting members in accordance with P.A. 323 of 2018. The voting members shall be appointed as follows:

1) Five by the Governor
2) One by the Senate Majority Leader
3) One by the Speaker of the House
4) One by the Senate Minority Leader
5) One by the House Minority Leader

Section 4.2 - Nonvoting Members

The council shall consist of nine nonvoting members in accordance with P.A. 323 of 2018.

1) The chairperson of the Water Asset Management Council (WAMC) or their designee
2) The chairperson of the Transportation Asset Management Council (TAMC) or their designee
3) The director of the Department of Agriculture and Rural Development or their designee
4) The director of the Department of Environmental Quality or their designee
5) The director of the Department of Natural Resources or their designee
6) The director of the Department of Technology, Management, and Budget or their designee
7) The director of the State Transportation Department or their designee
8) The State Treasurer or their designee
9) The chairperson of the Michigan Public Service Commission or their designee

Section 4.3 - Non-Voting Member Alternate Designations

If a non-voting member is anticipating being absence from a meeting, they are expected to identify someone to attend in their absence and submit the signed alternate designee form to the MIC Executive Director at least 3 days prior to the meeting. A new form must be submitted each time a non-voting member is expecting to be absent at a meeting.

Section 4.4 - Chairperson and Other Officers

Per P.A. 323 of 2018, the council shall elect a chairperson from among its members. The council may elect other officers as it considers appropriate.

1) Eligibility: All voting members of the council are eligible to be Chairperson, Vice-Chairperson[s], or other officers.
2) Election of Officers: Elections for Chairperson, Vice-Chairperson[s], and other officers shall be held at the Annual Meeting of the MIC or as needed to fill a

vacant officer position. Election shall be by a majority vote of the attending voting MIC members at a meeting where a quorum is present.

3) Term of Office: All officers' terms of office shall be for a one-year term, except as needed to fill a vacancy for the balance of the term. Officers may be reelected to additional terms by the MIC. Terms may be consecutive.
4) Responsibility and Dismissal: It is the responsibility of the Chairperson and in the absence of the Chairperson, it is the responsibility of the Vice-Chairperson[s] to chair scheduled MIC meetings, publicly represent the MIC, and speak on its behalf. If the Chairperson or the Vice-Chairperson[s] fails to meet this responsibility, the voting membership of the MIC may dismiss the Chairperson or Vice-Chairperson[s] by majority vote.

Section 4.5 - Subsidiary Bodies

In carrying out its duties and responsibilities, the MIC may establish and abolish committees and subject matter expertise (SME) groups as it considers appropriate.

MIC committees may be comprised of voting and nonvoting MIC members, as selected by the Chairperson. Member assignments may be reviewed and changed by the MIC Chairperson as necessary during the Chairperson's term of office. Each committee shall be chaired[co-chaired] by a voting member of the MIC whom the Chairperson designates. Any committee may include for support, technical, or other reasons, non-MIC members as advisory participants on the committees.

1) Nominations Committee
   The committee will develop and manage the evaluation and nomination process for WAMC members per Article 7. b. of these Bylaws and P.A. 324 of 2018.

   a. Responsibilities.
      i. Advise the council on matters pertaining to WAMC appointments.
      ii. Propose a slate of nominees to fill the expiring WAMC terms to the full council for consideration and vote.
      iii. Propose a nominee to fill a vacancy of an unexpired term to the full council for consideration and vote.
   b. Membership. The committee shall be comprised of five (5) members as appointed below and all five members shall have a vote on the committee for the actions of the committee.
      i. A minimum of two, but not more than three voting members of the council. One of the voting members shall be appointed as Chairperson of the Committee.

ii. A minimum of two, but not more than three nonvoting members of the council, one of which shall be the WAMC Chairperson or his/her designee. The designee does not have to be a current member of WMAC but is not eligible to be nominated for the WAMC.
iii. If the vacancy under consideration is the WAMC Chairperson's appointment, the WAMC Chairperson shall recuse himself/herself as a member of the committee and the MIC Chairperson shall appoint a WAMC designee for the committee.

2) Subject Matter Expertise (SME) Groups

SME groups may be comprised of voting and nonvoting MIC members, as selected by the Chairperson. Furthermore, any SME group may include for support, technical, or other reasons, non-MIC members as advisory participants in the SME group. Member assignments may be reviewed and changed by the MIC Chairperson as necessary during the Chairperson's term in office. The Chairperson of the Council shall appoint a chair[s] for these groups and is subject to changes depending on the chairperson's discretion.

ARTICLE 5. Meetings

Per P.A. 323 of 2018, "the MIC shall meet at least quarterly, or more frequently at the call of the Chairperson or if requested by 3 or more members." Council meeting schedules are established by January 1 for the following annual calendar year. The established schedules shall be made available to the public no later than the first meeting of the calendar year in compliance with the Open Meetings Act, 1976 P.A. 267, MCL 15.261 to 15.275.

Section 5.1 - Organization of Meetings

The Chairperson shall preside at all MIC meetings. In their absence, the Vice-Chairperson[s] shall preside at such meeting. In the absence of both the Chairperson and Vice-Chairperson[s], the Chairperson shall designate another member of the MIC to preside over such meeting. If the Chairperson fails to designate such member, a voting member of the MIC shall be selected by a majority of the voting members in attendance at such meeting, and that member shall preside over the meeting.

Section 5.2 - Annual Meeting

The MIC shall designate one meeting as the Annual Meeting. The Annual Meeting shall be held no later than December 31 of that year, beginning in 2019 and reoccurring every year thereafter.

The order of business at the Annual Meeting shall include:

1) Roll Call
2) Public Comment
3) Approval of Agenda
4) Approval of Minutes
5) Election of Officers
6) Appointment of Water Asset Management Council Members
7) Review of Bylaws
8) Confirmation of Meeting Schedule for the Calendar Year
9) Conduct Other Council Business as Provided in Meeting Notice

Section 5.3 - Other Meetings

The Chairperson or the Chairperson's designee shall approve the agenda for the meeting. If a quorum of voting and nonvoting members is present the meeting shall abide by the Open Meetings Act rules.

Section 5.4 – Attendance

To be counted towards quorum, both voting and nonvoting members of the MIC shall attend MIC meetings in person, unless the member's absence is due to military duty. Voting and Nonvoting members of the Council shall inform MIC staff of any expected absences from quarterly meetings as soon as they are aware of them.

Section 5.5 - Public Comment

Each scheduled MIC meeting shall include a forum for Public Comments, whereby members of the general public may address the council. Each speaker shall register to speak and be granted 3 minutes to address the council. The Chairperson may extend the speaking time, in a consistent manner, across all registered speakers.

Section 5.6 - Quorum and Voting

Per the Michigan Open Meetings Act, 1976 P.A. 267, MCL 15.261 to 15.275, a "meeting" is the convening of a public body at which quorum is present for the purpose of deliberating toward or rendering a decision of a public policy. Per P.A. 323 of 2018, a quorum as it pertains to the MIC shall be defined as, "a majority of the voting members of the Michigan Infrastructure Council and a majority of the nonvoting members of the Michigan Infrastructure Council."

Section 5.7 - Freedom of Information Act

Per. P.A. 323 of 2018, "A writing created by the Michigan Infrastructure Council in the performance of an official function is subject to the freedom of information act, 1976 P.A. 442, MCL 15.231 to 15.246."

Section 5.8 – Minutes

Minutes of all the Council meetings, including all votes, shall be kept on file in the Department of Treasury and be made available to the public, in compliance with the Open Meetings Act, Act No. 267, Michigan Public Acts of 1976 and the Freedom of Information Act, Act No. 442, Michigan Public Acts of 1976.

Proposed minutes for a Council meeting shall be posted within eight business days following the meeting. The minutes shall be corrected and approved at the succeeding meeting. If amended, the public record will be corrected to reflect the approved meeting minutes.

Section 5.9 - Manner of Voting

Per P.A. 323 of 2018, "an affirmative vote of the majority of the voting members of the Michigan Infrastructure Council is required for official action of the Michigan Infrastructure Council."

The voting on a resolution or substantive business manner shall be held by a roll call vote and the record will be reflected in the minutes, with the option for voting members to abstain. Abstaining from a vote will be counted towards the majority opinion.

The voting on all other procedural or non-substantive manners at a meeting of the Council shall be held by the chairperson asking for all those in favor and all those opposed, with no option to abstain and the votes will not be recorded in the meeting minutes, unless a member requests a roll call vote, in which members can then abstain. In the case of a roll call vote, the members vote shall be recorded in the minutes of that meeting.

Section 5.10 - Resolutions and Effective Date

All resolutions shall be in writing and shall be kept on file in the Department of Treasury. Resolutions shall become effective on the day of passage, upon adjournment of the meeting, unless otherwise stated in the resolution.

ARTICLE 6. Council Duties

Section 6.1 – Legislative Responsibilities

The council shall carry out all of the duties assigned in P.A. 323 of 2018, Section 4 by delivering the work plans, reports, and recommendations as required.

1) Within 180 days of the first meeting, the MIC shall develop a three (3) year work plan and strategy.
2) Within three (3) years of the effective date of P.A. 323 of 2018, the MIC shall begin the second phase to develop predictive analytics, a public dashboard and produce a 30-year integrated infrastructure investment and management strategy for the State of Michigan.

Section 6.2 - Water Asset Management Council Appointments

Per P.A. 324 of 2018, the MIC shall appoint members to the Water Asset Management Council (WAMC) in accordance with the WAMC membership requirements of P.A. 324 of 2018.

1) For WAMC appointments from the four associations: Michigan Municipal League, Michigan Townships Association, Michigan Association of Counties, and Michigan Association of Drain Commissioners:
    a. MIC will request nominations from the association[s] by August 1 of the expiration year.
    b. Nominations shall be submitted to the MIC Nominations Committee by September 30 of the expiration year.
    c. WAMC appointments will be made at the Annual Meeting.
2) For WAMC appointments representing the four non-association positions: regional drinking water/wastewater/storm water authority, water infrastructure association, drinking water/wastewater/storm water asset management experience, and a region:
    a. MIC will publicly request nominations for the open position(s) by August 1 of the expiration year.
    b. Nominations shall be submitted to the MIC Nominations Committee by September 30 of the expiration year.
    c. WAMC appointments will be made at the Annual Meeting.
3) For filling the vacancy of an unexpired term, per P.A. 324 of 2018, “A vacancy on the water asset management council shall be filled in the same manner as the original appointment.”
    a. WAMC members who vacate position prior to the end of their term will deliver letter of resignation to the MIC.

b. MIC will request nominations from the affected association(s) and/or for the open position[s] no more than thirty (30) days following the receipt of the written resignation.
c. Nominations shall be submitted to the MIC Nominations Committee within forty- five (45) days of the official request by MIC.
d. WAMC appointments to fill vacancies shall be made at the next scheduled MIC meeting or at a special meeting by the request of the Nominations Committee within thirty (30) days of the request.
e. A vacancy shall be filled within one hundred twenty (120) days following the receipt of written resignation.

Section 6.3 - Transportation Asset Management Council Appointments

TAMC appointments will take place in accordance with P.A. 325 of 2018

Section 6.4 - Removal of Members from the Transportation Asset Management Council and Water Asset Management Council

Per P.A. 324 of 2018 and P.A. 325 of 2018, the MIC may remove members of the WAMC or TAMC in accordance with the respective public act.

1) Per P.A. 324 of 2018, “A member of the Water Asset Management Council may be removed for incompetence, dereliction of duty, malfeasance during his or her tenure in office, or any other cause considered appropriate by the Michigan Infrastructure Council.”
2) Per P.A. 325 of 2018, “A member of the Transportation Asset Management Council may be removed for incompetence, dereliction of duty, malfeasance during his or her tenure in office, or any other cause considered appropriate by the Michigan Infrastructure Council.”
3) The MIC shall consult with the respective council’s leadership before removing a member of that council.

Section 6.5 - Staffing

Per P.A. 323 of 2018, “the Departments of Agriculture and Rural Development; Environmental Quality; Natural Resources; Technology, Management, and Budget; Transportation; and Treasury shall provide qualified administrative and technical staff to the Michigan Infrastructure Council.” Furthermore, “the Department of Technology, Management, and Budget shall serve as the central data storage agency for the statewide database provided for this act.”

ARTICLE 7. Miscellaneous Provisions

Section 7.1 - Fiscal Year

The fiscal year of the Council shall be the same as the State of Michigan's fiscal year.

Section 7.2 - Conflict of Interest

Members of the Council and contractors or agents of the Council shall be subject to the provisions of Act No. 317, Michigan Public Acts of 1968 and Act No. 318, Michigan Public Acts of 1968 as well as any ethics policy adopted by the Council.

Section 7.3 - Conflict with the Act

To the extent that there is any conflict between these Bylaws and the Act or the underlying statutes, the Act and the underlying statutes shall control.

Section 7.4 - Ethical Duties

Members of the Council and contractors or agents of the Council shall be subject to the provisions of the State Ethics Act, Act No. 196, Michigan Public Acts of 1973 as well as any ethics policy adopted by the Council.

ARCTICLE 8. Adoption, Amendment and Suspension of Bylaws

Section 8.1 – Adoption

To adopt or amend the MIC bylaws, a majority vote from the voting members of the MIC is required. Final versions of proposed amendments must be distributed to the members at least eight (8) business days prior to the meeting they are set to be discussed and amended at.

Section 8.2 - Amendment[s]

These Bylaws may be amended by resolution adopted by the affirmative vote of a majority of the voting members. Advance notice of motions to amend the Bylaws need not be given.

Section 8.3 – Suspension

Any and all of the provisions of the Bylaws, except those required by state law, may be suspended by the affirmative vote of a majority of the members.

Palencia Mobley, P.E. – Chair
Kathleen Lomako – Vice Chair
Erin Kuhn – Vice Chair
Marco Bruzzano

Michigan Infrastructure Council

Doug Matthews
Roger Blake
Charles Marshall
Dr. John Daly III

Resolution 2025-01
Resolution Updating the Fiscal Year 2025 Workplan

WHEREAS, Public Act 323 of 2018, the Michigan Infrastructure Council Act (the "Act"), established the Michigan Infrastructure Council (the "Council") within the Michigan Department of Treasury to develop and implement a multi-year program for improved infrastructure asset management across the State of Michigan; and

WHEREAS, on September 5, 2024, by Resolution 2024-06, the Council adopted a Fiscal Year 2025 Workplan as part of its 2024 Legislative Report, outlining key initiatives and activities; and

WHEREAS, evolving stakeholder needs, strategic considerations, and unforeseen circumstances necessitate periodic adjustments to the Workplan to ensure the Council's effective utilization of its annual appropriation and the fulfillment of its statutory obligations to best serve the interests of Michigan stakeholders; and

WHEREAS, the Council deems it necessary to amend the Fiscal Year 2025 Workplan to reflect these adjustments and ensure its continued effectiveness.

NOW, THEREFORE, BE IT RESOLVED, that the Michigan Infrastructure Council hereby approves the attached Amended Fiscal Year 2025 Workplan, which incorporates the necessary adjustments identified by the Council; and

BE IT FURTHER RESOLVED, That the Amended Fiscal Year 2025 Workplan (appendix #1) is hereby adopted by the Council as the official document to guide its activities and strategic direction.

Appendix #1: FY-2025 Workplan Amendments

Budget Items	FY25 Workplan (Sept 5)	FY25 Workplan Amended (3/6/25)	FY25 YTD Estimate
Administration	$800,000	$800,000	$345,000
MIO Technical Assistance (Direct Pay)	~~$575,000~~ Moved to FY24 Work Project	$200,000	$0 *Currently Spending Down FY24 $575k*
30-Year Strategy Outreach	$25,000	$60,000	$0
Asset Management Programs			
AM Champions Program	$400,000	$400,000	*RFP Closing (3/14)*
Elected Officials	$150,000	$150,000	*RFP Closing (3/14)*
AM Plans (Technical Assistance)	$375,000	$325,000	$0
Rate Training	$100,000	$100,000	*RFP in Process*
Project Portal	$375,000	$375,000	$70,000
RICH Hubs	$800,000	$1,100,000	$175,000
WAMC Strategy	$0	$48,000	$25,000
WAMC Strategy Implementation	$0	$250,000 *Departmental Transfer*	$0
Conference 2026	$0	$40,000	$0
Total	$3,600,000	$3,848,000	$615,000
FY24 Work Project – MIO Direct Pay/Elective Pay Program			
MIO Technical Assistance (Direct Pay)	$575,000	$575,000	$100,000
FY23 Work Project – Asset Management Readiness Workshops			
AMRS Workshops	$750,000	$750,000	$450,000
Total			$450,000

Explanation of Changes:

1. **MIO Direct Pay Tax Assistance –** In September of 2024, the MIC was able to encumber FY24 budget funds for the MIO Technical Assistance (Direct Pay) program. This removed $575,000 from the FY25 budget projection. Due to uncertainty with 2025 Inflation Reduction Act funding, the MIC is proposing lowering FY25 funds in this program to $200k and shifting funds to RICH Hubs ($300k), 30-Year Strategy Outreach ($35k), and 2026 Conference Pre-Planning activities($40k).

2. **Asset Management Plans (Technical Assistance) –** MIC Staff is working with our peer Divisions in the Bureau of Local Governments and School Services (BLGSS) to expand the BLGSS Technical Assistance Program to include provisions for infrastructure and engineering services. While MIC figures out the administrative portions of this program, we are proposing shifting $50k from this program to cover the WAMC Strategic Planning line item approved by Council last year.

3. **WAMC Strategic Planning –** Transfer of funds from AM Plans Technical Assistance

4. **WAMC Strategic Plan Implementation –** The WAMC Strategic Plan is wrapping up and features a multitude of actions items for WAMC to implement over the coming years. To support work on these initiatives, the MIC is looking to provide a transfer of funding to support the ongoing work of our sister council. Funding for this initiative is from the unallocated funding from our FY25 appropriation of $3,848,000 of which $3,600,000 was previously earmarked. Funding could be used to support a WAMC Coordinator, similar to the TAMC Coordinator role, or other ideas like creating a permanent repository and data collection approach for WAMC legislative reporting requirements.

What is a work project? (from Act 431 of 1984 – Management and Budget Act)

A work project appropriation continues to be available until completion of the work or 48 months after the last day of the fiscal year in which the appropriation was originally made, whichever comes first, then the remaining balance lapses to the state fund from which it was appropriated.

Palencia Mobley, P.E. – Chair
Kathleen Lomako – Vice Chair
Erin Kuhn – Vice Chair
Marco Bruzzano

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Resolution 2025-02
Resolution Honoring Beverly Watt's Service with the Michigan Infrastructure Council

WHEREAS, Public Act 323 of 2018 (the Act) created the Michigan Infrastructure Council (Council) and set forth duties of the Council.

WHEREAS, the Council is staffed with asset management experts from the public and private sectors with knowledge of and expertise in the areas of planning, design, construction, management, operations and maintenance for drinking water, wastewater, stormwater, transportation, energy, and communication as well as financial and procurement experts from the public or private sector and experts in regional asset management planning across jurisdictions and infrastructure sectors.

WHEREAS, Beverly Watts was an original legislative appointee to the 21st Century Infrastructure Commission, and then appointed in 2022 by the Governor to serve on the Michigan Infrastructure Council (MIC) and help define and promote a vision for Michigan's infrastructure that provides the foundation for public and environmental health, economic prosperity, and quality of life; and

WHEREAS, Beverly's peers on the MIC have entrusted her to lead the development and implementation of the Project Portal 2.0 (MiDIG); and

WHEREAS, Beverly's unwavering commitment to asset management and a "Dig Once" philosophy has resulted in significant improvements in Michigan's infrastructure portfolio, leading to enhanced efficiency, extended asset lifespans, and optimized resource utilization; and

WHEREAS, Beverly has established the Council as a priority of hers during her tenure, always willing to lend her experience and expertise to support the progress of the council's mission and initiatives; and

WHEREAS, Beverly's collaborative mindset, optimistic outlook, and determined spirit has cemented her legacy as a lifelong friend and advocate of the MIC.

THEREFORE, be it resolved by the Michigan Infrastructure Council,

Extends its grateful thanks to Beverly Watts for her years of service to the MIC and development and contributions to the MIC's mission and goals. We wish you well in your future endeavors and congratulate you on your new appointment with the Michigan Council on Future Mobility and Electrification. We know your unwavering commitment and service to Michigan will continue to make our state better for every Michigander.