

**Michigan Infrastructure Council
Meeting Minutes
Q1 Meeting March 11, 2021**

Meeting was held electronically using Microsoft Teams

The meeting was called to order at 1:02pm with a quorum established.

I. Welcome/Introductions

John Weiss, Chairperson, welcomed everyone present.

II. Attendance

Roll Call – Amber Hicks

Name	Present	Absent	Location	Name	Present	Absent	Location
John Weiss, Chairperson	X		Kent County, Grand Rapids, MI	Eric Swanson, DTMB	X		Shiawassee County, Bennington Twp, MI
Kathleen Lomako, Vice-Chairperson	X		Wayne County, Livonia, MI	Kenneth McFarlane, MDARD	X		Clinton County, Dewitt, MI
Marco Bruzzano	X		Washtenaw County, Ann Arbor, MI	Aaron Keatley, EGLE	X		Ionia County, MI
John Daly, III	X		Genessee County, Flint, MI	Sharon Schafer, MDNR	X		Ionia County, MI
Daniel Fredendall	X		Joined at 1:11pm	Todd White, MDOT	X		Isabella County, Mt. Pleasant, MI
Jon Kangas	X		Marquette County, Marquette Twp, MI	Joyce Parker, Treasury	X		Washtenaw County, Ann Arbor, MI
Erin Kuhn	X		Muskegon County, Muskegon, MI	Ryan Laruwe, MPSC	X		Livingston County, Howell, MI
Palencia Mobley	X		Wayne County, Detroit, MI	Joanna Johnson, TAMC	X		Kalamazoo County, MI
David Wresinski	X		Ingham County, Lansing MI	Sue McCormick, WAMC		X	

Support Staff Present:

Jessica Moy, MIC Executive Director

Amber Hicks, Treasury/MIC

Lindsey Gonzalez, Treasury

Public Present:

Ron Brenke, ASCE-Michigan
Jodi Gruner, MDARD (replacing Ken McFarlane)
Kristin Pline, Treasury (Analyst starting on March 22)
Laura Arnold, Miss Dig 811
Jeff Parker, Consumers Energy
Bob Schneider, EGLE
Kelly Green, EGLE
Paul McDonald, EGLE
Brian Clark, Khouri, Johnson & Leavitt
Kelly Ferencz
Jason Lathum

III. Approval of December 10, 2020 Meeting Minutes

Motion by Kathleen Lomako to approve the December 10, 2020 meeting minutes

Seconded by Marco Bruzzano

The motion was carried without dissent.

IV. Approval of the Agenda

Motion by Jon Kangas to approve the agenda

Seconded by Palenica Mobley

The motion was carried without dissent.

V. Public Comments

Ron Brenke, ASCE-MI, gave a brief presentation on the 2021 Infrastructure Report Card.

VI. Personnel and Council Updates

- Ken McFarlane will be stepping down as the member representing MDARD. Jodi Gruner will be replacing Ken.
- Kristin Pline will be joining the MIC staff beginning March 22.
- Jessica Moy will be departing the role of Executive Director of MIC. The hiring of a new Executive Director is underway.

VII. Update on Executive Director Transition

Deputy Treasurer, Joyce Parker, provided an update. Jessica will continue in her current role until a successor has been hired. The position posting is closed and there are currently about 25 applicants. Interviews are expected to begin within the next 2 weeks. John Weiss, Joyce Parker, and Jessica Moy will be on the interview panel.

VIII. AM Readiness Data & Metrics

Ken McFarlane provided an update. Data is coming in at a fast pace. Data received through June 2021 will be the first wave of data to be analyzed. It is planned to have this first round of submissions analyzed by August of this year. At present, 134 Assessments have been submitted. Jon Kangas and Jodi Gruner have been asked to co-lead the AM Readiness Data & Metrics subgroup following Ken's departure.

IX. AM Readiness Champion Program

Erin Kuhn provided an update. The group has been working to develop an educational program that includes nine asynchronous learning modules, three facilitated discussions, and access to the Canadian Network of Asset Managers (CNAM) webinar content. There are 100 spaces available for participants, with approximately 50 filled. The program is scheduled to start in mid-April and conclude in June.

X. Project Portal Subgroup Update & Demo

Marco Bruzzano and Eric Swanson spoke on behalf of the subgroup and expressed their satisfaction with how the Portal was developed. Several early adopters were noted for their data contributions. The Portal is now live and available to use. Amber Hicks provided a brief demonstration of the Portal.

XI. Operational Subgroup Update & Committee Discussion

Jon Kangas and Amber Hicks provided an update. The Operational Subgroup drafted guidelines for the Project Portal. Additional work needs to be completed, but the subgroup would like to post a provisional version of the guidelines. It is anticipated that a final version will be drafted and presented to the Council at the June 10 meeting.

Motion by John Daly: Establish the Portal Access Committee to develop, maintain, and enforce the operational guidelines for the MIC “Dig Once” Project Portal.

Seconded by Jon Kangas

The motion carried without dissent.

Motion by Jon Kangas: Post Provisional Operational Guidelines on the MIC website as presented by the subgroup for use with Accessing Agencies and Authorized Users until the final version is presented to the Council at the June 10 meeting.

Seconded by Erin Kuhn

The motion was carried without dissent.

XII. Definitions and Standards Subgroup Update

John Daly III provided an update. The group is continuing to move forward with the list of 20 identified terms (see December 2020 minutes). The list has been shared with TAMC and WAMC to obtain their concurrence. The subgroup has now broken into smaller groups that will each define several of the terms. The draft definitions will be shared at the June 10 Council meeting with a request for review and adoption.

XIII. Review of Mission – Add “Sustainability”

John Daly III would like to add “sustainability” to MIC’s mission statement. The Mission/Goals subgroup will meet to discuss (Erin Kuhn, Kathleen Lomako, Aaron Keatley, John Daly III, Marco Bruzzano). Amber Hicks will assist in coordinating a meeting.

XIV. Utility Service Areas Project Update

Ryan Laruwe provided an update. The MPSC and MIC have partnered to update gas and electric utility service territories. Currently available data is outdated and inaccessible to the public. This information will eventually be available through an interactive GIS website managed by MPSC and the MIC Project Portal. This effort will help to build relationships with both small and large infrastructure owner groups.

XV. Standing Reports

○ Executive Director Report

- Participation in the Portal: 8 PPAAAs, 32 IUAs signed
- The news release regarding the Portal is expected to be released next week
- Jessica will keep the Council informed regarding the transition into her new role

- Transportation Asset Management Council (TAMC) Report
 - Ryan Buck is the new MTPA representative replacing Jon Start
 - MDOT may not be able to collect data for the Federal Aid system this year
 - There were 41 TAMPs due on October 1, 2020. At this time there are 11 that have not been submitted.
 - There will be no Spring Conference this year
 - A data collection policy for culverts is forthcoming
- Water Asset Management Council (WAMC) Report
 - No WAMC member was present to provide an update.
 - Aaron Keatley provided an update on the MI Clean Water Plan
 - There is great amount of enthusiasm, but legislative action is needed
 - The number of grant applications received greatly exceeded the amount of money that is available
- Michigan Public Service Commission (MPSC) Report
 - Infrastructure investment will continue as previously projected
 - Utilities have proven able to adapt and invest during Covid

XVI. Closing Remarks

Jessica Moy stated that State of Michigan employees are still working from home until at least May 1.

XVII. Adjournment

The meeting was adjourned at 2:54 pm.

Next Meeting:

Q2 Meeting – June 10, 2021

Location: TBD