

**Michigan Infrastructure Council
Meeting Minutes
Q4/Annual Meeting December 10, 2020**

Meeting was held electronically using Microsoft Teams

The meeting was called to order at 1:03pm with a quorum established.

I. Welcome/Introductions

John Weiss, Chairperson, welcomed everyone present.

II. Attendance

Roll Call – Amber Hicks

Name	Present	Absent	Name	Present	Absent
John Weiss, Chairperson	X		Eric Swanson, DTMB	X	
Kathleen Lomako, Vice-Chairperson	X		Kenneth McFarlane, MDARD	X	
Marco Bruzzano	X		Aaron Keatley, EGLE	X	
John Daly, III	X		Sharon Schafer, MDNR	X	
Daniel Fredendall	X		Todd White on behalf of Laura Mester, MDOT	X	
Jon Kangas	X		Joyce Parker, Treasury	X	
Erin Kuhn	X		Ryan Laruwe, MPSC	X	
Palencia Mobley		X	Joanna Johnson, TAMC	X	
David Wresinski	X		Sue McCormick, WAMC	X	

Support Staff Present:

Jessica Moy, MIC Executive Director
Amber Hicks, Treasury/MIC
Phil Trapp, Treasury

Public Present:

Brian Clark, Khoury, Johnson, & Leavitt
Jeff Parker, Consumers Energy
Niles Annelin, MDOT
Paul McDonald, EGLE
Bob Schneider, EGLE
Kelly Green, EGLE

III. Approval of September 10, 2020 Meeting Minutes

Motion by John Daly III to approve the September 10, 2020 meeting minutes

Seconded by Erin Kuhn

The motion was carried without dissent.

IV. Approval of the Agenda

Motion by Marco Bruzzano to approve the agenda
Seconded by Kathleen Lomako
The motion was carried without dissent.

V. Public Comments

There were no public comments.

VI. Election of MIC Officers

Motion by Erin Kuhn to reelect John Weiss as MIC Chairperson and Kathleen Lomako as MIC Vice-Chairperson
Seconded by Dan Fredendall
The motion was carried without dissent.

VII. Appointment of Water Asset Management Council Members

Dan Fredendall presented the slate of candidates on behalf of the Nominations Committee (Dan Fredendall, Dave Wresinski, John Daly, Joyce Parker, Evan Pratt).
Slate of Candidates:

- Member representing a regional drinking water, wastewater, or stormwater authority
Sue McCormick, Chief Executive Officer, Great Lakes Water Authority
- Member representing the Michigan Association of Counties (MAC)
Scott Noesen, County Commissioner, Midland County
- Member representing the Michigan Municipal League (MML)
Scott House, Director of Public Works, City of East Lansing

Motion by Dan Fredendall to approve the slate of candidates as presented
Seconded by John Daly
The motion was carried without dissent.

VIII. Review of Bylaws

Dan Fredendall presented two revisions to the MIC Bylaws on behalf of the Bylaws Subgroup (Dan Fredendall, Sue McCormick, John Daly).

- Section 2 - Correction of a typographical error
- Section 9 – Modification to require a simple majority of voting members, rather than 2/3 majority of voting members to adopt and amend the MIC bylaws.
Modification made at the direction of the Department of Treasury legal counsel.

Motion by Dan Fredendall to accept the revisions to the MIC Bylaws as presented
Seconded by Marco Bruzzano
A roll call vote was held, and the motion was carried without dissent.

IX. Confirmation of Meeting Schedule for Calendar Year 2021

2021 Meeting Dates:

- March 11, 2021
- June 10, 2021

- September 9, 2021
- December 9, 2021

John Weiss, Chairperson, noted that he reserves the right to call special meetings as needed.

Motion by Kathleen Lomako to approve the proposed meeting schedule for the 2021 calendar year
Seconded by Jon Kangas

The motion was carried without dissent.

X. Budget and Work Project Funds

Jessica Moy and John Weiss provided an update on the MIC budget and work project funds. MIC was appropriated \$850,000 in the FY21 budget. These funds will support ongoing operational activities and 3 FTE. In addition, the balance of approximately \$600,000 from the 2017 supplemental will be carried forward. MIC leadership will work with Treasury leadership to best allocate these funds toward MIC legislative requirements. Several MIC members expressed their enthusiasm for this news and support of the proposed activities.

XI. AM Readiness Assessment Subgroup Update

Ken McFarlane and Erin Kuhn provided an update. Ken reported that progress is being made despite the ongoing pandemic. A reporting challenge was issued to the regions - 25% of Water Asset Management Plan systems and Transportation Asset Management Plan communities. Several regions are on target to meet/exceed the goal. A dashboard is in development to monitor submissions and increase transparency to the process. The first round of data analysis will take place in January with results anticipated for the March MIC meeting. Ken also noted that the subgroup would welcome additional participation from other Council members. Erin noted that the regions have been very nimble when working with communities to collect assessments during the pandemic. The regions would support additional asset management training and are interested in assisting MIC's asset management activities into the future.

XII. Project Portal Subgroup Update

Amber Hicks provided an update on the Project Portal. Amber noted that system testing is nearing completion and final approvals on the security assessment are forthcoming. Due to an impending upgrade to the State's security/identity management system, the official launch of the Portal has been pushed to the first week of February. At that time, the communication plan will be executed. The delayed launch time will be used to collect additional data sets and meet with initial data contributors and Portal participants. At this time, approximately six energy organizations, 2 telecommunications organizations, and MDOT/TAMC have contributed data to be displayed in the Portal. Datasets will be collected from organizations managing water infrastructure in the coming weeks. The Project Portal tab of the MIC website will be updated to reflect the activities.

XIII. Project Portal Agreements and Authority

Jessica Moy and John Weiss presented the Project Portal User Agreement (PPAA) and Individual User Agreement (IUA) to the Council for their approval. These documents were drafted by the Attorney General's (AG) office and must be executed prior to Portal access. John Weiss also identified the need for an Operational Subgroup to develop rules and guidelines for using the Portal. Although no formal action will be taken at this time, Jon Kangas and Jeff Parker expressed interest in participating on this subgroup.

Motion by Kathleen Lomako to approve the PPAA and IUA
Seconded by John Daly

The motion was carried without dissent.

Motion by Kathleen Lomako to designate signature authority to the MIC Executive Director for the PPAA

and the IUA. The Executive Director will also report on the number of signed agreements at the quarterly MIC meetings.

Seconded by Erin Kuhn

The motion was carried without dissent.

Motion by Kathleen Lomako to designate the role of Project Portal Administrator to the MIC Executive Director or the designee of the Executive Director

Seconded by Erin Kuhn

The motion was carried without dissent.

XIV. Definitions and Standards Subgroup Update

John Daly provided an update on the subgroup's development of an Integrated Definition List. The subgroup reviewed over 1400 terms and definitions from 17 different sources before settling on a list of 20 terms that can be applied across infrastructure types. John requested approval of the list from the Council and asked permission to share the list with TAMC and WAMC for their review/approval. He indicated he would like to have the sub-councils' comments returned by February 15, 2021.

Motion by John Daly to approve the Integrated Definition List as presented

Seconded by Dan Fredendall

The motion was carried without dissent.

Motion by John Daly to send the Integrated Definition List to TAMC and WAMC for their comment and review, with a response due by February 15, 2021

Seconded by Kathleen Lomako

The motion was carried without dissent.

John Daly also noted that the North America Institute for Asset Management conference, where he was scheduled to present, was canceled due to COVID-19. There is a virtual makeup session scheduled and he will be presenting at that event.

XV. Utility Service Areas Project

Ryan Laruwe provided an update. MPSC, DTMB, and MIC have been working collaboratively to update the Electric and Natural Gas Utility Service extents. Collecting this information will improve transparency and provide a foundation for additional GIS data in the future. There is an approved memo to the utilities scheduled for a January release to establish the data collection and MPSC use cases.

XVI. Standing Reports

• Executive Director Report

- Jessica is working with the Governor's office on the expiring terms to the MIC. At the time of the meeting, she had not received confirmation on the appointments. Jessica will provide an update once the appointments have been finalized. Amber Hicks provided a brief update on the MIC website and stated that the total number of page views for 2020 was slightly higher than 2019. Amber also requested that members notify her of any presentations that should be included in the Speakers Bureau.

• Transportation Asset Management Council (TAMC) Report

- Joanna Johnson provided an update. TAMC had a successful virtual Fall Conference with approximately 200 participants. The first round of Transportation Asset Management Plans (TAMP) were due October 1. There were 41 plans due and 21 agencies met the deadline, 10 agencies were late, and 10 agencies have yet to submit their TAMP. Although agencies are out of compliance if they are late, there are no penalties until 2024. After consulting with the Attorney

General's office, it was determined that TAMC is unable to modify the TAMP schedule or template. PASER data collection was suspended for 2020, but the budget will roll-forward for use in 2021. TAMC approved a pilot policy for federal aid data collection in 2021. Bill McEntee was reappointed to the TAMC. Jon Start, representing MTPA, is being replaced. TAMC is waiting for the State Transportation Commission to confirm Jon Start's replacement. TAMC will be working on a data collection policy for culverts in 2021. Erin Kuhn thanked the TAMC for modifying the data collection policy for 2021.

- **Water Asset Management Council (WAMC) Report**
 - Sue McCormick provided an update. WAMC will be electing their officers at their next meeting. WAMC has modified their collection of Water Asset Management Plan (WAMP) collection schedule. The first WAMPs will be due in October 2021 and will be collected through October 2023. WAMC will compile a report, which is due in October 2024.
- **Michigan Public Service Commission (MPSC) Report**
 - Ryan Laruwe stated that he had nothing additional to report outside of his previous report on the Utility Service Areas Project.

XVII. Closing Remarks

Eric Swanson stated that CMIC has made their first round of awards, totaling approximately \$12 million to ten projects. An additional \$5 million will be awarded in "Round 1.5" following the objection period. CMIC was funded another \$14 million by the legislature (Round 2) to award additional grants. The application process is underway for the Round 2 grants. The Federal government announced a \$360 million award for broadband in underserved areas of Michigan over the next 6 years. The MEDC has organized a committee on broadband and broadband development to ensure collaboration across state agencies.

Aaron Keatley spoke about a \$500 million EGLE initiative for drinking water and wastewater grants and loans. EGLE has received approximately \$200 million for drinking water and is awaiting the appropriation for the \$300 million for wastewater.

Jeff Parker from Consumers Energy stated that CEO Patty Poppe has left the organization. A new CEO, Garrick Rochow will be replacing her.

John Weiss encouraged the group to celebrate MIC victories and wished everyone Happy Holidays.

XVIII. Adjournment

The meeting was adjourned at 2:57pm

Next Meeting:

Q1 Meeting – March 11, 2021

Location: TBD